



Board of Directors
Lynn Maulhardt, President
Catherine Keeling, Vice President
Gordon Kimball, Secretary/Treasurer
Keith Ford
Mohammed Hasan
Steve Huber
Rachel Jones

General Manager
Mauricio Guardado

Legal Counsel
David D. Boyer

MINUTES REGULAR BOARD MEETING

Wednesday, January 8, 2025, 12:00 p.m.
Board Room, UWCD Headquarters
1701 N. Lombard Street, Oxnard CA 93030

TELECONFERENCE PARTICIPATION REQUEST

Director Keeling requested to participate via teleconferencing based on “Emergency Circumstances” under Government Code section 54953, subdivision (f)(2)(A)(i) due to the flu.

Director Keeling stated there were no individuals 18 years or older present in the same room.

This request requires a majority vote under Government Code section 54954.2 subdivision (b)(4).

Action: M/S/C (Hasan/Huber) to approve Director Keeling attend the meeting via teleconference.

Vote: Ayes: Ford, Huber, Hasan, Jones, Keeling, Kimball, and Maulhardt; Noes: None; Absent: None

APPROVAL OF THE AMENDA AGENDA

Action: M/S/C (Hasan/Huber) to approve the amended agenda.

Voice Vote: All Ayes

ROLL CALL

Present: Directors Ford, Hasan, Huber, Jones, Maulhardt, Keeling, and Kimball

Absent: None

1. **FIRST OPEN SESSION:** 12:00 p.m.

1.1 **Public Comments:** None

1.2 **EXECUTIVE (CLOSED) SESSION:** 12:04 p.m.

The Board will discuss matters outlined in the attached Executive (Closed) Session Agenda (Exhibit A).

2. SECOND OPEN SESSION AND CALL TO ORDER: 1:02 p.m.

2.1 Pledge of Allegiance: Director Ford

2.2 Public Comment

Public Speakers: None

2.3 Approval of Amended Agenda

Action: M/S/C (Maulhardt/Kimball) to approve the agenda.

Voice Vote: All Ayes

2.4 Oral Report Regarding Executive (Closed) Session

District Legal Counsel David D. Boyer stated there was no reportable action.

2.5 Election of Officers

Director Hasan nominated Director Maulhardt as President, himself as Vice President, and Director Jones as Secretary/Treasurer.

Action: M/S/F (Hasan/Jones) to elect Director Maulhardt as President, himself as Vice President, and Director Jones as Secretary/Treasurer.

Vote: Ayes: Hasan and Jones; Noes: Ford, Huber, Keeling, Kimball, and Maulhardt; Absent: None

Director Hasan nominated himself as President, Director Jones as Vice President, and Director Keeling as Secretary/Treasurer. There was no second.

Director Huber nominated Director Maulhardt as President, Director Keeling as Vice President, and Director Kimball as Secretary/Treasurer.

Action: M/S/C (Huber/Ford) to elect Director Maulhardt as President, Director Keeling as Vice President, and Director Kimball as Secretary/Treasurer.

Vote: Ayes: Ford, Huber, Jones, Keeling, Kimball, and Maulhardt; Noes: Hasan; Absent: None

2.6 Board Members' Activities Report

Received and filed.

2.7 General Manager's Report

Received and filed.

2.8 Staff Service Awards

Service awards were presented to the following staff:

Jackie Lozano, Administrative Assistant III – 5 years
Randall McInvale, Principal Environmental Scientist – 5 years
Michael Groeneveld, Park Ranger I – 5 years
Sara Guzman, Finance Supervisor – 5 years
Zachary Hanson, Water Resources Engineer – 5 years
Tony Huynh, Risk and Safety Manager – 5 years
Tessa Lenz, Environmental Scientist – 5 years
Josh Perez, Chief Human Resources Officer - 5 years
Steven Kadowaki, Water Treatment Operator IV – 10 years
Evan Lashly, Senior Environmental Scientist – 10 years
Anthony Emmert, Assistant General Manager – 10 years
Ruben Sanchez, Water Treatment Operator IV – 10 years
Randy Castaneda, Operations Supervisor – Water Treatment – 25 years
Craig Morgan, Chief Operations Officer – 25 years
Kurt White, Park Ranger IV – 25 years

3. CONSENT CALENDAR

Action: M/S/C (Hasan/Huber) to approve the consent calendar.

Vote: Ayes: Ford, Huber, Hasan, Jones, Keeling, Kimball, and Maulhardt; Noes: None; Absent: None

3.1 Approval of the December 11, 2024 Regular Meeting Minutes

Approved the minutes.

3.2 Groundwater Basin Status Reports

Received and filed.

3.3 Investment Monthly Report (November 2024)

Received and filed.

3.4 Resolution Setting the 2025 Board of Directors Meeting Schedule

Adopted a Resolution setting the 2025 Board of Directors meeting schedule.
Resolution No. 2025-01

3.5 Authorize Amendment No. 5 to the Professional Consulting Services Agreement with Northwest Hydraulic Consultants for Services Related to the Three Barrel Culvert Replacement Project (CIP 8018)

Authorized the General Manager to execute Amendment No. 5 to the Professional Consulting Services Agreement with Northwest Hydraulic Consultants in the amount of \$52,000 (including 10% contingency in the amount of \$4,580) for services related to the Three Barrel Culvert Replacement Project (CIP 8018).

3.6 Approval of United Water Conservation District's 2025 Strategic Plan Document

Approved United Water Conservation District's 2025 Strategic Plan document.

Director Keeling left the meeting at 1:41 p.m.

4. MONTHLY REPORTS BY DEPARTMENT

4.1 Operations and Maintenance Department Monthly Report

Chief Operations Officer Craig Morgan gave a presentation; received and filed.

4.2 Park and Recreation Department Monthly Report

Assistant General Manager Anthony Emmert gave an oral presentation; received and filed.

4.3 Water Resources Department Monthly Report and Update on Activities of Local Groundwater Sustainability Agencies (GSAs)

Senior Hydrologist Chris Coppinger gave an oral presentation; received and filed.

4.4 Administrative Services Department Monthly Report

Chief Financial Officer Brian Zahn and Chief Human Resources Officer Josh Perez gave an oral presentation; report received and filed.

4.5 Engineering Department Monthly Report

Engineering Manager Robert Richardson and gave a presentation; received and filed.

4.6 Environmental Services Department Monthly Report

Environmental Services Manager Marissa Caringella gave a presentation; received and filed.

5. BOARD OF DIRECTORS READING FILE

6. FUTURE AGENDA ITEMS


Director Huber requested a review of the Financial Policy at the committee level.

7. ADJOURNMENT

The meeting was adjourned at 1:58 p.m.

I certify that the above is a true and correct copy of the minutes of the UWCD Board of Directors meeting of January 8, 2025.

ATTEST: 
Gordon Kimball, Board Secretary

ATTEST: 
Tracy J. Oehler, Clerk of the Board

**EXHIBIT A
EXECUTIVE (CLOSED) SESSION AGENDA**

1. LITIGATION

1.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Pursuant to Government Code Section 54956.9(d)(2) Government Code Sections 54956.9(e)(1)

- A. Pursuant to Government Code Section 54956.9(e)(1) (two matters).

1.2 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Pursuant to Government Code Section 54956.9 (d)(1)

- A. Wishtoyo Foundation, et al v. United Water Conservation District, U.S. District Court for the Central District of California, Case No.2:16-cv-03869 GHK (PLAx).
- B. OPV Coalition v Fox Canyon Groundwater Management Agency, Superior Court of the State of California, County of Ventura, Case No. 56-2021-00555357-CU-PT-VTA; Complaint for Comprehensive Groundwater Adjudication of the Oxnard Groundwater Subbasin (No. 4-004.02) and Pleasant Valley Subbasin (No. 4-006) Pursuant to Sections 830, *Et Seq.* of the Code of Civil Procedure; Declaratory Relief; Quiet Title; and Petition for Writs of Mandate.



BOARD OF DIRECTORS MEETING
January 8, 2025

1



OPERATIONS AND
MAINTENANCE
DEPARTMENT
UPDATE

January 8, 2025



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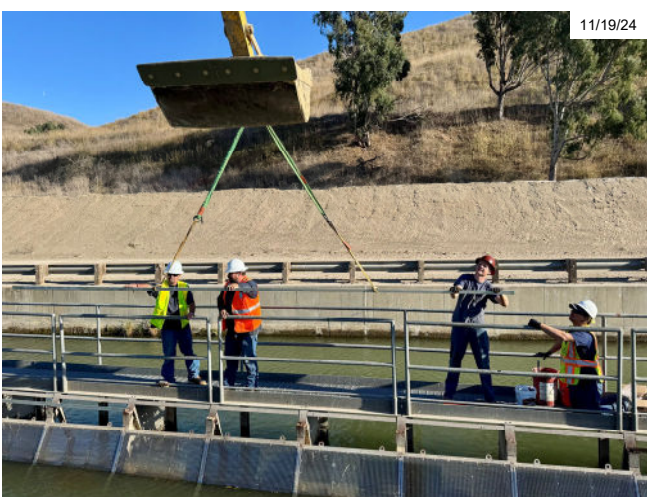
Freeman Diversion



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Freeman Diversion



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Freeman Fish Screen Bay



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Desilting Basin Cleanout



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Desilting Basin Cleanout



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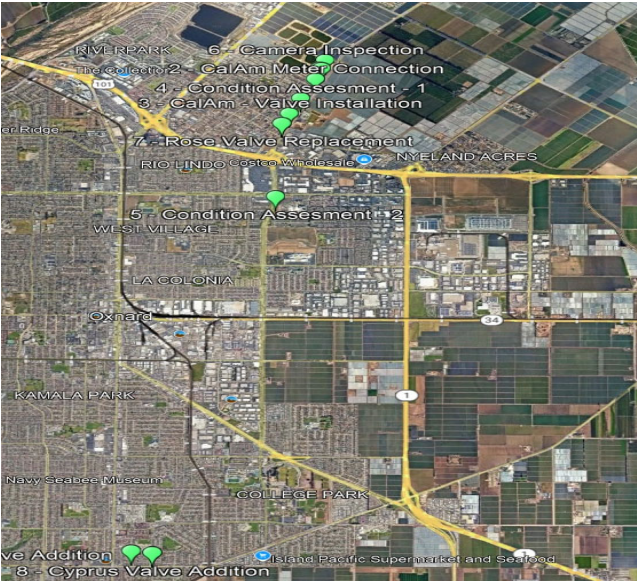
Desilting Basin Cleanout



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8

OH Shutdown



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El Rio Meter Replacement



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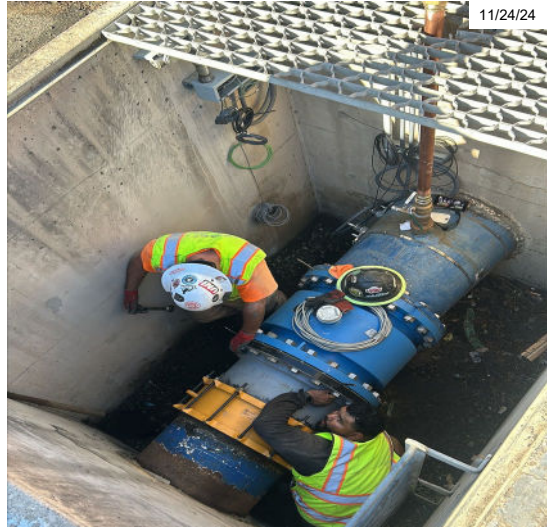
El Rio Meter Replacement



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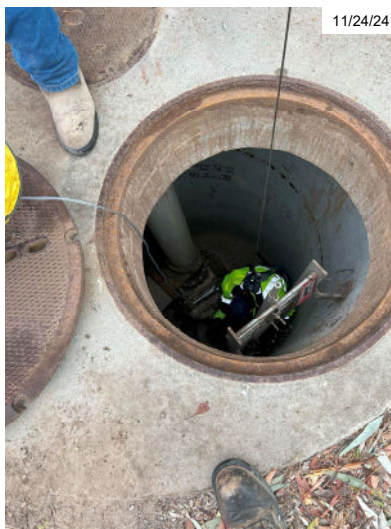
El Rio Meter Replacement



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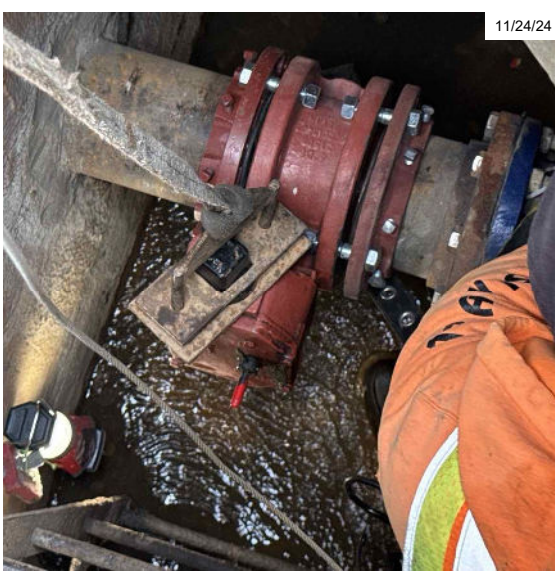
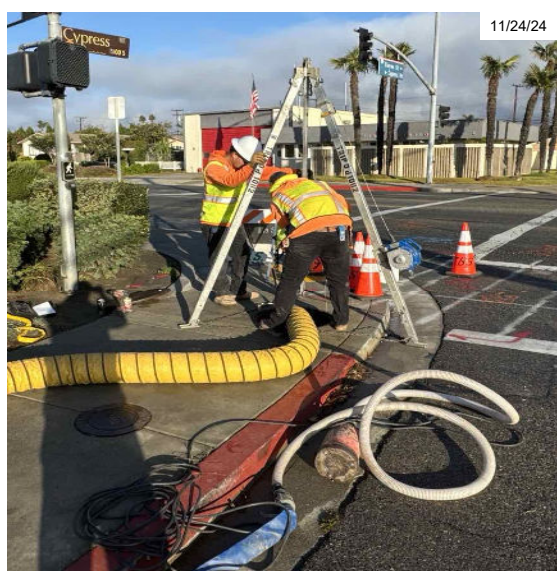
St. John's Pipe Access



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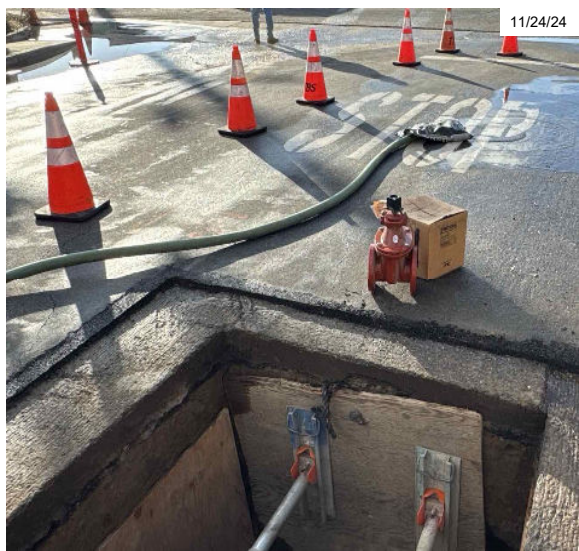
Cypress Mutual Valve



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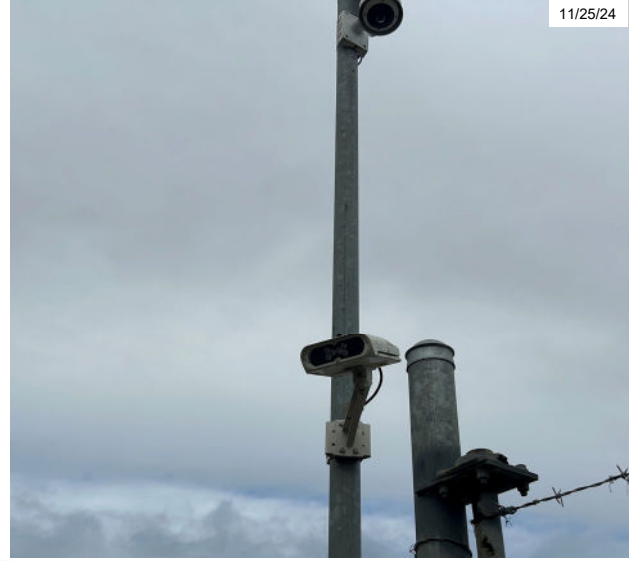
Saviers Mutual Valve



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Control Systems Activities



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ENGINEERING DEPARTMENT
Monthly Update
January 8, 2025

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C. REGULATORY AND ENVIRONMENTAL COMPLIANCE

Santa Felicia Dam Safety Improvement Project

Interim Risk Reduction Measure required by FERC

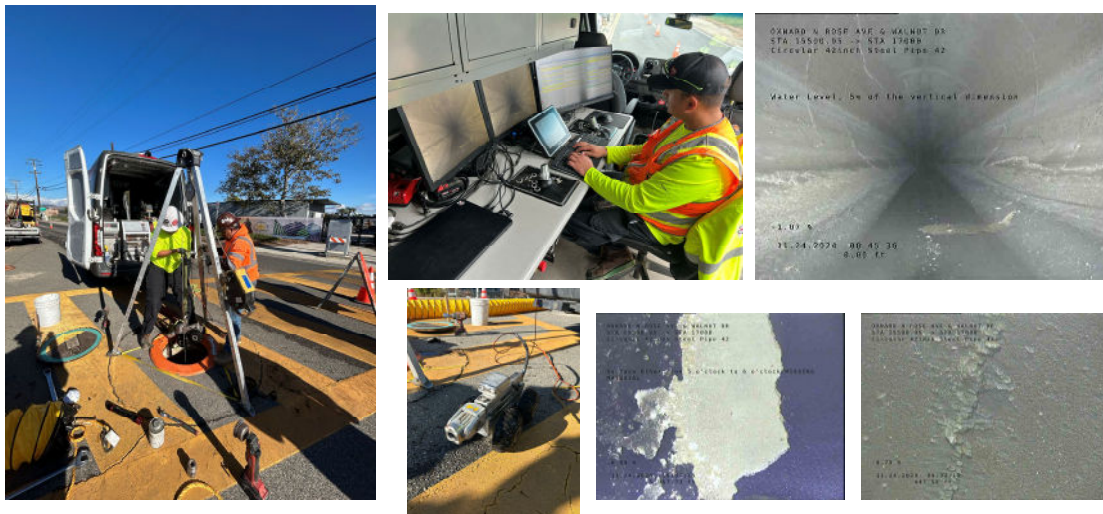
72" BFV Redundant HPU Project

- ✓ November 1: Pressure testing of new hydraulic lines completed
- ✓ November 15: Mechanical tie-ins of new hydraulic lines completed
- ✓ December 2: 72" Butterfly Valve Redundant Hydraulic Power Unit successfully commissioned



B. SYSTEM RELIABILITY

OH Pipeline and Asset Management



All Photos Taken November 24, 2024



 A. WATER SUPPLY

Recycled Water Connection – Laguna Road Pipeline Project




Laguna Road – Conductor Casing Installation – East Pit

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 A. WATER SUPPLY

Recycled Water Connection – Laguna Road Pipeline Project




 5

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A. WATER SUPPLY

EBB Water – Phase 1

Monitoring Well Construction

- ✓ December 17-18: Completed pump testing of fully screened well (EM1 Ox)
- ☐ Pump testing of fully screened well (EM2 Mu)

Design

- ✓ December 18: Site visit with KJ and Earth Systems to discuss and evaluate proposed discharge facility, well sites, and pipeline alignments.
- ✓ December 18: Draft National Environmental Policy Act (NEPA) Description of the Proposed Action and Alternatives (DOPPA) delivered to Navy environmental staff
- ✓ December 20: Received three (3) bids from potholing contractors
- ☐ Receive proposals on conducting power study
- ☐ January-March: Receive 30% design documents



F. COMMUNICATIONS AND COMMUNITY OUTREACH

Training and Public Outreach

- ✓ October 28-29: Staff attended the Permit Required Confined Space Training
- ✓ October 30: SFD Emergency Action Plan Seminar – 61 in attendance
- ✓ November 19: 2024 Santa Felicia Dam/Saticoy Duty Operator – Dam Safety Cross-Training
- ✓ December 3-5: ACWA Water Supply in Dry Times – Region 5 Presentation
- ✓ December 5: RDP Meeting

Upcoming Events in 2025:

- ☐ January 16: OLDCC Site Visit at Iron and Manganese Treatment Plant
- ☐ February 4: EBB Water Treatment Project presentation at 25th Annual AGWT-AGWA CA Groundwater Conference
- ☐ February 5: EBB Water Treatment Project presentation at 2025 CalDesal Annual Conference
- ☐ February 13: Navy League of the United States, Channel Islands Chapter Council Meeting – “United Future of Water”



Staff attended the Permit Required Confined Space Training





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**ENVIRONMENTAL SERVICES DEPARTMENT
UPDATE**

January 8, 2025




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Santa Felicia Dam & Lake Piru

SFD Safety Improvement Project Environmental Consultation moves forward with USFWS

- On Oct 17, 2024, FERC moved the USFWS Biological Assessment forward and requested ESA Section 7 consultation which started a 135 day timeline for issuance of a USFWS Biological Opinion

Annual FERC and Permit Reporting

- Wet Crossing, Historic Properties Management Plan, Exotic Species Removal, Herpetological Monitoring, Whitewater Boating, Fish Passage Feasibility Studies, Recreation Area LSA, etc.

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Freeman Diversion

USBR grant agreement progress

- Grant officer assigned and request for information completed

New LSA permit for routine maintenance activities

- Covers vegetation clearance, desilting basin maintenance, riprap and road repair, with a five-year term expiring Dec 2029

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Thank You!

