



Board of Directors
Lynn E. Maulhardt, Vice President
Catherine P. Keeling, Secretary/Treasurer
Keith Ford
Mohammed A. Hasan
Steve Huber
Rachel Jones
Gordon Kimball

General Manager
Mauricio E. Guardado, Jr.

Legal Counsel
David D. Boyer

AGENDA REGULAR BOARD MEETING

Wednesday, December 11, 2024, 12:00 p.m.
Board Room, UWCD Headquarters
1701 N. Lombard Street, Oxnard CA 93030

BOARD MATTERS

Normally, Action (Motion) Items will be considered and acted upon separately; Consent Items will be considered and acted upon collectively, although a Consent Item may be considered and acted upon separately; and Information Items will be considered separately without action. The Board of Directors in its discretion may change the order of agenda items.

ROLL CALL

1. FIRST OPEN SESSION 12:00 P.M.

Items to be discussed in Executive (Closed) Session will be announced.

1.1 Public Comments

Members of the public may address the Board on any matter on the Executive (Closed) Session agenda or on any non-agenda item within the jurisdiction of the Board. All comments are subject to a five-minute time limit.

1.2 Clerk of the Board Administers Oath of Office to the Newly Elected Board Members for a Term Ending December 2028

- Board Member Lynn Maulhardt – Division 4
- Board Member Steve Huber – Division 5
- Board Member Keith Ford – Division 6
- Board Member Rachel Jones – Division 7

1.3 Executive (Closed) Session

The Board will discuss matters outlined in the attached Executive (Closed) Session Agenda (Exhibit A).

2. SECOND OPEN SESSION AND CALL TO ORDER 1:00 P.M.

2.1 Pledge of Allegiance

2.2 Public Comment

Members of the public may address the Board on any item on the Consent Calendar or on any non-agenda item within the jurisdiction of the Board. No action will be taken by the Board on any non-agenda item. All comments are subject to a five-minute time limit.

- 2.3 Approval of Agenda Motion**
- 2.4 Oral Report Regarding Executive (Closed) Session Information Item**
Presented by District Legal Counsel David D. Boyer.
- 2.5 Board Members' Activities Report Information Item**
Receive and file information regarding meeting participation provided by each of the Board Members through Monthly Activities (aka per diem) Reports.
- 2.6 General Manager's Report Information Item**
The General Manager will present information on his activities of possible interest to the Board and that may have consequence to the District.
- 3. CONSENT CALENDAR: All matters listed under the Consent Calendar are considered routine by the Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member pulls an item from the Calendar. Pulled items will be discussed and acted on separately by the Board. Members of the public who want to comment on a Consent Calendar item should do so under Public Comments. (ROLL CALL VOTE REQUIRED)**

 - 3.1 Approval of the November 13, 2024 Regular Meeting Minutes Motion**
Approve the minutes.
 - 3.2 Groundwater Basin Status Reports Information Item**
Receive and file Monthly Hydrologic Conditions Report for the District.
 - 3.3 Investment Monthly Report (October 2024) Information Item**
Review the most current investment report for the month ending October 31, 2024.
 - 3.4 Fiscal Year 2024-2025 First Quarter Financial Report (July 1, 2024 – September 30, 2024) Information Item**
Review the Fiscal Year 2024-25 First Quarter Financial Reports for the period of July 1, 2024, through September 30, 2024.

3.5 Request from Pleasant Valley County Water District to Waive Interest Charges for Late Payment

Motion

Authorize the General Manager to execute the Courtesy Waiver of Interest Request approving Pleasant Valley County Water District's (PVCWD) request to waive interest charges of approximately \$6,276 for late payment of their September 2024 Pipeline invoice.

4. MONTHLY REPORTS BY DEPARTMENT

4.1 Operations and Maintenance Department Monthly Report

Craig Morgan

Information Item

Summary report and presentation on monthly activities of the Operations and Maintenance Department, including but not limited to the District's facilities (Santa Felicia Dam and hydroplant; the Piru Groundwater Recharge facility; the Freeman Diversion; the Saticoy and El Rio Groundwater Recharge facilities; the Pleasant Valley and Pumping Trough Pipeline systems; and the Oxnard Hueneme Pipeline system), encompassing operating plans, the quantity and quality of water diverted and delivered, fish ladder operations, major maintenance problems and repairs, status of Operations and Maintenance projects and safety and training issues.

4.2 Park and Recreation Department Monthly Report

Anthony Emmert

Information Item

Summary report and presentation on monthly activities of the Park and Recreation Department, including but not limited to the Lake Piru Recreation Area, encompassing camping and boating policies at the lake; operations and activities; financing and status of facility improvement projects; maintenance activities; security issues; and emergency response activities.

4.3 Water Resources Department Monthly Report and Update on Activities of Local Groundwater Sustainability Agencies (GSAs)

John Lindquist

Information Item

Summary report and presentations on the monthly activities of the Water Resources Department including but not limited to updates to the District's Groundwater Flow Model; reservoir releases; importation of State Water Project (SWP) water; optimization of diversion and recharge operations; hydrologic and well conditions; available Forebay storage; support of design of the Extraction Barrier and Brackish (EBB) Water Treatment Project; other potential water supply and sustainability water projects; outreach and educational activities; and various user groups (including but not limited to Oxnard Plain and Pumping Trough Pipeline groups) including monthly activities of the three local Groundwater Sustainability Agencies (Mound Basin GSA, Fillmore and Piru Basins GSA, and the Fox Canyon

Groundwater Management Agency), for which the District serves as a member director, and the Santa Paula basin (adjudicated) Technical Advisory Committee (including formation of groundwater sustainability agencies in the District's basins, stakeholder and basin user groups, joint powers or governance agreements, development of water markets, and potential basin boundary changes).

4.4 Administrative Services Department Monthly Report

Josh Perez and Brian Zahn

Information Item

Summary report and presentation on the monthly activities of the Administrative Services Department including but not limited to issues associated with budget development, financial performance versus budget plan, financial accounting requirements and procedures, potential debt issuance and related financial services, status of District investments and reserves, updates on its capital improvement programs, human resources and safety, District property and facilities maintenance and administration, District records and reports, groundwater extraction statements administration, risk management and District liability insurance matters, management of District contracts, policy development, governance procedures, and supporting activities of Board and staff.

4.5 Engineering Department Monthly Report

Dr. Maryam Bral

Information Item

Summary report and presentation on the monthly activities of the Engineering Department, including but not limited to water resources, planning efforts and department programs impacting the District, such as project design and construction; dam safety; FERC license compliance; Freeman Diversion; recycled water; pipeline operations and various engineering analysis.

4.6 Environmental Services Department Monthly Report

Marissa Caringella

Information Item

Summary report and presentation on the monthly activities of the Environmental Services Department, including but not limited to environmental and regulatory issues of note to the District, water releases, operations of the fish ladder at the Freeman Diversion, various monitoring efforts, study plans and issues associated with the Endangered Species Act, including the Section 10 MSHCP process, future fish passage requirements, compliance with the District's FERC license/Biological Opinion, the Santa Felicia Dam, studies and operations in and near Piru Creek.


5. BOARD OF DIRECTORS READING FILE

6. FUTURE AGENDA ITEMS


7. ADJOURNMENT

All testimony given before the Board of Directors is recorded. Materials, which are non-exempt public records and are provided to the Board of Directors to be used in consideration of the above agenda items, including any documents provided subsequent to the publishing of this agenda, are available for inspection at the District's offices at 1701 N. Lombard Street, Suite 200, Oxnard CA 93030 during normal business hours.

The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, the District's services, programs or activities because of any disability. If you need special assistance to participate in this meeting, or if you require agenda materials in an alternative format, please contact the District Office at (805) 525- 4431. Notification of at least 48 hours prior to the meeting will enable the District to make appropriate arrangements.

Approved:  FOR MEG
Mauricio Guardado, General Manager

This agenda was posted Thursday, December 5, 2024, at 2:00 p.m. at the United Water Conservation District Headquarters, Oxnard, CA and www.unitedwater.org.


Tracy J. Oehler, Clerk of the Board

**EXHIBIT A
EXECUTIVE (CLOSED) SESSION AGENDA**

1. LITIGATION

1.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Pursuant to Government Code Section 54956.9(d)(2) Government Code Sections 54956.9(e)(1)

- A. Pursuant to Government Code Section 54956.9(e)(1) (two matters).

1.2 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Pursuant to Government Code Section 54956.9 (d)(1)

- A. Wishtoyo Foundation, et al v. United Water Conservation District, U.S. District Court for the Central District of California, Case No.2:16-cv-03869 GHK (PLAx).
- B. OPV Coalition v Fox Canyon Groundwater Management Agency, Superior Court of the State of California, County of Ventura, Case No. 56-2021-00555357-CU-PT-VTA; Complaint for Comprehensive Groundwater Adjudication of the Oxnard Groundwater Subbasin (No. 4-004.02) and Pleasant Valley Subbasin (No. 4-006) Pursuant to Sections 830, *Et Seq.* of the Code of Civil Procedure; Declaratory Relief; Quiet Title; and Petition for Writs of Mandate.



STAFF REPORT

To: UWCD Board of Directors

Through: Mauricio E. Guardado, Jr., General Manager

From: Tracy J. Oehler, Clerk of the Board

Date: December 3, 2024 (December 11, 2024 Meeting)

Agenda Item: **2.5 Board Members' Activities Reports**
Information Item

Staff Recommendation:

Receive and file information regarding meeting participation provided by each of the Board of Directors through monthly activities reports (per diems).

Discussion:

This item is provided on the agenda of each regular meeting in order to allow Directors to report on non-agenda activities such as:

- 1) UWCD Committee participation – Committee Chair to report on Committee's objectives and actions to the Board.
- 2) Meetings, workshops, conferences, and functions attended during the previous month on behalf of the District.
- 3) Possible conflicts the Directors might have with respect to issues on the agenda.

Attachment(s):

A – Directors' Monthly Activities Reports

Board of Directors
Activities and Expenses for Month October **Year** 2024

Due on last day of month

Director: Berger

1. UWCD Board Meetings Regular, special or emergency meetings.			Date	Mileage	
			10/9	20	✓
			EXECUTIVE 10/22	20	✓
2. UWCD Committee/Advisory Body Meetings Environmental, Executive, Finance/Audit, Groundwater, Operations, Planning, Recreation and RiverPark JPA Committees.	Committee Name & Location		Date	Mileage	
	Water Sustainability Summit		10/17	20	✓
3. Meeting with GM or District Legal Counsel (LC)	W/ GM or LC	Meeting Description & Location	Date	Mileage	
	GM	Agenda Prep	10/8	20	✓
4. Conferences/Trainings. Includes conferences or educational activities organized by ACWA, AWAVC & CSDA.	Event Name & Location		Date	Mileage	
5. Appointed representative to meetings of other entities' Boards. Includes FCGMA, LAFCO, RiverPark JPA, AWAVC BoD, Oxnard Chamber of Commerce Water Committee, ACWA, CSDA and GSA. Or preparatory meetings with GM regarding above meetings.	Entity Name & Location		Date	Mileage	
	Limoneira Event		10/1	24	✓
	AWA Board Meeting		10/10	-	✓
	AWA Water Issues		10/15	-	✓
		AWA Water Wise	10/24	20	✓
6. Meetings of other government entities at request of BoD, BP or GM. Such as PVCWD, FCGMA or Oxnard City Council.	Entity Name & Location		Date	Mileage	
7. Meetings with board members or executive management of other agencies. Includes FCGMA, LAFCO, RiverPark JPA, AWAVC BoD, Oxnard Chamber of Commerce Water Committee, ACWA, CSDA, GSA.	Entity Name & Location		Date	Mileage	
8. Public meetings hosted by District regarding District matters Such as Section 10 HCP, Vern Freeman Fish Panel.	Meeting Description & Location		Date	Mileage	

Board of Directors
Per Diem and Expenses for Month _____ Year _____

Due on last day of month

9. Meetings with state or federal legislators or officials or representatives from other entities. At the request of the BoD, BP or GM.	Official Name/Meeting Description & Location	Date	Mileage	

Other Expenses	Total
Days of out of town travel	
Lodging*	\$
Meals*	\$
Transportation*	\$
Misc.*	\$

* attach all receipts

This section to be completed by Finance Department only			
Phone Allowance			\$50.00
Total # of meetings**	8	x \$260	\$ 2080.00
**not to exceed 10 meetings and \$2,600. per month or 1 meeting per day			
Total days of travel		x \$100.00/day	
Total # of miles	124	x \$0.67/mile	\$ 83.08
Total other expenses			\$
TOTAL MILEAGE AND OTHER EXPENSES			\$ 2213.08 ^{TD}

Director Signature _____ Date: 11-8-24

General Manager Signature _____ Date: 11/14/24

Definitions
 BoD: Board of Directors
 BP: Board President
 GM: General Manager

Director: Maulhardt

1. UWCD Board Meetings		Date	Mileage		
Regular, special or emergency meetings.		10/9/24	2.1 ✓		
2. UWCD Committee/Advisory Body Meetings		Committee Name & Location	Date	Mileage	
Environmental, Executive, Finance/Audit, Groundwater, Operations, Planning, Recreation and RiverPark JPA Committees.		ENGLIFE Comm	10/13/24	2.1 ✓	
3. Meeting with GM or District Legal Counsel (LC)		W/GM or LC	Meeting Description & Location	Date	Mileage
		GM	FCGMA Prep mtg	10/22/24	2.1 ✓
4. Conferences/Trainings. Includes conferences or educational activities organized by ACWA, AWAVC & CSDA.		Event Name & Location	Date	Mileage	
5. Appointed representative to meetings of other entities' Boards. Includes FCGMA, LAFCO, RiverPark JPA, AWAVC BoD, Oxnard Chamber of Commerce Water Committee, ACWA, CSDA and GSA. Or preparatory meetings with GM regarding above meetings.		Entity Name & Location	Date	Mileage	
		FCGMA Reg mtg	10/28	13.6 ✓	
6. Meetings of other government entities at request of BOO, BP or GM. Such as PVCWD, FCGMA or Oxnard City Council.		Entity Name & Location	Date	Mileage	
		mtg with VC Public Works	10/7/24	2.1 ✓	
7. Meetings with board members or executive management of other agencies. Includes FCGMA, LAFCO, RiverPark JPA, AWAVC BoD, Oxnard Chamber of Commerce Water Committee, ACWA, CSDA, GSA.		Entity Name & Location	Date	Mileage	
8. Public meetings hosted by District regarding District matters Such as Section 10 HCP, Vern Freeman Fish Panel.		Meeting Description & Location	Date	Mileage	
		UWCD WATER Forum	10/17/24	2.1 ✓	
		RWA mtg	10/24/24	2.1 ✓	

Board of Directors
Per Diem and Expenses for Month OCT **Year** 24

Due on last day of month

9. Meetings with state or federal legislators or officials or representatives from other entities. At the request of the BoD, BP or GM.	Official Name/Meeting Description & Location	Date	Mileage	

Other Expenses	Total
Days of out of town travel	
Lodging*	\$
Meals*	\$
Transportation*	\$
Misc.*	\$

* attach all receipts

This section to be completed by Finance Department only			
Phone Allowance			\$50.00
Total # of meetings**	<u>7</u>	x \$260	\$ <u>1820</u>
**not to exceed 10 meetings and \$2,600. per month or 1 meeting per day			
Total days of travel	<u>0</u>	x \$100.00/day	
Total # of miles	<u>26.2</u>	x \$0.67/mile	\$ <u>17.55</u>
Total other expenses			\$
TOTAL MILEAGE AND OTHER EXPENSES			\$ <u>1837.55</u> +

Director Signature

[Handwritten Signature]

Date: 10/30/24

General Manager Signature

[Handwritten Signature]

Date: 11/5/24

Definitions

BoD: Board of Directors

BP: Board President

GM: General Manager

Board of Directors
Activities and Expenses for Month November **Year** 2024

Due on last day of month

Director: S. Huber

1. UWCD Board Meetings Regular, special or emergency meetings.			Date	Mileage	✓
			11/13	8	
2. UWCD Committee/Advisory Body Meetings Environmental, Executive, Finance/Audit, Groundwater, Operations, Planning, Recreation and RiverPark JPA Committees.	Committee Name & Location		Date	Mileage	✓
	Eng and Ops Committee/HQ		11/7	8	
3. Meeting with GM or District Legal Counsel (LC)	W/ GM or LC	Meeting Description & Location	Date	Mileage	
4. Conferences/Trainings. Includes conferences or educational activities organized by ACWA, AWAVC & CSDA.	Event Name & Location		Date	Mileage	✓
	AWA Waterwise - GM Update/HQ		11/21	8	
5. Appointed representative to meetings of other entities' Boards. Includes FCGMA, LAFCO, RiverPark JPA, AWAVC BoD, Oxnard Chamber of Commerce Water Committee, ACWA, CSDA and GSA. Or preparatory meetings with GM regarding above meetings.	Entity Name & Location		Date	Mileage	
	RDR/VG Gov Ctr		11/7	10	
	<i>TWO MTGS/ONE DAY</i>				
6. Meetings of other government entities at request of BoD, BP or GM. Such as PVCWD, FCGMA or Oxnard City Council.	Entity Name & Location		Date	Mileage	
7. Meetings with board members or executive management of other agencies. Includes FCGMA, LAFCO, RiverPark JPA, AWAVC BoD, Oxnard Chamber of Commerce Water Committee, ACWA, CSDA, GSA.	Entity Name & Location		Date	Mileage	
8. Public meetings hosted by District regarding District matters Such as Section 10 HCP, Vern Freeman Fish Panel.	Meeting Description & Location		Date	Mileage	

Board of Directors
Per Diem and Expenses for Month November **Year** 2024

Due on last day of month

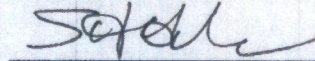
9. Meetings with state or federal legislators or officials or representatives from other entities. At the request of the BoD, BP or GM.	Official Name/Meeting Description & Location	Date	Mileage	

Other Expenses	Total
Days of out of town travel	
Lodging*	\$
Meals*	\$
Transportation*	\$
Misc.*	\$

* attach all receipts

This section to be completed by Finance Department only			
Phone Allowance			\$50.00
Total # of meetings**	<u>3</u>	x \$260	\$ <u>780 -</u>
**not to exceed 10 meetings and \$2,600. per month or 1 meeting per day			
Total days of travel		x \$100.00/day	
Total # of miles	<u>24</u>	x \$0.67/mile	\$ <u>16.08</u>
Total other expenses			\$
TOTAL MILEAGE AND OTHER EXPENSES			\$ <u>830.00</u> ^{TD}

Director Signature



Date: 11/26/2024

General Manager Signature



Date: 11/26/24

Definitions

BoD: Board of Directors

BP: Board President

GM: General Manager



STAFF REPORT

To: UWCD Board of Directors

From: Mauricio E. Guardado, Jr., General Manager

Date: December 3, 2024 (December 11, 2024 Meeting)

Agenda Item: 2.6 General Manager's Report
Information Item

Staff Recommendation:

The General Manager will present information on his activities of possible interest to the Board and that may have consequences to the District.

Discussion:

The General Manager's primary responsibility is to ensure that the policies and directions of the Board of Directors are adhered to as he oversees and manages the efforts of the department managers and their staff in the day-to-day operation and administration of the District. These efforts are to be consistent with the District's Mission Statement and within the fiscal constraints set by the Board of Directors.

The District's managers provide detailed monthly updates to the Board of Directors which outline projects' statuses, accomplishments, issues of concern, projects planning, etc. The monthly General Manager's report provides an opportunity for the General Manager to discuss issues that may impact the efforts of the separate departments as they pursue their defined goals and objectives. The report also provides the Board with information on the District's efforts and involvement in local, regional and state-wide issues.

Finally, the monthly General Manager's report offers the Board of Directors an overview of how their policies and directions are being administered through discussion of the work plan and efforts of the General Manager.



STAFF REPORT

To: UWCD Board of Directors

Through: Mauricio E. Guardado, Jr., General Manager

From: Tracy Oehler, Executive Assistant/Clerk of the Board

Date: December 3, 2024 (December 11, 2024 meeting)

Agenda Item: 3.1 Approval of the November 13, 2024 Regular Meeting Minutes
Motion

Staff Recommendation:
Approve the minutes.



Board of Directors
Sheldon G. Berger President
Lynn E. Maulhardt, Vice President
Catherine P. Keeling, Secretary/Treasurer
Keith Ford
Mohammed A. Hasan
Steve Huber
Gordon Kimball

General Manager
Mauricio E. Guardado, Jr.

Legal Counsel
David D. Boyer

MINUTES REGULAR BOARD MEETING

Wednesday, November 13, 2024, 12:00 p.m.
Board Room, UWCD Headquarters
1701 N. Lombard Street, Oxnard CA 93030

ROLL CALL

Present: Directors Ford, Hasan, Huber, Maulhardt, Keeling, and Kimball

Absent: President Berger

1. **FIRST OPEN SESSION:** 12:00 p.m.

1.1 **Public Comments:** None

1.2 **EXECUTIVE (CLOSED) SESSION:** 12:02 p.m.

The Board will discuss matters outlined in the attached Executive (Closed) Session Agenda (Exhibit A).

2. **SECOND OPEN SESSION AND CALL TO ORDER:** 1:07 p.m.

2.1 **Pledge of Allegiance:** Director Ford

2.2 **Public Comment**

Public Speakers: None

Communications Received: Steven Nash and Bert Perello

2.3 **Approval of Agenda**

Action: M/S/C (Hasan/Huber) to approve the agenda.

Voice Vote: All Ayes

2.4 **Oral Report Regarding Executive (Closed) Session**

District Legal Counsel David D. Boyer stated the Board of Directors approved the Southside Improvements Company settlement agreement with a 6-0-1 vote (President Berger absent). The public document is available for review in the Clerk of the Board's office.

**2.5 Board Members' Activities Report
Information Item**

Received and filed.

**2.6 General Manager's Report
Information Item**

Received and filed.

**2.7 Ventura Local Agency Formation Commission Ballot for Election of a
Special District Regular Member
Motion Item**

Action: M/S/C (Maulhardt/Keeling) to vote for Director Huber for the election of a special district regular member to the Ventura Local Agency Formation Commission for a four-year term beginning January 1, 2025.

Vote: Ayes: Ford, Huber, Keeling, Kimball, and Maulhardt; Noes: Hasan; Absent: Berger

3. CONSENT CALENDAR

Action: M/S/C (Huber/Ford) to approve the consent calendar.

Vote: Ayes: Ford, Huber, Hasan, Keeling, Kimball, and Maulhardt; Noes: None; Absent: Berger

3.1 Approval of the October 9, 2024 Regular Meeting Minutes

Approved the minutes.

3.2 Groundwater Basin Status Reports

Received and filed.

3.3 Investment Monthly Report (September 2024)

Received and filed.

3.4 Adopt Resolution Authorizing a Funding Agreement with the United States Bureau of Reclamation for the Freeman Diversion Fish Passage Rehabilitation Project (CIP 8001)
Motion Item

Adopt the attached Resolution authorizing and designating United Water Conservation District’s General Manager to enter into a funding agreement with the United States Department of Interior, Bureau of Reclamation, and to accept and expend \$20 million in federal funds under the WaterSMART Aquatic Ecosystem Restoration Program for the Freeman Diversion Fish Passage Rehabilitation Project. **Resolution No. 2024-17**

4. MONTHLY REPORTS BY DEPARTMENT

4.1 Operations and Maintenance Department Monthly Report

Chief Operations Officer Craig Morgan gave a presentation; received and filed.

4.2 Park and Recreation Department Monthly Report

Chief Operations Officer Craig Morgan gave a presentation; received and filed.

4.3 Water Resources Department Monthly Report and Update on Activities of Local Groundwater Sustainability Agencies (GSAs)

Water Resources supervisor John Lindquist gave an oral presentation; report received and filed.

4.4 Administrative Services Department Monthly Report

Chief Financial Officer Brian Zahn and Chief Human Resources Officer Josh Perez gave an oral presentation; report received and filed.

4.5 Engineering Department Monthly Report

Chief Engineer Dr. Maryam Bral and Engineering Manager Robert Richardson gave a presentation; received and filed.

4.6 Environmental Services Department Monthly Report

Environmental Services Manager Marissa Caringella gave an oral presentation; received and filed.

5. MOTION ITEMS

5.1 Authorize Amendment No. 2 to the Professional Consulting Services Agreement with GEI Consultants, Inc., for the Final Design for the Santa Felicia Dam Outlet Works Improvement Project (CIP 8002)
Dr. Maryam Bral
Motion

Action: M/S/C (Hasan/Huber) Authorize the General Manager to execute Amendment No. 2 with GEI Consultants, Inc., in the amount of \$1,075,060 for the Final Design for the Santa Felicia Dam Outlet Works Improvement Project (CIP 8002).

Vote: Ayes: Ford, Hasan, Huber, Keeling, Kimball, and Maulhardt;
Noes: None; Absent: Berger

6. BOARD OF DIRECTORS READING FILE

7. FUTURE AGENDA ITEMS

8. ADJOURNMENT

The meeting was adjourned at 1:57 p.m.

I certify that the above is a true and correct copy of the minutes of the UWCD Board of Directors meeting of November 13, 2024.

ATTEST: _____
Catherine P. Keeling, Board Secretary

ATTEST: _____
Tracy J. Oehler, Clerk of the Board

**EXHIBIT A
EXECUTIVE (CLOSED) SESSION AGENDA**

1. LITIGATION

1.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Pursuant to Government Code Section 54956.9(d)(2), three (3) cases.

1.2 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Pursuant to Government Code Section 54956.9 (d)(1)

- A. Wishtoyo Foundation, et al v. United Water Conservation District, U.S. District Court for the Central District of California, Case No.2:16-cv-03869 GHK (PLAx).

- B. OPV Coalition v Fox Canyon Groundwater Management Agency, Superior Court of the State of California, County of Ventura, Case No. 56-2021-00555357-CU-PT-VTA; Complaint for Comprehensive Groundwater Adjudication of the Oxnard Groundwater Subbasin (No. 4-004.02) and Pleasant Valley Subbasin (No. 4-006) Pursuant to Sections 830, *Et Seq.* of the Code of Civil Procedure; Declaratory Relief; Quiet Title; and Petition for Writs of Mandate.



United Water
CONSERVATION DISTRICT

BOARD OF DIRECTORS MEETING
November 13, 2024

1

**OPERATIONS AND
MAINTENANCE
DEPARTMENT
UPDATE**



November 13, 2024

2



3

Lake Piru Recreation Area



Leak Repairs caused by Felicia Fire



4

Santa Felicia Dam



SFD Conservation Release



5

5

Saticoy



SFD, El Rio Staff and Lake Piru Recreation Team Performing Sediment Removal at the Desilting Basin



6

6

Saticoy



7

7

El Rio



Pressure Relief Station



8

8

El Rio



El Rio



CLA-VAL Installation



El Rio



12" Valve with elevated AUMA for Pressure Relief Station



Questions?





ENGINEERING DEPARTMENT
Monthly Update
 November 13, 2024

13

C. REGULATORY AND ENVIRONMENTAL COMPLIANCE

Santa Felicia Dam Safety Improvement Project

72" Butterfly Valve Redundant Control Project:

- ✓ Oct 3 – Contract with MDJ executed
- ✓ Oct 8 – Notice to Proceed
- ❑ **Nov 13th – 21st Commissioning Test (Target)**

➤ Construction Cost: \$116,012



10/21/2024



10/28/2024



14

14



A. WATER SUPPLY



B. SYSTEM RELIABILITY

Freeman Conveyance System Upgrade

Inverted Siphon Replacement

- ✓ July 8th – Pre-Construction Mobilization
- ✓ July 15th – Construction begins
- ✓ Sep 10th – Bypass decommissioned, water flows under bridge
- ✓ Oct 25th – Road opened
- ✓ Nov 4th – Project Complete (November 19th Contract Deadline)
- Project Closeout Underway



Grant funding:

- \$1.01 million (DWR 2022 SGMA R1)

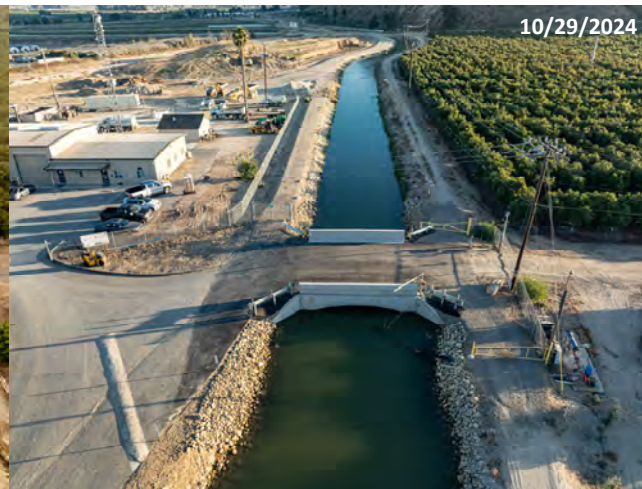


A. WATER SUPPLY



B. SYSTEM RELIABILITY

Freeman Conveyance System Upgrade



El Rio Water Treatment Plant

Well 12/13/14 Pressure Relief Station

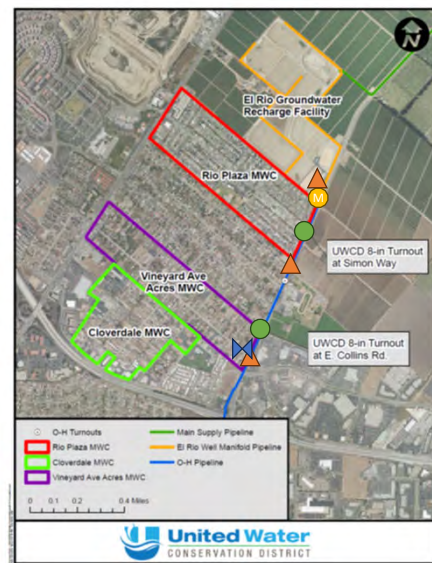
- ✓ Sep 30 – Contract with Travis Ag executed
 - ✓ Oct 29 – CLA-VAL commissioning
 - ❑ Electrical & Instrumentation Install
 - ❑ Punch List and Project Closeout
- Construction Cost: \$47,780



OH Pipeline and Asset Management

Cal-Am Emergency Connections:

- **OH Pipeline shutdown scheduled for November 23-26**
- Locations:
 - 2 new emergency connections (Cal-Am) ●
 - 1 mainline meter turnout (O&M) Ⓜ
 - 3 valve replacements (O&M) ⚡
 - 3 camera inspection locations ▲

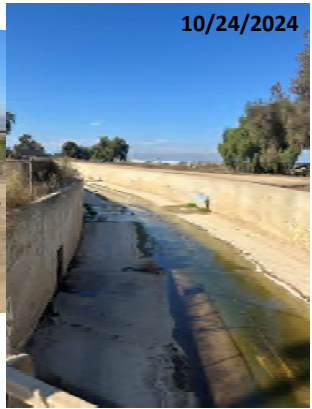


 A. WATER SUPPLY

Recycled Water Connection – Laguna Road Pipeline Project

- ✓ Oct 17 - Notice of Award to Toro Enterprises (Contractor)
- ✓ Nov 6 – Pre-Construction Meeting
- ❑ **Nov 15th – Mobilization**
- ❑ Mar 15 – Construction Completion

- Grants
 - ✓ Oct 15 - NRCS Docket Executed
 - ✓ Nov 1 – DWR SGM Amendment requests approved
 - \$1.5m from Oxnard Subbasin
 - \$464k from PV Basin



 A. WATER SUPPLY

Recycled Water Connection – Laguna Road Pipeline Project

Budget Item	Total Projected Costs
Non-Construction	\$1,461,138
Construction (Toro)	\$5,092,286
5% Construction Contingency	\$254,614
Total Project Budget	\$6,808,038

Funding Source	Amount
PT Pipeline (8043 + 8022)	\$1,997,242
USDA NRCS	\$347,231
DWR SGMA (original)	\$2,651,500
DWR SGMA (reallocation)	\$1,964,356
Total Funding	\$6,860,329



Total Grant Funding: \$4,963,087
Approx. 97% of Construction Cost



Public Outreach



10/16/2024

UWCD Facilities Site Tours with Foley & Lardner



10/17/2024

Maryam Bral, Robert Richardson, and Chris Coppinger presenting the EBB Project at the 2024 Water Sustainability Summit



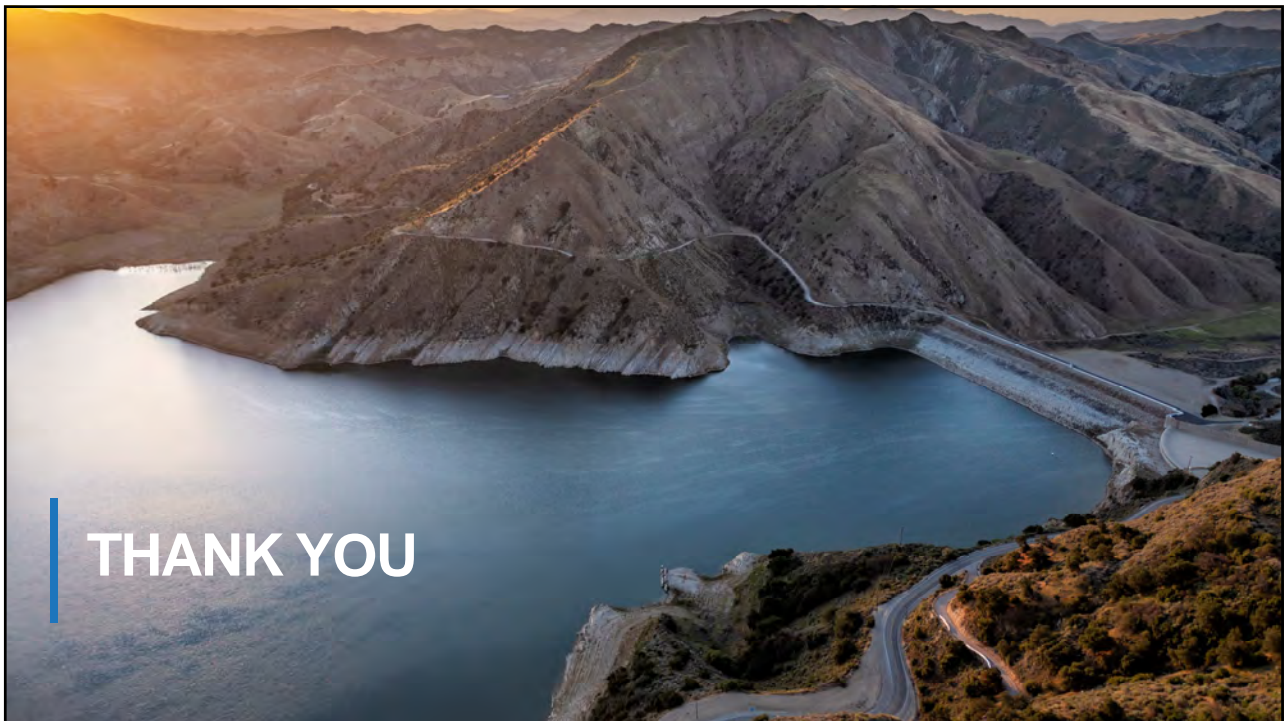
10/23/2024

Maryam Bral presenting at the FCGMA Board Meeting



10/28/2024

Destiny Rubio and Maryam Bral at the Installation Innovation Forum 2024 in San Antonio, Texas



Regulatory and Environmental Compliance

Motion Item 5.1

Authorize Amendment No. 2 to the Professional Consulting Services Agreement with GEI Consultants, Inc. for the Final Design for the Santa Felicia Dam Outlet Works Improvement Project (CIP 8002)

Amendment No. 2 – Cost Breakdown Per Task

Proposed Tasks	Proposed Fee
1. Sloping Intake Stability Analysis	\$206,586
2. Final Design Reports	\$516,504
3. Final Plans and Specifications	\$142,216
4. BOC Meeting No.10	\$53,024
5. Project Management	\$106,730
6. Contingency Services	\$50,000
Total	\$1,075,060



Intake Control Facility Rendering



Regulatory and Environmental Compliance

Motion Item 5.1

Santa Felicia Dam - Outlet Works Improvement Project Timeline

	2019				2020				2021				2022				2023				2024				2025							
	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4				
OW Improvement Project Design Phase	10%																															
					30%																											
									60%																							
													90%																			
																	100%															
Contractor Procurement																													Final			

Updated Schedule Key Milestones Per August 06, 2024 Submittal to FERC

- Final Design Completion: **March 3, 2025**
- Board of Consultants Meeting No.10: April 29-30, 2025 (Tentative)
- Advertise for Bids: June 26, 2025



Regulatory and Environmental Compliance

Motion Item 5.1

Summary – Budget Under Contract -100% and Final Design SFD Outlet Works

Contract and Amendments	Contract Amount	Date Authorized
Original Contract	\$867,980	June 9, 2023
Amendment No. 1	\$1,158,211	December 13, 2023
Amendment No. 2	\$1,075,060	November 14, 2024 (Proposed)
Total Contract Amount	\$3,101,251	

Summary – CIP Budget - Account (8002-815) Design Professional Services

Date	Budget Available	Proposed Action
November 7, 2024	\$1,621,182.31	-
	(\$1,075,060)	Execute Amendment No.2 with GEI on November 14, 2024
November 14, 2024	\$546,122.31	-

Staff Recommendation:

Authorize Amendment No. 2 to the Professional Consulting Services Agreement with GEI Consultants, Inc. for the Final Design for the Santa Felicia Dam Outlet Works Improvement Project (CIP 8002)





STAFF REPORT

To: UWCD Board of Directors

Through: Mauricio E. Guardado, Jr., General Manager
Maryam Bral, Chief Engineer
John Lindquist, Water Resources Supervisor

From: Kathleen Kuepper, Hydrogeologist
Bram Sercu, Principal Hydrologist

Date: November 26, 2024 (December 11, 2024, meeting)

Agenda Item: **3.2 Groundwater Basin Status Report**
Informational Item

Staff Recommendation:

The Board will receive and file the Monthly Hydrologic Conditions Report for the District for the month of October 2024.

Summary:

Diversions, Recharge and Ag Pipeline Deliveries for Month of October 2024*

Activity	Amount (acre-feet)
Total Diversions at Freeman Diversion	16,614
Lloyd-Butler Mutual Water Company surface water use	25
Recharge to Saticoy basins (metered + unmetered)	5,394
Recharge to Noble and Rose basins	4,545
Recharge to El Rio basins	4,700
Total Ag Pipeline Deliveries of water diverted at Freeman	1,950
Total Ag Pipeline Deliveries of water pumped from Saticoy Well Field	0
Recharge to Piru spreading grounds	0

*Provisional data. Final data are made available in the September Hydrologic Conditions Report of each water year.

Groundwater Basin Available Storage at End of Month of October 2024

Basin	Available Storage (acre-feet)
Oxnard Forebay	2,500

Precipitation for Month of October 2024

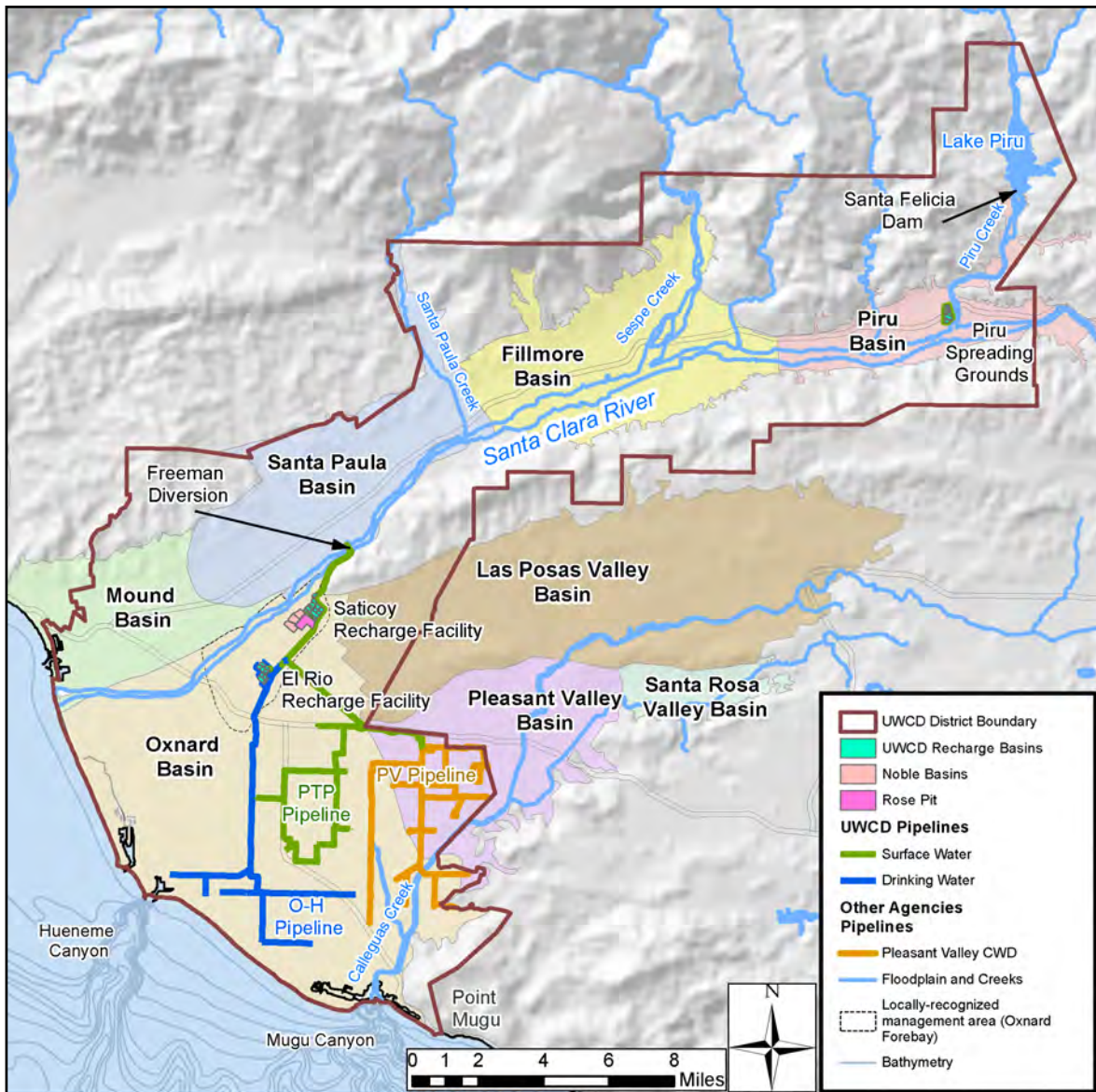
Location	Precipitation (inches)
Lake Piru	0.00
Santa Paula	0.00
El Rio	0.00



United Water CONSERVATION DISTRICT

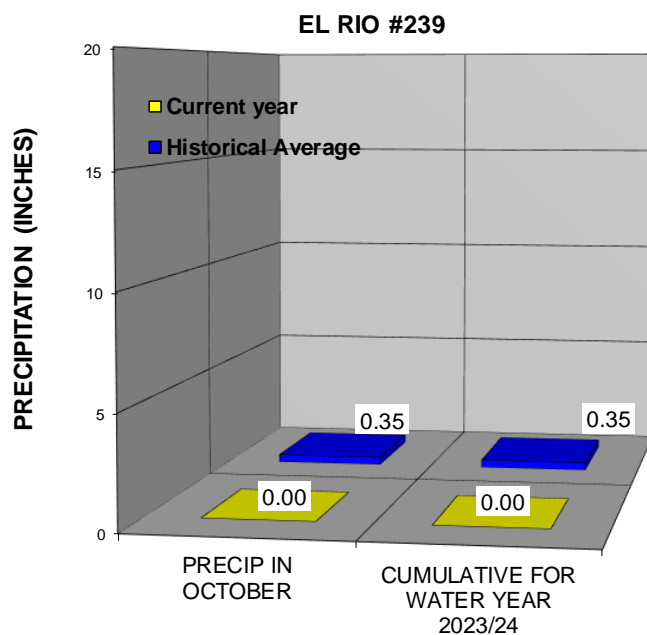
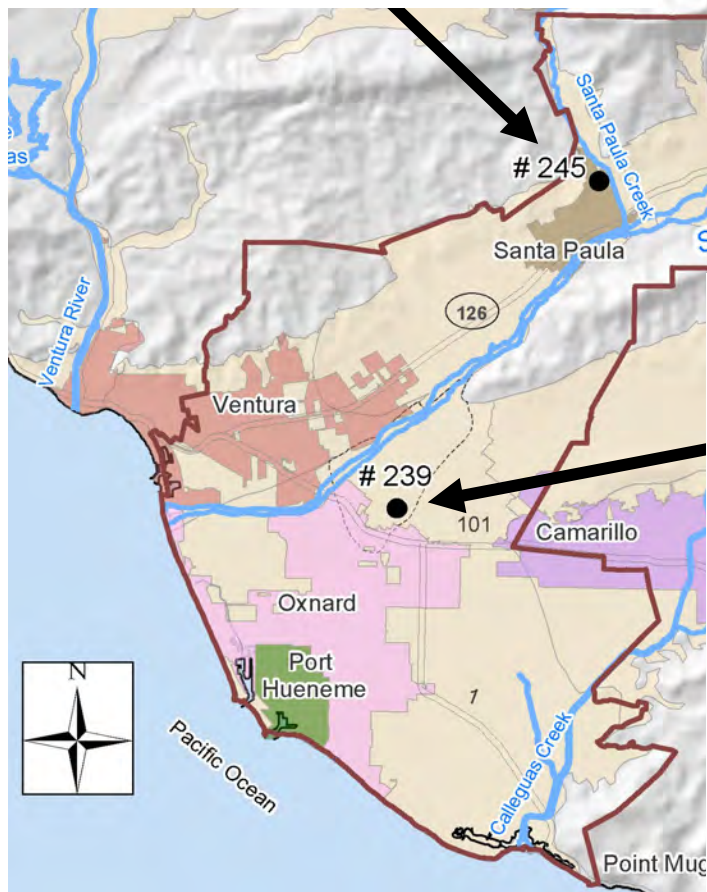
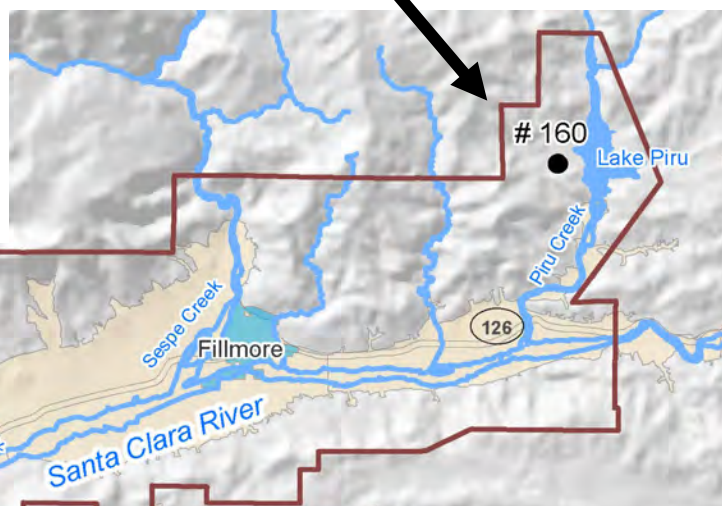
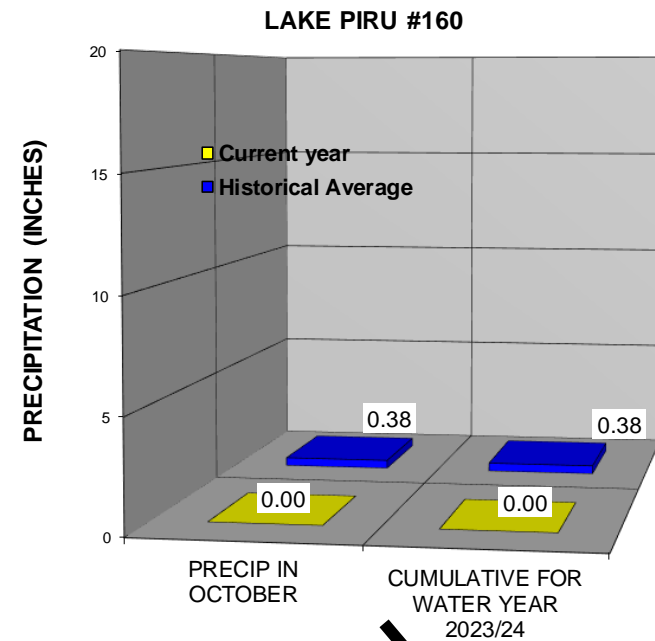
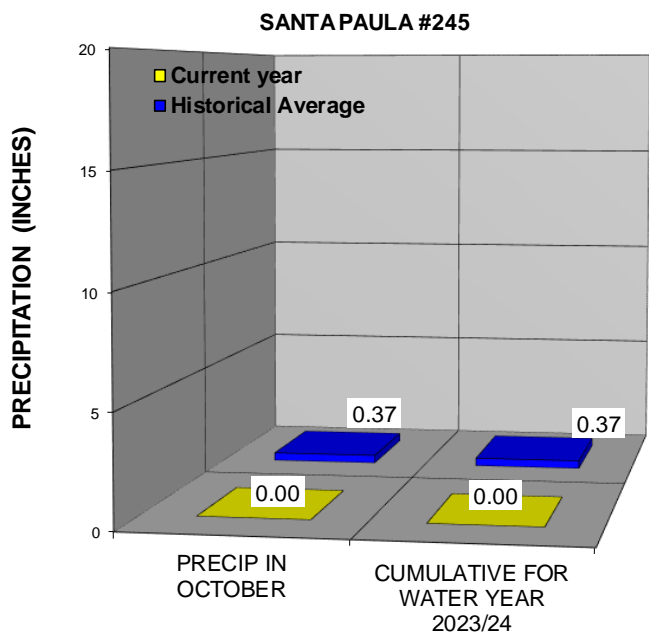
October 2024 Hydrologic Conditions Report 2024/25 Water Year

November 26, 2024



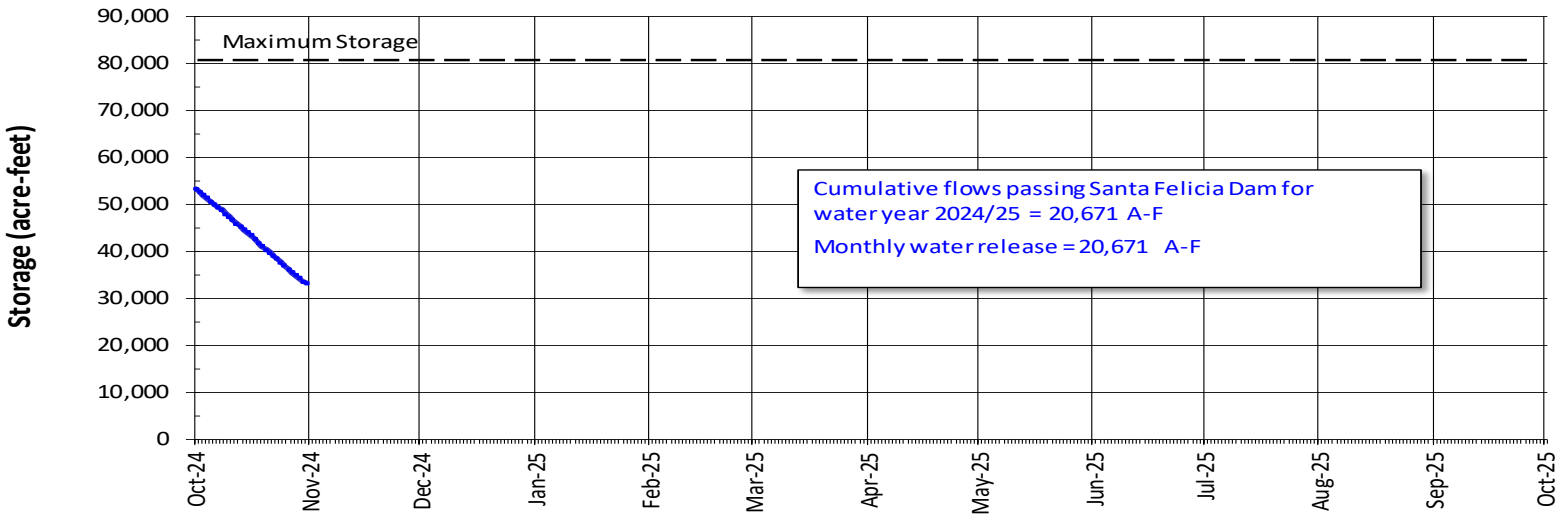
Note: This report may contain provisional data until final review at the end of the water year.

Precipitation



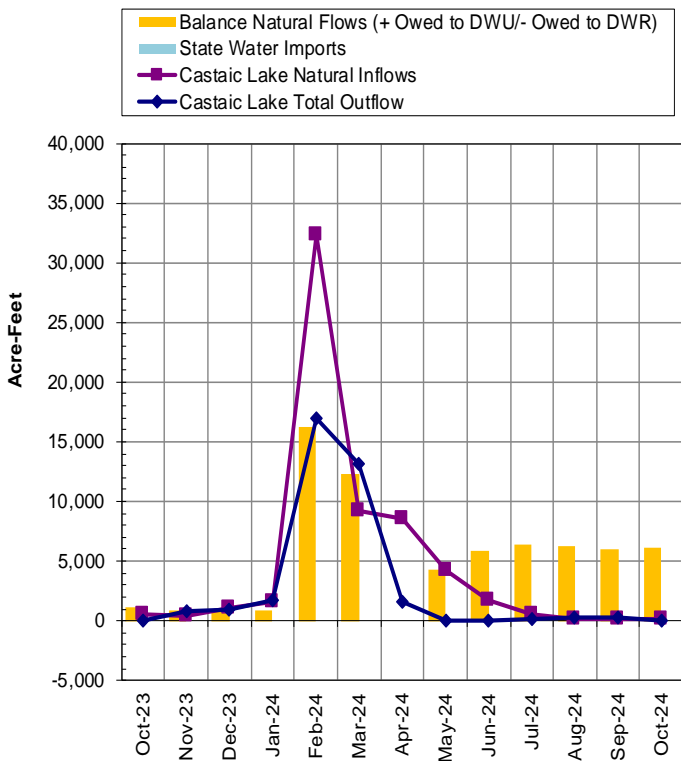
District-wide percent of normal precipitation = 0%

Lake Piru Storage and Outflow

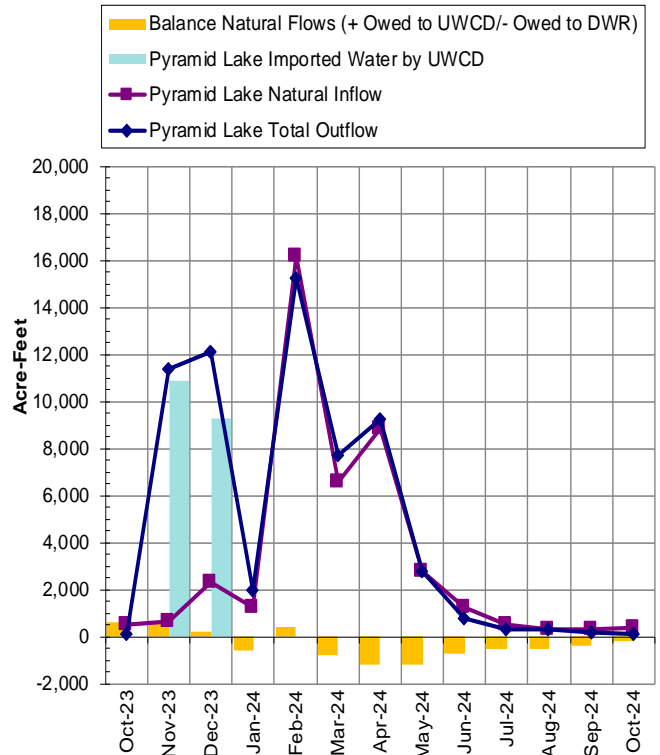


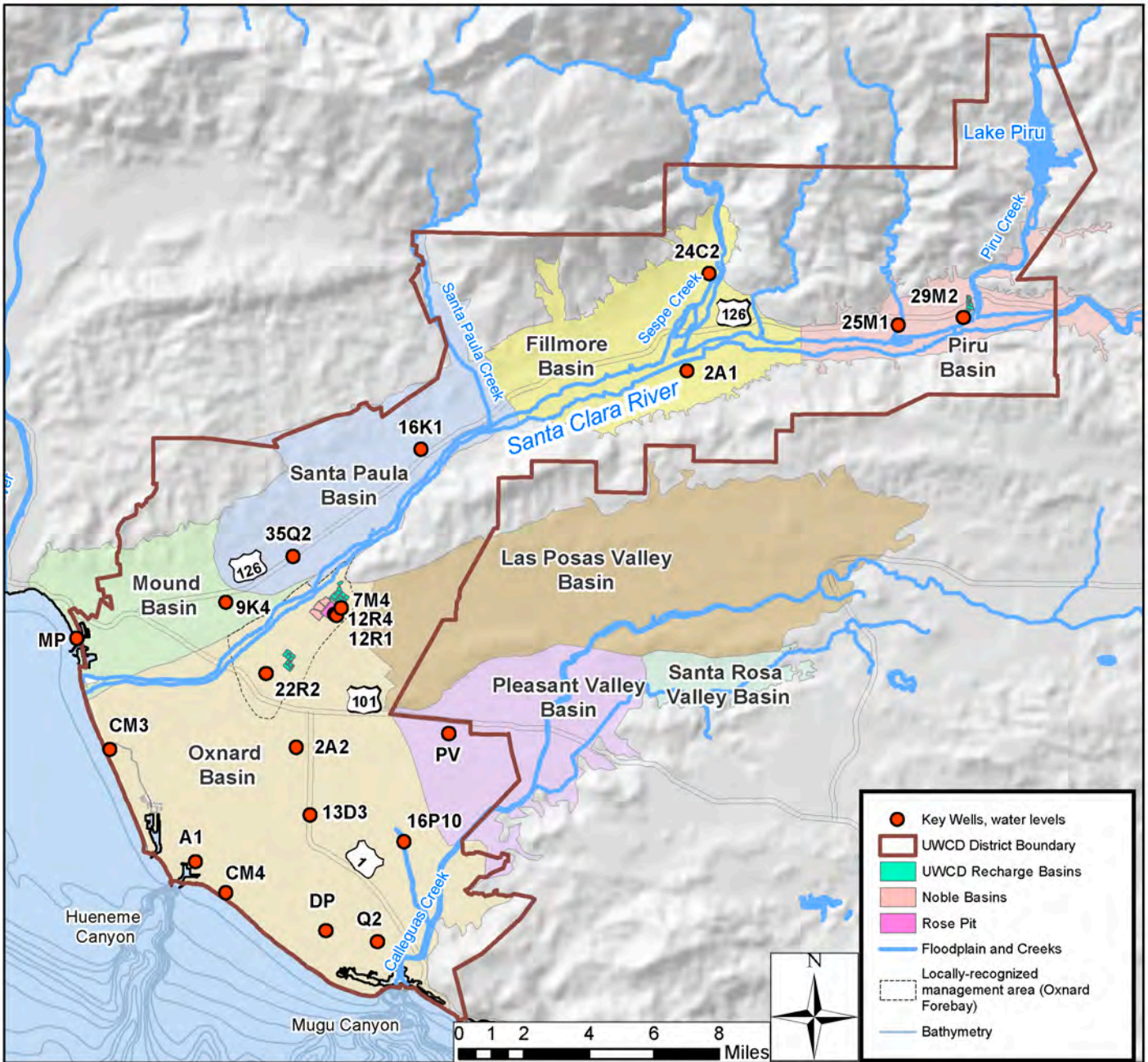
	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Hydro Plant Outflow (Acre-Feet)	0											
Cumulative Hydro Plant Outflow (A-F)	0											

Castaic Lake releases to downstream water users (DWU)



Pyramid Lake releases to UWCD

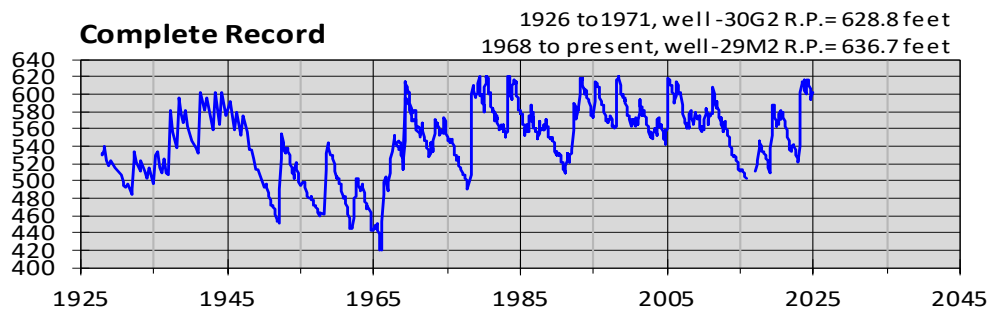
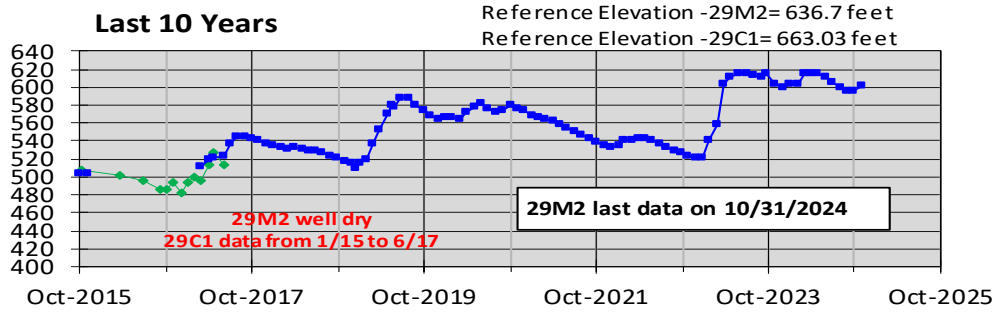




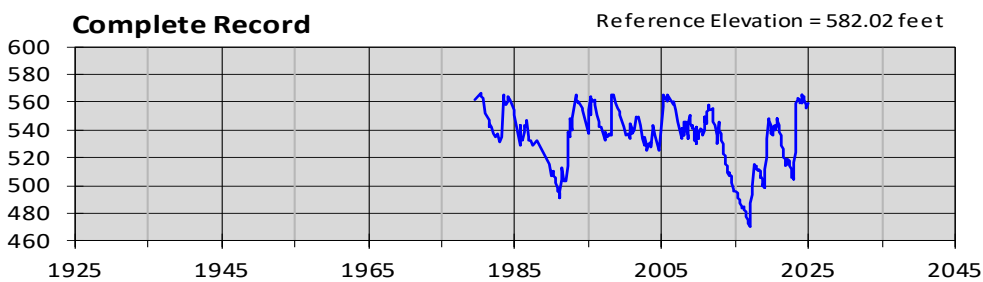
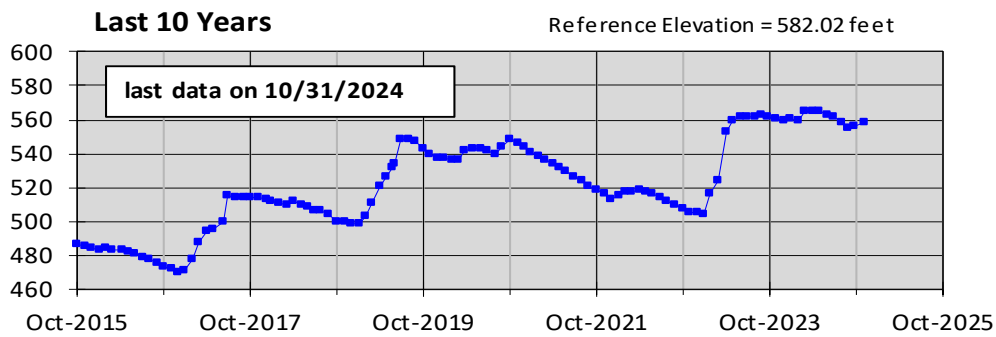
Locations of Key Wells, Monthly Groundwater Elevation Monitoring

Groundwater Elevation Records – Piru Basin

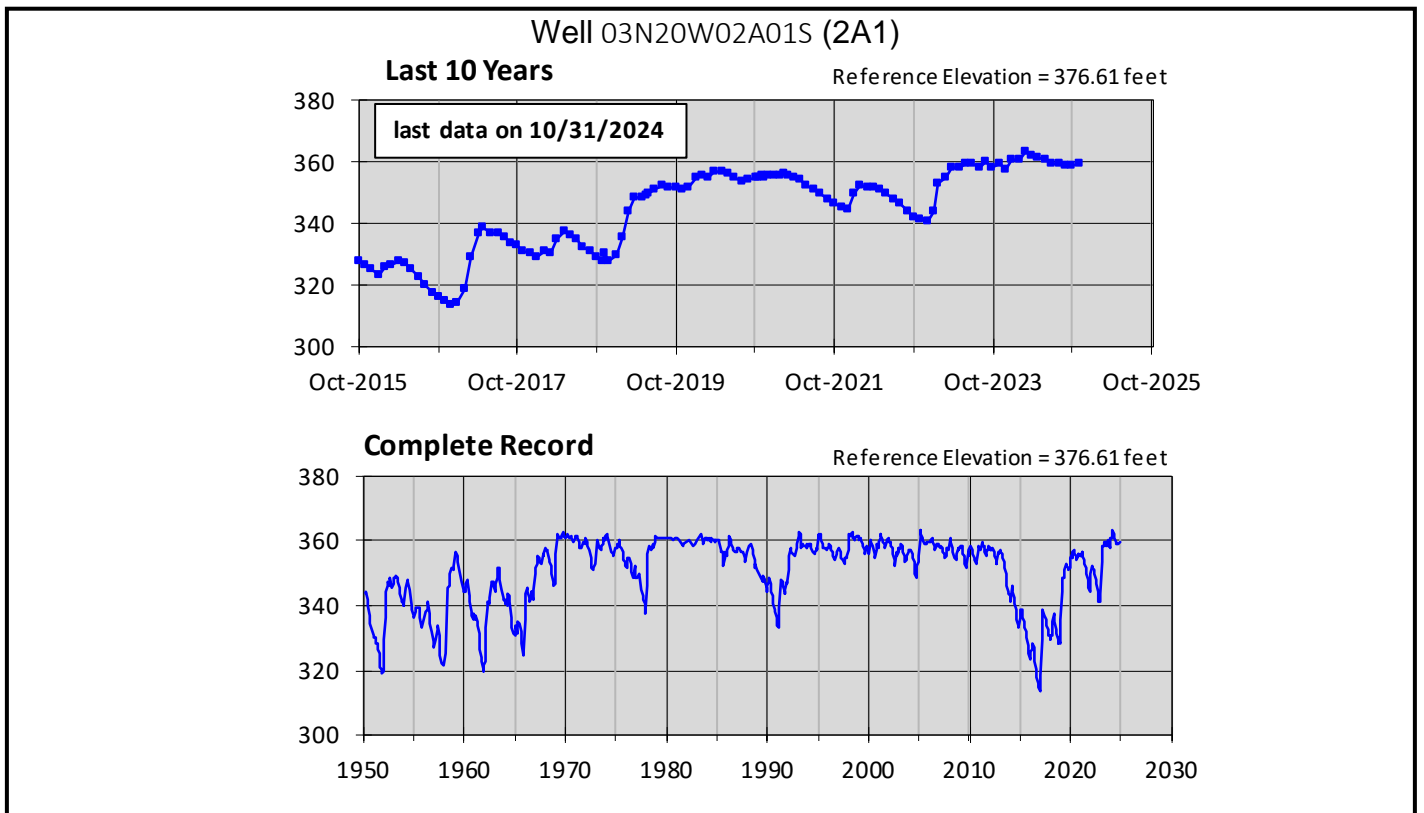
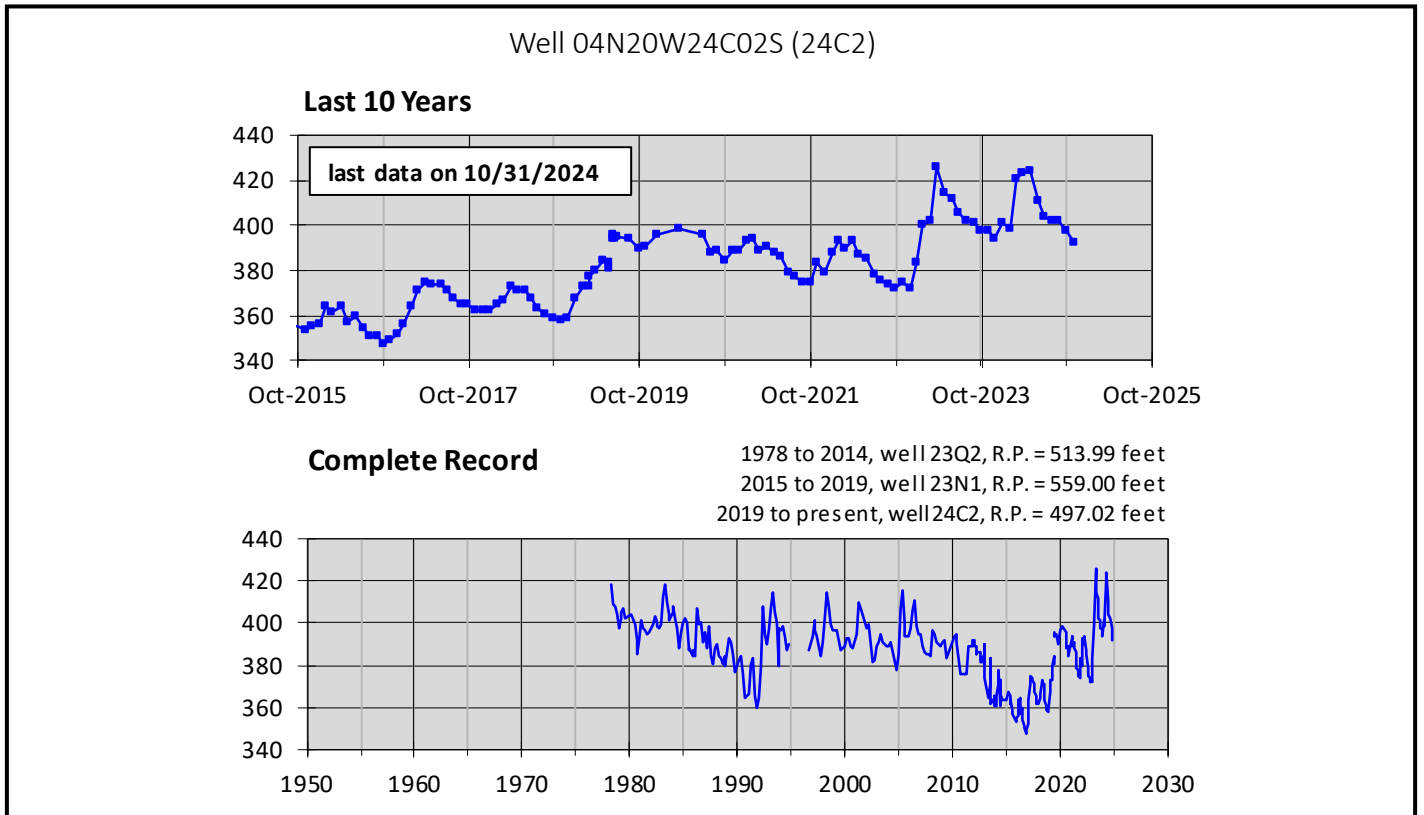
Well 04N18W29M02S (29M2)



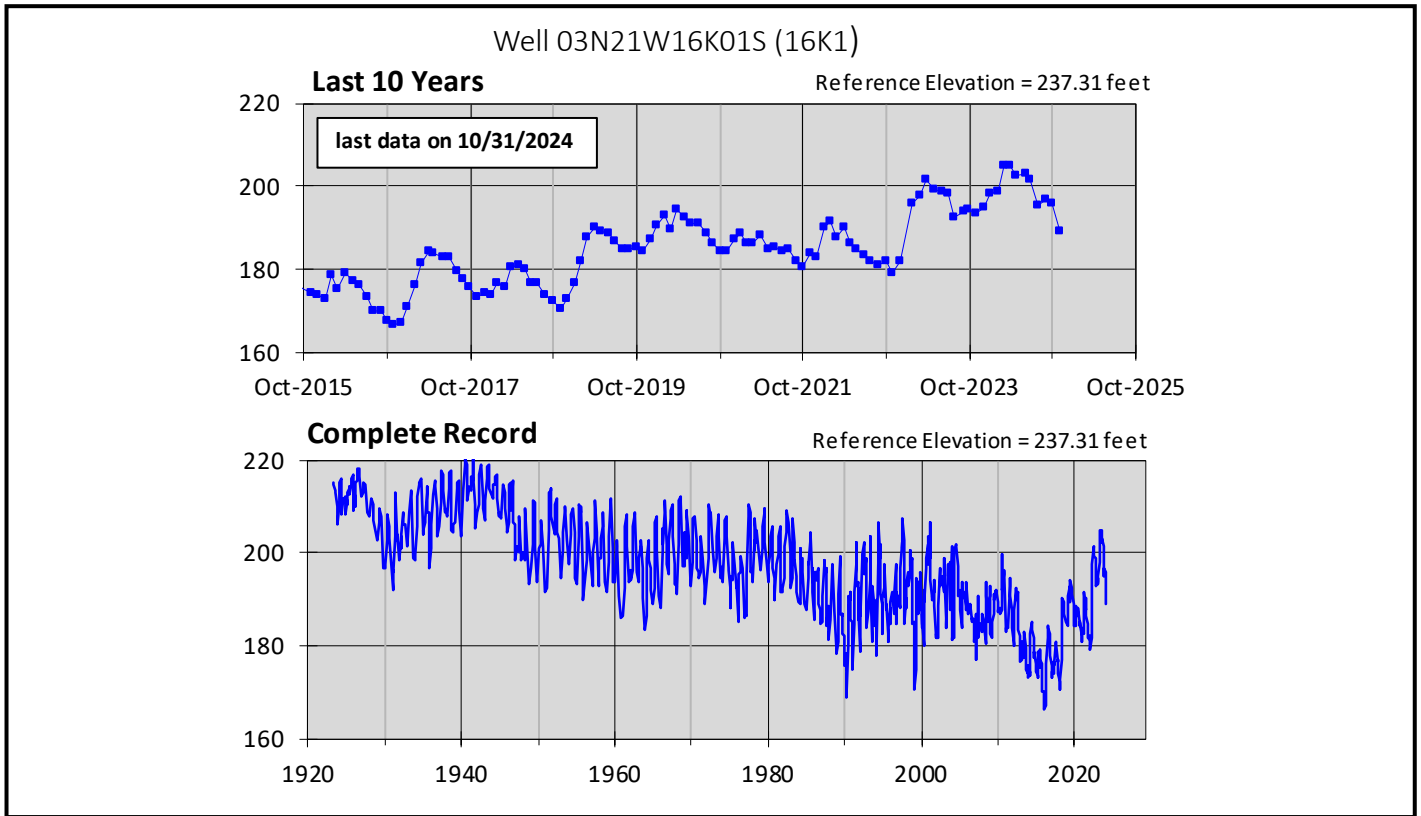
Well 04N19W25M01S (25M1)



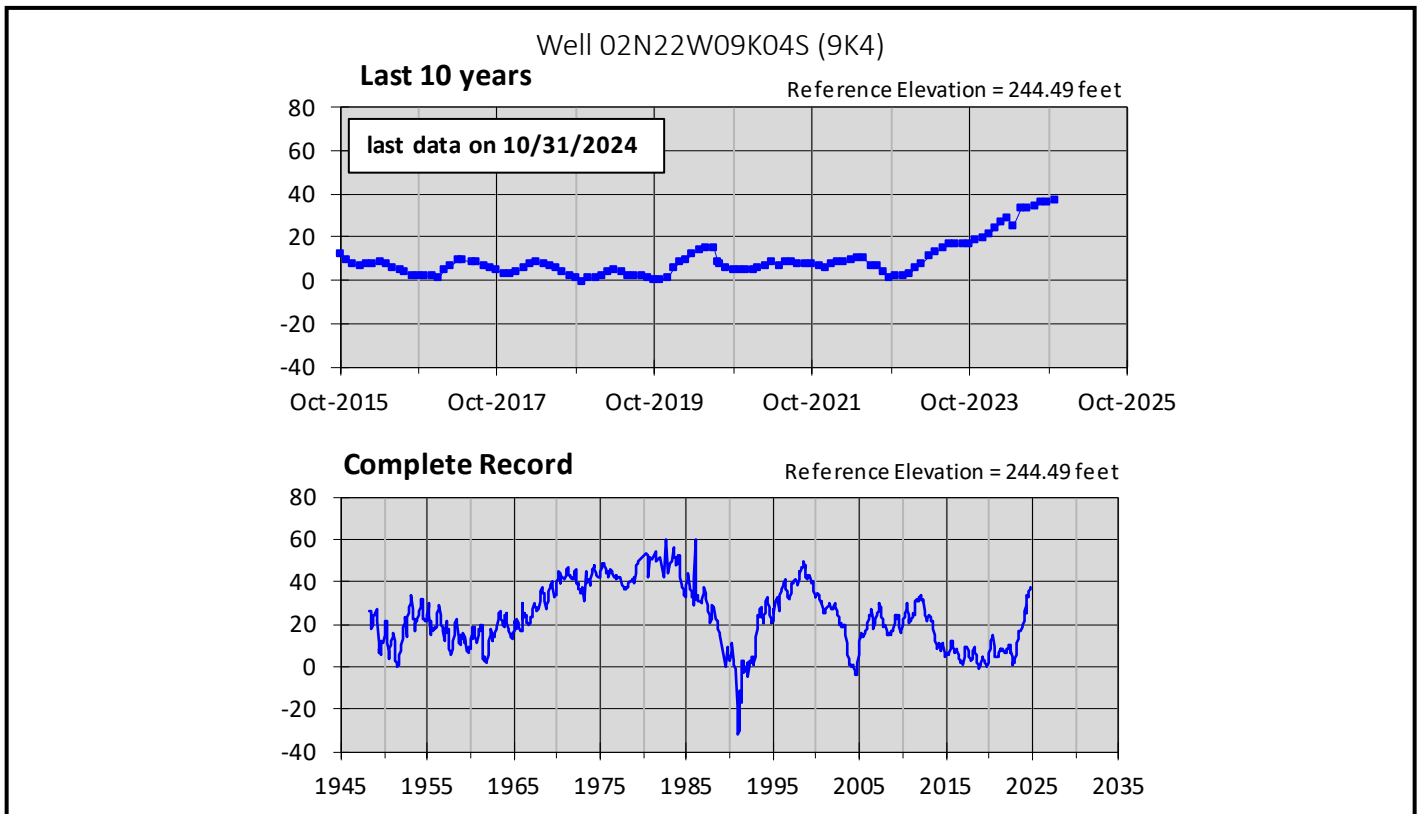
Groundwater Elevation Records – Fillmore Basin



Groundwater Elevation Records – Santa Paula Basin



Groundwater Elevation Records – Mound Basin

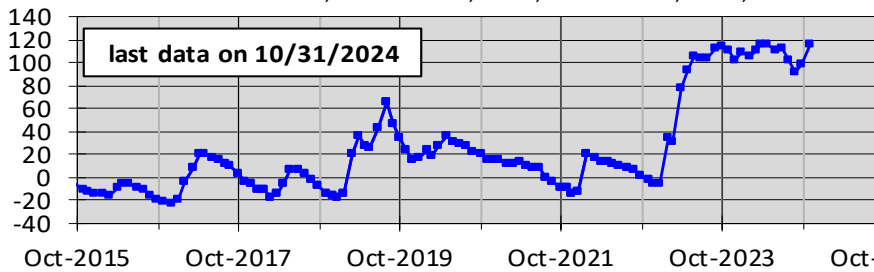


Groundwater Elevation Records – Oxnard Basin, Forebay

Wells 02N22W12R01S (12R1), 02N22W12R04S (12R4), and 02N21W07M04S (7M4)

Last 10 Years

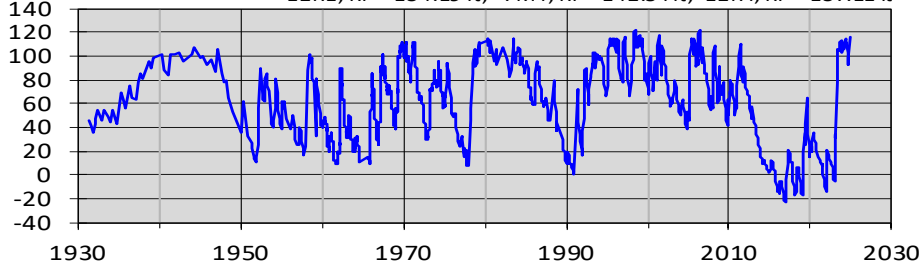
-12R1; RP = 134.19 ft; -7M4; RP = 142.84 ft; -12R4; RP = 137.11 ft



Note: Well 12R1 was destroyed in 2014 and replaced with well 12R4. When well 12R4 goes dry at approximately 9 ft msl, well 7M4 is used to measure groundwater level.

Complete Record

-12R1; RP = 134.19 ft; -7M4; RP = 142.84 ft; -12R4; RP = 137.11 ft

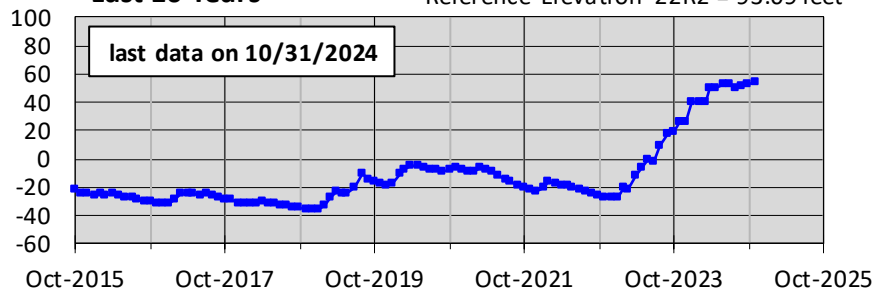


Note: Well 12R1 was destroyed in 2014 and replaced with well 12R4. When well 12R4 goes dry at approximately 9 ft msl, well 7M4 is used to measure groundwater level.

Well 02N22W22R02S (22R2)

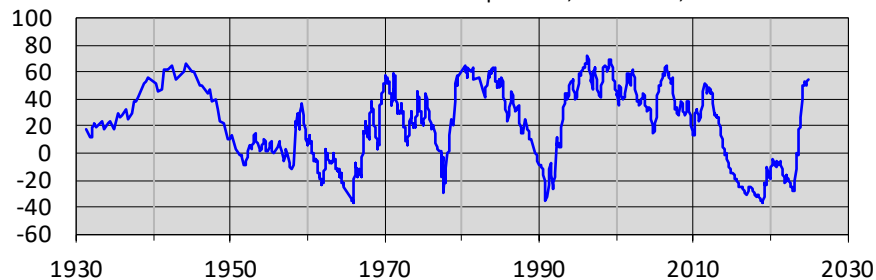
Last 10 Years

Reference Elevation -22R2 = 93.09 feet

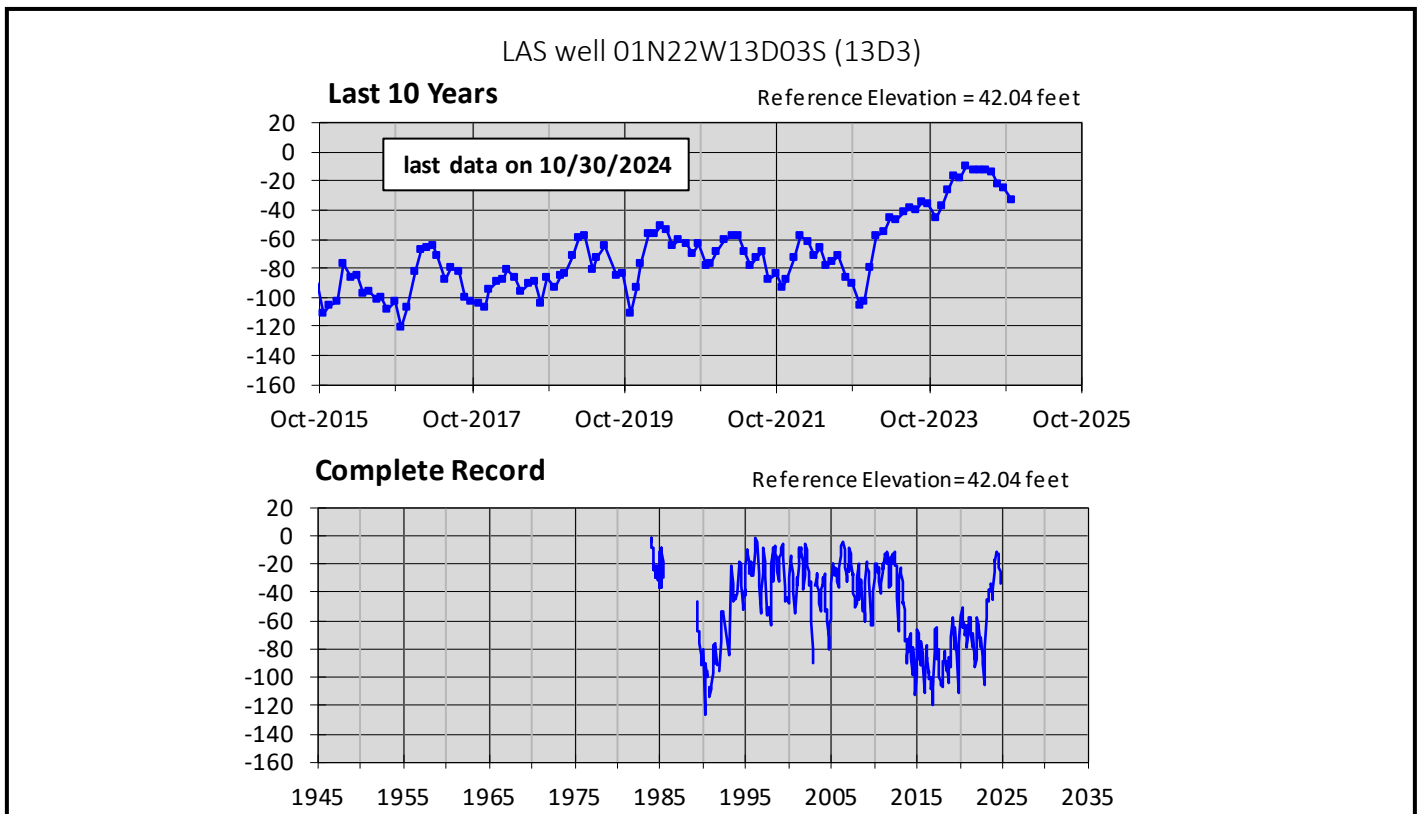
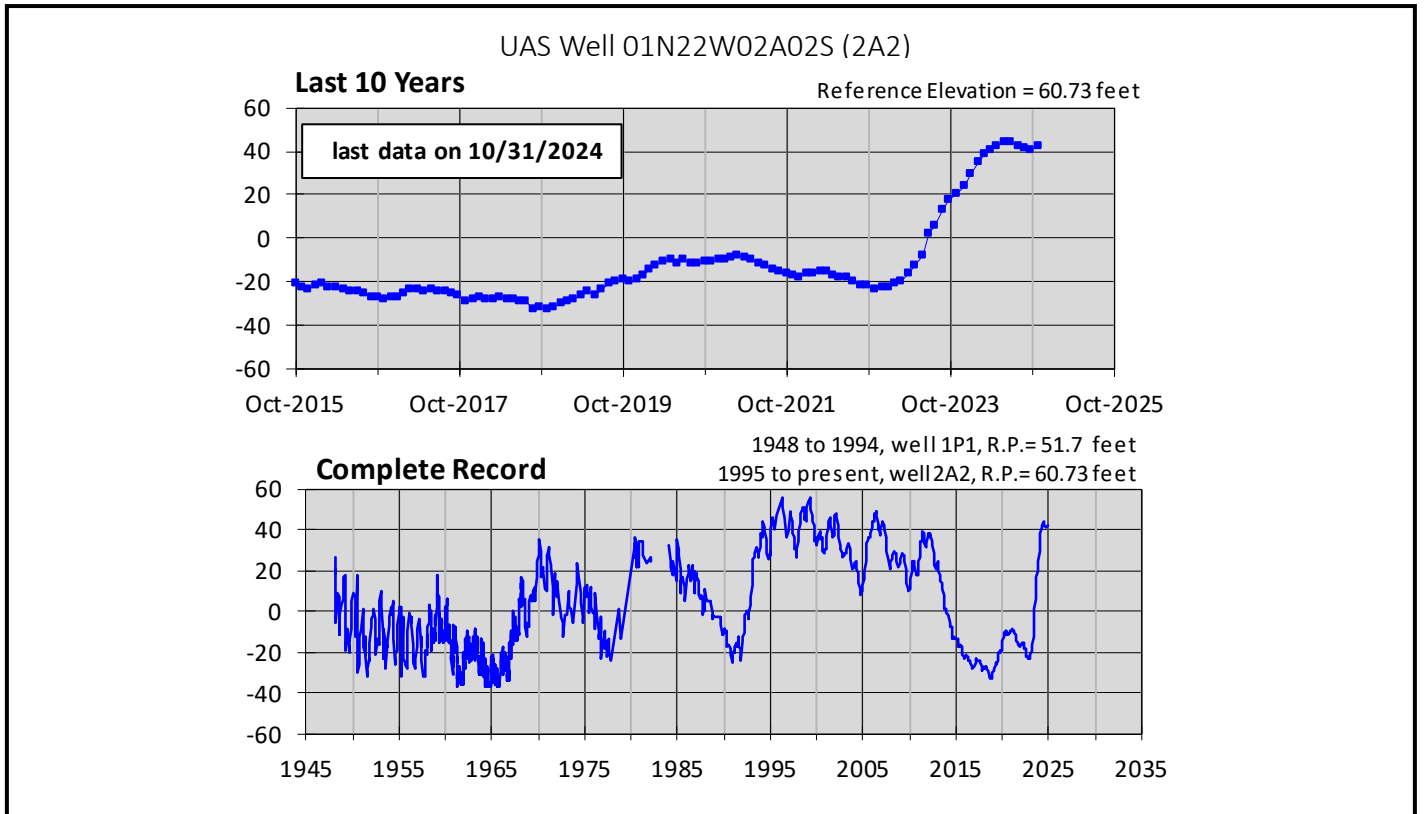


Complete Record

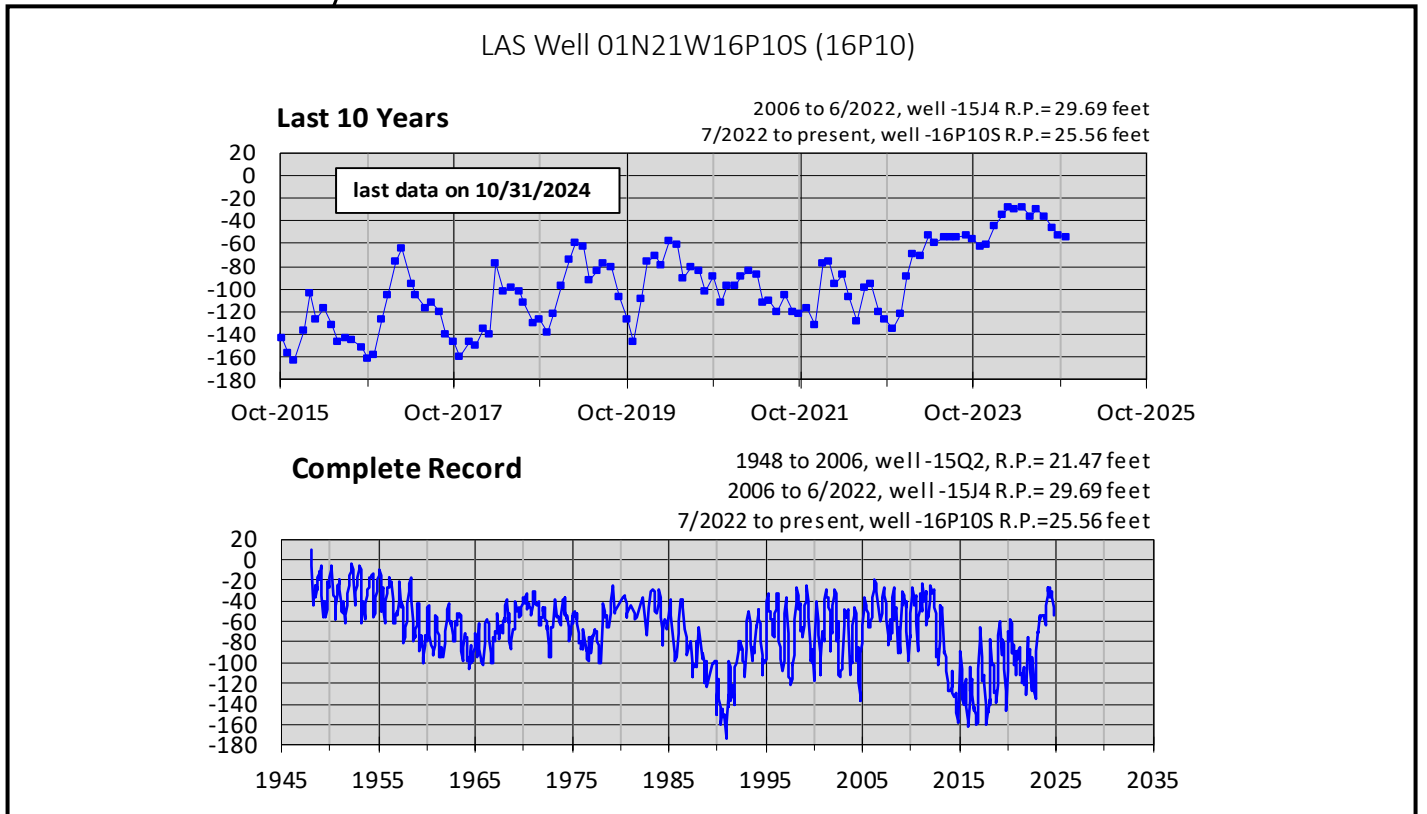
1931 to 2004, well -22R1, RP = 93.6 feet
2004 to present, well -22R2, RP = 93.09 feet



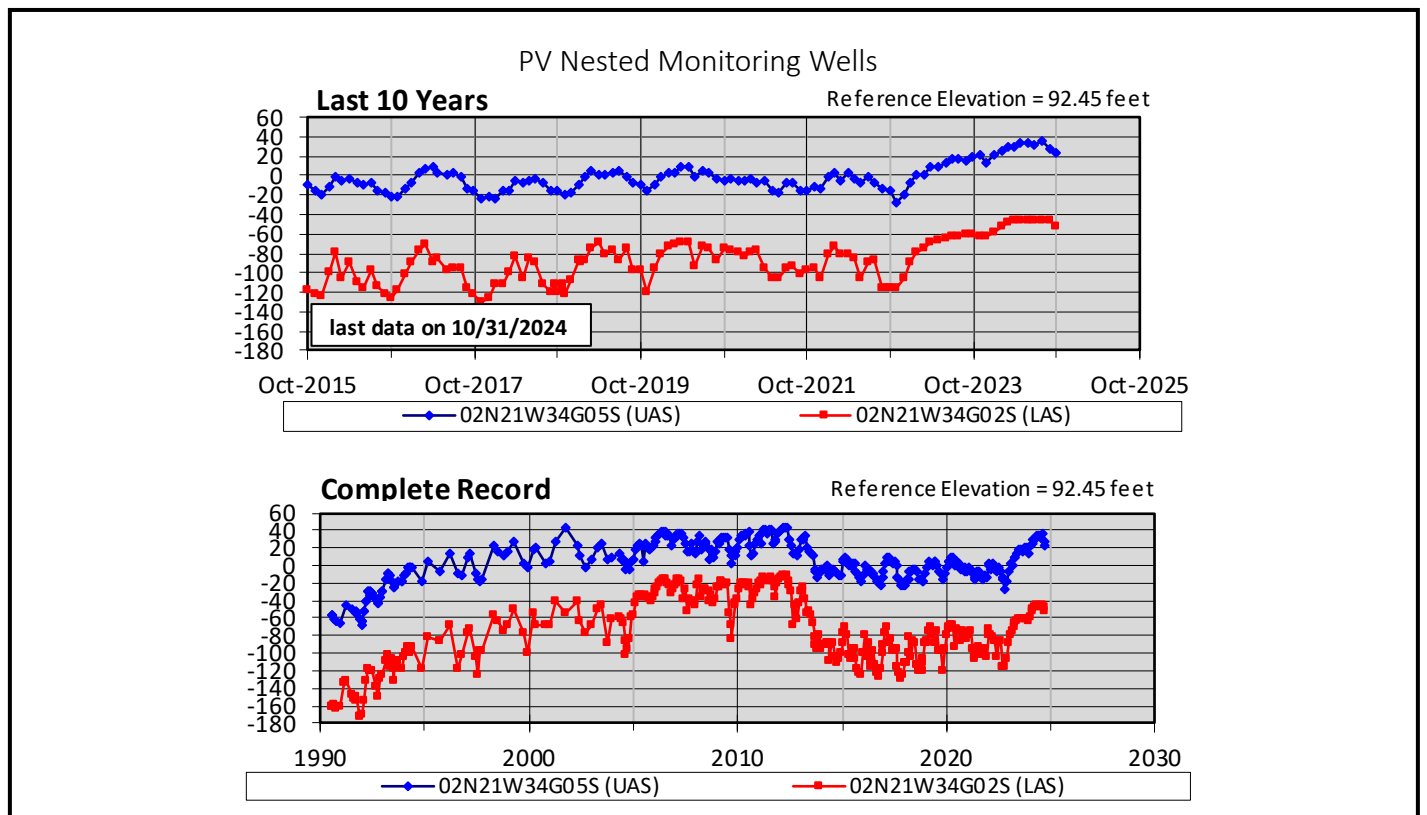
Groundwater Elevation Records – Oxnard Basin



Groundwater Elevation Records – eastern Oxnard/Pleasant Valley Basin Boundary Area

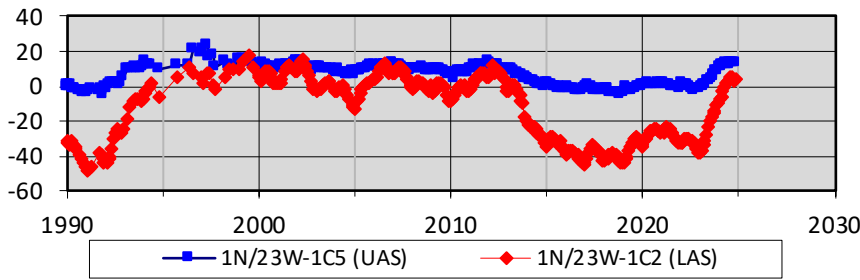


Groundwater Elevation Records – Pleasant Valley Basin

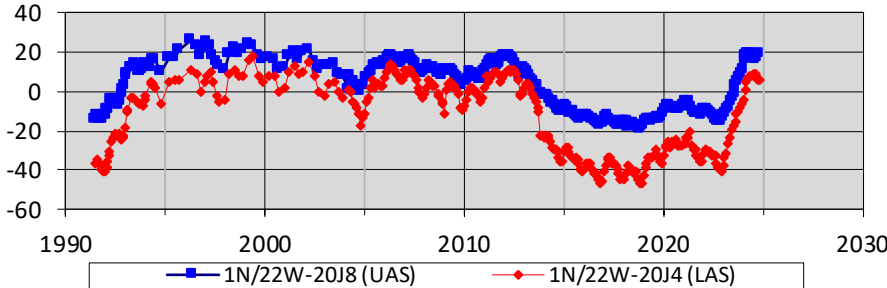


Groundwater Elevation Records – Coastal Nested Monitoring Wells

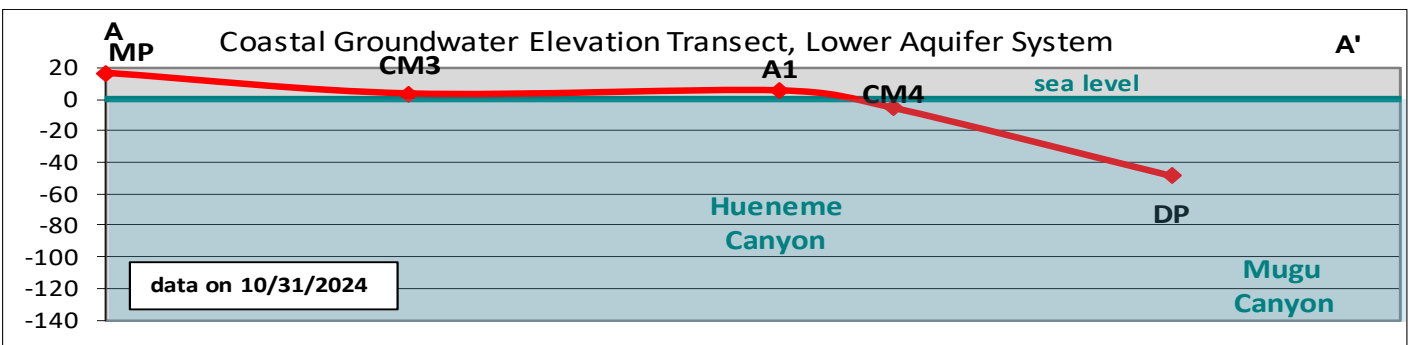
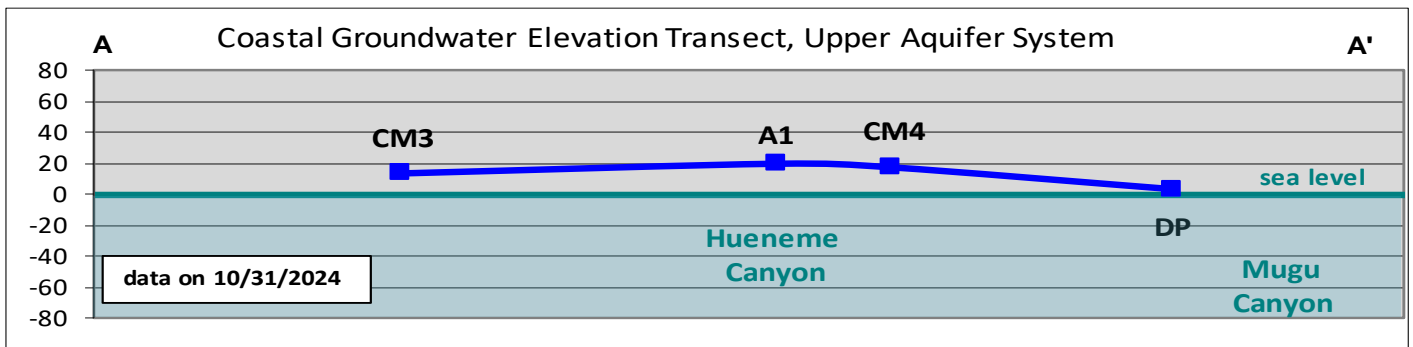
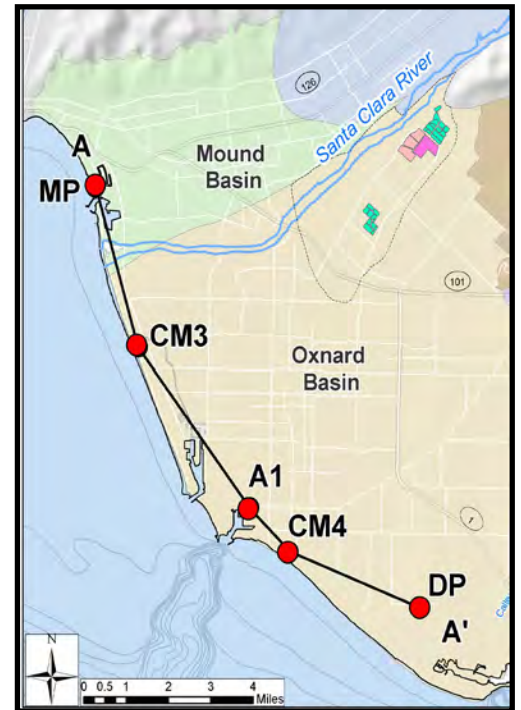
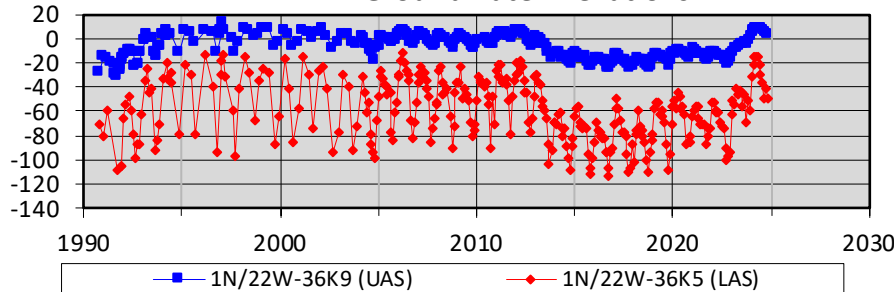
CM3 Groundwater Elevations



A1 Groundwater Elevations



DP Groundwater Elevations



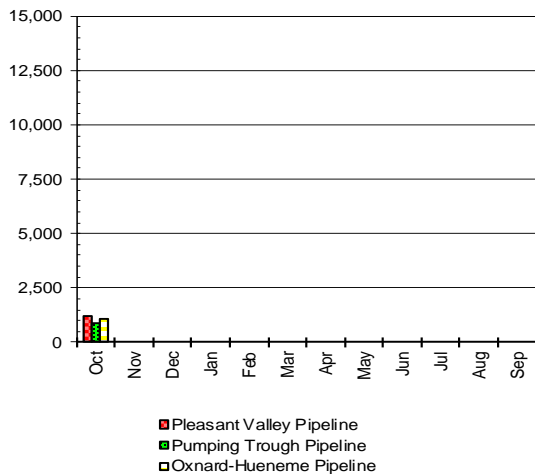
Monthly Water Deliveries, acre-feet (Water Year 2023/24)

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
PV Pipeline (surface water)	1,177.5											
PV Pipeline (Saticoy well field)	0.0											
Total to Pleasant Valley Pipeline	1,177.5											
PTP (surface water)	772.4											
PTP (PTP 1-5)	115.2											
PTP (OH-12/13)	0.0											
PTP (Saticoy well field)	0.0											
Total PTP	887.6											
C-customers (surface water)	0.0											
Saticoy Well Field (groundwater)	0.0											
O-H Pipeline (groundwater)	1,051.5											
Total Surface Water Delivery (PTP, PV, c-cust)	1,949.9											
Total Groundwater Delivery (PTP, OH, Sat)	1,166.7											
Total Delivery (surface water, groundwater)	3,116.6											

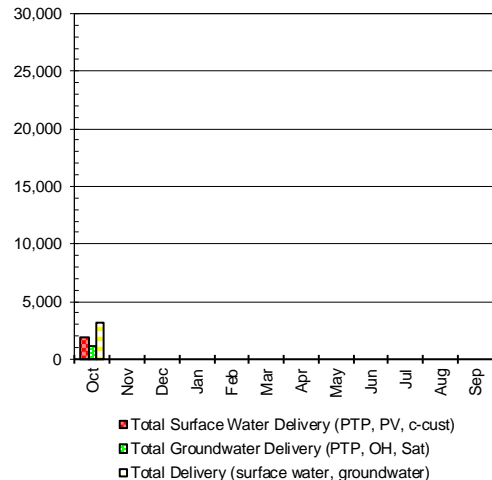
Cumulative Water Deliveries, acre-feet (Water Year 2023/24)

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
PV Pipeline (surface water)	1,177.5											
PV Pipeline (saticoy well field)	0.0											
Total to Pleasant Valley Pipeline	1,177.5											
PTP (surface water)	772.4											
PTP (PTP 1-5)	115.2											
PTP (OH-12/13)	0.0											
PTP (Saticoy well field)	0.0											
Total PTP	887.6											
C-customers (surface water)	0.0											
Saticoy Well Field (groundwater)	0.0											
O-H Pipeline (groundwater)	1,051.5											
Total Surface Water Delivery (PTP, PV, c-cust)	1,949.9											
Total Groundwater Delivery (PTP, OH, Sat)	1,166.7											
Total Delivery (surface water, groundwater)	3,116.6											

Cumulative deliveries by system



Cumulative deliveries by source/type

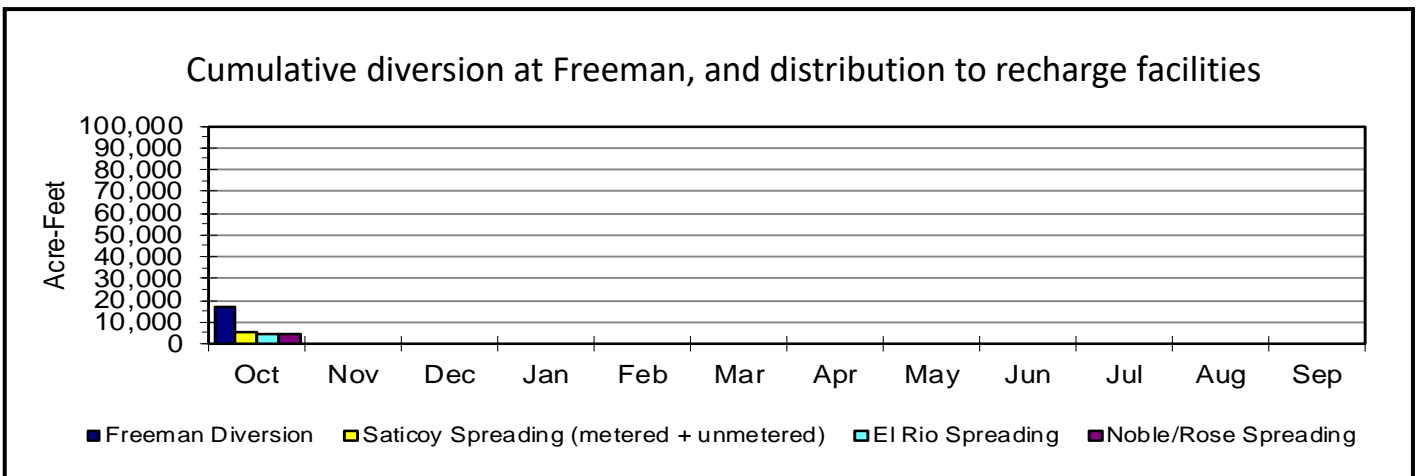


Monthly diversion and recharge totals by facility, 2023/24, in acre-feet

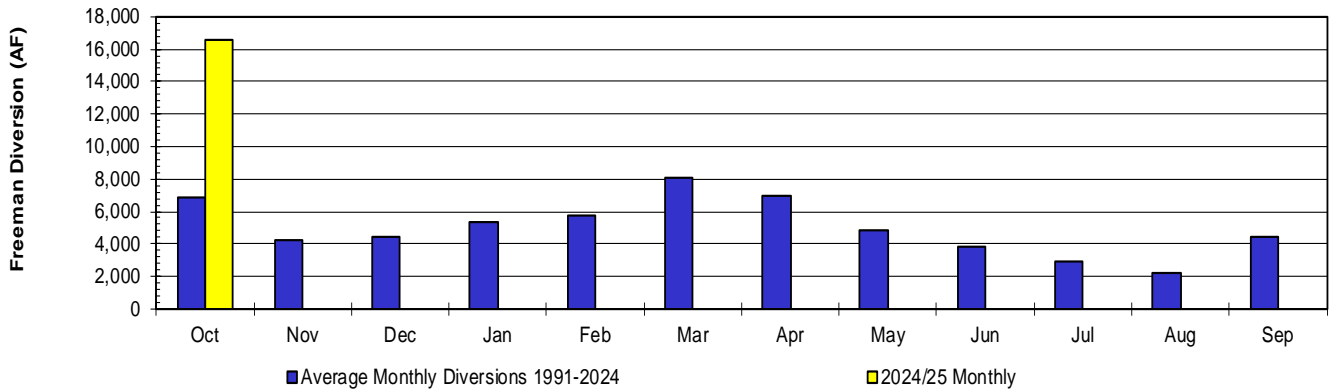
Month	Piru Spreading	Freeman Diversion	Saticoy Spreading (metered + unmetered)	El Rio Spreading	Noble/Rose Spreading	LBMWC Water Use
Oct	0	16,614	5,394	4,700	4,545	25
Nov	0					
Dec	0					
Jan	0					
Feb	0					
Mar	0					
Apr	0					
May	0					
Jun	0					
Jul	0					
Aug	0					
Sep	0					

Cumulative diversion and recharge totals by facility, 2023/24, in acre-feet

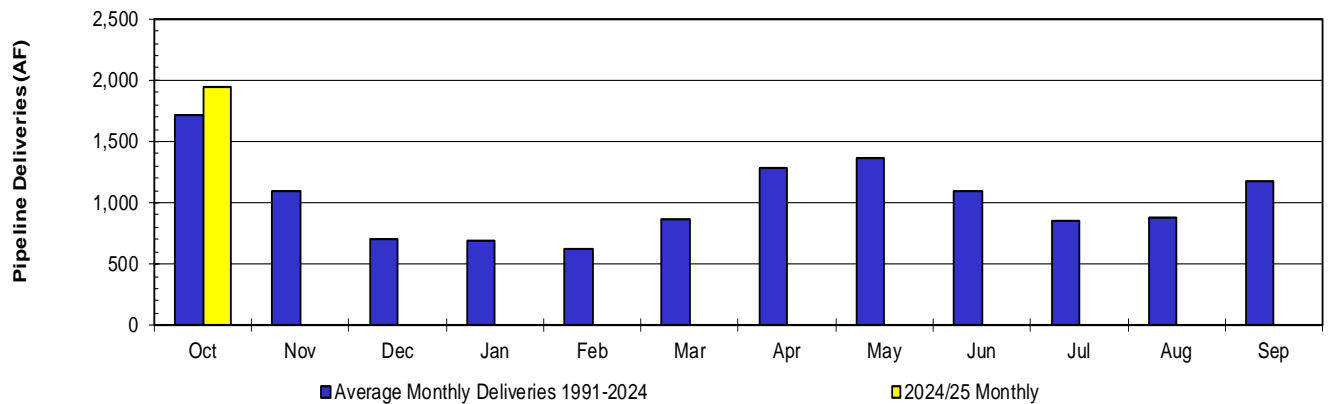
Month	Piru Spreading	Freeman Diversion	Saticoy Spreading (metered + unmetered)	El Rio Spreading	Noble/Rose Spreading	LBMWC Water Use
Oct	0	16,614	5,394	4,700	4,545	25
Nov	0					
Dec	0					
Jan	0					
Feb	0					
Mar	0					
Apr	0					
May	0					
Jun	0					
Jul	0					
Aug	0					
Sep	0					



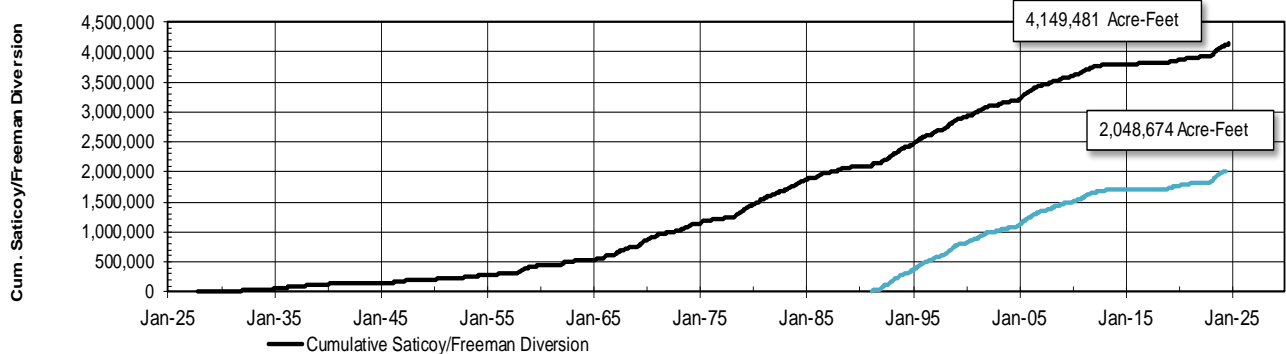
Monthly 2023/24 diversion at Freeman,
compared to average monthly diversions (1991-2023)



Monthly 2023/24 pipeline deliveries (surface water deliveries),
compared to average monthly pipeline deliveries (1991-2023)

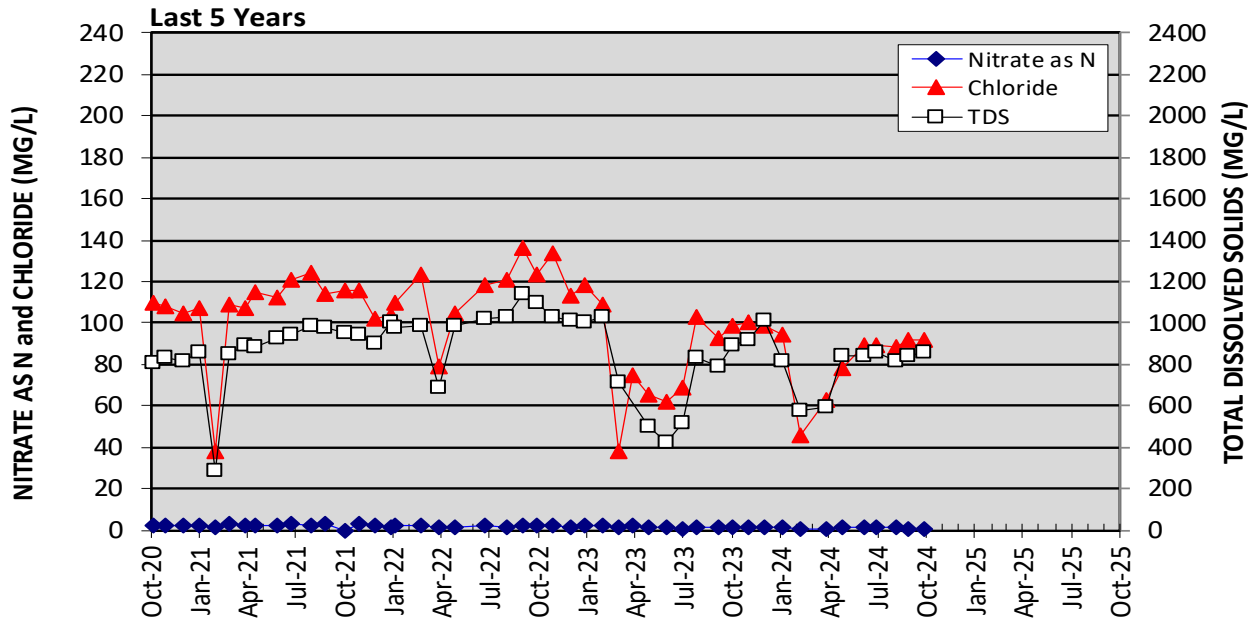


Cumulative diversion at Saticoy and Freeman Diversion, in acre-feet

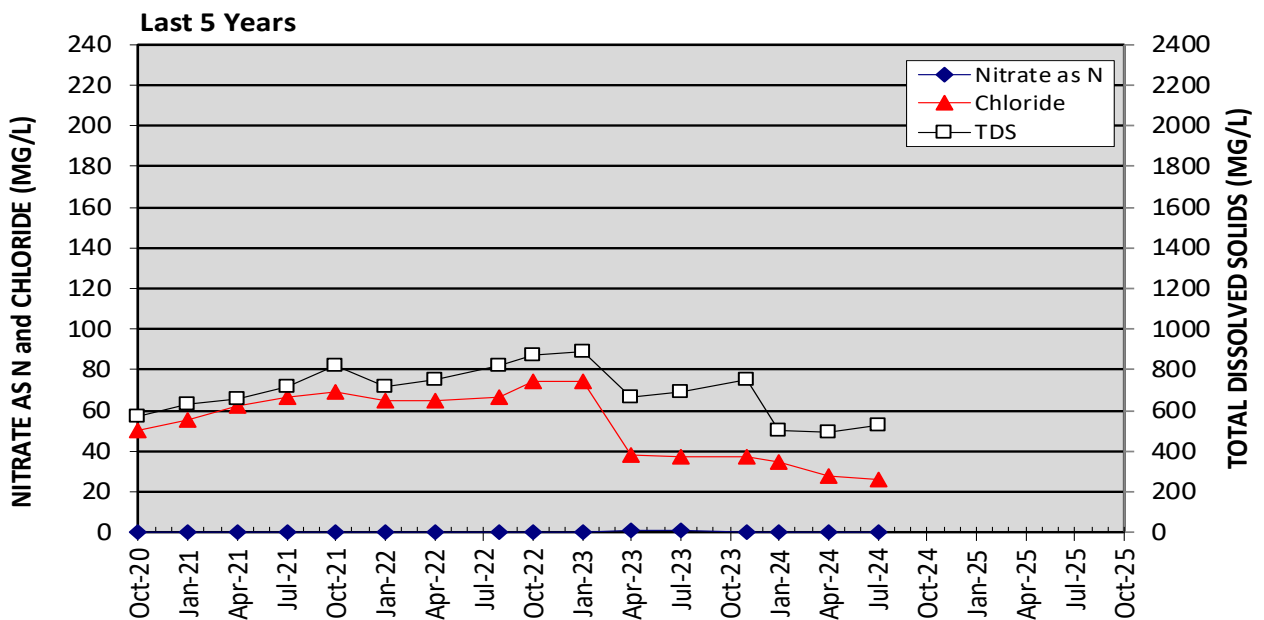


Water Quality

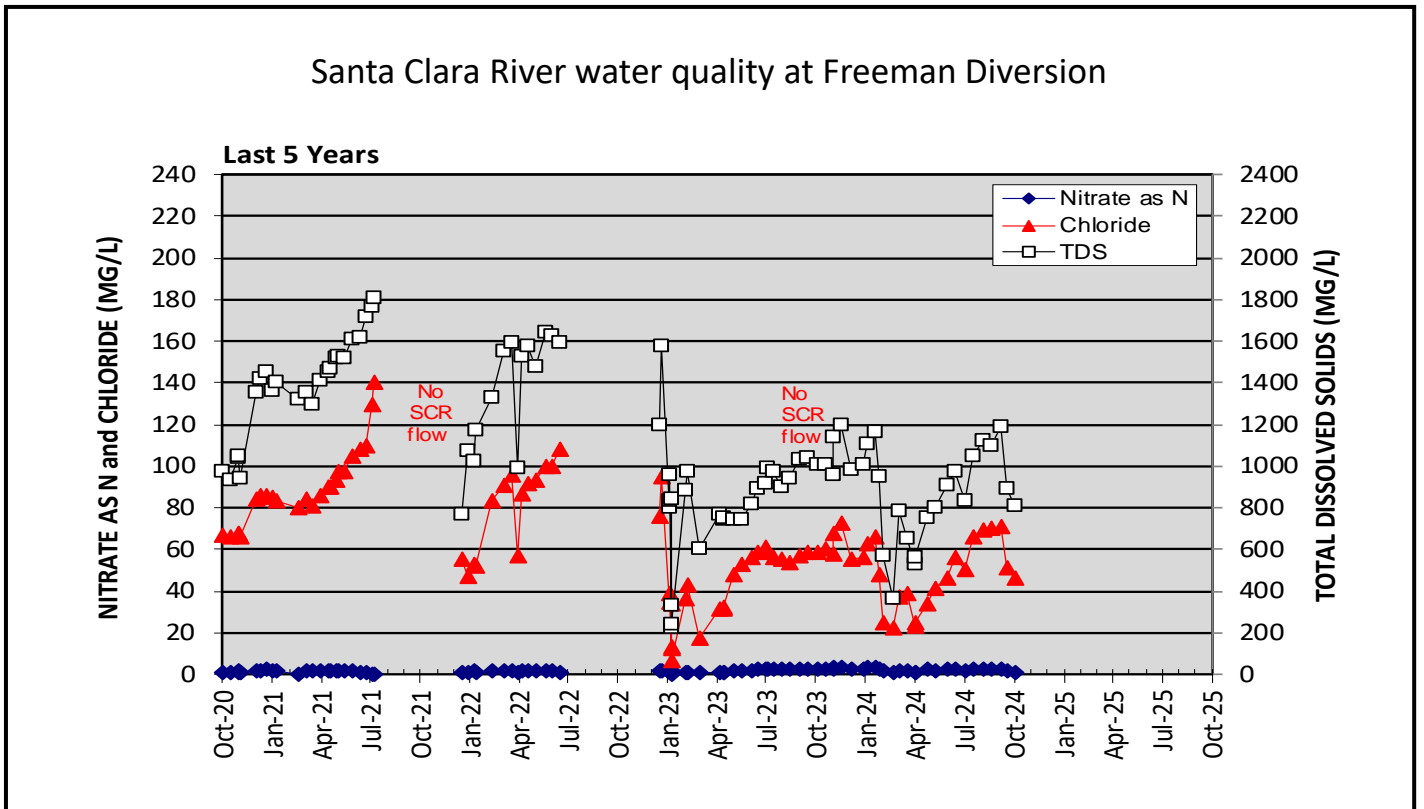
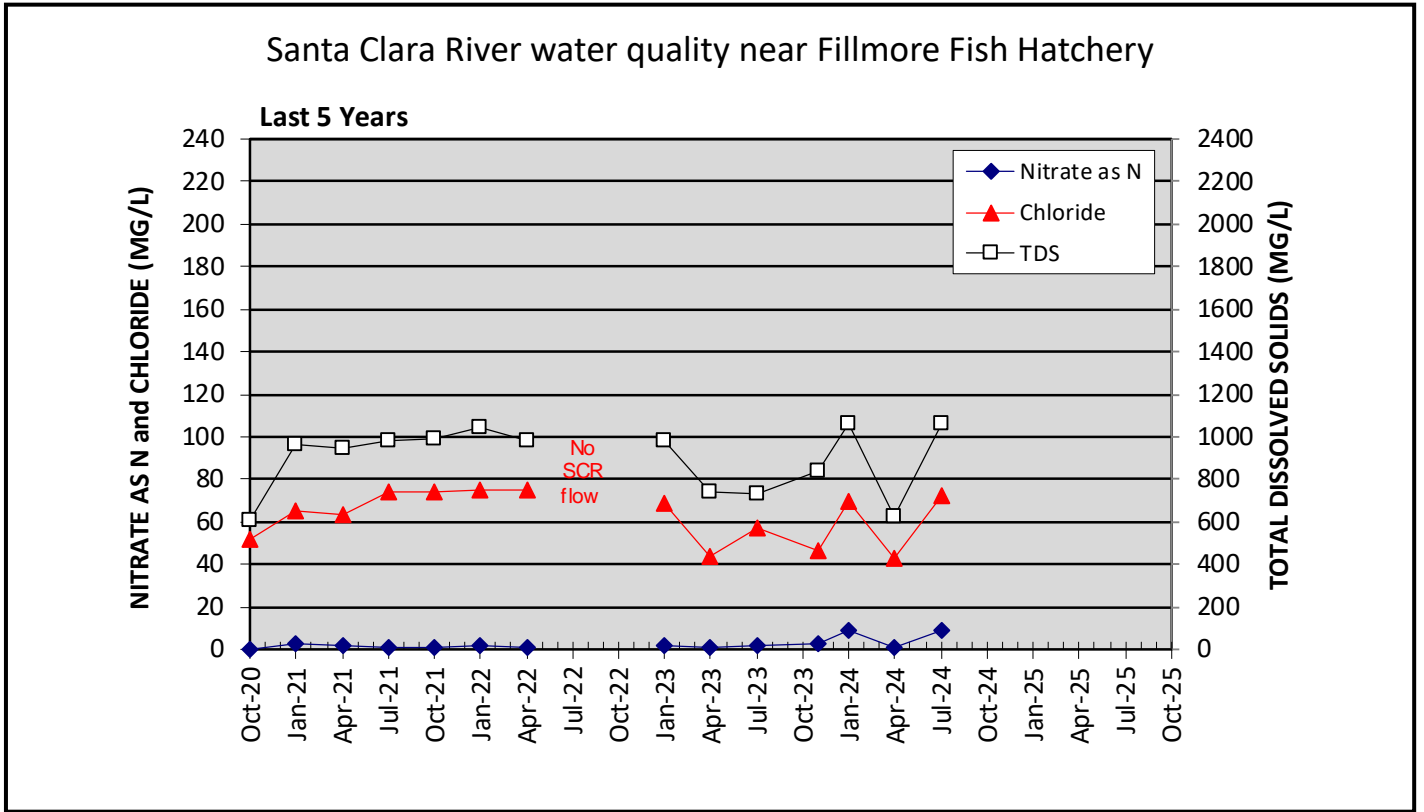
Santa Clara River water quality near Los Angeles/Ventura County line



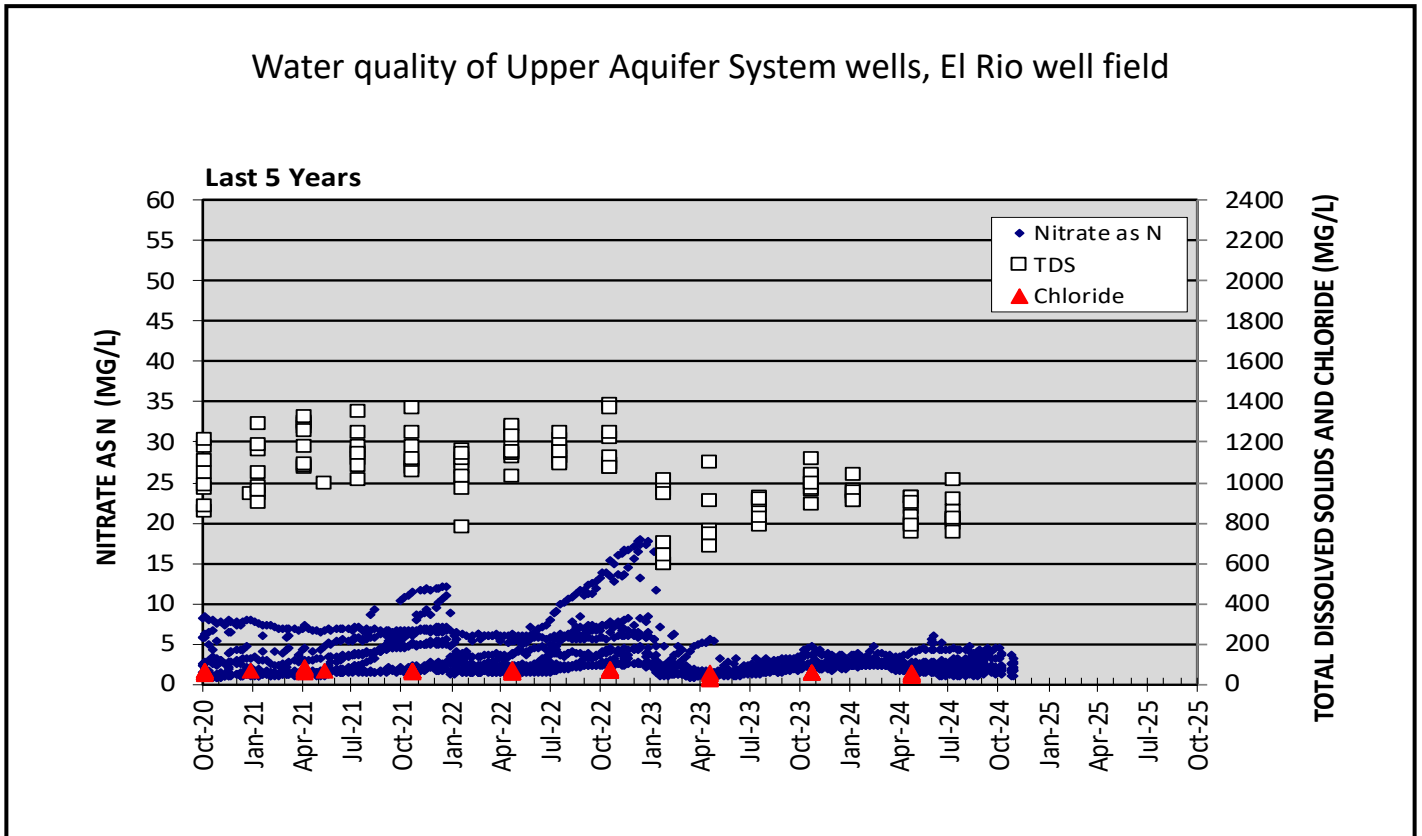
Piru Creek water quality below Santa Felicia Dam

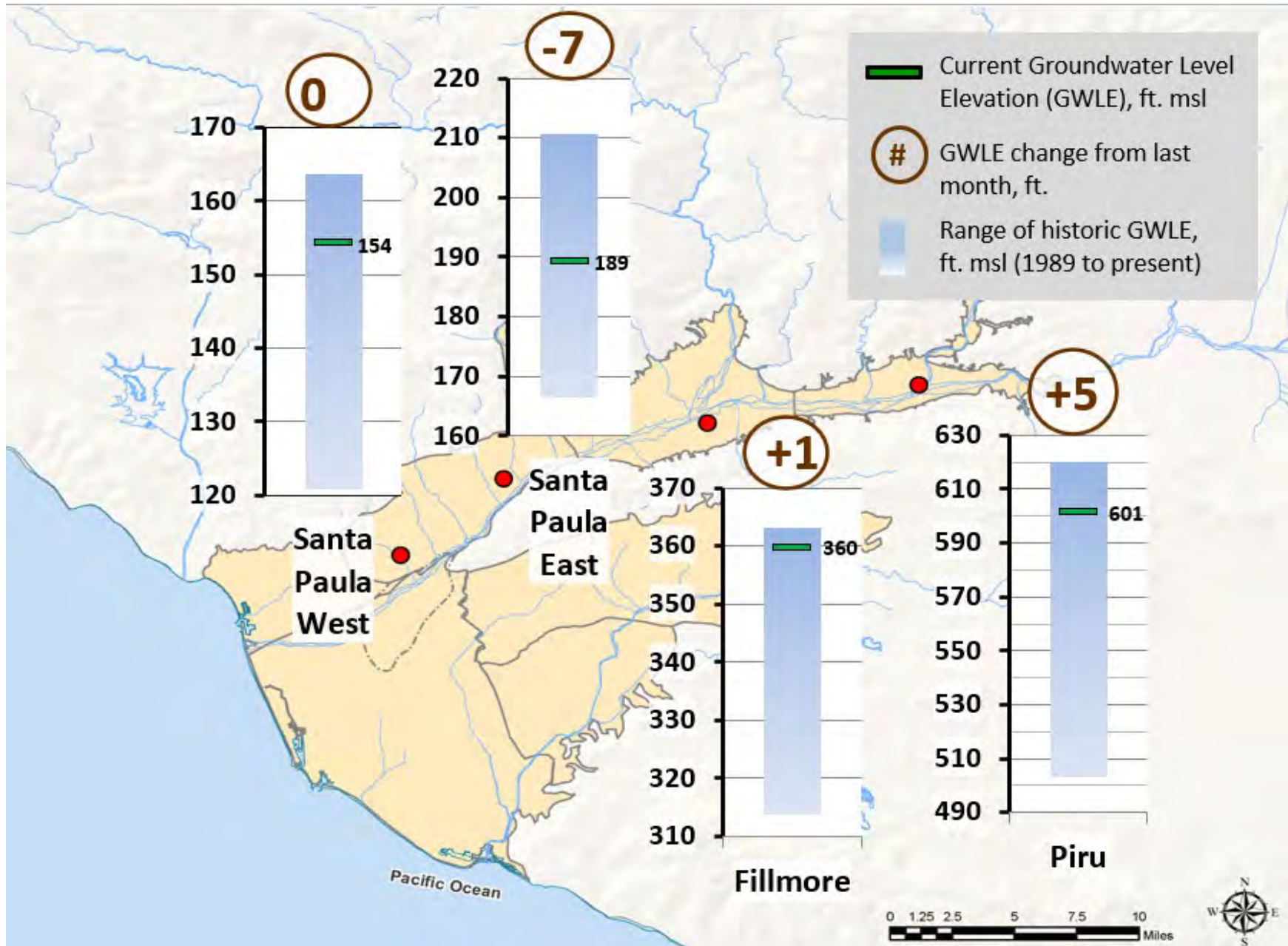


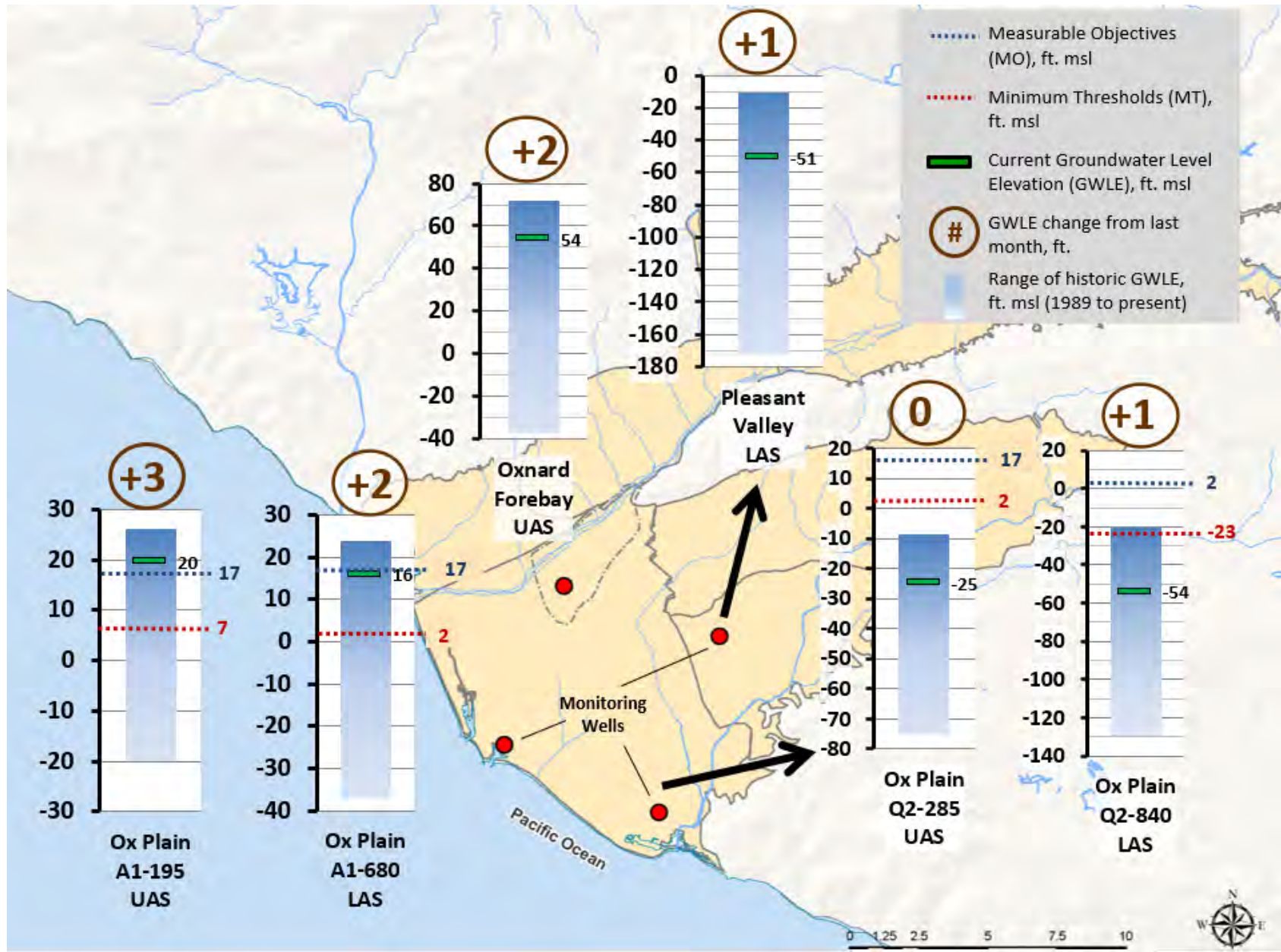
Water Quality



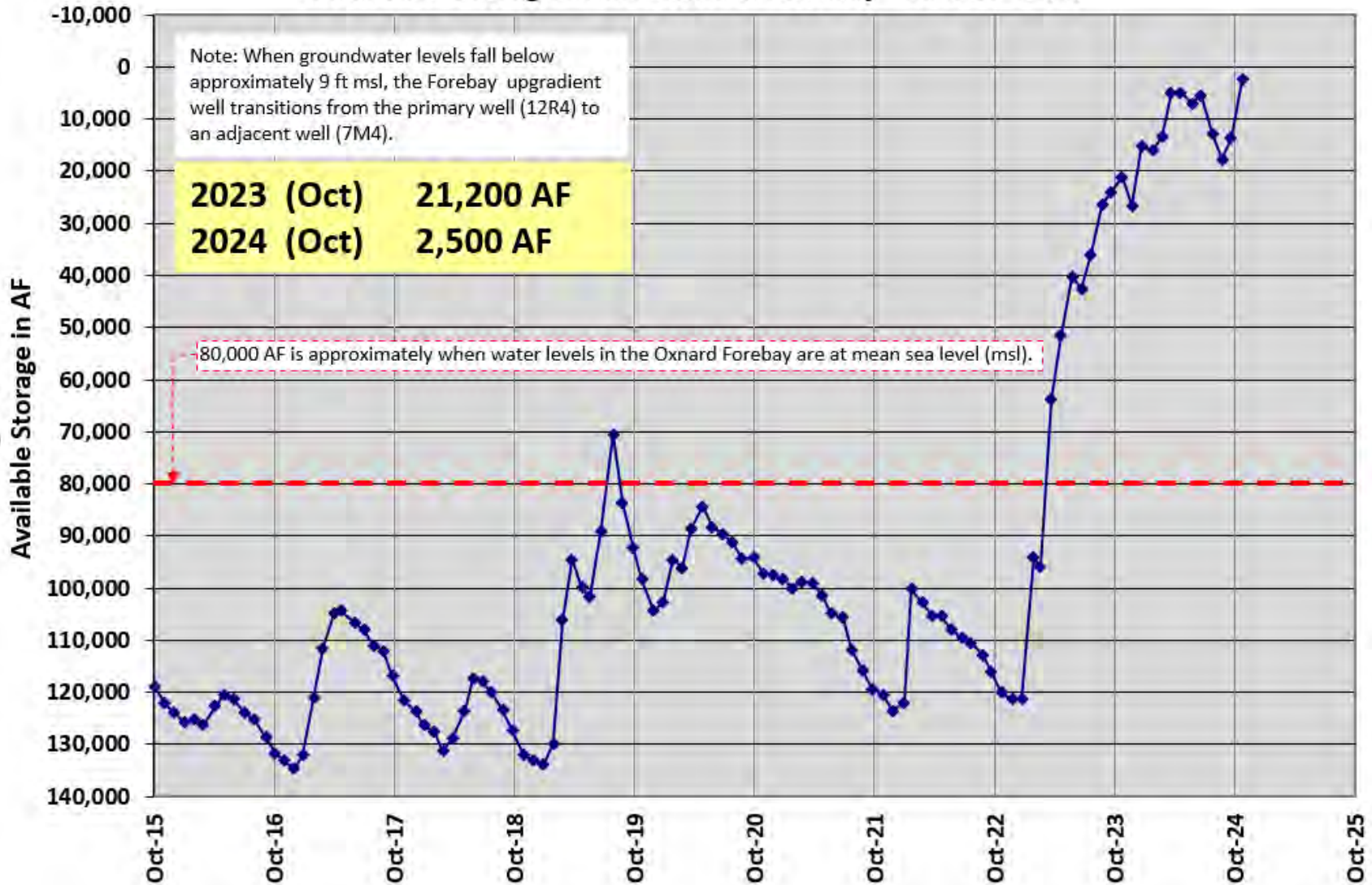
Water Quality

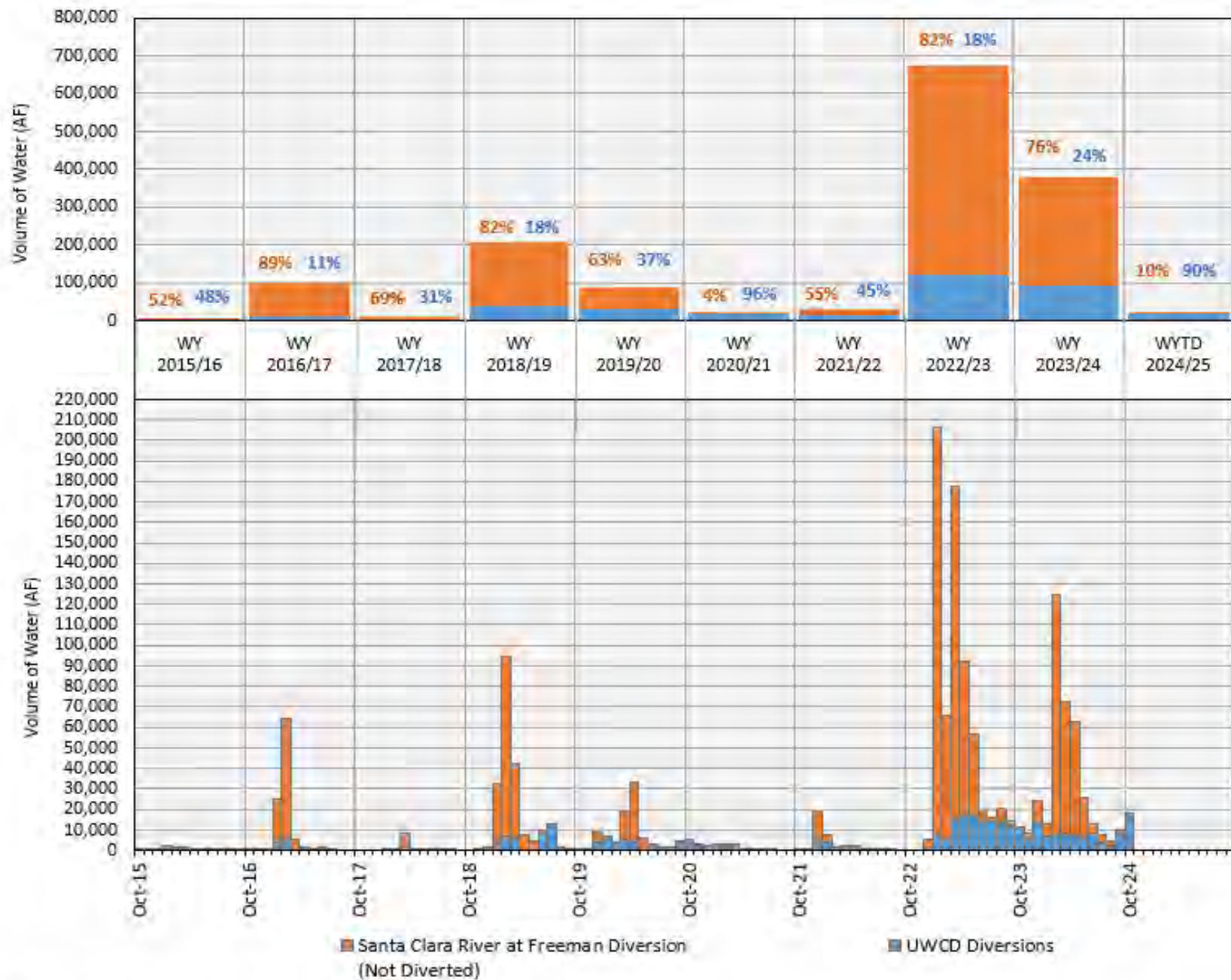






Available Storage in the Oxnard Forebay - Last 10 Years





Water Year (WY) = October 1 to September 30; WYTD = Water Year To Date



STAFF REPORT

To: UWCD Board of Directors

Through: Mauricio E. Guardado, Jr., General Manager
Anthony A. Emmert, Assistant General Manager

From: Brian H. Zahn, Chief Financial Officer
Sara Guzman, Finance Supervisor

Date: November 20, 2024 (December 11, 2024, meeting)

Agenda Item: 3.3 Investment Monthly Report (October 2024)
Information Item

Staff Recommendation:

Review the most current investment reports for the month ending October 31, 2024.

Discussion:

None.

Fiscal Impact:

As shown.

Attachment:

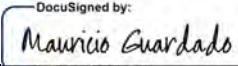


Combined Investment Monthly Report for October 2024

**United Water Conservation District
Monthly Investment Report
October 31, 2024**

Investment Recap	G/L Balance	Weighted Avg Days to Maturity	Diversification Percentage of Total
Citizens Business Bank	2,441,630	1	7.58%
Petty Cash	5,400	1	0.02%
County Treasury	2,934	1	0.01%
LAIF Investments	29,759,145	1	92.38%
Total Cash, Cash Equivalents and Securities	32,209,108		100.00%
Investment Portfolio w/o Trustee Held Funds	32,209,108		
Trustee Held Funds	-		
Total Funds	32,209,108		

Local Agency Investment Fund (LAIF)	Beginning Balance	Deposits (Disbursements)	Ending Balance
	29,759,145	-	29,759,145
	Interest Earned YTD	Interest Received YTD	Qtrly Yield
	111,891	457,100	1.35%

|| District investments are shown above and conform to the District's Investment Policy. All investment transactions during this period are included in this report. Based on budgeted cash flows the District appears to have the ability to meet its expenditure requirements for the next six months.

 DocuSigned by: Mauricio E. Guardado, Jr., General Manager	11/21/2024 Date Certified
 DocuSigned by: Anthony Emmert, Assistant General Manager	11/19/2024 Date Certified
 DocuSigned by: Brian H. Zahn, Chief Financial Officer	11/19/2024 Date Certified

United Water Conservation District			
Cash Position			
October 31, 2024			
Fund	Total	Composition	Restrictions/Designations
General/Water Conservation Fund:			Revenue collected for district operations
General/Water Conservation	4,117,324	(8,016,791)	Includes General, Rec & Ranger, Water Conservation
		4,962,000	Reserved for legal expenditures
		1,249,683	Designated for replacement, capital improvements, and environmental projects
		5,922,432	Supplemental Water Purchase Fund
General CIP Funds	14,230,445	14,230,445	Appropriated for capital projects
	4,348,578	4,348,578	Reserved for CIP Projects
Special Revenue Funds:			Revenue collected for a special purpose
State Water Project Funds	3,403,732	3,403,732	Procurement of water/rights from state water project
Enterprise Funds:			Restricted to fund usage
Freeman Fund	(4,293,708)	(4,293,708)	Operations, Debt Service and Capital Projects
		-	Designated for replacement and capital improvements
		-	Reserved for legal expenditures
Freeman CIP Fund	4,639,654	4,639,654	Appropriated for capital projects
OH Pipeline Fund	474,335	474,335	Delivery of water to OH customers
OH CIP Fund	1,566,687	1,566,687	Appropriated for capital projects
OH Pipeline Well Replacement Fund	(106,279)	(106,279)	Well replacement fund
PV Pipeline Fund	994,515	994,515	Delivery of water to PV customers
PV CIP Fund	254,136	254,136	Appropriated for capital projects
PT Pipeline Fund	484,847	484,847	Delivery of water to PTP customers
PT CIP Fund	2,094,842	2,094,842	Appropriated for capital projects
Total District Cash & Investments	32,209,108	32,209,108	



STAFF REPORT

To: UWCD Board of Directors

Through: Mauricio E. Guardado, Jr., General Manager
Anthony Emmert, Assistant General Manager

From: Brian H. Zahn, Chief Financial Officer

Date: November 20, 2024 (December 11, 2024, meeting)

Agenda Item: 3.4 Fiscal Year 2024-2025 First Quarter Financial Report
(July 1, 2024 – September 30, 2024)
Information Item

Staff Recommendation:

Review the Fiscal Year 2024-25 First Quarter Financial Reports for the period of July 1, 2024, through September 30, 2024.

Discussion:

The District prepares quarterly financial reports for each quarter which provide an analysis of District operations through the end of each quarter to highlight variances and for fiscal accountability.

This report represents three months of financial information for District operations for Q1 2024-25 (25 percent of the total fiscal year). Included in this report are budget to actual comparisons to date for District revenues, expenditures, and water deliveries, as well as discussion of any significant variances. This report is based on unaudited financial data and, therefore, is subject to revision as staff makes any necessary adjustments that may occur during the year.

While some funds appear to have some savings potential, adjustment recommendations may not be made at this time because the potential savings may be the result of delays in timing and, therefore, may not materialize.

Staff currently offer no recommendations for budget adjustments.

Attachments:

- A – CIP Status FY2024-25 First Quarter Financial Report
- B – FY2024-25 First Quarter Financial Report



Board of Directors
Sheldon G. Berger, President
Lynn E. Maulhardt, Vice President
Catherine P. Keeling, Secretary/Treasurer
Keith Ford
Mohammed A. Hasan
Steve Huber
Gordon Kimball

General Manager
Mauricio E. Guardado, Jr.

Legal Counsel
David D. Boyer

November 21, 2024

Board of Directors
United Water Conservation District

Subject: First Quarter Fiscal Year 2024-2025 Financial Reports

Dear Board Members:

Enclosed for your review are the District's Fiscal Year (FY) 2024-2025 First Quarter Financial Reports. These reports represent three months of financial information for District operations and Capital Improvement Project (CIP) updates (July 1 through September 30, 2024).

The report focuses primarily on the operating funds of the District and corresponding CIP funds:

- General/Water Conservation Fund
- Recreation and Ranger Activities Sub-fund
- Freeman Fund
- Oxnard/Hueneme Pipeline (OHP) Fund
- Pleasant Valley Pipeline (PVP) Fund
- Pumping Trough Pipeline (PTP) Fund
- State Water Import Fund
- Overhead Fund

Staff provides the Board's Finance and Audit Committee with monthly cash position and pipeline delivery activities reports throughout the fiscal year. Quarterly financial reports are submitted to the Board to provide information on the financial status of the District and to assure the Directors and District customers that staff is operating within the parameters of the annual adopted budget, including any supplemental appropriations. At the end of each fiscal year, an outside certified public accounting firm performs an independent financial audit to test staff's financial reporting accuracy and internal controls. It is staff's responsibility to ensure that the Board has received adequate financial information throughout the year so that there are no surprises, and so that fiscally prudent decisions can be made when the Board is asked to consider approval of budgeted and unbudgeted expenditure requests.

This report compares the revenues and budget appropriations for the fiscal year-to-date with data to provide the Board and District customers with a preliminary financial view (subject to audit adjustments at year-end). The following discussion will provide a summary of the District's projected revenues and approved spending plan compared to what actually occurred throughout the fiscal year. It also provides an update on approved and funded CIPs.



OPERATING FUNDS

Narrative and graphical analyses are provided by fund (and the Recreation sub-fund) on the pages following the CIP Status.

CAPITAL IMPROVEMENT PROGRAM STATUS

A one-page summary of the District's current five-year CIP appears along with Benchmark Interest Rates as part of Attachment B. As of September 30, 2024, all CIP expenditures are within the total amount appropriated by the Board.

The majority of the CIPs that have been funded are currently underway, either in the planning, design, or construction stages of the project. Please refer to the end of the CIP status section for a list of acronyms.

- ***Well Replacement Program (CIP # 8000)***
Construction and equipping of Well 20 is complete. Awaiting the California Department of Drinking Water to amend the District's permit in order to put Well 20 in service.
- ***Freeman Diversion Expansion (CIP # 8001)***
GEI Consultants (GEI) completed the 90% design milestone. The 90% drawings were provided to the agencies on August 9. Staff continued to work with Stillwater Sciences, and IIHR-Hydroscience & Engineering technical experts on the project supporting models.
- ***Santa Felicia Dam Outlet Works Rehabilitation (CIP # 8002)***
 - July 16 – Amendment No.1 to the Professional Consulting Services Agreement (PCSA) with Black and Veatch (BV) for Construction Management and Inspection Services for the Outlet Works Improvement Project was fully executed. The not-to-exceed fee for the services included in this amendment is \$1,780,888 which would bring the total contract amount to \$3,279,511. This amendment provides for an extended contract term through June 2025.
 - July 30 – Amendment No. 3 to the PCSA with Gannett Fleming, Inc. for Board of Consultants (BOC) services for the Santa Felicia Dam (SFD) Safety Improvement Project (SIP) was executed in the amount of \$30,791.61.
 - July 31 – staff e-filed with the Federal Energy Regulatory Commission (FERC) an updated Lake Piru Reservoir Drawdown Contingency Plan.
 - August 5 – staff e-filed with FERC an updated schedule for the SFD SIP which includes construction award dates of January 2026 and January 2029 for the Outlet Works and Spillway Improvement Projects, respectively. The proposed schedule is based on an anticipated timeline for securing the required environmental permits and completion of appropriate consultations.
 - August 5 – staff e-filed with FERC the pre-meeting packet for the BOC Meeting No. 9, including the 100% Design Documents for the Outlet Works Improvement Project. The pre-meeting packet was also submitted to the Division of Safety of Dams (DSOD) and the BOC.



- August 6 – FERC issued conditional authorization to start construction of the 72” Butterfly Valve Redundancy Plan (Redundancy Plan), subject to resubmission of the Quality Control Inspection Program (QCIP) by August 15, addressing FERC comments. The updated QCIP was e-filed with FERC on August 15. Construction of the Redundancy Plan will tentatively start in September.
 - August 6 – FERC issued the approval of Mr. Michael Forrest, Senior Consultant and Vice President with AECOM, as a replacement BOC member of the SFD SIP. Mr. Forrest, who has more than 50 years of experience in dam rehabilitation projects, replaced Mr. Joseph Ehasz with AECOM who served on BOC of the SFD SIP since 2016.
 - August 8 – Amendment No. 2 to the PCSA with Aubian Engineering for BOC services for the SFD SIP was executed in the amount of \$30,966.35.
 - August 8 – Amendment No. 7 to the PCSA with AECOM Energy & Construction, Inc. for BOC services for the SFD SIP was executed in the amount of \$22, 283.12.
 - August 9 – the District entered into a PCSA in the amount of \$27,400 with Dean Trenchless, LLC for BOC services for the SFD SIP.
 - August 20-21 – staff conducted the BOC Meeting No. 9 to review the 100% Design Documents of the Outlet Works Improvement Project. In attendance were District staff from Engineering, O&M, ESD, and WR along with participants from FERC, DSOD, GEI Consultants (GEI), BV, and the BOC.
 - August 9 – the District entered into a PCSA in the amount of \$208,064 with GEI for the Site Development Evaluation for the SFD SIP.
 - September 6 – staff e-filed the Revised Drilling Program Plan for the New Release Channel Design with an expected response from FERC by mid-October at the earliest.
 - September 9 – staff received a draft Hydrologic Hazard Analysis from GEI.
 - September 10 – Engineering staff and GEI met with DSOD and FERC in Sacramento to discuss DSOD’s comments on the slope stability of the proposed Intake Control Facility. The follow up steps include additional analysis and modeling to be conducted by GEI and a site visit by DSOD, GEI, and the District.
 - September 13 – staff received the finalized BOC Report No. 9 from the BOC and e-filed it with FERC.
 - September 16 – staff directed GEI to reallocate \$176,852 of budget originally allocated to tasks related to Preparation of Final Bid Documents and Bid Phase Support Services towards the continued advancement of the Final Design. In addition, \$55,208 of contingency budget was authorized towards the continued advancement of the final design. This budget reallocation was needed to prevent any potential delays in the project design schedule.
- ***Santa Felicia Dam Probable Maximum Flood Containment (CIP # 8003)***
July 16 – the PCSA with GEI for the 90% Design, 100% Design, and Bid Phase Support Services for the SFD Spillway Improvement Project was fully executed. The not-to-exceed fee for these services is in the amount of \$2,154,576 and the contract term is from July 2024 through June 2028.



- ***Santa Felicia Dam Sediment Management (CIP # 8005)***
The feasibility study was completed in 2022. No updates to report.

- ***Oxnard Hueneme Pipeline Iron and Manganese Treatment Facility (CIP # 8007)***
 - July 11 – GSE made warranty repairs to the Washwater Recovery Tank floating decanter system.
 - July 16 – fully executed Amendment No. 3 with Kennedy Jenks (KJ) in the amount of \$16,859.50 to complete all remaining services including startup support and preparation of record drawings. The amendment included a \$60,000 credit extended to the District in good faith to correct design issues that were identified in construction.
 - July 16 – GSE’s system integrator, RoviSys, completed updates to chlorination programming.
 - On July 19, received GM approval on Amendment No. 3 for project closeout with KJ for design services during construction support.
 - July 26 – submitted quarterly progress report related to the Proposition 1 IRWM grant to the DWR.
 - July 26 – RoviSys implemented changes to programming for Well No. 12 VFD flow control.
 - August 8 – signed the NOC and delivered to County Clerk Recorder’s Office.
 - August 15 – KJ, GSE, and Taft Electric held a meeting to resolve As-Built information requests.
 - The three-month operational period to comply with the DDW requirements for demonstrating full treatment efficacy started on April 10. GSE’s 30-day O&M support period also started on this date. As of August 29, approximately 798 acre-feet of treated water was delivered to the OH system from the Iron and Manganese Treatment Plant.
 - September 8 – preliminary review of laboratory results of waste solids samples. WM requested a site visit on September 26.
 - September 5 – requested construction bids for a pressure relief station from three potential contractors.
 - September 5 - updated draft OMMP.
 - September 5 - delivered letter to DDW confirming successful three (3) months of operation and requested reduction in sampling requirements.
 - September 27 – prepared and issued progress payment no. 25 to GSE releasing \$200,292.23 in retention and withholding \$72,553.43.

- ***Freeman Conveyance System Upgrade – Freeman to Ferro Recharge Basin (CIP # 8018)***
 - Three Barrel Culvert Replacement:
 - An application was submitted via the County of Ventura to USACE for a 408 permit for the Three-Barrel Culvert Replacement Project. Staff subsequently responded to environmental and technical comments.



- Inverted Siphon Replacement:
 - March 11 – a construction contract in the amount of \$891,000 was issued to Granite for the Inverted Siphon Replacement Project. On June 7, 2024, a rental agreement in the amount of \$84,084.75 was executed with HERC Rentals for a diversion bypass during construction.
 - HERC mobilized to the site on July 8 and Granite began construction on July 15 that included replacement of the inverted siphon with a new bridge. On September 10, HERC fulfilled its rental agreement and demobilized, the installation of a new bridge was completed, and the District was able to resume surface water conveyance through the canal under the new bridge at Saticoy on September 10. On September 24, staff met with DWR SGMA Grant Manager at the project site. The project is supported by the SGMA SGM Implementation Grant Program.
- Vineyard Avenue Crossing:
 - Staff reviewed the 100% Design Plans for the Noble-Ferro connection across Vineyard Avenue (Groundwater Recharge Enhancement - Noble Ferro Project). The environmental permitting effort continued. Caltrans' review of the District's application that was submitted in FY 2023/24 resulted in a request for additional information. Staff are currently preparing responses to Caltrans in order to secure Caltrans acceptance of the application.
- ***Extraction Barrier and Brackish Water Treatment (CIP # 8019)***
 - New Monitoring Wells:
 - As of September, 21 boreholes have been completed and developed in the semi-perch, Oxnard and Mugu aquifers. Approximately half of the monitoring wells have been completed.
 - Agreements:
 - The District received a letter requesting funding in the amount of \$110,000 as the Real Estate Administrative Fee to the Naval Facilities Engineering Systems Command Southwest Real Estate Department to support the Navy's efforts in executing a 50-year easement in support of the Phase 1 project.
 - Outreach:
 - July 24 – District and Naval Facilities staff presented the Phase 1 and Phase 2 of the project including the proposed monitoring and mitigation plan for Phase 1 to the Fox Canyon GMA Board of Directors.
 - Grants:
 - June 17 - the District submitted a grant application in response to the OLDCC FY 2024 DCIP grant opportunity requesting \$20 million in Federal funds for the Phase 1 project. Several letters of support were received including Naval Base Ventura County's new Commanding Officer, Capt. Brown, and from Congresswoman Julia Brownley.
 - June 17 – the grant agreement with the SWRCB DFA for the \$8,449,062 GWGP grant for the Phase 1 project was fully executed. The anticipated work completion date, per the agreement, is currently February 1, 2026.



- August 1 – held a kick-off meeting with the SWRCB DFA for implementation of the \$8.45 million GWGP Round 3 grant.
- Design:
 - KJ is preparing 30% design documents relating to the conveyance pipelines.
 - September 4 – Received Discharge Alternatives TM prepared by KJ which is under review by District staff.
 - September 10 – performed electrical site survey with KJ electrical engineering and Naval Facilities public works staff. Prepared and distributed summary notes.
 - Continued to develop potholing bid documents to advance pipeline design.
- Geotech/Hydrogeology:
 - Earth Systems staff are preparing the draft geotechnical report.
- ***Rice Avenue Overpass Pumping Trough Pipeline (CIP # 8021)***
 - No updates to report in this reporting period.
- ***Pumping Trough Pipeline Metering Improvement Project (CIP # 8022)***
 - Construction Status as of August 2024:
 - Total number of meters installed: 53 of 60 or 88.3% complete.
 - Easement acquisition completion: 36 of 40 obtained or 90% complete.
 - A letter of request for an amendment has been drafted requesting a one-year time extension to the AgWUE grant with DWR. The purpose for the time extension is to allow time for the acquisition of four outstanding easements and to complete installation of all remaining meters.
 - September 9 – staff held a call with the property owner regarding the outstanding utility easement deed for Turnout No. 156. The property owner is only willing to sign under conditions that are not favorable to the District. Staff are considering options for the completion of the project.
- ***State Water Interconnection (CIP # 8025)***

The interconnection project with a design capacity of up to 13,150 AFY allows water to flow in both directions, delivering water to Calleguas on one end and the City of Ventura (City) on the other. It will enable the City to access its SWP allocation of 10,000 AFY. A future connection from the interconnection to the District facilities, to be designed and constructed by the District, could deliver the District's 3,150 AFY SWP allocation. Two other outlets from the interconnection will allow discharge of flushed water post flushing and maintenance of the interconnection into Ferro and Noble basins at no cost. Currently, the City is developing easement deeds for the District's approval. The easements will allow the interconnection to be routed under Santa Clara River and through these basins. The bid advertisement for the interconnection project initially planned for August 2024 has been delayed.
- ***Replace El-Rio Trailer (CIP # 8028)***

Final installation and construction tasks for this project were completed as of July 1, 2024.



- ***Asset Management System – CMMS System (CIP # 8041)***

Staff are in the process of developing an asset management system. Staff continued to meet internally to prepare for a shutdown of the OHP planned for November 2024, in connection with the construction of the two UWCD BOD approved emergency connections to the OHP by CalAm. Staff are planning to utilize the opportunity to assess the condition of a short segment of the OHP. Additionally, an RFP was released on September 13 to secure a consultant contract for an Asset Management pilot project.
- ***Pumping Trough Pipeline Recycled Water Connection – Laguna Road Pipeline (CIP # 8043)***
 - July – staff worked with the design engineer of MKN Design (MKN) and the construction manager of MacDonald Construction (MacDonald) to finalize design and construction contract documents for bidding purposes. On July 24th, the project was solicited for construction bids via BidNet Direct. Staff prepared Ventura County (County) Permit applications (Watershed Protection District and Roads & Transportation permits) related to work near Revolon Slough and along Laguna Road.
 - August 1 – staff held a mandatory pre-bid conference at the project site, which included the attendance of at least seven general contractors interested in the project (see Figure 8). Received conditional approval from the County for both Watershed Protection District and Roads & Transportation permits. Received a notice from DWR that the project CEQA documentation was reviewed and approved, allowing for construction to proceed when ready to do so. Staff submitted an underground classification request to Cal-OSHA related to the horizontal direction drilling portion of the project. Staff worked with MKN and MacDonald regarding the contractor's questions and clarifications, and through addendums, staff published updated plans and specifications as needed.
 - September 5 – received Cal-OSHA Underground Classification.
 - September 10 – received four construction bids.
- ***SCADA Hardware Update (CIP # 8046)***

Staff are currently working on upgrading PLCs for the moss screen and the El Rio VFDs and the installation of a new PLC for the Aux and Smolt Bypass flow meters. Additionally, staff added a level transducer to the Saticoy Master PLC for the Inverted Siphon Replacement Project.
- ***Lake Piru Recreation Area Pavement Maintenance Program (CIP # 8047)***

No updates to report.
- ***Condor Point Improvement Project (CIP # 8048)***

This project is complete.
- ***Main Supply Pipeline Sodium Hypochlorite Injection Facility (CIP # 8053)***

This project has been postponed until further notice.



- **Lake Piru Campground and Recreation Area Renovations (CIP # 8055)**
 - July 18 – Engineering and O&M staff with Stantec Consulting Services conducted a site reconnaissance visit at the Lake Piru Water Treatment Plant (see Figure 3). The site visit would inform the Lake Piru Water Treatment Plant Evaluation that is being developed as part of the FIP Conceptual Design Package.
 - September 5 and 13 – staff conducted a preliminary review of the 30% plans with Stantec, Engineering and Recreation staff.
 - September 17 – site meeting was held with Engineering and Recreation staff to evaluate immediate improvement needs at Olive Grove Restrooms.
 - The 30% design phase for this project was advanced during this reporting period. It remains on track and is planned to be completed by December 2024.

- **Oxnard Hueneme Pipeline Low-Flow Upgrade (CIP # 8056)**
 This project has been postponed until further notice.

- **Critical Well Environmental Improvement (CIP # 8057)**
 No updates to report.

- **Piru Early Warning System Replacement (CIP # 8058)**
 Staff met with a potential contractor to discuss requirements for the new early warning system, specifically migrating from analog to digital with additional functionality and compatibility with the new District radios in the 700 MHz Public Safety Band that ties into the County’s Regional Radio Project.

- **Oxnard Hueneme Well No. 13 Rehabilitation (CIP # 8059)**
 This project has been postponed until further notice.

- **OH Well 14 Energy Efficiency Upgrades (CIP # 8060)**
 Staff continued to work with MNS Engineers, Inc. under an existing agreement for design services.

- **El Rio Office Rehabilitation (CIP # 8061)**
 No updates to report.

Acronym Index

Acronym	Definition
AF	Acre Feet
AFY	Acre-feet per Year
AgWUE	Agricultural Water Use Efficiency
AM	Asset Management
APWA	American Public Works Association
BA	Biological Assessment
BFV	Butterfly Valve



Acronym	Definition
BOC	Board of Consultants
BOD	Board of Directors
BRIC	Building Resilient Infrastructure and Communities
BV	Black & Veatch Corporation
BWRDF	Brackish Water Reclamation Demonstration Facility
CalAm	California American Water
Cal-OSHA	California Division of Occupational Safety and Health
CEQA	California Environmental Quality Act
CNRSW	Commander Navy Region Southwest
CoLAB	Ventura County Coalition of Labor Agriculture and Business
CPUC	California Public Utilities Commission
DBW	Division of Boating and Waterways
DCIP	Defense Community Infrastructure Program
DDW	Division of Drinking Water
DFA	Division of Financial Assistance
DSOD	Division of Safety of Dams
DWPR	Drinking Water Purification Research Program
DWR	California Department of Water Resources
EAP	Emergency Action Plan
EBB	Extraction Barrier and Brackish
ES	Earth Systems
ESA	Environmental Science Associates
ESD	Environmental Services Department
FCGMA	Fox Canyon Groundwater Management Agency
FDRE	Flood Diversion and Recharge Enhancement
FEMA	Federal Emergency Management Agency
FERC	Federal Regulatory Commission
FGL	Fruit Growers Laboratory
FIP	Facility Improvement Project
FMA	Flood Mitigation Assistance
GEI	GEI Consultants
GF	Gannett Fleming
GPRS	Ground Penetrating Radar Systems, LLC
Granite	Granite Construction Company
GSE	GSE Construction Company, Inc.
GTF	Grant Task Force
GW	Ground Water
GWGP	Groundwater Grant Program
ICF	Intake Control Facility
IRWM	Integrated Water Management Plan
IS-MND	Initial Study/Mitigated Negative Declaration



Acronym	Definition
K/J	Kennedy Jenks Consultants
MDJ	MDJ Management, LLC
MacDonald	Mott McDonald Group, Inc.
MKN	MKN & Associates
MNS	MNS Engineers, Inc.
NAVFAC	Naval Facilities Engineering Systems Command
NAVFAC EXWC	Naval Facilities Engineering and Expeditionary Warfare Center
NBVC	Naval Base Ventura County
NEPA	National Environmental Policy Act
NHC	Northwest Hydraulic Consultants
NMFS	National Marine Fisheries Service
NOC	Notice of Completion
NOD	Notice of Determination
NOI	Notice of Interest
NRCS	Natural Resources Conservation Service
O&M	Operations and Maintenance
OH	Oxnard-Hueneme
OHP	Oxnard-Hueneme Pipeline
OLDCC	Office of Local Defense and Community Cooperation
OMMP	Operation, Maintenance, and Monitoring Plan
PCSA	Professional Consulting Services Agreement
PFMA	Potential Failure Mode Analysis
PHWA	Port Hueneme Water Agency
PTP	Pumping Trough Pipeline
PVWCD	Pleasant Valley County Water District
QCIP	Quality Control and Inspection Program
RFI	Request for Information
RFP	Request for Proposals
SAME	Society of American Military Engineers
SFD	Santa Felicia Dam
SFD SIP	Santa Felicia Dam Safety Improvement Project
SGMA	Sustainable Groundwater Management Act
SIP	Safety Improvement Plan
SWP	State Water Project
SWRCB	State Water Resources Control Board
TM	Technical Memorandum
USACE	United States Army Corps of Engineers
USBR	United States Bureau of Reclamation
USDA	United States Department of Agriculture
USFW	U.S. Fish and Wildlife



Acronym	Definition
VCWPD	Ventura County Watershed Protection District
VFD	Variable Frequency Drive
WM	Waste Management
WTP	Water Treatment Plant
WUE	Water Use Efficiency

CASH POSITION AND INVESTMENTS OF THE DISTRICT

As of September 30, 2024, the District had a total of \$33.3M in cash and investments. As noted in the cash position report, some of the District’s resources are readily available for use while other funds have restrictions that limit how they can be used. The District must adhere to any legal, bond or contractual restrictions placed on funds. However, some restrictions are based on Board designations and can be redirected for other uses if the Board so determines.

The District’s cash, cash equivalents and securities held in the various accounts as compared to the prior year are as follows:

	Sep-24		Sep-23	
Bank of Sierra	\$	-	\$	3,539,638
Citizens Business Bank	\$	3,261,947	\$	4,409,150
US Bank - 2020 COP Bond Balance	\$	-	\$	5,978,766
Petty Cash	\$	5,400	\$	4,400
County Treasury	\$	1,884	\$	1,712
LAIF Investments	\$	29,759,145	\$	27,209,962
Total	\$	33,028,376	\$	41,143,628

Any restrictions on the remaining \$33.0M are listed in this report. If you have any questions regarding this report on the financial position, please let me know.

Respectfully submitted,

Brian H. Zahn
 Chief Financial Officer



FY 2024-25 First Quarter Financial Review

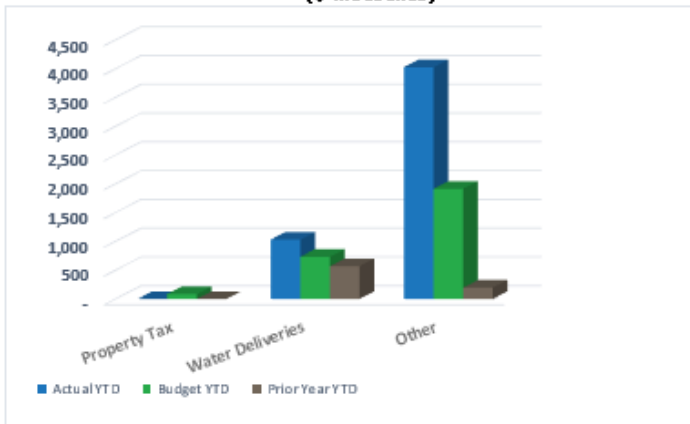
July 1, 2024, through September 30, 2024

25% of Fiscal Year Completed

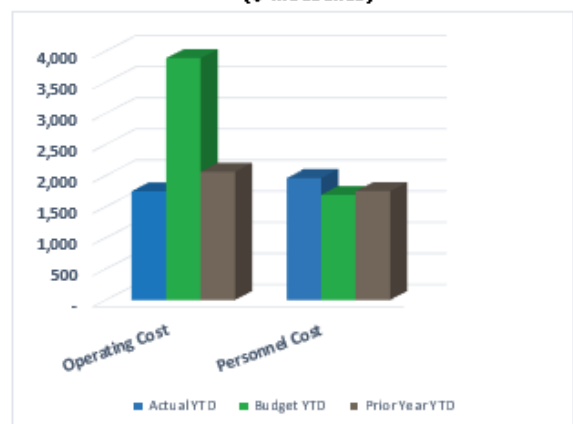
General/Water Conservation Fund

in \$ thousands	CY Actuals	CY Revised Budget	Variance	% Variance	PY Actuals	Variance	% Variance
Revenues							
Water Delivery	1,032	734	298	41%	569	463	81%
Groundwater	(21)	0	(21)	0%	(80)	59	-73%
Supplemental Water	0	0	0	0%	0	0	0%
Property Taxes	0	86	(86)	-100%	0	(0)	-100%
Earnings on Investments	184	85	99	116%	441	(257)	-58%
Other	4,462	2,960	1,503	51%	494	3,968	804%
Transfers in	0	0	0	0%	0	0	0%
Total Revenues	5,657	3,864	1,793	46%	1,423	4,234	298%
Expenses							
Personnel Costs	1,962	1,690	272	16%	1,751	211	12%
Operating Expenditures	1,748	3,888	(2,140)	-55%	2,061	(313)	-15%
Capital Outlay	79	345	(266)	-77%	45	33	73%
Transfers out	6,969	12,592	(5,623)	-45%	8,521	(1,551)	-18%
Total Expenses	10,758	18,514	(7,757)	-42%	12,378	(1,620)	-13%
Net Surplus / (Shortfall)	(5,101)	(14,650)	9,549	-65%	(10,955)	5,854	-53%

Revenues (\$ thousands)



Expenses (\$ thousands)



Revenue Status v. Budget

- Revenue received through Q1 FY 2024-25 is \$5.7M, \$1.8M (46%) over Plan. This is predominantly due to a 110% (\$2.1M) increase in Other Revenue, which includes the first WIFIA Loan proceeds payment that was delayed from FY 2023-24.
- Water Delivery Revenue also higher than expected by \$298K due to 41% (2,141 AF) increased water consumption in the first quarter. Usage was higher than expected primarily in the PV Pipeline.
- Lake Piru Revenue higher than anticipated by \$154K, which was attributed to an increase in Camping and Day Use Fees.



FY 2024-25 First Quarter Financial Review

July 1, 2024, through September 30, 2024

25% of Fiscal Year Completed

- Earning on Investment over Budget (\$99K) is due to higher interest earnings and market value adjustments for LAIF.
- Offsetting revenue increase is a decrease in Grant Revenue (\$764K), which pertains to the SGM Grant that is affiliated with Ferro-Rose Recharge and Brackish Water Treatment Capital Improvement Projects. This is expected to pick up later in the fiscal year.
- Property Taxes Revenue also below Plan by \$86K but is expected to be received later this fiscal year.
- Groundwater Revenue reflects adjustments from the prior fiscal year. The first billing of FY 2024-25 will be completed in February 2025.

Revenue Status v. Prior Year

- FY 2024-25 Revenue was higher than the prior fiscal year by \$4.2M (298%) mainly due to the WIFIA Loan proceeds received in the first quarter.
- Water Deliveries also \$463K (81%) higher in the current fiscal year. This was attributable to 1,189 AF more water deliveries made in FY 2024-25.
- Lake Piru (\$108K) and Groundwater (\$59K) Revenue as well was higher in current fiscal year versus prior fiscal year.
- Slightly offsetting increase were Earnings on Investments, which were \$257K lower in the current fiscal year due to higher interest earnings in FY 2023-24.

Appropriation/Expenditure Status v. Budget

- Total Expenditures were \$10.8M, \$7.8M (42%) under Plan primarily due to lower than expected Operating Expenditures (\$2.1M) and a delay of CIP Transfers Out (\$5.6M) for Debt Proceeds related to Capital Improvement Projects SFD Outlet and SFD PMF.
- Professional Fees (\$1.2M) for legal services related to OPV, FERC, Wishtoyo, and FCGMA are delayed, but expected to pick up later in the fiscal year.
- Overhead costs (\$641K) are also below Budget due to timing difference and expected to pick up later in the fiscal year.
- Principal (\$154K) and Interest payments (\$166K) related to 2020 COP Payments are budgeted as expenses but paid directly to liability.
- Office Expense \$133K lower than Budget, which was primarily caused by lower than expected public and community outreach.
- Miscellaneous Expense (\$124K) under Plan due to lower cost of goods sold for Lake Piru and a decrease in District Rent and Leases.
- Maintenance (\$120K) and Travel (\$57K), and Capital Outlay (\$266K) are also below Projection but anticipated to be utilized later in the fiscal year.
- Offsetting savings are higher than anticipated Insurance Expense (\$343K) and Personnel Cost (\$272K), which was attributed to SDRMA and Unfunded Liability payments paid in July 2024, but Budget distributed evenly throughout the fiscal.



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- Depreciation (\$289K) also below Budget as Q1 calculations and records are still being calculated and behind schedule.

Appropriation/Expenditure Status v. Prior Year

- Expenditures are \$1.6M (13%) lower in the current fiscal year largely due to lower Capital Improvement Transfers-Out (\$1.6M) in the current fiscal year.
- Operating Expenditures are also \$313K higher in FY 2023-24 compared to the current fiscal year, which was mainly due to lower overhead expenses in the current fiscal year.
- Professional Fees are lower by \$73K in the current fiscal year, which was attributed to Lake Piru storm damage cleanup that happened in the prior fiscal year.
- Maintenance in the current fiscal year was lower by \$41K due to discing of Saticoy and El Rio percolation ponds and more valve replacements that happened in FY 2023-24. Slightly offsetting this are higher Personnel Cost (\$211K) in the current fiscal year, which is caused by a Board approved 3% COLA increase and annual merit increase.

Fund Balance

- The projected ending undesignated working capital balance at the end of FY 24-25 is approximately \$3.3M.
- The District's reserve policy requires a \$4M to \$5M undesignated balance, If the expected expenditures are realized, the fund is anticipated to finish the year under the District reserve requirement.

FY 2024-25 First Quarter Financial Review

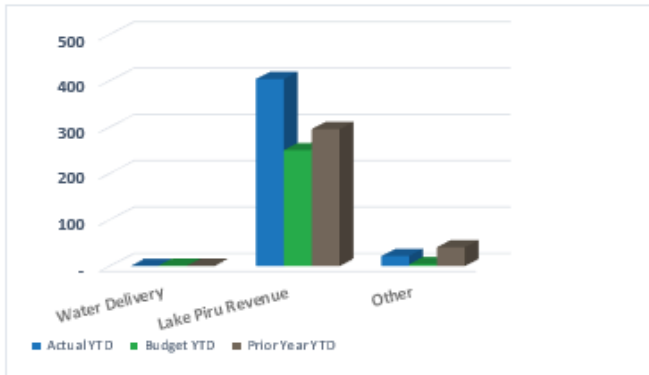
July 1, 2024, through September 30, 2024

25% of Fiscal Year Completed

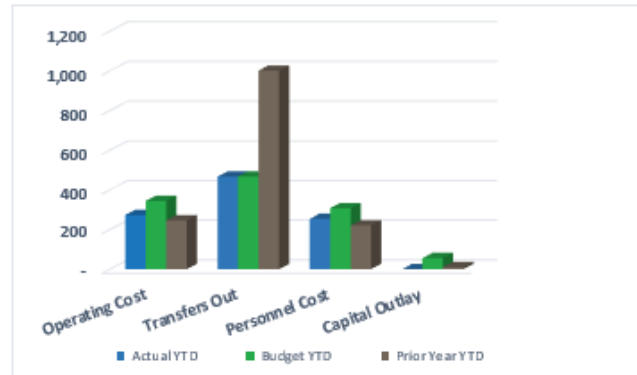
Recreation Sub-Fund

in \$ thousands	CY Actuals	CY Revised Budget	Variance	% Variance	PY Actuals	Variance	% Variance
Revenues							
Water Delivery	0	1	(0)	-47%	0	(0)	-9%
Earnings on Investments	0	0	0	0%	0	0	0%
Lake Piru Revenue	404	250	154	62%	296	108	37%
Other	22	4	18	457%	40	(19)	-47%
Total Revenues	426	255	171	67%	337	89	26%
Expenses							
Personnel Costs	254	307	(53)	-17%	221	34	15%
Operating Expenditures	273	344	(72)	-21%	246	26	11%
Capital Outlay	0	56	(56)	-100%	10	(10)	-100%
Transfers out	467	467	0	0%	1,001	(534)	-53%
Total Expenses	994	1,175	(181)	-15%	1,477	(483)	-33%
Net Surplus / (Shortfall)	(568)	(920)	352	-38%	(1,141)	573	-50%

Revenues
(\$ thousands)



Expenses
(\$ thousands)



Revenue Status v. Budget

- Operational Revenue received through First Quarter is above Budget by \$171K (67%), which is mainly due to Lake Piru Revenue increase of \$154K related to Day Use, Camping, Boating fees and reservations. Miscellaneous Revenue also had an increase of \$18K, which is primarily from coin Showers.



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25% of Fiscal Year Completed

Revenue Status v. Prior Year

- First Quarter Operational Revenue \$89K (26%) higher in Current Year due to increases in Day Use, Camping, Boating fees, reservations, and filming fees.

Appropriation/Expenditure Status v. Budget

- Total expenditure was \$994K, \$181K (15%) under Budget due to Personnel Costs (\$53K), Capital Outlay (\$56K), and Operating Expenditures (\$72K).
- Personnel Costs had savings due to two vacant Park Ranger I positions in the Recreation Department and lower than expected labor from the O&M Department.
- Capital Outlay under Budget (\$55K) due to a delay in purchase of a crane truck and Lake Piru Marina Replacement Project, which will happen later in the fiscal year.
- Cost of Goods Sold (\$79K) and Overhead Costs (\$49K) also lower than forecast due to a timing difference.
- Maintenance (\$28K) below Plan due to a delay in needed repairs, which are expected to pick up later in the fiscal year.
- Professional Fees (\$21K) lower than anticipated which includes the Sheriffs Department Contract Services and Recreation Legal Fees that are projected to happen by the end of the fiscal year.
- Savings are offset by an increase in Field Office Supplies (\$76K). However, this was caused by a budget transfer to Costs of Goods Sold that was posted in July 2024 and fiscal budget distributed throughout fiscal year.
- Insurance Expense (\$32K) also above Budget, which was attributed to SDRMA paid in July 2024, but Budget distributed evenly throughout the fiscal.

Appropriation/Expenditure Status v. Prior Year

- Expenditures are \$483K (33%) lower in the current year predominantly due to lower Transfers Out (\$534K) for Capital Improvement Projects.
- Slightly offsetting decrease are Personnel Cost (\$34K) and Operating Expenditures (\$26K), which were higher in the current fiscal year.
- Personnel Cost higher (\$34K) due to a Board approved 3% COLA increase and annual merit increase.
- Maintenance (\$27K) higher in the current fiscal year compared to last fiscal year. This was attributed to an increase in landscaping, plumbing, and leak repairs in Lake Piru Campground.
- Cost of Goods Sold (\$10K) is also higher in FY 2024-25 due to an increase in purchases of ice, firewood, and inventory for Condor Point Store.
- Slightly offsetting increase is lower Overhead Cost (\$18K) and Small Tools (\$16K) in the current fiscal year.

FY 2024-25 First Quarter Financial Review

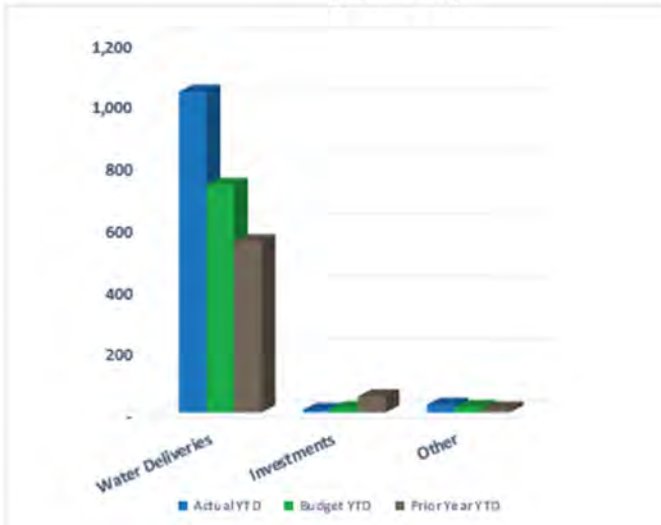
July 1, 2024, through September 30, 2024

25% of Fiscal Year Completed

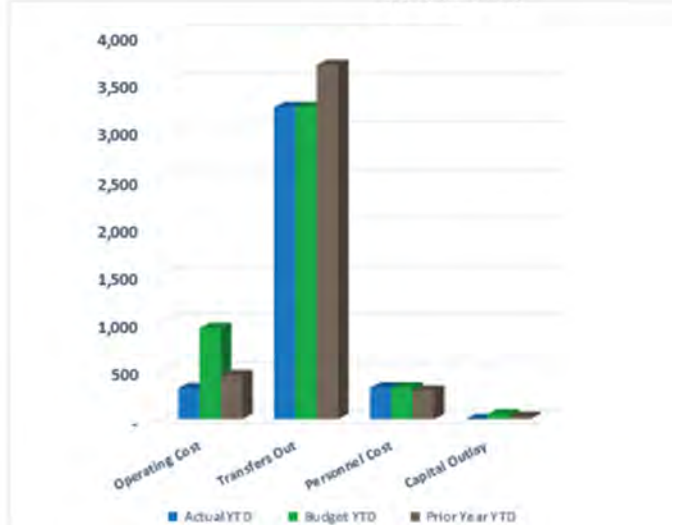
Freeman Diversion Fund (Zone B)

in \$ thousands	CY Actuals	CY Revised Budget	Variance	% Variance	PY Actuals	Variance	% Variance
Revenues							
Groundwater	(46)	0	(46)		(7)	(39)	553%
Water Delivery	1,033	734	299	41%	551	482	88%
Earnings on Investments	9	14	(5)	-36%	53	(44)	-83%
Other	25	18	7	42%	92	(66)	-72%
Transfers in	0	0	0	0%	0	0	0%
Total Revenues	1,021	766	255	33%	688	333	48%
Expenses							
Personnel Costs	332	332	(0)	0%	298	34	12%
Operating Expenditures	324	952	(628)	-66%	460	(136)	-30%
Capital Outlay	1	51	(50)	-98%	23	(22)	-96%
Transfers out	3,249	3,249	0	0%	3,690	(441)	-12%
Total Expenses	3,907	4,584	(678)	-15%	4,472	(565)	-13%
Net Surplus / (Shortfall)	(2,886)	(3,819)	933	-24%	(3,783)	898	-24%

Revenues
(\$ thousands)



Expenses
(\$ thousands)





FY 2024-25 First Quarter Financial Review

July 1, 2024, through September 30, 2024

25% of Fiscal Year Completed

Revenue Status v. Budget

- Revenue received through the First Quarter was \$1.02M, up by \$255K (33%) primarily due to an increase of \$299K (2,141 AF) in Water Deliveries. Additional contributors to the revenue growth include an increase of Late Fees (\$7K) from the Districts customers.
- Offsetting increase is groundwater revenue under budget by \$46K due to reporting adjustments for prior fiscal year. Earnings on investments also under plan by \$5K (36%).

Revenue Status v. Prior Year

- Current Year revenue is higher by \$333K (48%) compared to last fiscal year. This is primarily due to Water Deliveries increasing by \$482K (1,189 AF) in FY 2024-25.
- Offsetting surplus is Grant Revenue (\$79K), which no funds are expected to be received in the current fiscal year.
- Earning on Investments is also down by \$44K in the current fiscal year. This is caused by higher interest earnings on LAIF in FY 2023-24.
- Groundwater Revenue (\$39K) down compared to last fiscal year, which is due to more prior year groundwater billing adjustments in the current fiscal year.

Appropriation/Expenditure Status v. Budget

- Total Expenditures through First Quarter are \$3.9M, which is \$678K (15%) below Budget. This is predominantly due to a decrease in Operating Expenditures (\$628K) and under-utilized Capital Outlay (\$50K).
- Professional Services are down \$307K, primarily due to a delay in legal invoices processed in the First Quarter. In addition, assistance for Fishery and Environmental Services are delayed and anticipated to pick up later in the fiscal year.
- Overhead Cost under Plan by \$170K. First Quarter costs are currently missing the September 2024 allocation due to a timing difference. This is expected to catch up within the next quarter.
- Principal Expenses (\$110K) related to 2020 COP and Interfund Loan are budgeted as expenses but paid directly to liability.
- Maintenance shows savings of \$60K, which is a result from CAL OES's reimbursement assistance.
- Slightly offsetting Operating Expenditures savings is Insurance Expense (\$93K). This is the result of the District's annual SDRMA invoice being paid in July 2024, but Budget distributed evenly throughout the fiscal.

Appropriation/Expenditure Status v. Prior Year

- Compared to last fiscal year, Total Expenditures are \$565K (13%) lower in the current fiscal year. This is mainly due to a decrease of \$441K in Transfers Out for Capital Improvement Projects and a decrease of \$136K in Operating Expenditures.



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- Overhead Costs (\$84K) are lower in the current fiscal year due to September 2024 allocation being delayed.
- Maintenance shows a decrease of \$83K in FY 2024-25 because of Cal OES reimbursements received in the First Quarter.
- Personnel Costs (\$34K) slightly offset the decrease in expenses in the current fiscal year. This is primarily due to FY 2024-25 Board-approved 3% COLA increase and annual merit increases.

Fund Balance

- The projected ending undesignated working capital balance for FY 2024-25 is approximately \$1.5M.
- The District's reserve policy requires an undesignated balance of \$1.5M which is expected to be met.

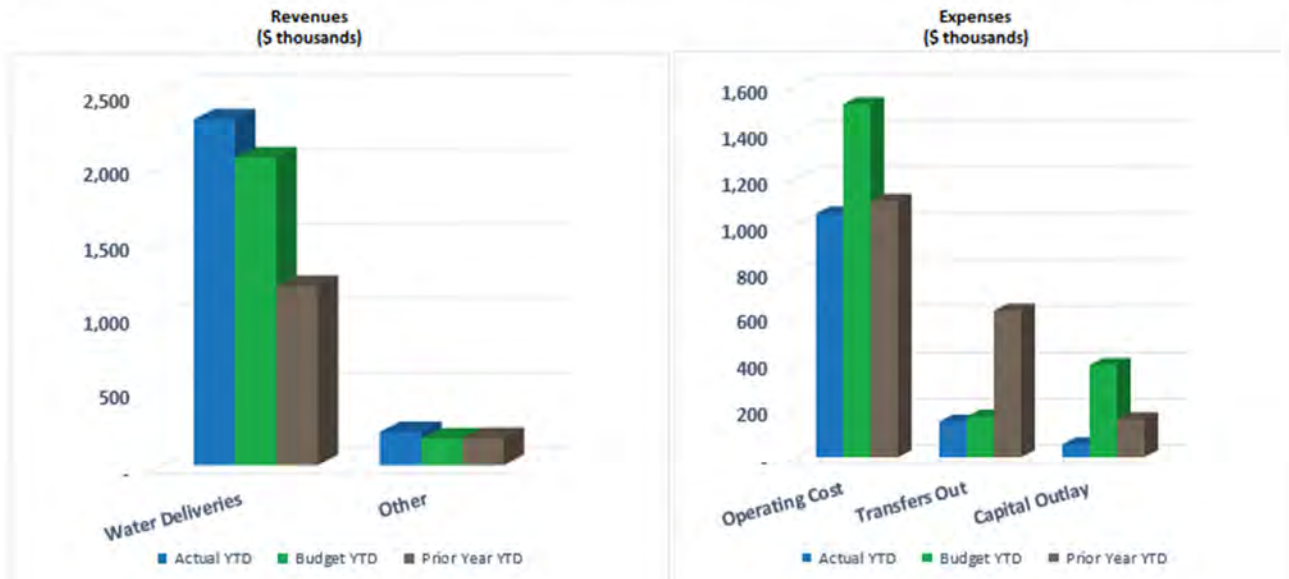
FY 2024-25 First Quarter Financial Review

July 1, 2024, through September 30, 2024

25% of Fiscal Year Completed

Oxnard Hueneme Pipeline Fund

In \$ thousands	CY Actuals	CY Revised Budget	Variance	% Variance	PY Actuals	Variance	% Variance
Revenues							
Water Delivery	2,326	2,070	257	12%	1,206	1,120	93%
Earnings on Investments	21	13	7	55%	38	(17)	-45%
Grants	0	6	(6)	-100%	0	0	
Other	203	167	36	21%	145	57	40%
Total Revenues	2,550	2,256	294	13%	1,389	1,161	84%
Expenses							
Personnel Costs	370	218	152	70%	357	13	4%
Operating Expenditures	682	1,305	(622)	-48%	748	(66)	-9%
Capital Outlay	56	399	(344)	-86%	165	(109)	-66%
Transfers out	154	176	(22)	-13%	632	(478)	-76%
Total Expenses	1,262	2,098	(836)	-40%	1,902	(641)	-34%
Net Surplus / (Shortfall)	1,288	158	1,130	715%	(514)	1,801	-351%



Revenue Status v. Budget and v. Prior Year

- Total Revenue received through First Quarter is \$2.5M, \$294K (13%) over Budget.
- Budget surplus is primarily due to an increase in Water Deliveries (\$256K) in the First Quarter. There were additional 540AF deliveries made from the OH Pipeline than expected. Compared to the prior year, Water Deliveries is \$1.1M higher due to 984AF more water deliveries made in the current fiscal year as well as an increase in rates.



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25% of Fiscal Year Completed

- Fox Canyon Revenue is also over Plan by \$30k in current fiscal year and over \$54K compared to the prior year due to the increase in water deliveries.
- Earnings on Investments are up by \$7K due to Quarterly Interest Allocation from LAIF. Compared to last year, Earnings on Investments are down by \$17K due to decrease in interest rates.

Appropriation/Expenditure Status v. Budget and v. Prior Year

- Total Expenditures through the First Quarter are \$1.3M, \$836K (40%) under budget, which was primarily due to lower than expected Operating Expenditures (\$622K).
- Utilities (\$226K) below Budget due to a delay on Southern California Edison invoicing. Compared to FY 2023-24, Utilities are under by \$107K in the current fiscal year.
- Fox Canyon GMA Expenses (\$145K) less than anticipated due to invoicing happening later in the fiscal year.
- Maintenance Costs also lower than Plan by \$74K and expected to catch up by the end of the fiscal year. Compared to prior year, Maintenance Costs increased by \$30K due to annual chlorine equipment services and other maintenance expenses.
- Overhead Cost (\$206K) is currently missing September 2024 allocation due to a timing difference. This is expected to catch up within the next quarter. In comparison to FY 2023-24, Overhead Costs are lower by \$47K.
- Water Chemicals Expenses (\$32K) delayed and anticipated to catch up by the end of the fiscal year.
- Contractual Services (\$27K) below Budget primarily due to underutilization of IT Consulting Services and OH Water Quality Analysis through the First Quarter.
- Capital Outlay \$344K shortfall caused by a delay in OH Pipeline valve replacements, gas engine piping improvements, and other OH Structure and Improvement purchases. Capital Outlay lower by \$109K in current year due to a "42 OH Pipeline replacement that occurred last fiscal year.
- Principal payments \$35K under Plan due to payments budgeted as expense but paid directly to liability.
- Offsetting savings are Personnel Cost of \$152K (70%) as there was higher than expected work for the OH Pipelines, OH Booster Plant, and OH Well repairs. In addition, Unfunded Liability Payment paid in July 2024, but Budget distributed throughout fiscal year.
- Insurance Expense (\$134K) also higher than Budget due to SDRMA payment paid in July 2024 and Budget distributed evenly throughout FY 2024-25.
- Overall, compared to the last fiscal year, total expenditures were lower by \$641K (34%) in the current fiscal year. This was predominantly attributable to a decrease in Transfers-Out (\$478K) for Capital Improvement Projects.



FY 2024-25 First Quarter Financial Review

July 1, 2024, through September 30, 2024

25% of Fiscal Year Completed

Fund Balance

- The projected ending undesignated working capital balance for FY 24-25 is approximately \$520K.
- The District's reserve policy requires an undesignated balance of \$1.2M for this fund which is not expected to be met.

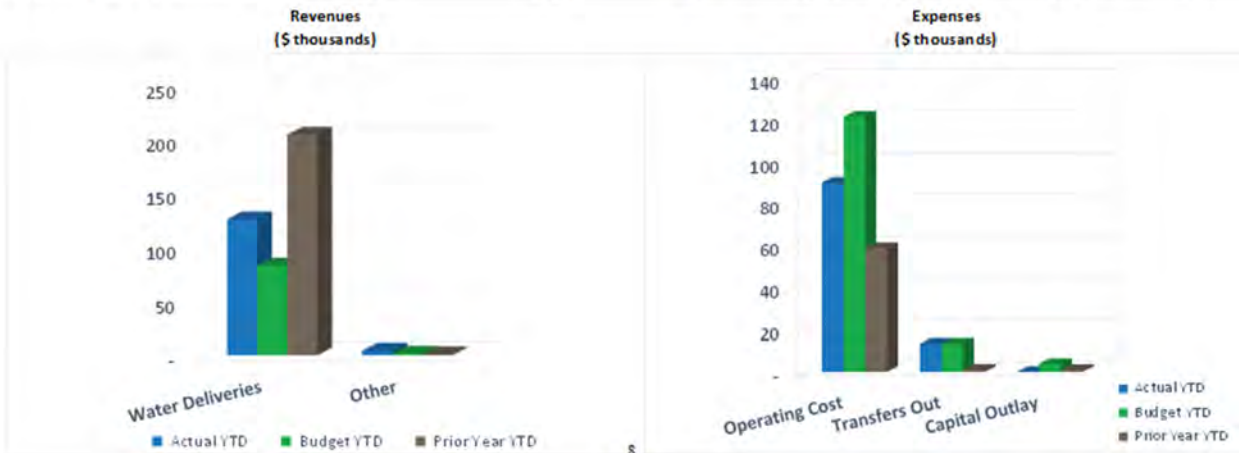
FY 2024-25 First Quarter Financial Review

July 1, 2024, through September 30, 2024

25% of Fiscal Year Completed

Pleasant Valley Pipeline Fund

in \$ thousands	CY Actuals	CY Budget	Variance	% Variance	PY Actuals	Variance	% Variance
Revenues							
Water Delivery	125	83	43	52%	205	(79)	-39%
Earnings on Investments	13	3	10	373%	16	(3)	-21%
Other	4	2	2	139%	1	3	238%
Total Revenues	143	87	55	64%	222	(80)	-36%
Expenses							
Personnel Costs	30	54	(23)	-43%	30	1	2%
Operating Expenditures	60	68	(8)	-12%	29	31	107%
Capital Outlay	0	4	(4)	-99%	1	(1)	-96%
Transfers out	13	13	0	0%	1	12	1190%
Total Expenses	104	139	(35)	-25%	61	43	71%
Net Surplus / (Shortfall)	39	(52)	91	-175%	162	(123)	-76%



Revenue Status v. Budget and v. Prior Year

- Revenue for the first quarter is \$143K, higher than budget by \$55K (64%), driven primarily by a \$43K (52%) rise in water deliveries. This is due to 1,714 AF delivered over plan. The remaining growth is due to \$10K (373%) increase in investment earnings from LAIF.
- Compared to prior year, current revenue is down by \$80K (36%), primarily due to lower water deliveries of \$79K (39%). In Q1 of current fiscal year, 311AF (14%) more were delivered. However, PV fixed cost and O&M pump charge rate decreased resulting in lower revenue on water deliveries.

Appropriation/Expenditure Status v. Budget and v. Prior Year

- Total expenditure for the first quarter is below plan by \$35K (25%), with savings driven by lower Personnel Cost by \$23K (43%) and lower Operating Expenditures by \$8K (12%).



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This is caused by the underutilization of the Maintenance Structures and Improvement budget. Also under plan is capital outlay by \$4K (99%) but is expected to be utilized by year end.

- Compared to prior year, expenses are up by \$43K (71%), due to \$12K (1,190%) increase in Transfers Out for the Sodium Hypochlorite Injection Project. Operating Expenditures also up by \$31K (107%) primarily due to increase in cost of treatment chemicals (\$22K).
- Salaries and Benefits have increased minimally compared to the prior year, due to the board-approved 3% COLA increase.

Fund Balance

- The projected ending undesignated working capital balance for FY 24-25 is approximately \$729K.
- The District's reserve policy requires a \$329K minimum undesignated balance which is expected to be met.

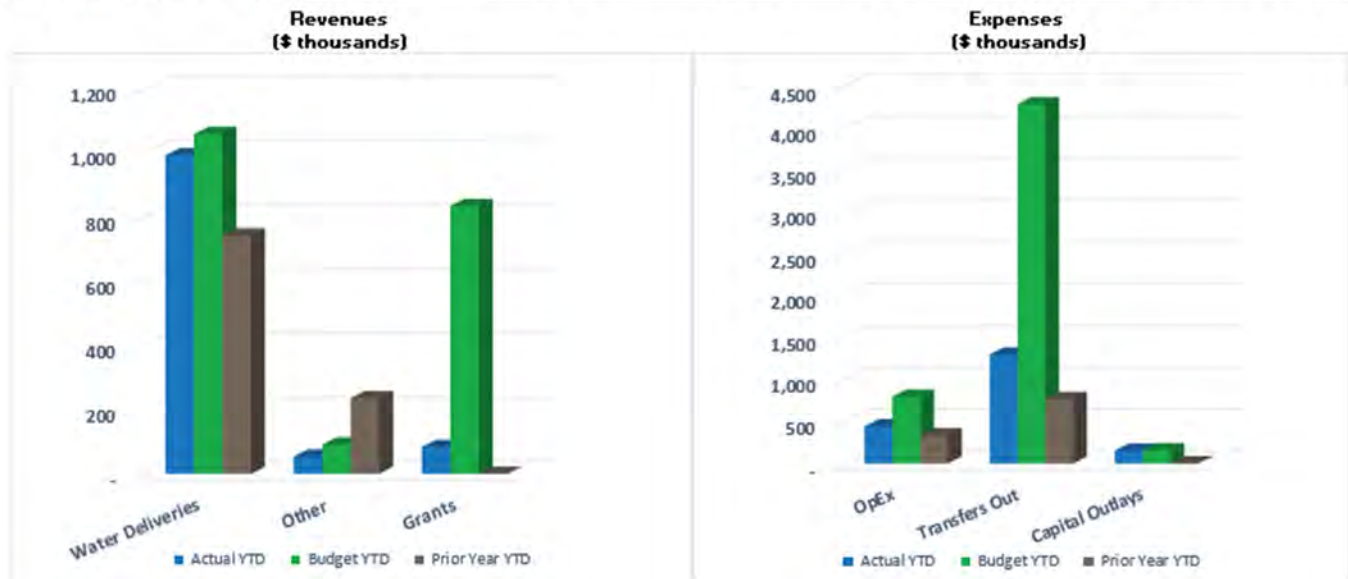
FY 2024-25 First Quarter Financial Review

July 1, 2024, through September 30, 2024

25% of Fiscal Year Completed

Pumping Trough Pipeline Fund

in \$ thousands	CY Actuals	CY Revised Budget	Variance	% Variance	PY Actuals	Variance	% Variance
Revenues							
Water Delivery	994	1,060	(66)	-6%	744	250	34%
Earnings on Investments	26	8	18	218%	34	(8)	-23%
Grants	85	835	(750)	-90%	0	85	-86%
Other	28	83	(56)	-67%	203	(175)	-86%
Total Revenues	1,132	1,986	(854)	-43%	981	151	15%
Expenses							
Personnel Costs	174	150	24	16%	119	55	47%
Operating Expenditures	275	652	(378)	-58%	222	53	24%
Capital Outlay	155	161	(6)	-4%	5	150	2958%
Transfers out	1,301	4,296	(2,995)	-70%	775	526	68%
Total Expenses	1,905	5,260	(3,356)	-64%	1,120	784	70%
Net Surplus / (Shortfall)	(773)	(3,274)	2,501	-76%	(140)	(633)	453%



Revenue Status v. Budget

- Revenue received through First Quarter is \$1.1M, \$854K (43%) below Plan. This is predominantly due to Grant Revenue (\$750K) associated with the PTP Recycled Water Connection Capital Improvement Project (CIP), which is delayed but expected to be received this fiscal year.



FY 2024-25 First Quarter Financial Review

July 1, 2024, through September 30, 2024

25% of Fiscal Year Completed

- Water Delivery Revenue \$66K (6%) lower than expected. This is caused by 112AF less deliveries than Plan made for the PTP Pipeline.
- Fox Canyon GMA Revenue below Budget by \$58K due to an increase in surface water (71%) deliveries made in the first quarter.
- Slightly offsetting decrease is Earnings on Investments, which was \$18K over Plan due to higher interest earnings on LAIF.

Revenue Status v. Prior Year

- FY 2024-25 Revenue is up \$151K (15%) compared to last fiscal year. This is primarily due to a \$250K (34%) increase in Water Delivery Revenue which is attributed to higher pipeline rates in the current fiscal year.
- Grant Revenue (\$85K) is also higher in the current fiscal year due to SGM Grant payments received for the PTP Recycled Water Connection CIP.
- Fox Canyon GMA Revenue higher by \$23K in current fiscal year due to more surface water deliveries made in FY 2023-24.
- Offsetting increase are CIP Transfers-In (\$198K), which were higher in Prior Year due to a correcting entry related to the PTP Recycled Water Connection CIP.
- Earnings on Investments are also down \$8K (23%) from Prior Year due to higher interest rates in FY 2023-24.

Appropriation/Expenditure Status v. Budget

- Total Expenditures through the First Quarter are \$1.9M, \$3.4M (64%) below Budget. This is predominantly due to lower Transfers-Out for Capital Improvement Projects (\$3M), which is delayed due to transfers out being dependent on Grant Revenue received for the PTP Recycled Water Connection CIP.
- Operating Expenditures are also \$378K below Plan in the first quarter of FY 2024-25.
- Maintenance underutilized by \$97K because of pending Saticoy Well Field inspections, repairs for corroding turnouts, replacements of VFD's and motors.
- Overhead Cost (\$91K) is currently missing September 2024 allocation due to a timing difference. This is expected to catch up within the next quarter.
- Utilities \$89K lower than projected which was caused by a delay of Southern California Edison invoicing. In addition, less electricity has been used for well pumping due to more surface water deliveries.
- Fox Canyon GMA Expenses (\$77K) less than anticipated due to invoicing happening later in the fiscal year.
- Contractual Services (\$23K) for PTP turnout metering assistance has been delayed but is expected to pick later in the fiscal year.
- Principal (\$61K) and Interest (\$4K) related to 2020 COP and Interfund Loan are budgeted as expenses but paid directly to liability.



FY 2024-25 First Quarter Financial Review

July 1, 2024, through September 30, 2024

25% of Fiscal Year Completed

- Slightly offsetting decrease are higher Insurance Expenses (\$47K) and Personnel Costs (\$24K), which was attributed to SDRMA and Unfunded Liability payments paid in July 2024, but Budget distributed evenly throughout the fiscal.

Appropriation/Expenditure Status v. Prior Year

- Compared to the prior fiscal year, Total Expenditures are higher by \$784K (70%) in the current fiscal year. This was predominantly due to higher Transfers-Out for Capital Improvement Projects (\$526K).
- Capital Outlay (\$150K) also higher in the current fiscal year. This is attributed to an increase of PTP turnout valve replacements in FY 2024-25.
- Operating Expenditures higher by \$53K (24%) compared to last fiscal year. This is largely caused by a rise in Water Chemical, Utilities, and Insurance Expenses.
- Personnel Costs \$55K higher in FY 2024-25 due to the Board approving 3% COLA and annual merit increases.

Fund Balance

- The projected ending undesignated working capital balance for FY 2024-25 is approximately \$553K.
- The District's reserve policy requires an undesignated balance of \$1M for this fund which is not expected to be met.



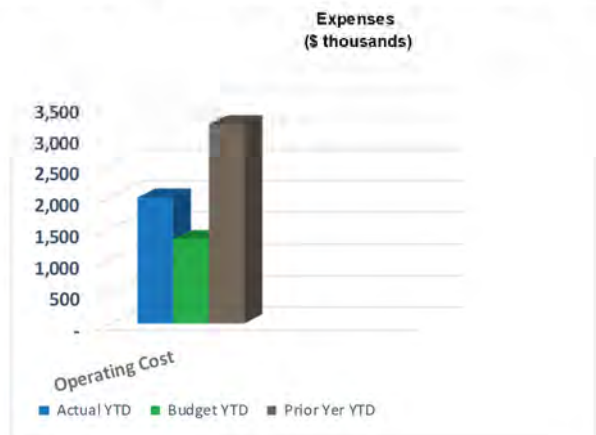
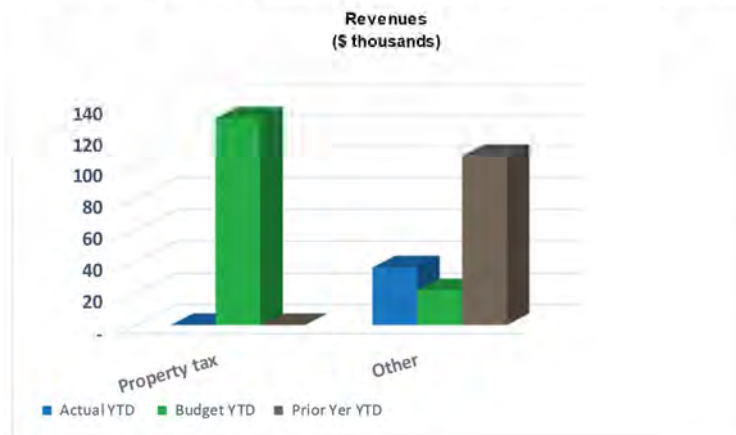
FY 2024-25 First Quarter Financial Review

July 1, 2024, through September 30, 2024

25% of Fiscal Year Completed

State Water Fund

in \$ thousands	CY Actuals	CY Revised Budget	Variance	% Variance	PY Actuals	Variance	% Variance
Revenues							
Earnings on Investments	36	22	14	66%	107	(71)	-66%
Property Taxes	0	131	(131)	-100%	12	(0)	-100%
Total Revenues	36	153	(117)	-76%	107	(71)	-66%
Expenses							
Personnel Costs	0	0	0	0%	0	0	0%
Operating Expenditures	1,989	1,329	660	50%	3,165	(1,176)	-37%
Capital Outlay	0	0	0	0%	0	0	0%
Debt Service	0	0	0	0%	0	0	0%
Transfers out	0	0	0	0%	0	0	0%
Total Expenses	1,989	1,329	660	50%	3,165	(1,176)	-37%
Net Surplus / (Shortfall)	(1,953)	(1,176)	(777)	66%	(3,058)	1,105	-36%



Revenue Status v. Budget and v. Prior Year

- Revenue for the first quarter was \$36K, a significant underrun of \$117K (76%) to budget. This is primarily due to property taxes which are budgeted monthly but typically not received prior to December and April based on the due date of the taxes. Offsetting underrun was earnings on LAIF investment, which totaled \$14K (66%) over budget due to higher interest rates received.
- Compared to FY 2023-24, revenue is down by \$71K (66%) due to lower return on investment this year.

Appropriation/Expenditure Status v. Budget and v. Prior Year

- Total expenditure for the first quarter was \$1.9M which is over budget by \$660K (50%). This is primarily due to higher fixed and variable costs from State Water Purchases.
- Compared to Prior Year, expenditures were lower by \$1.2M (37%). This is due to reduced Table A water purchases in FY 2024-25.



FY 2024-25 First Quarter Financial Review

July 1, 2024, through September 30, 2024

25% of Fiscal Year Completed

Fund Balance

- The projected ending undesignated working capital balance for FY 24-25 is approximately \$2.5M. Assuming FY 2024-25 activity is consistent with the approved budget; the projected ending balance is within the District's fund reserve maximum of \$2.5M.
- The entire fund balance is designated for the fixed and variable costs related to the District's State Water Project allocation of 5,000 acre feet per year plus allowable Table A water.



FY 2024-25 First Quarter Financial Review

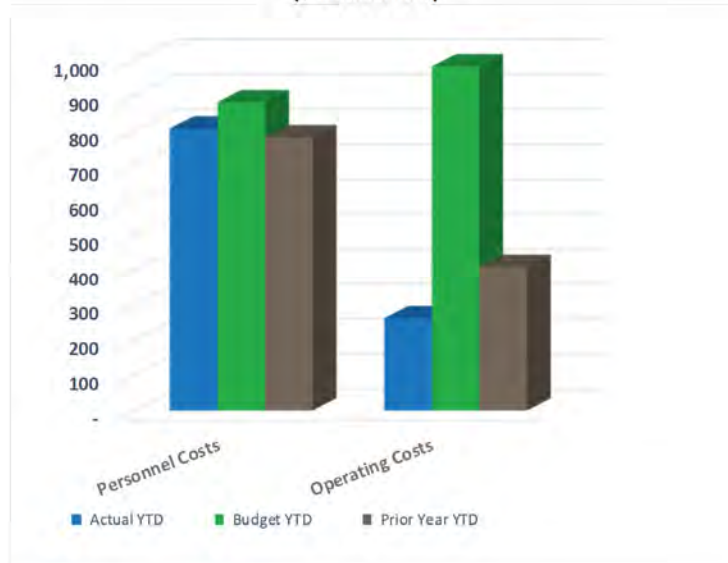
July 1, 2024, through September 30, 2024

25% of Fiscal Year Completed

Overhead Fund

in \$ thousands	CY Actuals	CY Revised Budget	Variance	% Variance	PY Actuals	Variance	% Variance
Expenses							
Personnel Costs	807	882	(75)	-8%	781	25	3%
Operating Expenditures	262	984	(722)	-73%	412	(150)	-36%
Capital Outlay	0	14	(14)	0%	0	0	0%
Total Expenses	1,069	1,880	(811)	-43%	1,193	(124)	-10%

Expenses
(\$ thousands)



Appropriation/Expenditure Status v. Budget and v. Prior Year

- Total Expenditures through the first quarter are \$1.1M which is under budget by \$811k (43%).
- Personnel Cost is under budget by 75K (8%) primarily due to the vacant Assistant General Manager position. Specifically, salaries were \$29K (5%) and benefits of \$46K (18%) under budget.
- Operating expenditure is down by \$722K (74%). The largest savings were in professional fees, which are under budget by \$609K (86%), primarily due to delayed legal invoices processing. Additional savings in Maintenance \$29K, Travel \$20K, Utilities \$15K and Office Expenses \$45k (37%) due to delayed purchases of general office supplies.
- Capital Outlay under budget by \$14K due to delay in Finance Software purchase.
- Compared to prior fiscal year total expenditure was under \$124K (10%) primarily due to a decrease in office expense (\$151K). Slightly offset by an increase in Personnel costs (\$25K) due to the FY2024-25 Board approved 3% COLA increase and annual merit increases.



United Water

CONSERVATION DISTRICT

STAFF REPORT

To: UWCD Board of Directors

Through: Mauricio E. Guardado, Jr., General Manager
Anthony A. Emmert, Assistant General Manager

From: Brian H. Zahn, Chief Financial Officer
Sara Guzman, Finance Supervisor
Nyvee de Leon, Accountant

Date: November 19, 2024 (December 11, 2024, meeting)

Agenda Item: 3.5 Request from Pleasant Valley County Water District to Waive Interest Charges for Late Payment
Motion

Staff Recommendation:

Authorize the General Manager to execute the Courtesy Waiver of Interest Request approving Pleasant Valley County Water District's (PVCWD) request to waive interest charges of approximately \$6,276 for late payment of their September 2024 Pipeline invoice.

Discussion:

PVCWD has requested a waiver of approximately \$6,276 in interest charges incurred due to late payment of its September 2024 Pipeline invoice. According to a letter from PVCWD's Office Manager Nancy Lawrence, check# 10160 was hand-delivered to United Water Conservation District's (District) office in Oxnard on October 1, 2024. However, District records indicate that the payment was received on October 3, 2024, resulting in imposition of interest charges.

PVCWD last requested a waiver of interest charges for \$5,684.32 on November 30, 2023. The waiver request was reviewed and granted. Since then, PVCWD's account is current and has no outstanding unpaid invoices. Their payment history since the November 2023 waiver request has been timely, with no further interest assessed until the recent late payment issue.

Finance staff has implemented corrective measures of date-stamping all incoming mail and providing receipts to customers for in-person payment to prevent these types of discrepancies in the future.

Fiscal Impact:

Forfeiture of approximately \$6,276 of General Water Conservation Funds, which were not previously anticipated or included in the adopted budget.

Attachments:

A – Courtesy Waiver
B – Letter from PVCWD

COURTESY WAIVER OF INTEREST REQUEST

Please see the attached letter from Nancy Lawrence of Pleasant Valley County Water District (PVCWD) in which she requests a waiver of interest charges due to late payment of their September 2024 Pipeline bill. The requested waiver amount for interest is \$6,276.02. PVCWD's last interest waiver, which the board approved, was in November 2023. Since then, PVCWD has consistently paid their pipeline bills on time, with this late payment being a rare and isolated incident. Currently, PVCWD's account is in good standing with no outstanding balances.

Waived within the last three years: Yes X No _____

Waiver request **\$6,276.02**

Approved _____ Denied _____

Signature _____ Date _____
Brian H. Zahn, Chief Financial Officer

Signature _____ Date _____
Mauricio E. Guardado, Jr., General Manager

STAFF

Jared L. Bouchard
General Manager

General Counsel
Arnold, Bleuel,
LaRoche, LaRoche,
Mathews & Zirbel,
LLP

DIRECTORS

Peter W. Hansen

Craig R. Kaihara

Thomas P. Vujovich, Jr.

John S. Broome

John D. Menne



PLEASANT VALLEY COUNTY WATER DISTRICT

PIONEER IN FOX CANYON AQUIFER CONSERVATION
SERVING AGRICULTURE SINCE 1956

154 S. LAS POSAS ROAD, CAMARILLO, CA 93010-8570
Phone: 805-482-2119

United Water Conservation District

Attn: Board of Directors

October 31, 2024

Subject: Request for Waiver of Improper Penalty/Late Fees

Dear United Water Conservation District Board Members,

I am writing on behalf of the Pleasant Valley County Water District to formally request a waiver of improper penalty/late fees totaling \$6,276.02 that were applied in error to the August usage invoice, billed in September. This request is based on the following circumstances:

1. **Payment Delivery:** Check #10160 in the amount of \$315,244.44 was hand-delivered to the UWCD office and received by UWCD staff on the due date of October 1, 2024.
2. **Timing of Charges:** Penalty fees of \$6,276.02 were applied to our account on September 30, 2024, which is one day prior to the payment due date.
3. **Payment Processing:** The payment was processed within the UWCD system two days after delivery, on October 3, 2024. We believe this resulted in the improper penalty/late fees.

Thank you in advance for your consideration. We look forward to your favorable response.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Nancy Lawrence', is written over the typed name.

Nancy Lawrence, Office Manager
Pleasant Valley County Water District



STAFF REPORT

To: UWCD Board of Directors

Through: Mauricio E. Guardado, Jr., General Manager

From: Craig Morgan, Chief Operations Officer
Randy Castañeda, Operations Supervisor — Water Treatment
J.D. Smallwood, Operations Supervisor — Water Distribution

Date: November 20, 2024 (December 11, 2024, meeting)

Agenda Item: 4.1 Operations and Maintenance Department Monthly Report
Information Item

Staff Recommendation:

Receive this summary report from the Operations and Maintenance department regarding its activities for the month of November 2024.

1. Major Facilities Update

- **Santa Felicia Dam**
 - On October 1st, 2024, the lake level was 1030.4' and on October 31st, 2024, the lake level had reduced to 1007.9' and is nearly static due to reduced inflows, evaporation, and SFD Habitat Releases.
 - Santa Felicia Dam release flows varied from approximately 163 CFS to 350 CFS throughout October due to Habitat Flow requirements and Conservation Releases.
 - Weed abatement activities are ongoing and continuing at both the Piru Spreading Grounds and Lake Piru Recreation Area.
 - SFD staff is hosting MDJ Management LLC for the SFD 72-Inch Butterfly Valve Redundancy and Seismic Resiliency Project.
 - SFD staff are preparing for the rainy season by cleaning out and removing debris in various drainages and catch basins within the Recreation area and along the East Road.
 - SFD staff continue to assist with various Felicia Fire clean up tasks.
 - SFD staff, in coordination with Engineering, are hosting and accommodating Cascade Environmental Drilling for the SFD Dam Safety Improvement Project – New Release Channel Drilling Program.

- **Freeman Diversion, Saticoy, and El Rio Recharge Facilities**
 - District staff operated the Freeman Diversion throughout the month of November, harvesting Santa Clara River flows, accommodating fish ladder bypass flows, and delivering surface water to El Rio, PTP and PV pipelines.
 - The Mountain Fire started on November 6th at approximately 8:55AM. The fire burned a total of 19,904 acres and destroyed 182 structures over a 9-day

**Agenda Item: 4.1 Operations and Maintenance Department Monthly Report
Information Item**

period. The fire burned clear down to the Saticoy Facility; no damage has been observed. Saticoy team members stayed onsite to ensure fire department access, relayed information, and protected various structures from the fire's blaze.

- Saticoy's Desilt Project is ongoing and continuing with Summer Construction at the helm.
- Various clean-up and storm preparation activities are taking place around the Saticoy facility and the Freeman Diversion.
- Herbicide application tasks are ongoing and continuing near the Freeman Diversion and the Saticoy Spreading Grounds / Noble Basins.
- Various cleanup and storm preparation activities have been performed by the Saticoy team at the Rose and Nobles Basins.
- Static water levels (distance of water from the well pad to the water table):

	2024	2023	2022
Saticoy	13'	16'	142'
El Rio	57'	76'	145'
PTP	75'-114'	88'-116'	148'192'

- **Oxnard-Hueneme (OH) Delivery System**

- El Rio operators assisted with flow testing of the new Fe/Mn Plant pressure relief station.
- El Rio operators completed installation of backup CL2 residual sample pumps for OH disinfection process.
- El Rio operators pulled semi-annual General Mineral and Physical water quality samples from OH wells.
- El Rio staff began preparing and planning projects that will take place during the upcoming November OH pipeline shutdown.
- El Rio operators made repairs to continuous monitoring analyzers at OH sample station 1 location.
- El Rio operators performed repeat sludge sampling for Fe/Mn Plant sludge removal process.

- **Pleasant Valley County Water District (PVCWD)**

- PVCWD received United's surface water supply, surface supply from Conejo Creek Project, and received highly treated recycled water from the City of Oxnard's Advanced Water Purification Facility (AWPF).
- 12% sodium hypochlorite injection continues at Saticoy's Moss Screen facilities for quagga mussel control.

- **Pumping Trough Pipeline (PTP)**

- During October, the PTP system demand was met with surface water and PTP wells.

Agenda Item: 4.1 Operations and Maintenance Department Monthly Report Information Item

- UWCD staff took photos of construction work for Recycled Water pipeline installation near Laguna Rd. and Wood Rd.
- El Rio operators performed monthly operational tests for the PTP emergency generators.

• Control Systems

- Meet with Wheeler-Ridge Maricopa Water Storage District (WRMWSO) to receive product presentation and real-world application examples for OPTO22's Edge Programmable Industrial Controller (EPIC) product.
- Overhauled and Reactivated HR Offboarding Form with IT Interns
- Fixed Smolt Bypass Flowrate reading
- Added relays to all PTP Turnout Master Radios with a daily automatic power cycling feature to improve communications
- New Valve with AUMA actuator was installed at Pressure Relief Station
- Upgraded PTP 1 PLC with new hardware
- Fixed PTP MLM radio and Re-established comms
- Repair was completed on OH Well #8
- Conducted Physical Security Assessment with DHS and CISA
- Participated in VC Regional Radio Technical Subcommittee
- Completed CISA/UWCD SCADA Vulnerability Assessment
- Aux Channel PLC upgrade completed
- Deployed ArcGIS Survey123 on Saticoy Duty Computer
- Met with OPTO22 about Mirror Historian for PTP Turnout Project
- Attended EPA Water Cybersecurity Assessment Tool (WCAT) Training
- We held our 3rd session of Studio 5000 Tutorial for the Intern Staff
- Deployed Duty Computer for Saticoy O&M
- Participated in ISAC Cyber Task Force Workshop (CISA, Cal OES, FBI, OCIAC, JRIC, MS-ISAC)

• Lake Piru Water System

- All chlorine residuals and turbidity readings for the drinking water system were within proper ranges for November.
- Monthly pH, turbidity and coliform samples were obtained for Lake Piru, as part of the Long Term 2 Enhanced Surface Water Treatment Rule compliance monitoring.
- Basic maintenance and inspections are ongoing and continuing.

2. Operations and Maintenance Projects Update

- El Rio completed the monthly DDW Drought Tolerance report.
- El Rio operators worked with HACH Co. technician on quarterly service of continuous monitoring water quality analyzers.
- Staff performed weed abatement at PTP and PV reservoirs.
- El Rio operators made operational adjustments to comply with Voltus Demand Respond energy curtailment for OH well field.

**Agenda Item: 4.1 Operations and Maintenance Department Monthly Report
Information Item**

3. Other Operations and Maintenance Activities

- Monthly bacteria samples were obtained for the PTP system.
- Monthly meter readings were obtained for OH, PTP and PV pipelines.
- Staff completed and electronically transmitted the monthly OH Surface Water Treatment Rule report to the State Water Resources Control Board Division of Drinking Water.
- Static water levels were obtained for all El Rio, Saticoy, and PTP wells.
- Weed abatement continued throughout the district.
- The Annual 2024 Santa Felicia Dam / Saticoy Duty Operator - Dam Safety Cross-Training took place on Tuesday, November 19.

4. Safety and Training

- Staff attended a safety meeting that traffic safety.
- Tailgate safety meetings were conducted at all individual O&M field locations and the topics included refresher training on equipment used at the various O&M locations; specifically, tailgate safety meetings were conducted prior to every commencement of maintenance activities at the Freeman Diversion.

Attachment: Operations Log for October

OPERATIONS LOG v 10/7/21

DATE	SANTA FELICIA DAM								FREEMAN DIVERSION**					RECHARGE				IRRIGATION					O-H			
	SFD El.	Stor.	Surface	Evap.	Inflow Balance	Outflow USGS	Hydro	Rain 106E	River	Diverted	Fish*** Facility	Bypass Channel	Crest	El Rio	Saticoy Facility	Noble/Rose	Piru	T.I.D.	P.T.P.	PVCWD	L.P.	Saticoy Wells	Total	Cl2		
	Ft.	A/F	Acres	Inches	Av. CFS	Av. CFS	Kw	Inches	Av. CFS	Av. CFS	Av. CFS	Av. CFS	Av. CFS	Av. CFS	Misc CFS†	Weir CFS	Av. CFS	Av. CFS	A/F	A/F	A/F	%	A/F	A/F	A/F	Lbs.
A/F*		53242			0	0		0	0	0	0		0	0	0	0.0	0	0	0		0.0	0	0	0	0	
10/1/24	1030.36	53242	987	0.258	9	351	0	0.00	285	261	24.7	0	0	66.6	28	140.69	21.28	0.0	51.2	n/a	n/a	####	0.0	0.0		
10/2/24	1029.78	52670	976	0.200	64	349	0	0.00	282	257	24.7	0	0	69.04	23	130.62	35.33	0.0	67.5	n/a	n/a	####	0.0	0.0		
10/3/24	1029.05	51957	960	0.232	-27	328	0	0.00	287	262	24.7	0	0	80.19	23	122.84	39.38	0.0	70.4	n/a	n/a	####	0.0	0.0		
10/4/24	1028.38	51309	954	0.191	24	347	0	0.00	292	268	24.5	0	0	88.87	27	123.11	39.26	0.0	56.0	n/a	n/a	####	0.0	0.0		
10/5/24	1027.63	50590	947	0.183	-11	348	0	0.00	292	268	24.6	0	0	93.3	27	123.65	38.14	0.0	47.2	n/a	n/a	####	0.0	0.0		
10/6/24	1026.92	49916	941	0.204	8	344	0	0.00	301	277	24.7	0	0	108.87	32	126.07	38.13	0.0	19.2	n/a	n/a	####	0.0	0.0		
10/7/24	1026.28	49313	935	0.208	46	346	0	0.00	292	237	11.9	43.1	0	91.39	-3	123.43	57.68	0.0	50.1	n/a	n/a	####	0.0	0.0		
10/8/24	1025.69	48761	929	0.209	73	348	0	0.00	274	267	7	0	0	83.72	27	128.16	84.85	0.0	55.8	n/a	n/a	####	0.0	0.0		
10/9/24	1024.77	47910	921	0.233	-75	350	0	0.00	284	267	16.8	0	0	70.01	28	136.73	75.08	0.0	64.5	n/a	n/a	####	0.0	0.0		
10/10/24	1024.09	47285	915	0.223	39	350	0	0.00	294	269	24.8	0	0	71.2	34	128.12	57.93	0.0	70.0	n/a	n/a	####	0.0	0.0		
10/11/24	1023.33	46591	911	0.189	1	348	0	0.00	300	275	24.6	0	0	70.03	40	130.03	58.97	0.0	70.1	n/a	n/a	####	0.0	0.0		
10/12/24	1022.56	45891	906	0.242	-3	346	0	0.00	305	280	24.8	0	0	71.82	42	129.95	60.2	0.0	72.0	n/a	n/a	####	0.0	0.0		
10/13/24	1021.81	45212	902	0.230	8	347	0	0.00	312	287	24.8	0	0	69.07	46	135.28	72.22	0.0	71.6	n/a	n/a	####	0.0	0.0		
10/14/24	1021.06	44537	897	0.182	12	349	0	0.00	320	295	24.8	0	0	73.68	47	137.48	81.95	0.0	72.9	n/a	n/a	####	0.0	0.0		
10/15/24	1020.36	43910	893	0.165	37	351	0	0.00	317	292	24.7	0	0	67.72	48	135.73	82.54	0.0	81.0	n/a	n/a	####	0.0	0.0		
10/16/24	1019.69	43313	890	0.113	51	350	0	0.00	306	230	18.8	57.2	0	64.54	4	129.2	83.97	0.0	63.3	n/a	n/a	####	0.0	0.0	PTP not communicating until Oct 16	
10/17/24	1018.99	42691	886	0.116	37	349	0	0.00	314	290	24.3	0	0	75.05	42	137.61	88.41	0.0	71.0	28.9	42.1	0.07	0.0	0.0		
10/18/24	1017.93	41754	880	0.159	-119	351	0	0.00	311	286	24.4	0	0	75.15	36	139.21	91.13	0.0	70.7	27.6	43.1	0.08	0.0	0.0		
10/19/24	1017.16	41078	876	0.273	15	351	0	0.00	310	286	24.4	0	0	71.63	40	137.9	88.88	0.0	72.1	32.2	39.9	0.07	0.0	0.0		
10/20/24	1016.28	40308	871	0.213	-35	350	0	0.00	315	291	24.3	0	0	82.73	37	141.14	90.95	0.0	58.4	25.0	33.4	0.06	0.0	0.0		
10/21/24	1015.55	39673	867	0.150	31	349	0	0.00	321	297	24.2	0	0	86.05	39	145.2	102.01	0.0	51.8	28.6	23.2	0.04	0.0	0.0		
10/22/24	1014.78	39007	862	0.168	16	349	0	0.00	315	290	24.2	0	0	71.94	41	140.69	101.02	0.0	72.3	30.5	41.8	0.07	0.0	0.0		
10/23/24	1013.98	38319	857	0.176	5	349	0	0.00	304	229	19	55.9	0	68.66	-6	137.67	80.12	0.0	57.0	16.6	40.4	0.09	0.0	0.0		
10/24/24	1013.10	37567	851	0.208	-28	348	0	0.00	312	288	24.1	0	0	74.89	37	142.32	99.05	0.0	66.9	21.5	45.4	0.08	0.0	0.0		
10/25/24	1012.39	36964	846	0.162	46	348	0	0.00	305	281	24.1	0	0	72.09	35	140.45	98.57	0.0	64.8	19.9	44.9	0.08	0.0	0.0		
10/26/24	1011.47	36189	839	0.160	-42	347	0	0.00	311	287	24.2	0	0	72.62	40	141.31	98.71	0.0	65.8	21.0	44.8	0.08	0.0	0.0		
10/27/24	1010.64	35494	833	0.197	-2	346	0	0.00	320	295	24.2	0	0	92.25	42	143.92	99.89	0.0	34.2	5.6	28.6	0.05	0.0	0.0		
10/28/24	1009.93	34905	827	0.239	52	345	0	0.00	322	298	24.1	0	0	86.29	40	146.14	99.76	0.0	49.9	26.2	23.7	0.04	0.0	0.0		
10/29/24	1009.10	34220	821	0.146	0	343	0	0.00	315	290	24.1	0	0	78.01	38	142.31	95.3	0.0	62.6	22.7	39.9	0.07	0.0	0.0		
10/30/24	1008.26	33533	815	0.200	-101	243	0	0.00	296	211	21	63.2	0	68.65	-25	140.51	74.53	0.0	54.3	19.9	34.4	0.08	0.0	0.0		
10/31/24	1007.83	33183	811	0.147	-54	120	0	0.00	211	179	31.6	0	0	57.59	11	78.54	59.98	0.0	63.5	18.8	44.7	0.13	0.0	0.0		
TOTAL CFS					74	10440		0.00	9323	8391	713	219	0	2374	923	4136	2295	0.0								
AVERAGE CFS					2	337			301	271	23	7	0	77	30	133	74	0.0								
TOTAL A/F					147	20671			18460	16614	1412	434	0	4700	1827	8189	4545	0.0	1898	345	570		0	0.0	0	0
MONTHLY REVENUE TO DATE (approx.)								\$					K													
AVERAGE A/F					5	667			595	536	46	14	0	152	59	264	147	0.0	61	23	38	####	0	0.0	#DIV/0!	#DIV/0!
WATER YEAR TOTALS A/F					147	20,671		0.00	18,460	16,614	1,412	434	0	4,700	10,016	4,545	0.0	1,898	345	570		0	0	0	0	
* Input total A/F previous month																										
** Daily averages imported from Ranch Systems																										
***Fish facility flows include Denil fishladder, aux pipe and smolt bypass pipe																										
† Includes Ponds A, C, E, and I overflows, temporary storage in the desilting basin and Pond B, JLB diversions, losses between meters. Negatives mean prior storage from pond B or desilting basin is discharging to other metered sources.																										



Staff Report

To: UWCD Board of Directors

Through: Mauricio E. Guardado, Jr., General Manager

From: Anthony Emmert, Assistant General Manager

Date: November 26, 2024 (December 11, 2024, meeting)

Agenda Item: 4.2 Parks and Recreation Department Monthly Report
Information item

Staff Recommendation:

The Board will receive and file this staff report from the Parks and Recreation Department regarding its activities for the month of November 2024.

Discussion:

November is the shoulder season for the Lake Piru Recreation Area (LPRA) when visitation is significantly lower than the busy summer months. Ranger staff take advantage of the lower visitation to address various maintenance and improvement projects and getting sandbags and straw wattles ready to place for when the heavy rains arrive. Runoff and mudslides will be a concern this winter due to the surrounding hills that were burned by the Felicia wildfire in October. The fall water release stopped at the end of October and the lake level is currently more than 40 feet lower than when the release began shortly after Labor Day. Lake Piru continues to be a popular destination for many fishermen.

Staff Tasks and Activity Highlights

- Nothing significant to report

Staff Training/Meetings/Events

- **November 15:** Ranger White successfully completed the 21-hour Public Safety-First Aid class.

4.2 Parks and Recreation Department Monthly Report

Page 2

- **Various dates:** Rangers completed training in case law, law enforcement policies and procedures, from District vendor Lexipol.
- **Various dates:** Rangers completed safety training from District vendor Target Solutions.

Revenue and Visitation Recap

2024 Day Use/Other Revenue Recap and Comparison	
2024 Day Use/Other Revenue (Jan 1 – November 26)	\$515,224
2023 Day Use/Other Revenue (Jan 1 – November 26)	\$392,107
Total Revenue Increase/Decrease from Prior Year	\$123,117
Annual Increase/Decrease %	31%
2024 Camping Revenue Recap and Comparison	
2024 Camping Revenue (Jan 1 – November 26)	\$547,455
2023 Camping Revenue (Jan 1 – November 26)	\$542,954
Total Revenue Increase/Decrease from Prior Year	\$4,501
Annual Increase/Decrease in %	1%
Total Combined Revenue Current and Previous Year Comparison (2024 vs. 2023)	
2024 All Revenue (Jan 1 – November 26)	\$1,062,679
2023 All Revenue (Jan 1 – November 26)	\$935,061
Total Revenue Increase from Prior Year	\$127,618
Annual Increase/Decrease in %	14%

****It should be noted that the above figures have not been verified by the District's finance department***

2024 Total Visitation Figures				
Month	# People	# Vehicles	# Vessels	Pets
January	2,423	979	112	13
February	2,240	748	105	3
March	5,236	1,861	358	12
April	7,128	2,407	546	25
May	12,760	3,678	765	11
June	19,024	5,245	1,176	20
July	21,656	5,094	1,016	27
August	16,369	4,118	777	27
September	10,909	2,906	552	9
October	3,116	918	149	4
November	3,104	776	70	4
Total	103,965	28,730	5,626	155

4.2 Parks and Recreation Department Monthly Report

Page 3

Incidents

- **Nothing significant to report**

Citations/Enforcement Summary

- Throughout November, no citations were issued for violations of District Ordinance 15 or for violations of the California Penal Code of the California Harbors and Navigation Code. It should be noted Ranger staff issued verbal warnings for violations of District ordinances and state laws.

Grants

- Nothing to report.



STAFF REPORT

To: UWCD Board of Directors

Through: Mauricio E. Guardado, Jr., General Manager
Dr. Maryam Bral, Assistant General Manager

From: Dr. Jason Sun, Supervisory Water Resources Engineer
Murray McEachron, Hydrologist Supervisor
John Lindquist, Water Resources Supervisor

Date: December 2, 2024 (December 11, 2024, meeting)

Agenda Item: 4.3 **Water Resources Department Monthly Report and Update on Activities of Local Groundwater Sustainability Agencies (GSAs) Information Item**

Staff Recommendation:

Receive a report on Water Resources Department activities for the month of November 2024, including a summary of the activities of the Santa Paula Basin (adjudicated) Technical Advisory Committee and three local Groundwater Sustainability Agencies (Fox Canyon Groundwater Management Agency, Fillmore and Piru Basins Groundwater Sustainability Agency, and Mound Basin Groundwater Sustainability Agency).

Discussion:

Staff Activities

Notable efforts and activities conducted by staff during September included the following:

- Groundwater modeling:
 - Staff initiated an update to the groundwater model for the Fillmore-Piru Basins Groundwater Sustainability Agency (FPGSA).
 - Staff completed documentation for the update and extension of the Coastal Plain groundwater model.
 - Staff reviewed the FCGMA's GSP 5-Year Evaluation reports for the Oxnard and Pleasant Valley Basins, and prepared comments for FCGMA's consideration.
 - Staff provided data to support the US Navy's contractor, Jacobs, in modeling shallow groundwater at NBVC-Ventura County (both the Point Mugu and Port Hueneme facilities).
 - Staff prepared model files from the updated Coastal Plain groundwater model for inspection as part of the OPV adjudication.

Agenda Item: 4.3 Water Resources Department Monthly Report and Update on Activities of Local Groundwater Sustainability Agencies (GSAs) Information Item

- Hydrology:
 - Staff are monitoring and coordinating with Operations for the continued diversions after the conservation release.
 - Staff continued to assist the Environmental Services and Engineering Departments in evaluating fish passage under consideration for United's Habitat Conservation Plan (HCP), particularly comments provided by NMFS and CDFW.
 - Staff continued to provide surface water model inputs for the OPV GSP modeling update.
 - Staff continue to provide information to FPBGSA on technical issues.
 - Staff continued collecting surface water data throughout the district's service area, following up with quality control, analysis, and reporting activities required or requested to support water resources management by United and other entities within our service area.
 - Staff have been coordinating with DWR of the ongoing release from Castaic Lake on behalf of the Down Stream Water Users Group.
 - Staff finalized district operations and surface water data for the end of the water year reporting.
 - Staff participated in the internal Emergency Operations Center (EOC) meeting.
 - Staff worked on real-time data access for customers on the PTP system.
- Hydrogeology:
 - Staff continued collecting groundwater elevation and quality data throughout the District's service area, following up with quality control, analysis, and reporting activities required to support water resources management by United and other entities within our service area.
 - Staff continued to participate in planning and execution of Phase 1 of the EBB Water Project at Navy Base Ventura County (NBVC) Point Mugu, including the following activities:
 - Plan for aquifer testing of new EBB monitoring wells.
 - Coordinate with contractors and analytical laboratories to plan for initial sampling of the new EBB monitoring wells.
 - Coordinate with contractors and the US Navy regarding disposal of wastes from drilling and testing of new EBB monitoring wells.
 - Continue assisting with design of extraction wells.
 - Continue planning for execution of specific EBB project tasks required under the recently awarded \$8.4 million grant from the State Water

Agenda Item: 4.3 Water Resources Department Monthly Report and Update on Activities of Local Groundwater Sustainability Agencies (GSAs) Information Item

Resources Control Board (SWRCB), including establishment of technical and stakeholder advisory committees and meeting progress reporting requirements specified in the grant agreement.

- Staff continued planning activities required for support of the first 5-Year GSP Update effort for the Fillmore and Piru Basins, which will commence in the coming months.
 - Staff prepared and submitted written comments on three draft guidance documents being developed by DWR on depletion of interconnected surface water.
 - Staff supported development of United's strategic plan update.
 - Staff participated in Emergency Operations Center (EOC) management activities as requested during the Mountain Fire, November 6 through 12.
 - Staff virtually met with data management system (DMS) vendors and held internal meetings to discuss potential applicability of their products to United's databases.
 - Staff reviewed the Water Resources Department's spending versus budget during the first quarter of FY 2024-25 with Finance Department staff.
- Outreach and Education
 - Staff attended mandatory EOC Management Section training on November 5.
 - Staff prepared to give a tour of the Freeman Diversion and related facilities on November 12 as part of the "AWA Bus Tour," but the tour had to be cancelled due to an evacuation order for the area. Staff instead gave a presentation to tour participants at United's headquarters that morning.
 - Staff gave a tour of Freeman Diversion and the Saticoy Spreading Facility on November 15 to students attending classes in Geomorphology and Water Science from California State University, Northridge.
 - Staff attended the November 21 AWA Waterwise Breakfast meeting, which included updates from the managers of United WCD, Calleguas MWD, and Casitas MWD.
 - Staff gave a tour of Freeman Diversion and the Saticoy Spreading Facility on November 21 to staff from the Mojave Water Agency.
 - Staff gave presentations on November 22 to two science elective classes at Isbell Middle School, in Santa Paula.

Agenda Item: 4.3 Water Resources Department Monthly Report and Update on Activities of Local Groundwater Sustainability Agencies (GSAs) Information Item

Fox Canyon Groundwater Management Agency (FCGMA)

Staff continue to participate in the FCGMA's groundwater sustainability planning and implementation efforts in the Oxnard and Pleasant Valley Basins. United staff continued to meet periodically with FCGMA staff and other stakeholders to analyze benefits and impacts of water-supply projects in support of developing a sustainable, resilient water-supply portfolio for the service areas of both agencies, and to support the 5-year update of the Oxnard and Pleasant Valley Basin GSPs. United staff also attended and, where appropriate, contributed to FCGMA Board and Committee meetings, as follows:

Board of Directors meetings –The FCGMA planned to hold a special Board meeting on November 8, focusing largely on the role of the Executive Officer at the Agency. However, on November 7, a cancellation notice was sent by the FCGMA. The next regular Board meeting is scheduled for December 4.

Fillmore and Piru Basins Groundwater Sustainability Agency (FPBGSA)

Staff continue to participate in FPBGSA activities supporting SGMA compliance and GSP implementation for the Fillmore and Piru basins. United staff also attended and, where appropriate, contributed to FPBGSA Board and Committee meetings, as follows:

Board of Directors meetings – The FPBGSA held a special Board meeting on November 7 which included the following notable agenda topics:

- The Board received a presentation from staff and legal counsel on the Governor's termination of the drought-related requirement for well permitting agencies to consult with groundwater sustainability agencies prior to the issuance of well permits.

The FPBGSA cancelled their regular Board meeting scheduled for November 21. The next regular Board meeting is scheduled for December 12.

Mound Basin Groundwater Sustainability Agency (MBGSA)

Staff continue to participate in MBGSA activities supporting SGMA compliance and GSP implementation for the Mound basin. United staff also attended and, where appropriate, contributed to MBGSA Board and Committee meetings, as follows:

Board of Directors meetings – The MBGSA canceled their regular Board meeting scheduled on November 21. The next regular Board meeting is scheduled for December 19.

Agenda Item: 4.3 Water Resources Department Monthly Report and Update on Activities of Local Groundwater Sustainability Agencies (GSAs) Information Item

Santa Paula Basin Technical Advisory Committee (TAC)

Staff continue to participate in the Santa Paula Basin TAC in support of the Santa Paula Basin Judgment and in conformance with SGMA reporting requirements for adjudicated basins, as follows:

- Staff completed a draft version of the WY 2023 annual report for Santa Paula adjudicated basin and is preparing to submit it for review by the Santa Paula Basin Technical Advisory Committee.



STAFF REPORT

To: UWCD Board of Directors

Through: Mauricio E. Guardado, Jr., General Manager
Anthony A. Emmert, Assistant General Manager

From: Josh Perez, Chief Human Resources Officer
Brian H. Zahn, Chief Financial Officer
Tony Huynh, Risk and Safety Manager
Zachary Plummer, Technology Systems Manager
Tracy Oehler, Executive Assistant/Clerk of the Board

Date: November 21, 2024 (December 11, 2024, meeting)

Agenda Item: 4.4 **Administrative Services Department Monthly Report**
Information Item

Staff Recommendation:

Review this staff report from the Administrative Services Department of its highlights for November 2024.

Discussion:

Finance

- The Strategic Rates Model is complete to forecast water rates for FY 2025-26 and is awaiting Board approval.
- Beginning the initiation of the WIFIA loan (Construction) for the FY 2025-26 budget.
- The Fiscal Year 2025-26 Budget begins in December 2024.
- The Annual Financial Audit begins on December 9, 2024.

Administrative Services

- Provided administrative assistance for drafting, finalizing, distributing/posting materials, and room set up for two Committee meetings, Recreation (Nov. 6) and Engineering and Operations (Nov. 7), as well as the regular Board of Directors meeting (Nov. 13). In addition, Fillmore and Piru Basins Groundwater Sustainability Agency meeting (Nov. 7) held at the City of Fillmore's office. Also assisted with three internal meetings EOC (Nov. 5), All Staff (Nov. 14), and Mojave Water Agency visit (Nov. 21). Coordinated logistical support with room and beverage setup for the following outside agency meetings: AWA Executive meeting (Nov. 7), AWA water supply bus tour (Nov. 12), Farm Bureau meeting (Nov. 12), and AWA Waterwise Breakfast meeting (Nov. 21).

4.4 Administrative Services Department Monthly Report Information Item

Human Resources

- Worked with the General Manager to facilitate Assistant General Manager selection
- Park Ranger Cadet selection and background initiation
- “Financing Your Future” Brown Bag Information Session
- “Budget Development” Brown Bag Information Session
- Completed open enrollment for FSA and AFLAC
- Ventura College Water Science Program presentation
- Updated all management contracts in the District
- Coordinated Operations and Maintenance specialized assistance through temporary support contract

Risk and Safety Management

- Coordinated Mountain Fire response and provided timely information to key internal stakeholders.
- Conducted Emergency Operations Center (EOC) training for Leadership team and their alternates alongside CHRO and Senior Park Ranger.
- Along with AGM, met with Ventura County Public Works and Ventura County Sheriff’s Office on ongoing encampment challenges along Santa Clara River.
- In conjunction with CHRO and Control Systems Supervisor, began coordinating security assessment for Operational Technology network.
- Explored with California Military Department on cyber security services that are offered to critical infrastructure/public entity
- Enrolled the District into the Regional Cybersecurity Coalition spearheaded by various regional partners in southern California which enhances access to real time information on cybersecurity threats.
- Conducted monthly safety meeting which featured roadside and traffic control safety.
- Supported Engineering Department with development of annual Saticoy Duty Operator cross training for Santa Felicia Dam Emergency Action Plan. Covered radio and satellite phone communication protocol during this training.
- Coordinate with County IT to program new radios to District’s new Starlink satellite Internet connections as an additional redundancy.

Technology Systems

Infrastructure and Device Management:

- Helpdesk Activity:
In November, the IT team worked on a total of 115 tickets, including a mix of new and ongoing issues. The activity included resolving tickets, updating statuses, and collaborating with users.

4.4 Administrative Services Department Monthly Report Information Item

- Closed Tickets: A portion of the tickets were resolved and closed, including some long-standing issues from previous months.
- Other Statuses: Many tickets remain in progress, or in statuses like “Awaiting Confirmation” while staff coordinate with other teams or users.
- Resolution Time:
 - The average resolution time was 96+ hours, reflecting the closure of older, long-term tickets that required extensive tracking and coordination.
- Ticket Priorities:
 - Low Priority: 101 tickets
 - Medium Priority: 5 tickets
 - High Priority: 9 tickets
- Request Sources:
 - Email: 85 tickets
 - Website: 28 tickets
 - In-person: 2 tickets

The helpdesk team’s efforts balanced both immediate needs and backlog reduction. This combination ensures progress on all fronts while maintaining steady support for district operations.

In November 2024, the IT department balanced critical emergency response efforts with ongoing operational support. While the Mountain Fire response took priority early in the month, the helpdesk team continued to address tickets, resolve issues, and support district operations.

- Key Accomplishments in November:
 - Emergency Response and Communications Support

Mountain Fire Response:

The Mountain Fire caused significant communication disruptions at Lake Piru, leaving staff without reliable internet access. This affected their ability to participate in virtual meetings or complete work effectively. To address the situation, the IT team deployed a satellite-based internet system, restoring connectivity where conventional methods failed. This quick response ensured that operations could resume with minimal downtime.

Satellite Connectivity Note:

Some of you may have noticed the recent rocket launches out of Vandenberg Space Force Base. Those satellites were key to making this system possible. Leveraging this technology helped us solve what could have been an insurmountable problem—getting reliable internet in an emergency.

4.4 Administrative Services Department Monthly Report Information Item

Support for Hydrology Research Lab

The IT team prepared a secure research lab with four workstations for hydrology experts to review and refine district water resource models. The lab provided a cost-effective and secure environment for a two-day review process. Significant time was spent ensuring the system ran smoothly, enabling experts to focus on their work.

STAFF REPORT

To: UWCD Board of Directors

Through: Mauricio E. Guardado Jr., General Manager
Maryam A. Bral, Assistant General Manager

From: Robert J. Richardson, Engineering Manager
Nathan Summerville, Senior Engineer

Date: December 2, 2024 (December 11, 2024, meeting)

Agenda Item: 4.5 Engineering Department Monthly Report
Information item

Staff Recommendation:

Receive this summary report from the Engineering Department regarding its activities for the month of November 2024. Please refer to the end of the report for a list of acronyms.

Discussion:

1. Santa Felicia Dam Safety Improvement Project

FERC General Compliance

- October 30 – 2024 SFD EAP Seminar held virtually via Teams with 63 attendees.
- November 22 – Final draft of Probabilistic Hazard Analysis submitted by GEI

Outlet Works Improvement Project

- October 31 – Site walk with Stantec to conduct staking for New Release Channel DPP.
- November 1 – Pressure test for 3/8” stainless steel tubing for new 72-Inch BFV Redundant Control Project HPU passed.
- November 7 – SFD 72-Inch BFV Redundant Control Project – Backfill of 3-Inch PVC conduit with aggregate base and existing cobble completed.
- November 7 – ESD completed environmental surveys at boring locations for new Release Channel DPP.
- November 15 – SFD 72-Inch BFV Redundant Control Project – Mechanical tie-ins of new 5/8” stainless steel tubing at outlet works tunnel chamber to existing hydraulic system completed.
- November 15 – Six (6) hollow-stem/mud-rotary borings completed for the New Release Channel DPP.

4.5 **Engineering Department Monthly Report** **Information Item**

- November 19 - Amendment No. 2 to the Professional Services Agreement with GEI Consultants, Inc. for the Final Design of the Santa Felicia Dam Outlet Works Improvement Project in the amount of \$1,075,060 was fully executed.
- November 22 – SFD 72-Inch BFV Redundant Control Project substantially complete.

Spillway Improvement Project

- November 11 – SFD Rapid Drawdown Analysis TM submitted by GEI.

Grants: See the Grants section as part of this report.

2. Lake Piru Recreation Area FIP

- October 31 – Lake Piru site visit and meeting with potential contractor for Lower Olive Grove Restroom upgrades.
- November 14 – 30% design plan review meeting with Stantec.

3. Freeman Diversion Expansion

- November 5 - Professional Consulting Services Agreement for the Freeman Diversion Hardened Ramp Full 90% Design Support was fully executed.
- Continued to meet with special advisors and the design team.
- Please see the Monthly Environmental Services Department Report for updates on the Project's environmental compliance and permitting process.

4. Freeman Conveyance System Upgrade – Freeman to Ferro

Three Barrel Culvert Replacement:

- November 8 – Received response memo and comments from NHC/GF related to USACE technical comments.
- November 14 - Amendment No. 1 to the Agreement with HDR Engineering Inc., for services provided in connection with the Groundwater Recharge Capacity Expansion Project - Noble to Ferro was executed.
- November 15 – Provided response memo and comments from NHC/GF to USACE.

Inverted Siphon Replacement:

- November 1 – Coordinated with Granite on final punch list items.
- November 13 – Notice of Completion recorded with the Ventura County Recorder's Office.

Vineyard Avenue Crossing:

- November 14 – General Manager signed Amendment No. 1 to the agreement with HDR for final design, permitting and bid phase services provided in connection with the Groundwater Recharge Capacity Expansion Project – Noble to Ferro.

4.5 Engineering Department Monthly Report Information Item

- Please see the Monthly Environmental Services Department Report for updates on the Project's environmental compliance and permitting process.
5. SWP Interconnection Pipeline Project
 - November 18 – Staff with the City of Ventura (City) provided the most recent set of project plans to the District for final review and comments. The City is collecting the final design comments and planning to finalize the design soon, but no date has been determined.
 6. OH Well 14 Energy Efficiency Upgrade
 - No updates to report for November.
 7. OH Water Well No. 20
 - No updates to report for November.
 8. Iron and Manganese Treatment Facility
 - October 29 – Field meeting and start-up with CLA-VAL for pressure relief station. Ran through multiple scenarios with Well 12 & 13.
 - November 1 – Substantial completion of Well No. 12, 13 and 14 pressure relief station hydraulic components (electrical and instrumentation still in progress).
 - November 15 – Submitted final accounting response letter to GSE regarding approximately \$72,500 retention withholding.
 - Grants: See the Grants section as part of this report.
 9. OH Pipeline Shutdown (November 23-26)
 - See Cal-Am Water Emergency Use Interconnection to the OH Pipeline and Asset Management/CMMS System for additional information.
 - This project involves multiple locations on the OH Pipeline:
 - Pipeline Inspection at Ammonia Injection Point
 - 24" Mainline Meter Replacement
 - 8" Cal-Am Connection at Rose Ave. and Simon Way
 - Pipeline Condition Assessment at Rose Ave. and Walnut Dr.
 - 8" Cal-Am Connection at Rose Ave. and Collins St.
 - Pipeline Condition Assessment near St. John's Hospital
 - 6" Valve Replacement at Rose Ave. and Stroube St.
 - 6" Valve Addition at Cypress Mutual Water Company
 - 6" Valve Addition at Saviors Road Mutual Water Company
 - Engineering and O&M staff held site visits to assess traffic control requirements on Rose Ave.

4.5 Engineering Department Monthly Report Information Item

- Engineering and O&M staff held coordination meetings in preparation for the OH Pipeline Shutdown.
- November 19 – Engineering and O&M Staff provided a tour of the OH pipeline and turnouts to the General Manager
- November 21 – Task Order No. 1 to the On-Call Professional Services Agreement with Filippin Engineering, Inc. was executed to provide additional construction oversight during the OH Pipeline Shutdown.

10. California American (Cal-Am) Water Emergency Use Interconnection to the OH Pipeline

- See OH Pipeline Shutdown and Asset Management/CMMS System for additional information.
- November 24 - Cal-Am's Contractor, Innocenti Construction, Inc., successfully completed installations of two (2) eight (8) inch valves at two existing nozzles on the OH Pipeline at Simon Way and Collins St. on Rose Ave. These new connections are only to be used in the event of an emergency.

11. Rice Avenue Grade Separation Project and Impact on PTP

- In response to Staff inquiries in early November, the City of Oxnard informed Staff on November 12 that the City is in the process of executing the construction contract and has begun to work with the project construction management team. The City is planning to schedule a preconstruction meeting with the stakeholders in the next few weeks and will notify the District.

12. PTP Metering Improvement Project

- No updates to report for November.

13. PTP Recycled Water Connection – Laguna Road Pipeline Project

- November 5 - Construction Contract Agreement with Toro to construct the Recycled Water Connection - Laguna Road Pipeline Project was fully executed.
- November 6 – Pre-construction meeting held with Toro, Calboring, MottMac, MKN, VCPWA, and VCWPD (see **Figure 2**)
- November 7 – Issued Notice to Proceed to Toro.
- November 13 – Pre-construction video survey with VCWPD.
- November 19 – Project road sign fabricated.
- November 20 - VCWPD Encroachment Permit 2024-083M was partially executed by the General Manager. This permit is supplemental to Encroachment Permit 2024-029 (which was fully executed by UWCD and VCWPD in July 2024) with the Contractor information, insurance, conformed set of plans, and contractor schedule.
- November 20 – Sent response letter to Toro declining an HDD value engineering proposal and directing them to proceed with the contract documents.

4.5 **Engineering Department Monthly Report** **Information Item**

- November 20 – Staff sent out a public notification to PTP users regarding construction.
- November 20 – Staff sent out a letter to PTP users regarding potholing work on Laguna Road.
- November 21 - County Roads Permit finalized with approved Traffic Control Plans (ENCROACHMENT PERMIT - PE24-0658).
- November 22 – Toro started surveying and staking.
- Grants: See the Grants section as part of this report.

14. **Extraction Barrier and Brackish Water Treatment Project**

- November - Continued to remove roll-off bins from NBVC Point Mugu related to monitoring well construction.
- November 1 – Meeting with ESD to review monitoring well pump test discharge locations.
- November 1 – Issued two (2) solicitations to prospective contractors related to potholing services and a power study.
- November 12 - Change Order No. 2 with ABC Liovin extending the contract time to February 14, 2025 for the EBB Phase 1 Monitoring Wells (Spec No. 23-05) was fully executed.
- November 22 – Received additional information from NAVFAC on existing electrical infrastructure in preparation for power study.
- CEQA/NEPA/Permits: Please see the Monthly Environmental Services Department Report for updates on the Project’s environmental compliance and permitting process.
- Geotech/Hydrogeology: Please see the Monthly Water Resources Department Report for updates on the construction of new monitoring wells.
- Grants: See the Grants section as part of this report.

15. **Asset Management/ CMMS System**

- See OH Pipeline Shutdown and Cal-Am Water Emergency Use Interconnection to the OH Pipeline for additional information.
- November 8 – Staff coordinated with GPRS for the upcoming pipeline condition assessment.
- November 15 – Executed a contract with GPRS for the pipe inspection services during the OH Pipeline shutdown.
- November 24 – Engineering Staff supported the OH Pipeline Shutdown with pipeline condition assessments and inspections at three locations as outlined in the OH Pipeline Shutdown section (see **Figure 2**, **Figure 3** and **Figure 4**).

16. **Grants:**

- October 29 – Request for reconsideration letter for the 2023 FEMA FMA sub application for the SFD Spillway Improvement Project finalized.

4.5 **Engineering Department Monthly Report** **Information Item**

- October 30 - Staff attended the Reclamation Webinar on Aging Infrastructure.
- October 30 – Staff held a meeting with Haggerty Consulting on SFD BRIC/FMA NOI's.
- November 1 - OLDCC/UWCD Phase 1 EBB Water Treatment project DCIP proposal discussion/debriefing meeting.
- November 1 – NOI for FEMA BRIC for SFD Spillway Improvement Project received by CalOES.
- November 1 – Received memorandums from DWR approving reallocation of SGMA grant funds from Oxnard Subbasin and Pleasant Valley Basin agreements to Laguna Road Recycled Water Connection Project.
- November 6 – Staff attended a grant and legislative updates meeting.
- November 6 – Staff attended the “Finding Best-Fit Funding and Financing for Sustainable Water Projects” Webinar.
- November 13 – USBR Desalination and Water Purification Research Program grant application submitted in collaboration with Trussel and GHD.
- November 15 – Progress Report related to the GWGP grant for the Phase 1 EBB Water Treatment Project submitted to the SWRCB.
- November 18 – SFD High Hazard Potential Dam Grant Submittal.
- November 19 – Staff met with USBR representatives to discuss the grant agreement and information request related to the \$20 million grant recently awarded to the District.
- November 20 – Staff attended an OLDCC DCIP Listening Session.

17. **Trainings and Conferences**

- October 23 – Received notice that EBB Water Treatment Project abstract was accepted for 2025 CalDesal Annual Conference.
- October 28-29 – Staff attended Permit Required Confined Space Training.
- November 19 – O&M and Engineering staff attended the 2024 Santa Felicia Dam/Saticoy Duty Operator - Dam Safety Cross-Training. See **Figure 1**.
- November 21 – Staff attended the AWA WaterWise Breakfast (Three GM update: Casitas, Calleguas and UWCD).

18. **Public Outreach**

- October 30 – 2024 SFD EAP Seminar (held virtually via Teams).
- November 20 – Meeting with new FCGMA Water Engineer (Raya Nour) to discuss UWCD's groundwater sustainability projects.

4.5 Engineering Department Monthly Report Information Item



Figure 1 - Staff review the first-check inspection of the Spillway Bridge pin gauge measurements at Santa Felicia Dam at the November 19 Duty Operator Cross-Training.



Figure 2 - Pre-Construction Meeting for Laguna Road Recycled Water Pipeline on November 6.

4.5 Engineering Department Monthly Report Information Item

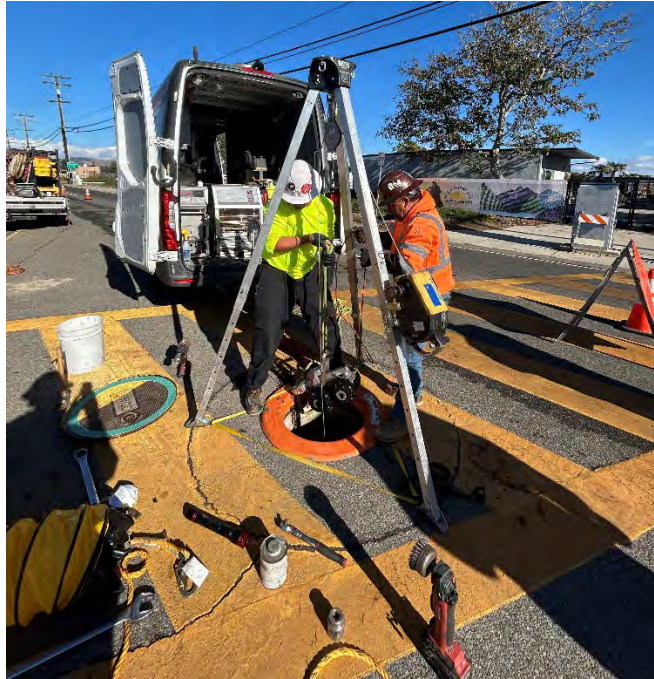


Figure 3 - Pipeline Condition Assessment at Rose Ave. and Walnut Dr. on November 24.



Figure 4 – Video Inspection of OH Pipeline at Rose Ave. and Walnut Dr. on November 24.

**4.5 Engineering Department Monthly Report
Information Item**

Acronym Index

Acronym	Definition
AgWUE	Agricultural Water Use Efficiency
AM	Asset Management
APWA	American Public Works Association
BA	Biological Assessment
BFV	Butterfly Valve
BOC	Board of Consultants
BOD	Board of Directors
BRIC	Building Resilient Infrastructure and Communities
BWRDF	Brackish Water Reclamation Demonstration Facility
CalAm	California American Water
Calboring	California Boring
Cal-OSHA	California Division of Occupational Safety and Health
CEQA	California Environmental Quality Act
CNRSW	Commander Navy Region Southwest
CoLAB	Ventura County Coalition of Labor Agriculture and Business
CPUC	California Public Utilities Commission
DBW	Division of Boating and Waterways
DCIP	Defense Community Infrastructure Program
DDW	Division of Drinking Water
DFA	Division of Financial Assistance
DPP	Drilling Program Plan
DSOD	Division of Safety of Dams
DWPR	Drinking Water Purification Research Program
DWR	California Department of Water Resources
EAP	Emergency Action Plan
EBB	Extraction Barrier and Brackish
ESA	Environmental Science Associates
ESD	Environmental Services Department
FCGMA	Fox Canyon Groundwater Management Agency
FDRE	Flood Diversion and Recharge Enhancement
FEMA	Federal Emergency Management Agency
FERC	Federal Regulatory Commission
FGL	Fruit Growers Laboratory
FIP	Facility Improvement Project
FMA	Flood Mitigation Assistance

**4.5 Engineering Department Monthly Report
Information Item**

Acronym	Definition
GEI	GEI Consultants
GF	Gannett Fleming
GHD	GHD Group
GPRS	Ground Penetrating Radar Systems, LLC
GSE	GSE Construction Company, Inc.
GTF	Grant Task Force
GW	Ground Water
GWGP	Groundwater Grant Program
HDD	Horizontal Directional Drilling
HPU	Hydraulic Power Unit
ICF	Intake Control Facility
IRWM	Integrated Water Management Plan
IS-MND	Initial Study/Mitigated Negative Declaration
K/J	Kennedy Jenks Consultants
MDJ	MDJ Management, LLC
MKN	MKN & Associates
MNS	MNS Engineers, Inc.
MottMac	Mott MacDonald
NAVFAC	Naval Facilities Engineering Systems Command
NAVFAC EXWC	Naval Facilities Engineering and Expeditionary Warfare Center
NBVC	Naval Base Ventura County
NEPA	National Environmental Policy Act
NHC	Northwest Hydraulic Consultants
NMFS	National Marine Fisheries Service
NOI	Notice of Interest
NRCS	Natural Resources Conservation Service
O&M	Operations and Maintenance
OH	Oxnard-Hueneme
OLDCC	Office of Local Defense and Community Cooperation
OMMP	Operation, Maintenance, and Monitoring Plan
PCSA	Professional Consulting Services Agreement
PFMA	Potential Failure Mode Analysis
PHWA	Port Hueneme Water Agency
PTP	Pumping Trough Pipeline
PVWCD	Pleasant Valley County Water District
QCIP	Quality Control and Inspection Program
RFI	Request for Information

4.5 Engineering Department Monthly Report Information Item

Acronym	Definition
RFP	Request for Proposals
SAME	Society of American Military Engineers
SFD	Santa Felicia Dam
SGMA	Sustainable Groundwater Management Act
SIP	Safety Improvement Plan
SWRCB	State Water Resources Control Board
TM	Technical Memorandum
Toro	Toro Enterprises, Inc.
Trussell	Trussell Technologies, Inc.
USACE	United States Army Corps of Engineers
USBR	United States Bureau of Reclamation
USDA	United States Department of Agriculture
USFW	U.S. Fish and Wildlife
VCPWA	Ventura County Public Works Agency
VCWPD	Ventura County Watershed Protection District
VFD	Variable Frequency Drive
WM	Waste Management
WTP	Water Treatment Plant
WUE	Water Use Efficiency



STAFF REPORT

To: UWCD Board of Directors

Through: Mauricio E. Guardado, Jr., General Manager

cc: Anthony A. Emmert, Assistant General Manager
Dr. Maryam Bral, Assistant General Manager

From: Marissa Caringella, Environmental Services Manager

Date: November 19, 2024 (December 11, 2024, meeting)

Agenda Item: 4.6 Environmental Services Department Monthly Report
Information Item

Staff Recommendation:

Receive this summary report from the Environmental Services Department staff regarding its activities for the month of November 2024.

Discussion:

1. Santa Felicia Project Operations and Federal Energy Regulatory Commission License Support

Santa Felicia Dam Safety Improvement Project

On September 30, 2024, United Water Conservation District (United) submitted three Santa Felicia Dam Safety Improvement Project environmental compliance and permitting documents to the Federal Energy Regulatory Commission (FERC). The documents included two Biological Assessments to support Endangered Species Act (ESA) Section 7 Consultations with U.S. Fish and Wildlife Service (USFWS) and National Marine Fisheries Service (NMFS). In addition, a draft Environmental Assessment (EA) was submitted in compliance with the federal National Environmental Policy Act (NEPA). On October 17, 2024, FERC moved the USFWS Biological Assessment forward and requested formal consultation under Section 7 of the ESA with USFWS for the project. This starts a 135-day timeline for USFWS to issue a Biological Opinion. The current timeline for FERC to issue the NEPA EA is March 2025.

During the weeks of November 4 and November 11, 2024, staff provided biological surveys and biological monitoring for the Geotechnical Drilling Project to support the Santa Felicia Dam Safety Improvement Project.

4.6 Environmental Services Department Monthly Report Information Item

Water Release Plan and Water Release and Ramping Rate Implementation Plan

Under the Water Release Plan and FERC license for the Santa Felicia Project, United is required to make certain water releases from the Santa Felicia Dam for steelhead habitat and migration when specific triggers are met. Triggers for habitat water releases are based on cumulative rainfall within the water year. The measured cumulative rainfall for the current water year exceeded the triggers for enhanced habitat water releases through October 1, 2024. The minimum required habitat water release from June 1 through October 1, 2024, was nine cubic feet per second (cfs). The minimum required water release from October 2, 2024, through January 1, 2025, is seven cfs.

United Water Conservation District v. FERC, Court Case in Abeyance

On September 29, 2010, the U.S. Court of Appeals granted United a motion to hold the court case “United Water Conservation District v. FERC” in abeyance and directed United to file status reports every 60 days. United filed the court case to challenge the biological opinion issued by NMFS on FERC’s issuance of a license for the Santa Felicia Project. On November 8, 2024, the eighty-fifth status update was filed with the U.S. Court of Appeals for District of Columbia Circuit.

2. Freeman Diversion Operations

Staff supported Freeman Diversion operations and maintenance activities by coordinating with resource agencies as needed, assisting with fish ladder operations and sediment management activities, conducting surveys of dewatered areas, and providing on-site biological monitoring.

3. Freeman Diversion Multiple Species Habitat Conservation Plan

On September 30, 2024, staff attended a hearing in Judge Carter’s courtroom along with representatives from the Wishtoyo Foundation, NMFS, and CDFW. Following the hearing, United submitted a response brief on October 14, 2024. Judge Carter is anticipated to issue an order in the near future.

4. Extraction Barrier and Brackish Water Treatment Project

United staff completed an internal review of the Extraction Barrier and Brackish Water Treatment Project Phase 1 NEPA Project Description. The document is with the U.S. Navy for review and signifies the NEPA process moving forward.

5. Quagga Mussel Management

Throughout the month, staff continued conducting quagga mussel monitoring activities on Lake Piru, lower Piru Creek, and the spillway pool in accordance with the Quagga Mussel Monitoring and Control Plan. Staff also continued quagga mussel veliger (larva) sampling in United’s lower system. United staff continues to meet and coordinate regularly with Pleasant Valley County Water District.

4.6 Environmental Services Department Monthly Report Information Item

6. Capital Improvement Project Permitting and California Environmental Quality Act Support

Staff continued to support the Engineering Department with environmental permitting and California Environmental Quality Act (CEQA) compliance. As of November 9, 2024, CEQA for the Groundwater Recharge Capacity Expansion Project – Ferro Recharge (Vineyard Undercrossing Project) has been finalized. The final CEQA documents are on United's website at www.unitedwater.org.

7. Grant Efforts

On November 13, 2024, United submitted a grant application under the United States Bureau of Reclamation (USBR), Desalination and Water Purification Research Program requesting \$500,000 to support research and design of the Extraction Barrier and Brackish Water Treatment Project.

United was selected to receive \$626,066 under the FY2024 High Hazard Potential Dam Grant Program to support final design of the Santa Felicia Dam Spillway Improvement Project. On November 18, 2024, United submitted supporting information required to move the process forward.

The USBR assigned United a grant officer to move forward the grant agreement and award process for the \$20 million grant funding for the Freeman Fish Passage Restoration Project under the WaterSMART Aquatic Ecosystem Restoration Program.

8. General

During the week of November 4, 2024, Environmental Scientist Evan Lashly attended the International Society for Arboriculture's virtual conference.

On November 8, 2024, staff attended the Annual Wildlife Symposium hosted by the California Central Coast Chapter of the Wildlife Society in San Luis Obispo.

Staff continued participation in the Association of California Water Agencies permit streamlining working group.