

**AGENDA**  
**FINANCE AND AUDIT COMMITTEE MEETING**

**Tuesday, February 4, 2025, at 10:30 a.m.**  
**UWCD Headquarters, First Floor, Board Room**  
**1701 N. Lombard Street, Oxnard CA 93030**

**OPEN SESSION – ROLL CALL**

**1. Public Comments**  
**Information Item**

The public may comment on any matter not on the agenda within the jurisdiction of the Committee. All comments are subject to a five-minute time limit.

**2. Consent Calendar**

All matters listed under the Consent Calendar are considered routine by the Committee and will be enacted by one motion. There will be no separate discussion of these items unless a Committee member pulls an item from the Calendar. Pulled items will be discussed and acted on separately by the Committee. Members of the public who want to comment on a Consent Calendar item should do so under Public Comments. (ROLL CALL VOTE REQUIRED)

**2.1 Approval of Agenda**  
**Motion**

Approve February 4, 2025, UWCD Finance and Audit Committee Meeting Agenda.

**2.2 Approval of Minutes**  
**Motion**

Approve Minutes from October 28, 2024, UWCD Finance and Audit Committee Meeting.

**2.3 District Staff and Board Member Reimbursement Quarterly Report**  
**Information Item**

Review the expense reimbursement report for all reimbursements of business expenses to staff and board members for the second quarter of fiscal year 2024-2025.

**2.4 Board Requested Cost Tracking Items**  
**Information Item**

Review the costs that the District has incurred through December 31, 2024:

- a) as part of the licensing efforts and the probable maximum flood studies for the Santa Felicia Dam;
- b) in relation to general environmental mandates, and CESA;



- c) in relation to litigation with the City of Ventura, Wishtoyo Foundation, Fifth Amendment takings, and District legal costs over the past several fiscal years;
- d) in relation to professional fees over the past several fiscal years; and
- e) items which have a fiscal impact to the District.

**2.5 Check Recap Monthly Report  
Information Item**

Review the District's accounts payable recap for December 2024.

**2.6 Investment Monthly Report  
Information Item**

Review the District's investment portfolio and cash position as of December 31, 2024.

**2.7 Pipeline Delivery Monthly Report  
Information Item**

Review the District's pipeline water activities as of December 31, 2024.

**3. UWCD Board of Directors Meeting Agenda Items**

Review and discuss the following agenda items to be considered for approval at the February 12, 2025, Board of Directors meeting.

**3.1 Request from the California Department of Fish and Wildlife to Waive Interest Charges for Late Payment**

Recommend approval of a request from the California Department of Fish and Wildlife to waive interest charges of \$10,398.00 for late payment to the full Board.

**3.2 Request for Payment Plan from Esther Martinez (Boise Herb and Spice)**

Review and consider recommending to the full Board approval of the payment plan for Esther Martinez (Boise Herb and Spice) January 2025 Groundwater billing.

**4. Fiscal Year 2024-2025 Second Quarter Financial Report  
Information Item**

Review the District's quarterly financial report for the period of July 1 through December 31, 2024, as well as receive a verbal presentation from its chief financial officer.

**5. Administrative Services Department Monthly Report  
Information Item**

Review the monthly report from the Administrative Services team as well as receive a verbal presentation of its highlights.

**6. Future Agenda Items**

The Committee will suggest topics or issues for discussion at future meetings.

**7. Adjournment**



Finance and Audit Committee Meeting AGENDA

February 4, 2025

Page 3

*The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, the District's services, programs or activities because of any disability. If you need special assistance to participate in this meeting, or if you require agenda material in an alternative format, please contact the District Office at (805) 525-4431. Notification of at least 48 hours prior to the meeting will enable the District to make appropriate arrangements.*

Approved: Maryam Bral On behalf of Mauricio Guardado, General Manager  
Mauricio Guardado, General Manager

Approved: Brian H. Zahn  
Brian H. Zahn, Chief Financial Officer

This agenda was posted Friday, January 31, 2025, at 4:30 p.m. at the United Water Conservation District Headquarters, Oxnard, CA and [www.unitedwater.org](http://www.unitedwater.org).

Jacquelyn E. Lozano  
Jacquelyn E. Lozano, Clerk of the Committee