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Steve Huber  
Gordon Kimball

General Manager  
Mauricio E. Guardado, Jr.

Legal Counsel  
David D. Boyer

## **AGENDA FINANCE AND AUDIT COMMITTEE MEETING**

**Monday, December 2, 2024, at 9:00 a.m.  
UWCD Headquarters, First Floor, Board Room  
1701 N. Lombard Street, Oxnard CA 93030**

### **OPEN SESSION – ROLL CALL**

**1. Public Comments  
Information Item**

The public may comment on any matter not on the agenda within the jurisdiction of the Committee. All comments are subject to a five-minute time limit.

**2. Consent Calendar**

All matters listed under the Consent Calendar are considered routine by the Committee and will be enacted by one motion. There will be no separate discussion of these items unless a Committee member pulls an item from the Calendar. Pulled items will be discussed and acted on separately by the Committee. Members of the public who want to comment on a Consent Calendar item should do so under Public Comments. (ROLL CALL VOTE REQUIRED)

**2.1 Approval of Agenda  
Motion**

Approve December 2, 2024, UWCD Finance and Audit Committee Meeting Agenda.

**2.2 Approval of Minutes  
Motion**

Approve Minutes from September 30, 2024, UWCD Finance and Audit Committee Meeting.

**2.3 District Staff and Board Member Reimbursement Quarterly Report  
Information Item**

Review the expense reimbursement report for all reimbursements of business expenses to staff and board members for the first quarter of fiscal year 2024-2025.

**2.4 Board Requested Cost Tracking Items  
Information Item**

Review the costs that the District has incurred through September 30, 2024:

- a) as part of the licensing efforts and the probable maximum flood studies for the Santa Felicia Dam;
- b) in relation to general environmental mandates, and CESA;



- c) in relation to litigation with the City of Ventura, Wishtoyo Foundation, Fifth Amendment takings, and District legal costs over the past several fiscal years; and
- d) in relation to professional fees over the past several fiscal years.

**2.5 Check Recap Monthly Report**

**Information Item**

Review the District's accounts payable recap for October 2024.

**2.6 Investment Monthly Report**

**Information Item**

Review the District's investment portfolio and cash position as of October 31, 2024.

**2.7 Pipeline Delivery Monthly Report**

**Information Item**

Review the District's pipeline water activities as of October 31, 2024.

**3. UWCD Board of Directors Meeting Agenda Item**

Review and discuss the following agenda item to be considered for approval at the December 11, 2024, Board of Directors meeting.

**3.1 Request from Pleasant Valley County Water District to Waive Interest Charges for Late Payment**

Review and consider recommending approval authorizing the General Manager to execute the Courtesy Waiver of Interest Request approving Pleasant Valley County Water District's request to waive interest charges of approximately \$6,276 for late payment of their September 2024 Pipeline invoice to the full Board.

**4. Fiscal Year 2024-2025 First Quarter Financial Report**

**Information Item**

Review the District's quarterly financial report for the period of July 1 through September 30, 2024, as well as receive a verbal presentation from its chief financial officer.

**5. Administrative Services Department Monthly Report**

**Information Item**

Review the monthly report from the Administrative Services team as well as receive a verbal presentation of its highlights.

**6. Future Agenda Items**

The Committee will suggest topics or issues for discussion at future meetings.

**7. Adjournment**



Finance and Audit Committee Meeting AGENDA

December 2, 2024

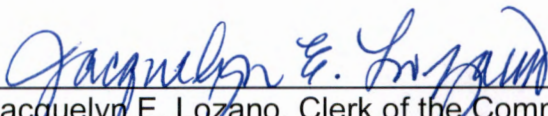
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*The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, the District's services, programs or activities because of any disability. If you need special assistance to participate in this meeting, or if you require agenda material in an alternative format, please contact the District Office at (805) 525-4431. Notification of at least 48 hours prior to the meeting will enable the District to make appropriate arrangements.*

Approved:   
Mauricio E. Guardado, Jr., General Manager

Approved:   
Brian H. Zahn, Chief Financial Officer

This agenda was posted Thursday, November 21, 2024, at 6:15 p.m. at the United Water Conservation District Headquarters, Oxnard, CA and [www.unitedwater.org](http://www.unitedwater.org).

  
Jacquelyn E. Lozano, Clerk of the Committee