



Board of Directors
Lynn Maulhardt, President
Catherine Keeling, Vice President
Gordon Kimball, Secretary/Treasurer
Keith Ford
Mohammed Hasan
Steve Huber
Rachel Jones

General Manager
Mauricio Guardado

Legal Counsel
David D. Boyer

AGENDA REGULAR BOARD MEETING

Wednesday, February 12, 2025, 12:00 p.m.
Board Room, UWCD Headquarters
1701 N. Lombard Street, Oxnard CA 93030

BOARD MATTERS

Normally, Action (Motion) Items will be considered and acted upon separately; Consent Items will be considered and acted upon collectively, although a Consent Item may be considered and acted upon separately; and Information Items will be considered separately without action. The Board of Directors in its discretion may change the order of agenda items.

ROLL CALL

1. FIRST OPEN SESSION 12:00 P.M.

Items to be discussed in Executive (Closed) Session will be announced.

1.1 Public Comments

Members of the public may address the Board on any matter on the Executive (Closed) Session agenda or on any non-agenda item within the jurisdiction of the Board. All comments are subject to a five-minute time limit.

1.2 Executive (Closed) Session

The Board will discuss matters outlined in the attached Executive (Closed) Session Agenda (Exhibit A).

2. SECOND OPEN SESSION AND CALL TO ORDER 1:30 P.M.

2.1 Pledge of Allegiance

2.2 Public Comment

Members of the public may address the Board on any item on the Consent Calendar or on any non-agenda item within the jurisdiction of the Board. No action will be taken by the Board on any non-agenda item. All comments are subject to a five-minute time limit.

2.3 Approval of Agenda Motion

2.4 Oral Report Regarding Executive (Closed) Session Information Item

Presented by District Legal Counsel David D. Boyer.

**2.5 Board Members' Activities Report
Information Item**

Receive and file information regarding meeting participation provided by each of the Board Members through Monthly Activities (aka per diem) Reports.

**2.6 General Manager's Report
Information Item**

The General Manager will present information on his activities of possible interest to the Board and that may have consequence to the District.

**2.7 Standing Committee Assignments and Appointments of Board
Representation to Outside Agencies
Information Item**

The Board President will designate the 2025 Standing Committee assignments to the Board.

**2.8 District's Accomplishments Presentation
Information Item**

Receive and file.

3. CONSENT CALENDAR: All matters listed under the Consent Calendar are considered routine by the Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member pulls an item from the Calendar. Pulled items will be discussed and acted on separately by the Board. Members of the public who want to comment on a Consent Calendar item should do so under Public Comments. (ROLL CALL VOTE REQUIRED)

**3.1 Approval of the January 8, 2025 Regular Meeting Minutes and the
January 14, 2025 and the February 3, 2025 Special Meeting Minutes
Motion**

Approve the minutes.

**3.2 Groundwater Basin Status Reports
Information Item**

Receive and file Monthly Hydrologic Conditions Report for the District.

**3.3 Investment Monthly Report (December 2024)
Information Item**

Review the most current investment report for the month ending December 31, 2024.

3.4 Fiscal Year 2024-2025 Second Quarter Financial Reports (July 1, 2024 – December 31, 2024)

Information Item

Review the Fiscal Year 2024-25 Second Quarter Financial Reports for the period of July 1, 2024, through December 31, 2024, that are attached.

3.5 Request for Payment Plan from Esther Martinez (Boise Herb and Spice)

Motion

Approve the payment plan for Esther Martinez (Boise Herb and Spice) January 2025 Groundwater billing.

3.6 Approve Resolution Authorizing a Funding Agreement with the United States Bureau of Reclamation for the Freeman Diversion Fish Passage Rehabilitation Project (CIP 8001)

Motion

Approve Resolution authorizing and designating United Water Conservation District's General Manager to enter into a funding agreement with the United States Department of Interior, Bureau of Reclamation, and to accept and expend \$3 million in federal funds under the WaterSMART Environmental Water Resource Projects grant program for the Freeman Diversion Fish Screen and Fish Bypass System Project, a separate component of the Fish Passage Rehabilitation Project to the full Board.

4. MONTHLY REPORTS BY DEPARTMENT

4.1 Operations and Maintenance Department Monthly Report

Craig Morgan

Information Item

Summary report and presentation on monthly activities of the Operations and Maintenance Department, including but not limited to the District's facilities (Santa Felicia Dam and hydroplant; the Piru Groundwater Recharge facility; the Freeman Diversion; the Saticoy and El Rio Groundwater Recharge facilities; the Pleasant Valley and Pumping Trough Pipeline systems; and the Oxnard Hueneme Pipeline system), encompassing operating plans, the quantity and quality of water diverted and delivered, fish ladder operations, major maintenance problems and repairs, status of Operations and Maintenance projects and safety and training issues.

4.2 Park and Recreation Department Monthly Report

Anthony Emmert

Information Item

Summary report and presentation on monthly activities of the Park and Recreation Department, including but not limited to the Lake Piru Recreation Area, encompassing camping and boating policies at the lake; operations and activities; financing and status of facility improvement projects; maintenance activities; security issues; and emergency response activities.

4.3 Water Resources Department Monthly Report and Update on Activities of Local Groundwater Sustainability Agencies (GSAs)

John Lindquist
Information Item

Summary report and presentations on the monthly activities of the Water Resources Department, including, but not limited to: updates to the District's groundwater flow models and modeling efforts; reservoir releases; import of State Water Project (SWP) water; support of diversion and recharge operations; evaluation of groundwater conditions; estimates of available Forebay storage; support during development and implementation of water supply and sustainability projects; outreach and education; and engagement with Groundwater Sustainability Agencies, Technical Advisory Committees, and other user groups or governmental agencies involved in local and regional water-resource issues.

4.4 Administrative Services Department Monthly Report
Josh Perez and Brian Zahn

Information Item

Summary report and presentation on the monthly activities of the Administrative Services Department including but not limited to issues associated with budget development, financial performance versus budget plan, financial accounting requirements and procedures, potential debt issuance and related financial services, status of District investments and reserves, updates on its capital improvement programs, human resources and safety, District property and facilities maintenance and administration, District records and reports, groundwater extraction statements administration, risk management and District liability insurance matters, management of District contracts, policy development, governance procedures, and supporting activities of Board and staff.

4.5 Engineering Department Monthly Report

Dr. Maryam Bral
Information Item

Summary report and presentation on the monthly activities of the Engineering Department, including but not limited to water resources, planning efforts and department programs impacting the District, such as project design and construction; dam safety; FERC license compliance; Freeman Diversion; recycled water; pipeline operations and various engineering analysis.

4.6 Environmental Services Department Monthly Report
Marissa Caringella
Information Item

Summary report and presentation on the monthly activities of the Environmental Services Department, including but not limited to environmental and regulatory issues of note to the District, monitoring efforts, water releases and increased State Water imports, Freeman Diversion fish ladder and sediment management operations, compliance with the District's FERC license, actions associated with the federal and state Endangered Species Acts, compliance with the California Environmental Quality and National Environmental Policy Acts, and support of local, state, and federal environmental and cultural permitting needs for District projects and operations.

5. MOTION ITEMS

5.1 Request from the California Department Fish and Wildlife to Waive Interest Charges for Late Payment
Motion

Approve a request from the California Department of Fish and Wildlife to waive interest charges of \$10,398 for late payment.

6. BOARD OF DIRECTORS READING FILE

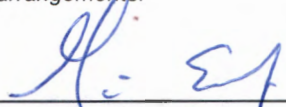
7. FUTURE AGENDA ITEMS

8. ADJOURNMENT

All testimony given before the Board of Directors is recorded. Materials, which are non-exempt public records and are provided to the Board of Directors to be used in consideration of the above agenda items, including any documents provided subsequent to the publishing of this agenda, are available for inspection at the District's offices at 1701 N. Lombard Street, Suite 200, Oxnard CA 93030 during normal business hours.

The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, the District's services, programs or activities because of any disability. If you need special assistance to participate in this meeting, or if you require agenda materials in an alternative format, please contact the District Office at (805) 525- 4431. Notification of at least 48 hours prior to the meeting will enable the District to make appropriate arrangements.

Approved: _____


Mauricio Guardado, General Manager

This agenda was posted Thursday, February 6, 2025, at 2:00 p.m. at the United Water Conservation District Headquarters, Oxnard, CA and www.unitedwater.org.


Tracy J. Oehler, Clerk of the Board

**EXHIBIT A
EXECUTIVE (CLOSED) SESSION AGENDA**

1. THREAT TO PUBLIC SERVICES OR FACILITIES

Pursuant to Government Code Section 54957
Consultation with Tony Huynh, Risk & Safety Manager

2. LITIGATION

2.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Pursuant to Government Code Section 54956.9(d)(2) Government Code Sections 54956.9(e)(1)

Pursuant to Government Code Section 54956.9(e)(1) (two matters).

2.2 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Pursuant to Government Code Section 54956.9 (d)(1)

- A. Wishtoyo Foundation, et al v. United Water Conservation District, U.S. District Court for the Central District of California, Case No.2:16-cv-03869 GHK (PLAx).
- B. OPV Coalition v Fox Canyon Groundwater Management Agency, Superior Court of the State of California, County of Ventura, Case No. 56-2021-00555357-CU-PT-VTA; Complaint for Comprehensive Groundwater Adjudication of the Oxnard Groundwater Subbasin (No. 4-004.02) and Pleasant Valley Subbasin (No. 4-006) Pursuant to Sections 830, *Et Seq.* of the Code of Civil Procedure; Declaratory Relief; Quiet Title; and Petition for Writs of Mandate.



STAFF REPORT

To: UWCD Board of Directors

Through: Mauricio E. Guardado, Jr., General Manager

From: Tracy J. Oehler, Clerk of the Board

Date: February 3, 2025 (February 12, 2025 Meeting)

Agenda Item: **2.5 Board Members' Activities Reports**
Information Item

Staff Recommendation:

Receive and file information regarding meeting participation provided by each of the Board of Directors through monthly activities reports (per diems).

Discussion:

This item is provided on the agenda of each regular meeting in order to allow Directors to report on non-agenda activities such as:

- 1) UWCD Committee participation – Committee Chair to report on Committee's objectives and actions to the Board.
- 2) Meetings, workshops, conferences, and functions attended during the previous month on behalf of the District.
- 3) Possible conflicts the Directors might have with respect to issues on the agenda.

Attachment(s):

A – Directors' Monthly Activities Reports

ATTACHMENT A

Board of Directors
 Activities and Expenses for Month 12 Year 24

Due on last day of month

Director: Mohammed Hasan, P.E.

1. UWCD Board Meetings Regular, special or emergency meetings.			Date	Mileage
			12-11	12
2. UWCD Committee/Advisory Body Meetings Environmental, Executive, Finance/Audit, Groundwater, Operations, Planning, Recreation and RiverPark JPA Committees.	Committee Name & Location	Date	Mileage	
3. Meeting with GM or District Legal Counsel (LC)	W/ GM or LC	Meeting Description & Location	Date	Mileage
4. Conferences/Trainings. Includes conferences or educational activities organized by ACWA, AWAVC & CSDA.	Event Name & Location	Date	Mileage	
	ACWA fall conference	12-3,4 and 5	390	
	AWA VC	12-12	23	
5. Appointed representative to meetings of other entities' Boards. Includes FCGMA, LAFCO, RiverPark JPA, AWAVC BoD, Oxnard Chamber of Commerce Water Committee, ACWA, CSDA and GSA. Or preparatory meetings with GM regarding above meetings.	Entity Name & Location	Date	Mileage	
6. Meetings of other government entities at request of BoD, BP or GM. Such as PVCWD, FCGMA or Oxnard City Council.	Entity Name & Location	Date	Mileage	
7. Meetings with board members or executive management of other agencies. Includes FCGMA, LAFCO, RiverPark JPA, AWAVC BoD, Oxnard Chamber of Commerce Water Committee, ACWA, CSDA, GSA.	Entity Name & Location	Date	Mileage	
8. Public meetings hosted by District regarding District matters Such as Section 10 HCP, Vern Freeman Fish Panel.	Meeting Description & Location	Date	Mileage	

Board of Directors
Per Diem and Expenses for Month 12 Year 24

Due on last day of month

9. Meetings with state or federal legislators or officials or representatives from other entities.	Official Name/Meeting Description & Location	Date	Mileage
At the request of the BoD, BP or GM.			

Other Expenses	Total
Days of out of town travel	3
Lodging*	\$
Meals*	\$
Transportation*	\$
Misc.*	\$

* attach all receipts

This section to be completed by Finance Department only			
Phone Allowance			\$50.00
Total # of meetings**	5	x \$260	\$ 1300 -
<small>**not to exceed 10 meetings and \$2,600. per month or 1 meeting per day</small>			
Total days of travel	2	x \$100.00/day	200 -
Total # of miles	415	x \$0.67/mile	\$ 278.05
Total other expenses			\$
TOTAL MILEAGE AND OTHER EXPENSES			\$ 1828.05

Director Signature *Mohammed Hassan* Date: 2-2-25

General Manager Signature *NR* Date: 2/4

Definitions
BoD: Board of Directors
BP: Board President
GM: General Manager

Board of Directors
Activities and Expenses for Month 1 **Year** 25

Due on last day of month

Director: Mohammed Hasan, P.E.

1. UWCD Board Meetings Regular, special or emergency meetings.			Date	Mileage	
			1-8	12	✓
			1-14	12	✓
2. UWCD Committee/Advisory Body Meetings Environmental, Executive, Finance/Audit, Groundwater, Operations, Planning, Recreation and RiverPark JPA Committees.	Committee Name & Location		Date	Mileage	
3. Meeting with GM or District Legal Counsel (LC)	W/ GM or LC	Meeting Description & Location	Date	Mileage	
	D. Ceppos	interview-norms	1-31	-	✓
4. Conferences/Trainings. Includes conferences or educational activities organized by ACWA, AWAVC & CSDA.	Event Name & Location		Date	Mileage	
	AWA waterwise		1-16	12	✓
	AWA water issues		1-21	-	✓
5. Appointed representative to meetings of other entities' Boards. Includes FCGMA, LAFCO, RiverPark JPA, AWAVC BoD, Oxnard Chamber of Commerce Water Committee, ACWA, CSDA and GSA. Or preparatory meetings with GM regarding above meetings.	Entity Name & Location		Date	Mileage	
	LAFCO		1-15	2	✓
	Mound basin		1-27		
6. Meetings of other government entities at request of BoD, BP or GM. Such as PVCWD, FCGMA or Oxnard City Council.	Entity Name & Location		Date	Mileage	
7. Meetings with board members or executive management of other agencies. Includes FCGMA, LAFCO, RiverPark JPA, AWAVC BoD, Oxnard Chamber of Commerce Water Committee, ACWA, CSDA, GSA.	Entity Name & Location		Date	Mileage	
8. Public meetings hosted by District regarding District matters Such as Section 10 HCP, Vern Freeman Fish Panel.	Meeting Description & Location		Date	Mileage	

Board of Directors
Per Diem and Expenses for Month 1 _____ Year 25 _____

Due on last day of month

9. Meetings with state or federal legislators or officials or representatives from other entities.	Official Name/Meeting Description & Location	Date	Mileage
At the request of the BoD, BP or GM.			

Other Expenses	Total
Days of out of town travel	
Lodging*	\$
Meals*	\$
Transportation*	\$
Misc.*	\$

* attach all receipts

This section to be completed by Finance Department only			
Phone Allowance			\$50.00
Total # of meetings**	6	x \$260	\$ 1560 -
<small>**not to exceed 10 meetings and \$2,600. per month or 1 meeting per day</small>			
Total days of travel		x \$100.00/day	
Total # of miles	38	x \$0.67/mile	\$ 26.40
Total other expenses		.70	\$
TOTAL MILEAGE AND OTHER EXPENSES			\$ 1636.40 ⁷⁰

Director Signature

Muhammad Hassan

Date: 2-2-25

General Manager Signature

AR

Date: 2/5/25

Definitions

BoD: Board of Directors

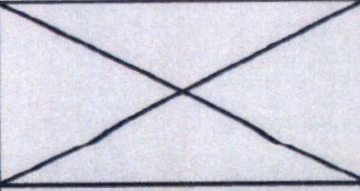
BP: Board President

GM: General Manager

Board of Directors
Activities and Expenses for Month January **Year** 2025

Due on last day of month

Director: Steve Huber

1. UWCD Board Meetings Regular, special or emergency meetings.			Date	Mileage	
			1/8 (Reg)	8	✓
			1/14 (Special)	8	✓
2. UWCD Committee/Advisory Body Meetings Environmental, Executive, Finance/Audit, Groundwater, Operations, Planning, Recreation and RiverPark JPA Committees.	Committee Name & Location		Date	Mileage	
	Eng and Ops Comm/HQ		1/2	8	✓
3. Meeting with GM or District Legal Counsel (LC)	W/ GM or LC	Meeting Description & Location	Date	Mileage	
	GM	EBB Discussion/HQ	1/13	8	✓
4. Conferences/Trainings. Includes conferences or educational activities organized by ACWA, AWAVC & CSDA.	Event Name & Location		Date	Mileage	
5. Appointed representative to meetings of other entities' Boards. Includes FCGMA, LAFCO, RiverPark JPA, AWAVC BoD, Oxnard Chamber of Commerce Water Committee, ACWA, CSDA and GSA. Or preparatory meetings with GM regarding above meetings.	Entity Name & Location		Date	Mileage	
	RDPVC Hall of Justice VTA		1/9	10	✓
	AWAVC Waterwise/Zoom		1/16	8	✓
6. Meetings of other government entities at request of BoD, BP or GM. Such as PVCWD, FCGMA or Oxnard City Council.	Entity Name & Location		Date	Mileage	
7. Meetings with board members or executive management of other agencies. Includes FCGMA, LAFCO, RiverPark JPA, AWAVC BoD, Oxnard Chamber of Commerce Water Committee, ACWA, CSDA, GSA.	Entity Name & Location		Date	Mileage	
	AWAVC BoD/HQ - 2nd mtg - reporting only for the record		1/9	8	
	TWO MEETINGS / SAME DAY				
8. Public meetings hosted by District regarding District matters Such as Section 10 HCP, Vern Freeman Fish Panel.	Meeting Description & Location		Date	Mileage	

Board of Directors
Per Diem and Expenses for Month January **Year** 2025

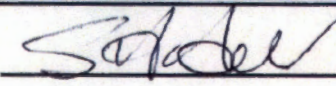
Due on last day of month


9. Meetings with state or federal legislators or officials or representatives from other entities. At the request of the BoD, BP or GM.	Official Name/Meeting Description & Location	Date	Mileage

Other Expenses	Total
Days of out of town travel	
Lodging*	\$
Meals*	\$
Transportation*	\$
Misc.*	\$

* attach all receipts

This section to be completed by Finance Department only			
Phone Allowance			\$50.00
Total # of meetings**	<u>6</u>	x \$260	\$ <u>1560</u> -
**not to exceed 10 meetings and \$2,600. per month or 1 meeting per day			
Total days of travel		x \$100.00/day	
Total # of miles	<u>50</u>	x \$0.70/mile	\$ <u>35</u> -
Total other expenses		<u>70</u>	\$
TOTAL MILEAGE AND OTHER EXPENSES			\$ <u>1645</u> - ^{TD}

Director Signature  Date: 1/28/2025

General Manager Signature  Date: 2/4

Definitions
 BoD: Board of Directors
 BP: Board President
 GM: General Manager

Activities and Expense for Month JAN Year 25

Director: MAURICIO

1. UWCD Board Meetings Regular, special or emergency meetings.		Date	Mileage
		1/10/25	2.1 ✓
2. UWCD Committee/Advisory Body Meetings Environmental, Executive, Finance/Audit, Groundwater, Operations, Planning, Recreation and RiverPark JPA Committees.		Committee Name & Location	Date
		ENG/OPS	1/2/25
			2.1 ✓
3. Meeting with GM or District Legal Counsel (LC)		WGMO/LC	Meeting Description & Location
		GM	MTG w/ MAURICIO
		GM	UWCD RATE MTG
		GM/LC	EXEC COM MTG
			1/7/25
			2.1 ✓
			1/14/25
			2.1 ✓
			1/28/25
			2.1 ✓
4. Conferences/Trainings. Includes conferences or educational activities organized by ACWA, AWAVC & CSDA.		Event Name & Location	Date
5. Appointed representative to meetings of other entities' Boards. Includes FCGMA, LAFCO, RiverPark JPA, AWAVC BoD, Oxnard Chamber of Commerce Water Committee, ACWA, CSDA and GSA. Or preparatory meetings with GM regarding above meetings.		Entity Name & Location	Date
		FCGMA REG	1/22/25
		AWA WTR COMMA	1/21/25
			15.6 ✓
			2.1 ✓
6. Meetings of other government entities at request of BOO, BP or GM. Such as PVCWD, FCGMA or Oxnard City Council.		Entity Name & Location	Date
7. Meetings with board members or executive management of other agencies. Includes FCGMA, LAFCO, RiverPark JPA, AWAVC BoD, Oxnard Chamber of Commerce Water Committee, ACWA, CSDA, GSA.		Entity Name & Location	Date
8. Public meetings hosted by District regarding District matters Such as Section 10 HCP, Vern Freeman Fish Panel.		Meeting Description & Location	Date

Board of Directors Due on last day of month
Per Diem and Expenses for Month JAN **Year** 2025

9. Meetings with state or federal legislators or officials or representatives from other entities. At the request of the BoD, BP or GM.	Official Name/Meeting Description & Location	Date	Mileage
		MTG with D. Coppol	1/24/25

Other Expenses	Total
Days of out of town travel	
Lodging*	\$
Meals*	\$
Transportation*	\$
Misc.*	\$

* attach all receipts

This section to be completed by Finance Department only			
Phone Allowance			\$50.00
Total # of meetings**	8	x \$250	\$ 2080
**not to exceed 10 meetings and \$2,600. per month or 1 meeting per day			
Total days of travel		x \$100.00/day	
Total # of miles	86.2	x \$0.67/mile .70	\$ 18.34
Total other expenses			\$
TOTAL MILEAGE AND OTHER EXPENSES			\$ 2198.34 ✓

Director Signature

John E. Moore Date: 2/2/25

General Manager Signature

A Date: 2/4

Definitions

- BoD: Board of Directors
- BP: Board President
- GM: General Manager



STAFF REPORT

To: UWCD Board of Directors

From: Mauricio E. Guardado, Jr., General Manager

Date: February 3, 2025 (February 12, 2025 Meeting)

Agenda Item: 2.6 General Manager's Report
Information Item

Staff Recommendation:

The General Manager will present information on his activities of possible interest to the Board and that may have consequences to the District.

Discussion:

The General Manager's primary responsibility is to ensure that the policies and directions of the Board of Directors are adhered to as he oversees and manages the efforts of the department managers and their staff in the day-to-day operation and administration of the District. These efforts are to be consistent with the District's Mission Statement and within the fiscal constraints set by the Board of Directors.

The District's managers provide detailed monthly updates to the Board of Directors which outline projects' statuses, accomplishments, issues of concern, projects planning, etc. The monthly General Manager's report provides an opportunity for the General Manager to discuss issues that may impact the efforts of the separate departments as they pursue their defined goals and objectives. The report also provides the Board with information on the District's efforts and involvement in local, regional and state-wide issues.

Finally, the monthly General Manager's report offers the Board of Directors an overview of how their policies and directions are being administered through discussion of the work plan and efforts of the General Manager.



STAFF REPORT

To: UWCD Board of Directors

Through: Mauricio E. Guardado, Jr., General Manager

From: Tracy Oehler, Executive Assistant/Clerk of the Board

Date: February 3, 2025 (February 12, 2025 meeting)

Agenda Item: 2.7 Standing Committee Assignments and Appointments of Board Representation to Outside Agencies
Information Item

Staff Recommendation:

The Board President will designate the 2025 Standing Committees assignments to the Board.

Attachment:

A – UWCD 2025 Standing Committee Assignments and Appointments

ATTACHMENT A



2025 ROSTER OF COMMITTEES

Effective February 12, 2025

STANDING COMMITTEES

EXECUTIVE COMMITTEE

[GM]

Overall responsibility for Governance Issues and HR/Personnel policies

President: Lynn Maulhardt

Vice President: Catherine Keeling

Secretary/Treasurer: Gordon Kimball

Meets as necessary

ENGINEERING & OPERATIONS COMMITTEE

[AGM, AGM, Chief Operations Officer]

Projects, Operations, Permits, Planning,

Equipment, Dam Safety, Facilities

Chair: Catherine Keeling

Gordon Kimball

Keith Ford

Meets first Thursday of the month

FINANCE & AUDIT COMMITTEE

[AGM, CFO]

Budgets, Rates, Audit, Appropriations, Policies, and Grant Administration; HR/ Risk Management and IT

Chair: Steve Huber

Catherine Keeling

Rachel Jones

Meets nine days before the Regular Board Meeting

WATER RESOURCES COMMITTEE

[AGM]

Groundwater, Surface Water, Water Quality and Modeling, Overdraft, Seawater Intrusion,

Replenishment, FCGMA, GSAs

Chair: Gordon Kimball

Mohammed Hasan

Steve Huber

Meets first Tuesday of the month

UWCD REPRESENTATIVES

COALITION OF LABOR, AGRICULTURE AND BUSINESS OF VENTURA COUNTY (CoLAB)

Lynn Maulhardt

Mauricio Guardado

Anthony Emmert

FILLMORE AND PIRU BASINS GSA

Gordon Kimball

Anthony Emmert

FOX CANYON GROUNDWATER MANAGEMENT AGENCY

Lynn Maulhardt

Alternate: Keith Ford

MOUND BASIN GSA

Catherine Keeling

VENTURA COUNTY AWA BOARD OF DIRECTORS

Steve Huber

Alternate: Rachel Jones

VENTURA COUNTY AWA WATER ISSUES COMMITTEE

Mohammed Hasan

VENTURA COUNTY SPECIAL DISTRICTS ASSOCIATION

Mohammed Hasan

VENTURA WATER COMMISSION

Mohammed Hasan

REGIONAL DEFENSE PARTNERSHIP

Steve Huber

Alternate: Mauricio Guardado



STAFF REPORT

To: UWCD Board of Directors

Through: Mauricio E. Guardado, Jr., General Manager

From: Tracy Oehler, Executive Assistant/Clerk of the Board

Date: February 3, 2025 (February 12, 2025 meeting)

Agenda Item: 3.1 Approval of the January 8, 2025 Regular Meeting Minutes and the January 14, 2025 and February 3, 2025 Special Meeting Minutes
Motion

Staff Recommendation:

Approve the minutes.

Attachment(s):

- A – January 8, 2025 Regular Meeting Minutes
- B – January 14, 2025 Special Meeting Minutes
- C – February 3, 2025 Special Meeting Minutes

ATTACHMENT A



Board of Directors
Lynn Maulhardt, President
Catherine Keeling, Vice President
Gordon Kimball, Secretary/Treasurer
Keith Ford
Mohammed Hasan
Steve Huber
Rachel Jones

General Manager
Mauricio Guardado

Legal Counsel
David D. Boyer

MINUTES REGULAR BOARD MEETING

Wednesday, January 8, 2025, 12:00 p.m.
Board Room, UWCD Headquarters
1701 N. Lombard Street, Oxnard CA 93030

TELECONFERENCE PARTICIPATION REQUEST

Director Keeling requested to participate via teleconferencing based on "Emergency Circumstances" under Government Code section 54953, subdivision (f)(2)(A)(i) due to the flu.

Director Keeling stated there were no individuals 18 years or older present in the same room.

This request requires a majority vote under Government Code section 54954.2 subdivision (b)(4).

Action: M/S/C (Hasan/Huber) to approve Director Keeling attend the meeting via teleconference.

Vote: Ayes: Ford, Huber, Hasan, Jones, Keeling, Kimball, and Maulhardt; Noes: None; Absent: None

APPROVAL OF THE AMENDA AGENDA

Action: M/S/C (Hasan/Huber) to approve the amended agenda.

Voice Vote: All Ayes

ROLL CALL

Present: Directors Ford, Hasan, Huber, Jones, Maulhardt, Keeling, and Kimball

Absent: None

1. **FIRST OPEN SESSION:** 12:00 p.m.

1.1 **Public Comments:** None

1.2 **EXECUTIVE (CLOSED) SESSION:** 12:04 p.m.

The Board will discuss matters outlined in the attached Executive (Closed) Session Agenda (Exhibit A).

2. SECOND OPEN SESSION AND CALL TO ORDER: 1:02 p.m.

2.1 Pledge of Allegiance: Director Ford

2.2 Public Comment

Public Speakers: None

2.3 Approval of Amended Agenda

Action: M/S/C (Maulhardt/Kimball) to approve the agenda.

Voice Vote: All Ayes

2.4 Oral Report Regarding Executive (Closed) Session

District Legal Counsel David D. Boyer stated there was no reportable action.

2.5 Election of Officers

Director Hasan nominated Director Maulhardt as President, himself as Vice President, and Director Jones as Secretary/Treasurer.

Action: M/S/F (Hasan/Jones) to elect Director Maulhardt as President, himself as Vice President, and Director Jones as Secretary/Treasurer.

Vote: Ayes: Hasan and Jones; Noes: Ford, Huber, Keeling, Kimball, and Maulhardt; Absent: None

Director Hasan nominated himself as President, Director Jones as Vice President, and Director Keeling as Secretary/Treasurer. There was no second.

Director Huber nominated Director Maulhardt as President, Director Keeling as Vice President, and Director Kimball as Secretary/Treasurer.

Action: M/S/C (Huber/Ford) to elect Director Maulhardt as President, Director Keeling as Vice President, and Director Kimball as Secretary/Treasurer.

Vote: Ayes: Ford, Huber, Jones, Keeling, Kimball, and Maulhardt; Noes: Hasan; Absent: None

2.6 Board Members' Activities Report

Received and filed.

2.7 General Manager's Report

Received and filed.

2.8 Staff Service Awards

Service awards were presented to the following staff:

Jackie Lozano, Administrative Assistant III – 5 years
Randall McInvale, Principal Environmental Scientist – 5 years
Michael Groeneveld, Park Ranger I – 5 years
Sara Guzman, Finance Supervisor – 5 years
Zachary Hanson, Water Resources Engineer – 5 years
Tony Huynh, Risk and Safety Manager – 5 years
Tessa Lenz, Environmental Scientist – 5 years
Josh Perez, Chief Human Resources Officer - 5 years
Steven Kadowaki, Water Treatment Operator IV – 10 years
Evan Lashly, Senior Environmental Scientist – 10 years
Anthony Emmert, Assistant General Manager – 10 years
Ruben Sanchez, Water Treatment Operator IV – 10 years
Randy Castaneda, Operations Supervisor – Water Treatment – 25 years
Craig Morgan, Chief Operations Officer – 25 years
Kurt White, Park Ranger IV – 25 years

3. CONSENT CALENDAR

Action: M/S/C (Hasan/Huber) to approve the consent calendar.

Vote: Ayes: Ford, Huber, Hasan, Jones, Keeling, Kimball, and Maulhardt; Noes: None; Absent: None

3.1 Approval of the December 11, 2024 Regular Meeting Minutes

Approved the minutes.

3.2 Groundwater Basin Status Reports

Received and filed.

3.3 Investment Monthly Report (November 2024)

Received and filed.

3.4 Resolution Setting the 2025 Board of Directors Meeting Schedule

Adopted a Resolution setting the 2025 Board of Directors meeting schedule.
Resolution No. 2025-01

3.5 Authorize Amendment No. 5 to the Professional Consulting Services Agreement with Northwest Hydraulic Consultants for Services Related to the Three Barrel Culvert Replacement Project (CIP 8018)

Authorized the General Manager to execute Amendment No. 5 to the Professional Consulting Services Agreement with Northwest Hydraulic Consultants in the amount of \$52,000 (including 10% contingency in the amount of \$4,580) for services related to the Three Barrel Culvert Replacement Project (CIP 8018).

3.6 Approval of United Water Conservation District's 2025 Strategic Plan Document

Approved United Water Conservation District's 2025 Strategic Plan document.

Director Keeling left the meeting at 1:41 p.m.

4. MONTHLY REPORTS BY DEPARTMENT

4.1 Operations and Maintenance Department Monthly Report

Chief Operations Officer Craig Morgan gave a presentation; received and filed.

4.2 Park and Recreation Department Monthly Report

Assistant General Manager Anthony Emmert gave an oral presentation; received and filed.

4.3 Water Resources Department Monthly Report and Update on Activities of Local Groundwater Sustainability Agencies (GSAs)

Senior Hydrologist Chris Coppinger gave an oral presentation; received and filed.

4.4 Administrative Services Department Monthly Report

Chief Financial Officer Brian Zahn and Chief Human Resources Officer Josh Perez gave an oral presentation; report received and filed.

4.5 Engineering Department Monthly Report

Engineering Manager Robert Richardson and gave a presentation; received and filed.

4.6 Environmental Services Department Monthly Report

Environmental Services Manager Marissa Caringella gave a presentation; received and filed.

5. BOARD OF DIRECTORS READING FILE

6. FUTURE AGENDA ITEMS

Director Huber requested a review of the Financial Policy at the committee level.

7. ADJOURNMENT

The meeting was adjourned at 1:58 p.m.

I certify that the above is a true and correct copy of the minutes of the UWCD Board of Directors meeting of January 8, 2025.

ATTEST: _____
Gordon Kimball, Board Secretary

ATTEST: _____
Tracy J. Oehler, Clerk of the Board

**EXHIBIT A
EXECUTIVE (CLOSED) SESSION AGENDA**

1. LITIGATION

1.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Pursuant to Government Code Section 54956.9(d)(2) Government Code Sections 54956.9(e)(1)

- A. Pursuant to Government Code Section 54956.9(e)(1) (two matters).

1.2 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Pursuant to Government Code Section 54956.9 (d)(1)

- A. Wishtoyo Foundation, et al v. United Water Conservation District, U.S. District Court for the Central District of California, Case No.2:16-cv-03869 GHK (PLAx).
- B. OPV Coalition v Fox Canyon Groundwater Management Agency, Superior Court of the State of California, County of Ventura, Case No. 56-2021-00555357-CU-PT-VTA; Complaint for Comprehensive Groundwater Adjudication of the Oxnard Groundwater Subbasin (No. 4-004.02) and Pleasant Valley Subbasin (No. 4-006) Pursuant to Sections 830, *Et Seq.* of the Code of Civil Procedure; Declaratory Relief; Quiet Title; and Petition for Writs of Mandate.



1



2

Freeman Diversion



3

3

Freeman Diversion



4

4

Freeman Fish Screen Bay



11/22/24



5

5

Desilting Basin Cleanout



10/01/24



10/01/24



10/01/24



6

6

Desilting Basin Cleanout



7

7

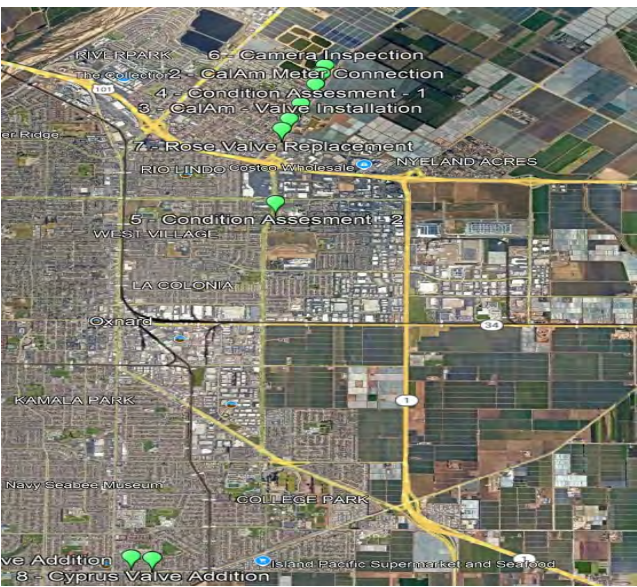
Desilting Basin Cleanout



8

8

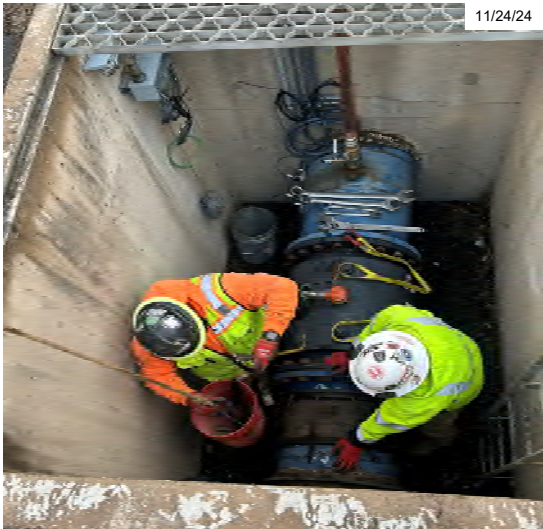
OH Shutdown



9

9

El Rio Meter Replacement



11/24/24



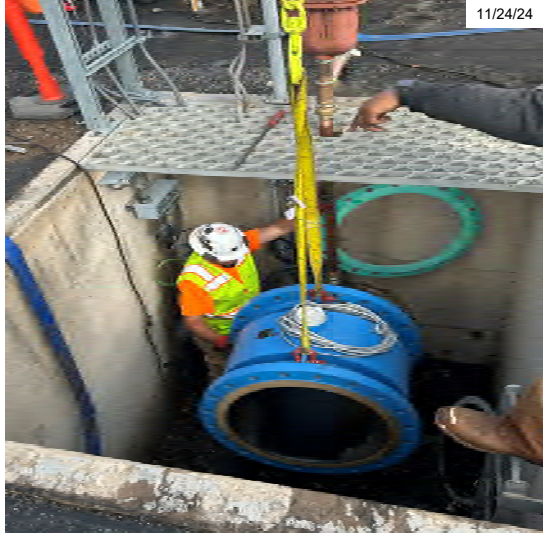
11/24/24



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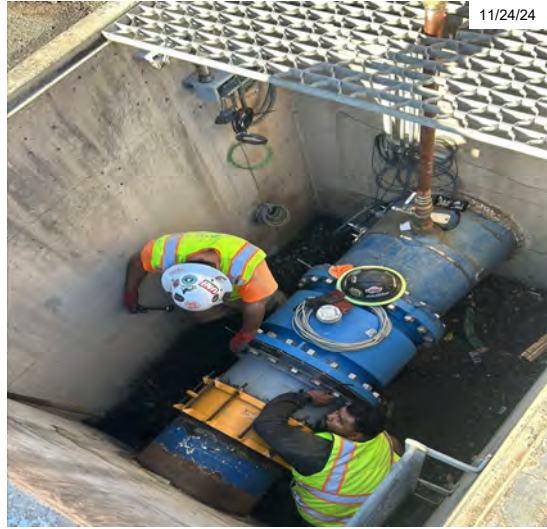
El Rio Meter Replacement



11

11

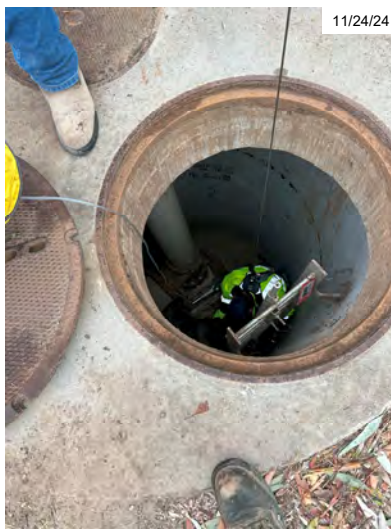
El Rio Meter Replacement



12

12

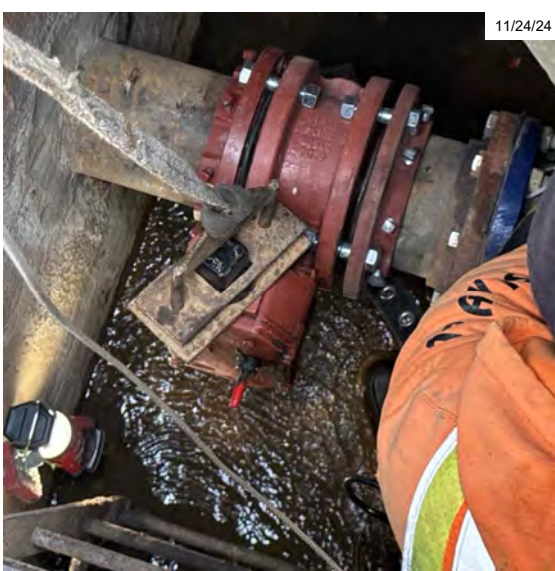
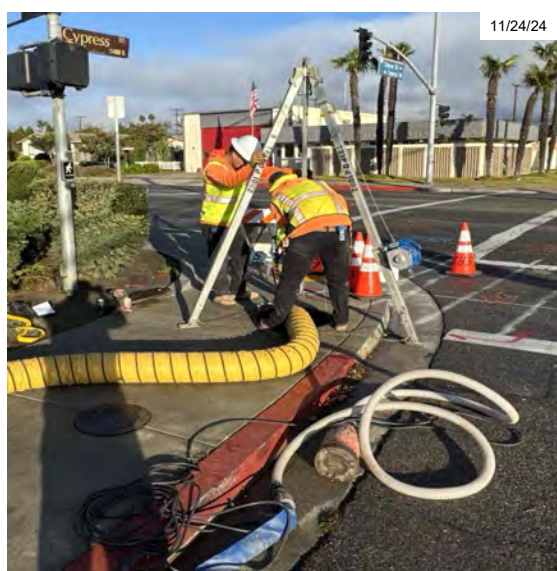
St. John's Pipe Access



13

13

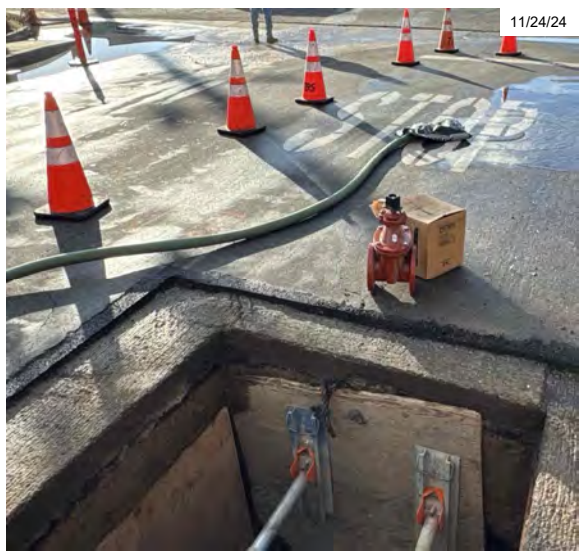
Cypress Mutual Valve



14

14

Saviers Mutual Valve



15

15

Control Systems Activities



16

16



17



ENGINEERING DEPARTMENT
Monthly Update
January 8, 2025

18

C. REGULATORY AND ENVIRONMENTAL COMPLIANCE

Santa Felicia Dam Safety Improvement Project

Interim Risk Reduction Measure required by FERC

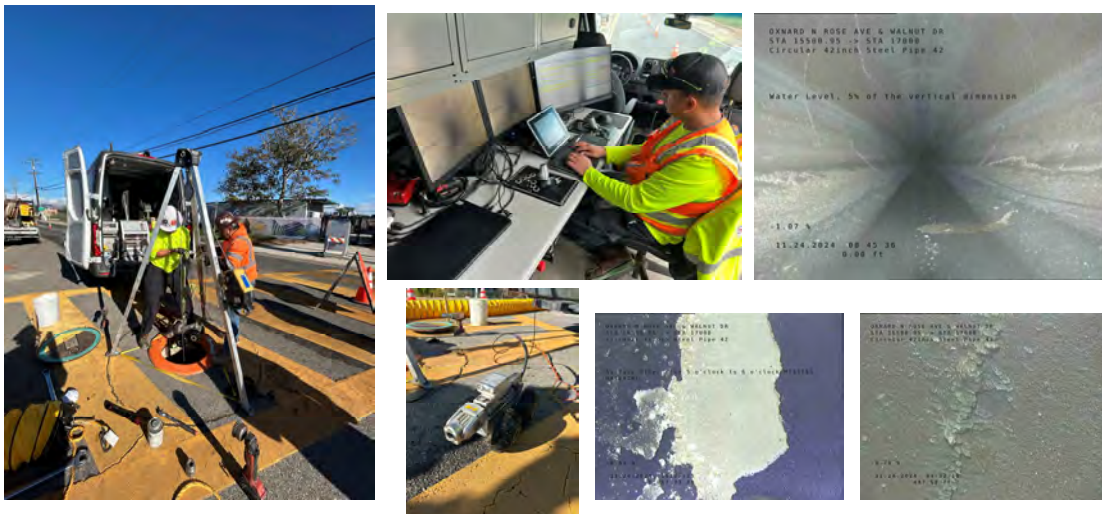
72" BFV Redundant HPU Project

- ✓ November 1: Pressure testing of new hydraulic lines completed
- ✓ November 15: Mechanical tie-ins of new hydraulic lines completed
- ✓ December 2: 72" Butterfly Valve Redundant Hydraulic Power Unit successfully commissioned



B. SYSTEM RELIABILITY

OH Pipeline and Asset Management



All Photos Taken November 24, 2024



 A. WATER SUPPLY

Recycled Water Connection – Laguna Road Pipeline Project




Laguna Road – Conductor Casing Installation – East Pit

 21

21

 A. WATER SUPPLY

Recycled Water Connection – Laguna Road Pipeline Project




 5

22

A. WATER SUPPLY

EBB Water – Phase 1

Monitoring Well Construction

- ✓ December 17-18: Completed pump testing of fully screened well (EM1 Ox)
- ☐ Pump testing of fully screened well (EM2 Mu)

Design

- ✓ December 18: Site visit with KJ and Earth Systems to discuss and evaluate proposed discharge facility, well sites, and pipeline alignments.
- ✓ December 18: Draft National Environmental Policy Act (NEPA) Description of the Proposed Action and Alternatives (DOPPA) delivered to Navy environmental staff
- ✓ December 20: Received three (3) bids from potholing contractors
- ☐ Receive proposals on conducting power study
- ☐ January-March: Receive 30% design documents



F. COMMUNICATIONS AND COMMUNITY OUTREACH

Training and Public Outreach

- ✓ October 28-29: Staff attended the Permit Required Confined Space Training
- ✓ October 30: SFD Emergency Action Plan Seminar – 61 in attendance
- ✓ November 19: 2024 Santa Felicia Dam/Saticoy Duty Operator – Dam Safety Cross-Training
- ✓ December 3-5: ACWA Water Supply in Dry Times – Region 5 Presentation
- ✓ December 5: RDP Meeting

Upcoming Events in 2025:

- ☐ January 16: OLDCC Site Visit at Iron and Manganese Treatment Plant
- ☐ February 4: EBB Water Treatment Project presentation at 25th Annual AGWT-AGWA CA Groundwater Conference
- ☐ February 5: EBB Water Treatment Project presentation at 2025 CalDesal Annual Conference
- ☐ February 13: Navy League of the United States, Channel Islands Chapter Council Meeting – “United Future of Water”



Staff attended the Permit Required Confined Space Training





25

 A wide-angle photograph of a river flowing through a valley. The water is dark and reflects the sky. The banks are covered in dry, brownish vegetation. In the background, there are mountains and a power line tower.

**ENVIRONMENTAL SERVICES DEPARTMENT
UPDATE**

January 8, 2025




26



Santa Felicia Dam & Lake Piru

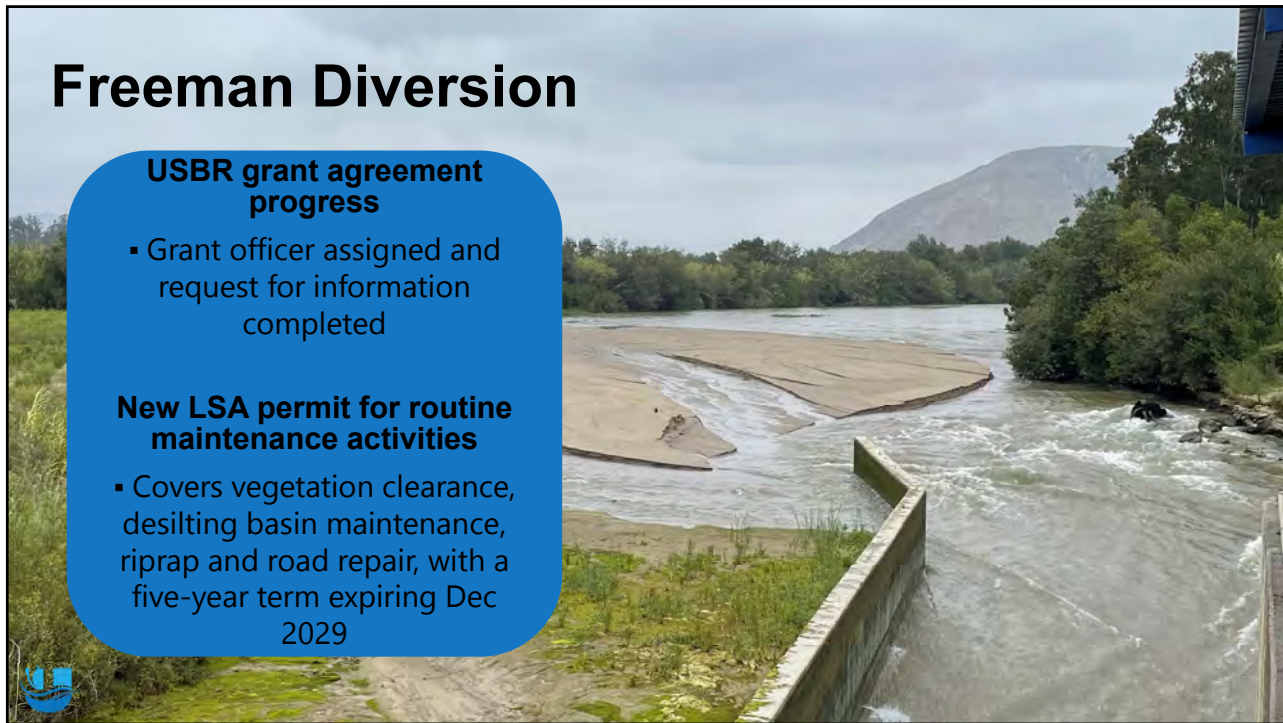
SFD Safety Improvement Project Environmental Consultation moves forward with USFWS

- On Oct 17, 2024, FERC moved the USFWS Biological Assessment forward and requested ESA Section 7 consultation which started a 135 day timeline for issuance of a USFWS Biological Opinion

Annual FERC and Permit Reporting

- Wet Crossing, Historic Properties Management Plan, Exotic Species Removal, Herpetological Monitoring, Whitewater Boating, Fish Passage Feasibility Studies, Recreation Area LSA, etc.

27



Freeman Diversion

USBR grant agreement progress

- Grant officer assigned and request for information completed

New LSA permit for routine maintenance activities

- Covers vegetation clearance, desilting basin maintenance, riprap and road repair, with a five-year term expiring Dec 2029

28

Thank You!



29

ATTACHMENT B



Board of Directors
Lynn Maulhardt, President
Catherine Keeling, Vice President
Gordon Kimball, Secretary/Treasurer
Keith Ford
Mohammed Hasan
Steve Huber
Rachel Jones

General Manager
Mauricio Guardado

Legal Counsel
David D. Boyer

MINUTES SPECIAL BOARD MEETING

Tuesday, January 14, 2025, 11:00 a.m.
Board Room, UWCD Headquarters
1701 N. Lombard Street, Oxnard CA 93030

ROLL CALL

Present: Directors Ford, Hasan, Huber, Jones, Maulhardt, Keeling, and Kimball

Absent: None

1. **OPEN SESSION:** 11:01 a.m.

1.2 **Public Comments:** None

2. **EXECUTIVE (CLOSED) SESSION:** 11:05 a.m.

2.1 **Conference with Legal Counsel – Anticipated Litigation**

Significant exposure to litigation pursuant to Government Code Sections 54956.9(d)(2) and 54956.9(e)(1): Four (4) cases.

2.2 **Conference with Legal Counsel – Existing Litigation**

Pursuant to Government Code Section 54956.9 (d)(1):

- A. Wishtoyo Foundation, et al v. United Water Conservation District, U.S. District Court for the Central District of California, Case No.2:16- cv-03869 GHK (PLAx).
- B. OPV Coalition v Fox Canyon Groundwater Management Agency, Superior Court of the State of California, County of Ventura, Case No. 56-2021-00555357-CU-PT-VTA; Complaint for Comprehensive Groundwater Adjudication of the Oxnard Groundwater Subbasin (No. 4-004.02) and Pleasant Valley Subbasin (No. 4-006) Pursuant to Sections 830, *Et Seq.* of the Code of Civil Procedure; Declaratory Relief; Quiet Title; and Petition for Writs of Mandate.
- C. United Water Conservation District v United States, U.S. Court of Federal Claims, Case No. 22-542L; Complaint for Just Compensation under the 5th Amendment.

3. **SECOND OPEN SESSION**

3.1 **Oral Report Regarding Executive (Closed) Session**

District Legal Counsel David D. Boyer stated there was no reportable action.

4. ADJOURNMENT

The meeting was adjourned at 1:58 p.m.

I certify that the above is a true and correct copy of the minutes of the UWCD Board of Directors meeting of January 14, 2025.

ATTEST: _____
Gordon Kimball, Board Secretary

ATTACHMENT C



Board of Directors
Lynn Maulhardt, President
Catherine Keeling, Vice President
Gordon Kimball, Secretary/Treasurer
Keith Ford
Mohammed Hasan
Steve Huber
Rachel Jones

General Manager
Mauricio Guardado

Legal Counsel
David D. Boyer

MINUTES SPECIAL BOARD MEETING

**Monday, February 3, 2025, 10:00 a.m.
Board Room, UWCD Headquarters
1701 N. Lombard Street, Oxnard CA 93030**

This is a special meeting of the Board of Directors called in accordance with Government Code 54956. Other than the listed agenda items, no other business will be considered by the Board of Directors.

ROLL CALL

Present: Directors Ford, Hasan, Huber, Jones, Maulhardt, Keeling, and Kimball

Absent: None

1. **OPEN SESSION:** 10:02 a.m.

1.1 **Pledge of Allegiance**

1.2 **Public Comments:** None

2. **EXECUTIVE (CLOSED) SESSION:** 10:05 a.m.

2.1 **Conference with Legal Counsel – Anticipated Litigation**

Significant exposure to litigation pursuant to Government Code Sections 54956.9(d)(2) and 54956.9(e)(1): Four (4) cases.

2.2 **Conference with Legal Counsel – Existing Litigation**

Pursuant to Government Code Section 54956.9 (d)(1):

- A. Wishtoyo Foundation, et al v. United Water Conservation District, U.S. District Court for the Central District of California, Case No.2:16- cv-03869 GHK (PLAx).
- B. OPV Coalition v Fox Canyon Groundwater Management Agency, Superior Court of the State of California, County of Ventura, Case No. 56-2021-00555357-CU-PT-VTA; Complaint for Comprehensive Groundwater Adjudication of the Oxnard Groundwater Subbasin (No. 4-004.02) and Pleasant Valley Subbasin (No. 4-006) Pursuant to Sections 830, *Et Seq.* of the Code of Civil Procedure; Declaratory Relief; Quiet Title; and Petition for Writs of Mandate.
- C. United Water Conservation District v United States, U.S. Court of Federal Claims, Case No. 22-542L; Complaint for Just Compensation under the 5th Amendment.

3. SECOND OPEN SESSION

3.1 Oral Report Regarding Executive (Closed) Session

District Legal Counsel David D. Boyer stated there was no reportable action.

4. ADJOURNMENT

The meeting was adjourned at 1:58 p.m.

I certify that the above is a true and correct copy of the minutes of the UWCD Board of Directors meeting of February 3, 2025.

ATTEST: _____
Gordon Kimball, Board Secretary



STAFF REPORT

To: UWCD Board of Directors

Through: Mauricio E. Guardado, Jr., General Manager
Maryam Bral, Assistant General Manager
John Lindquist, Water Resources Supervisor

From: Kathleen Kuepper, Hydrogeologist
Bram Sercu, Principal Hydrologist

Date: January 27, 2025 (February 12, 2025, meeting)

Agenda Item: **3.2 Groundwater Basin Status Report**
Informational Item

Staff Recommendation:

The Board will receive and file the Monthly Hydrologic Conditions Report for the District for the month of December 2024.

Summary:

Diversions, Recharge and Ag Pipeline Deliveries for Month of December 2024*

Activity	Amount (acre-feet)
Total Diversions at Freeman Diversion	4,438
Lloyd-Butler Mutual Water Company surface water use	NA
Recharge to Saticoy basins (metered + unmetered)	-111**
Recharge to Noble and Rose basins	0
Recharge to El Rio basins	3,534
Total Ag Pipeline Deliveries of water diverted at Freeman	1,015
Total Ag Pipeline Deliveries of water pumped from Saticoy Well Field	0
Recharge to Piru spreading grounds	0

*Provisional data. Final data are made available in the September Hydrologic Conditions Report of each water year.

**Metered recharge at Saticoy is zero. Negative values are due to minor measurement inconsistencies where the sum of metered deliveries (surface water and recharge) exceed metered diversions.

Groundwater Basin Available Storage at End of Month of December 2024

Basin	Available Storage (acre-feet)
Oxnard Forebay	14,100

Precipitation for Month of December 2024

Location	Precipitation (inches)
Lake Piru	0.00
Santa Paula	0.01
El Rio	0.01

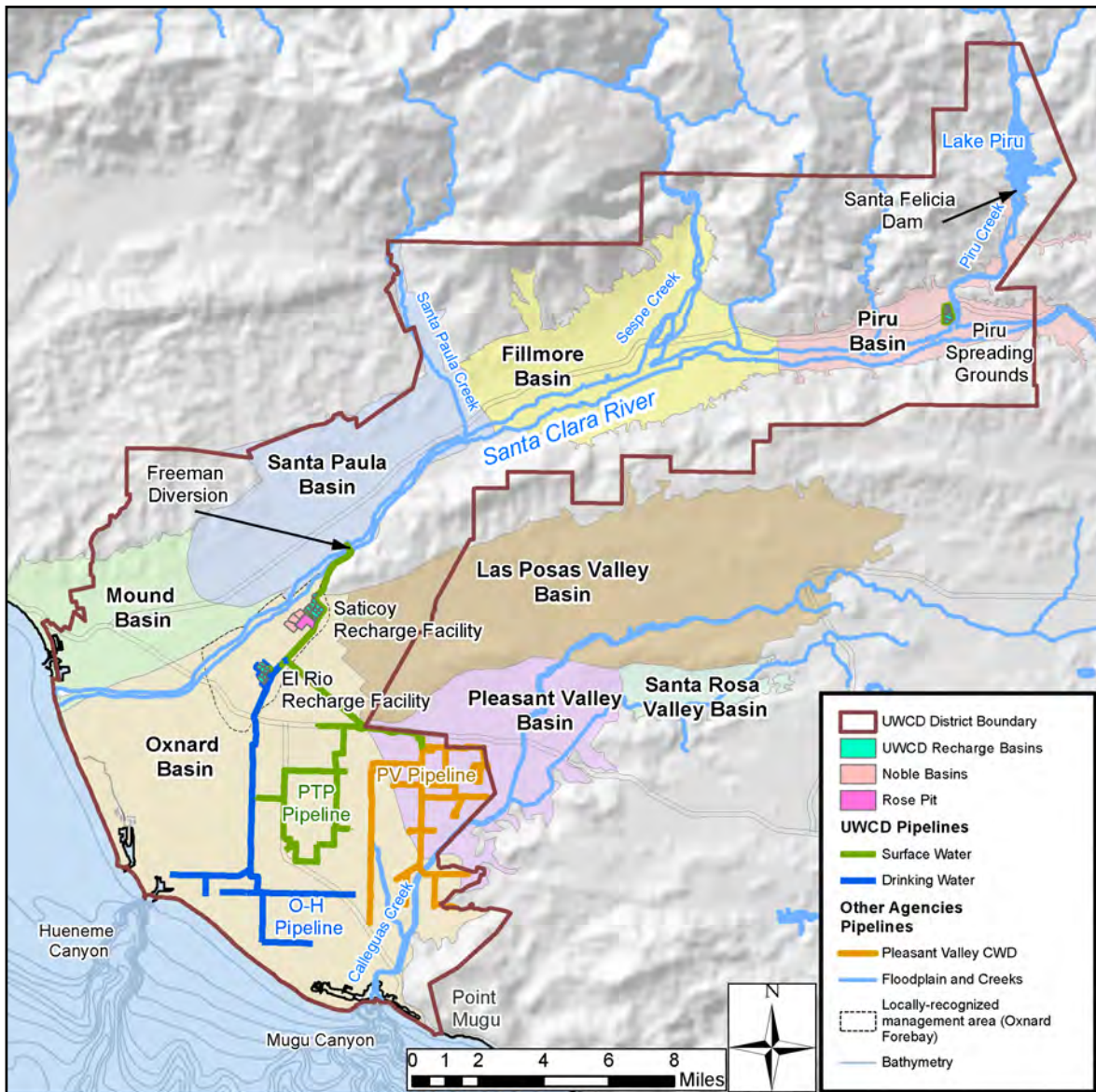


United Water

CONSERVATION DISTRICT

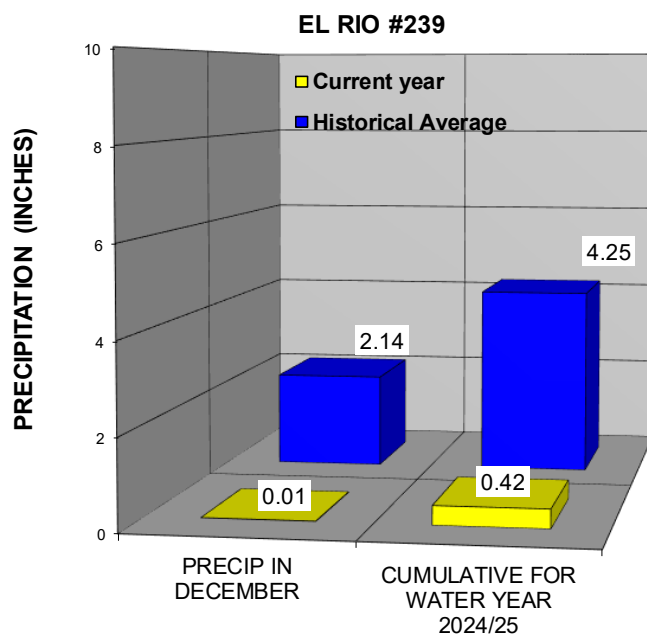
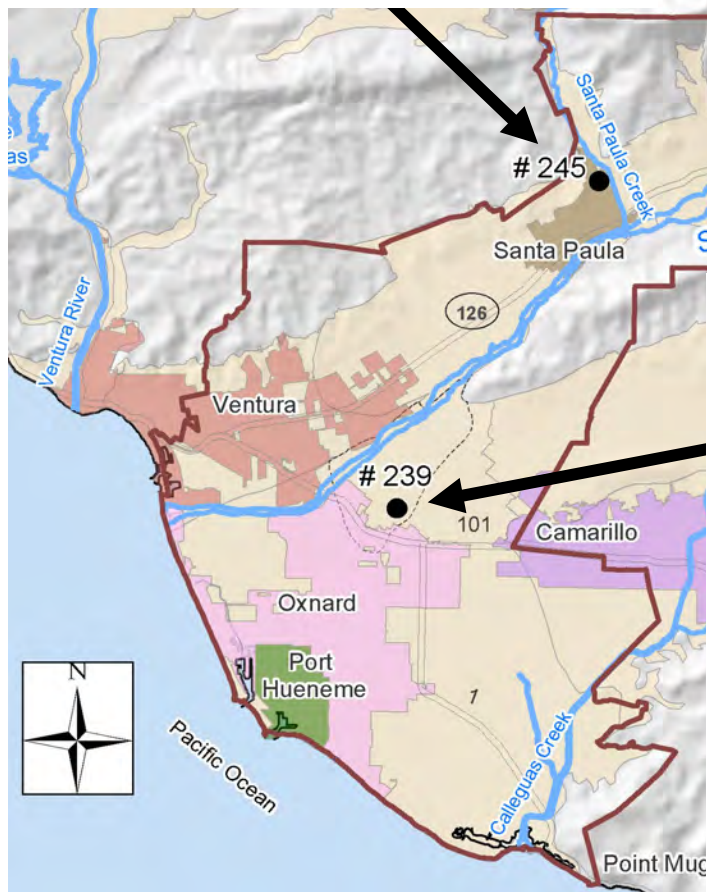
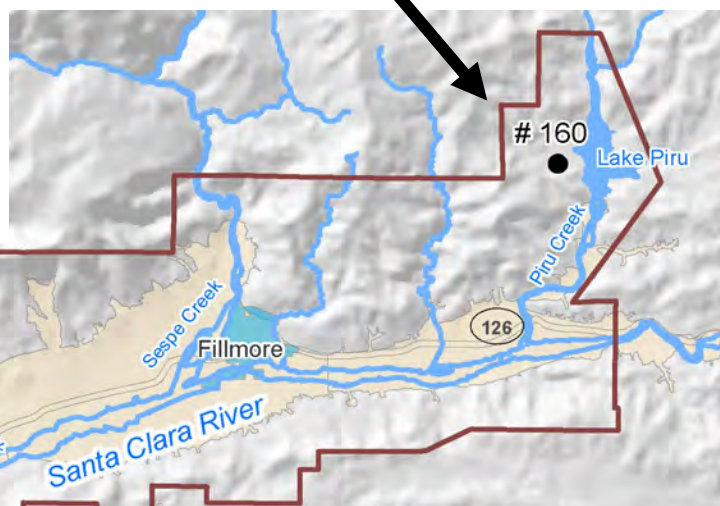
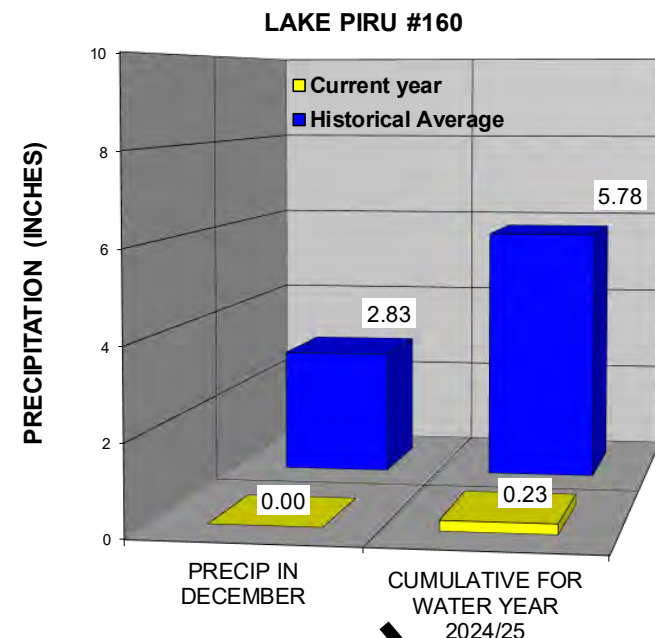
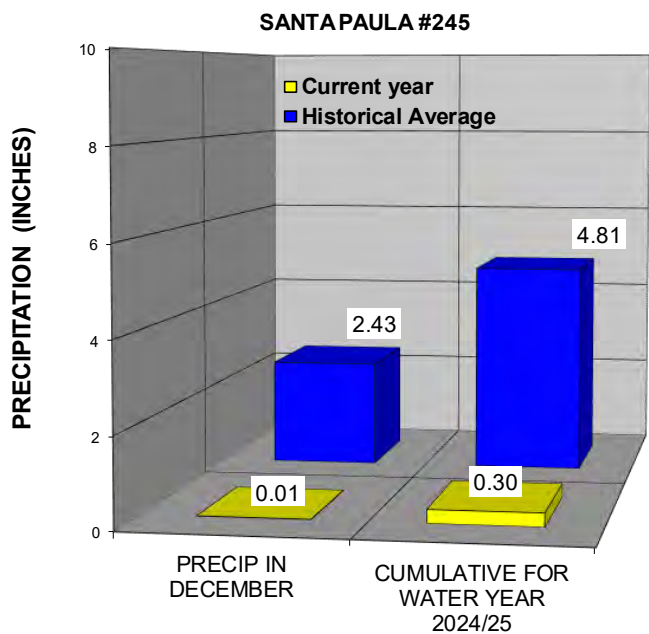
December 2024 Hydrologic Conditions Report 2024/25 Water Year

January 27, 2025



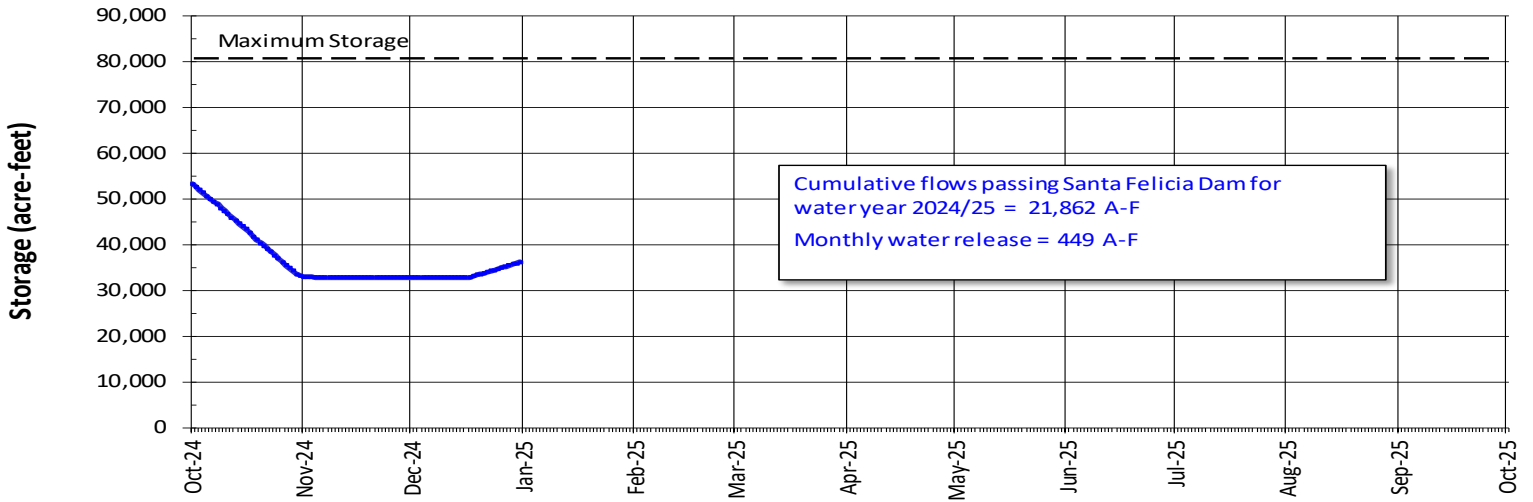
Note: This report may contain provisional data until final review at the end of the water year.

Precipitation



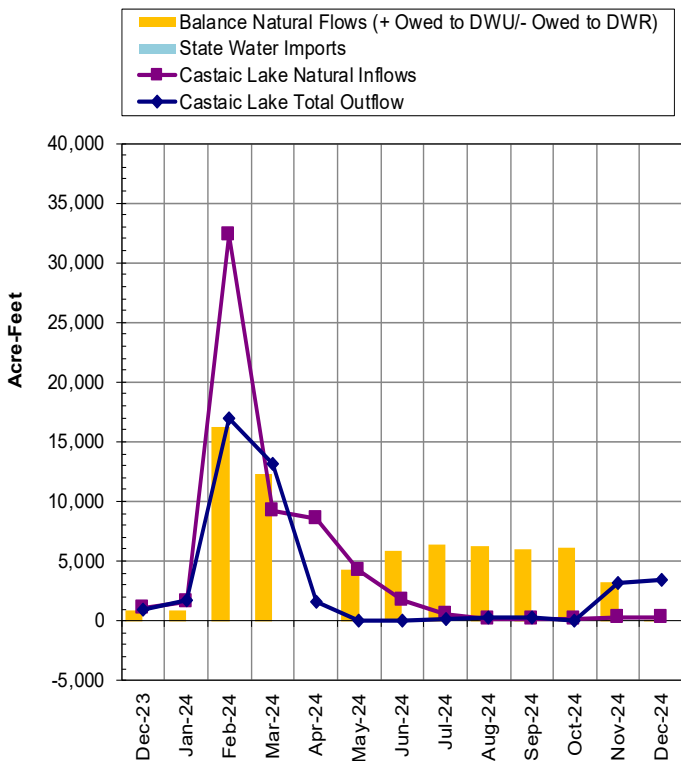
District-wide percent of normal precipitation = 6%

Lake Piru Storage and Outflow

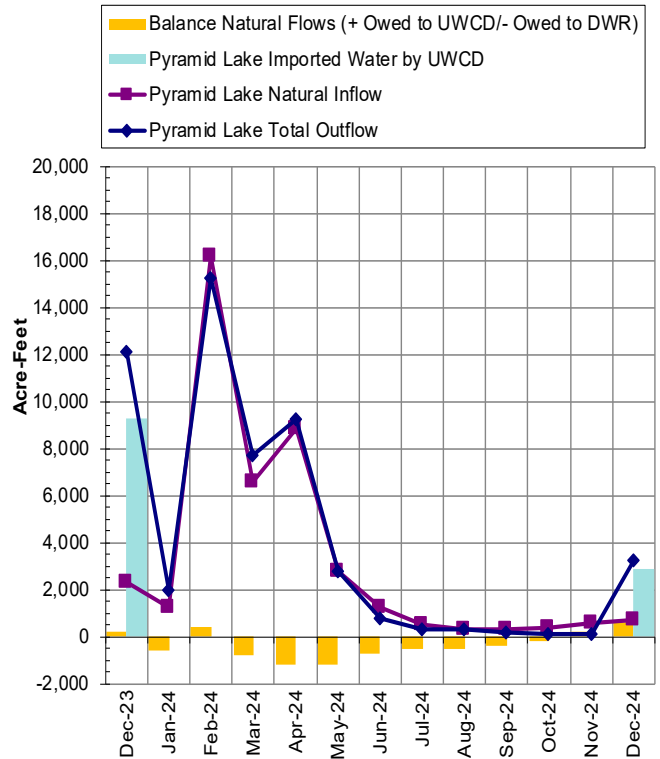


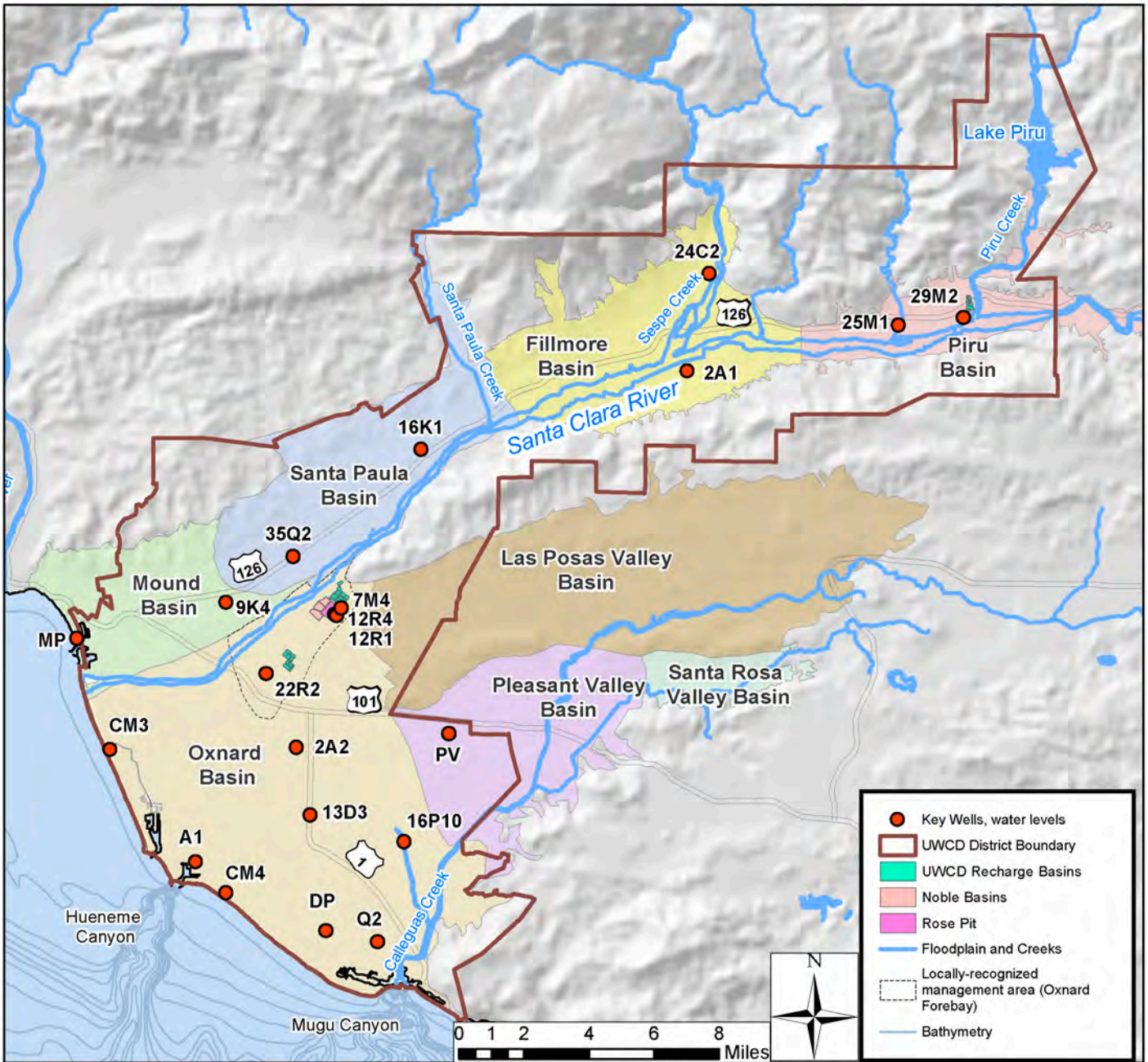
	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Hydro Plant Outflow (Acre-Feet)	0	0	0									
Cumulative Hydro Plant Outflow (A-F)	0	0	0									

Castaic Lake releases to downstream water users (DWU)



Pyramid Lake releases to UWCD

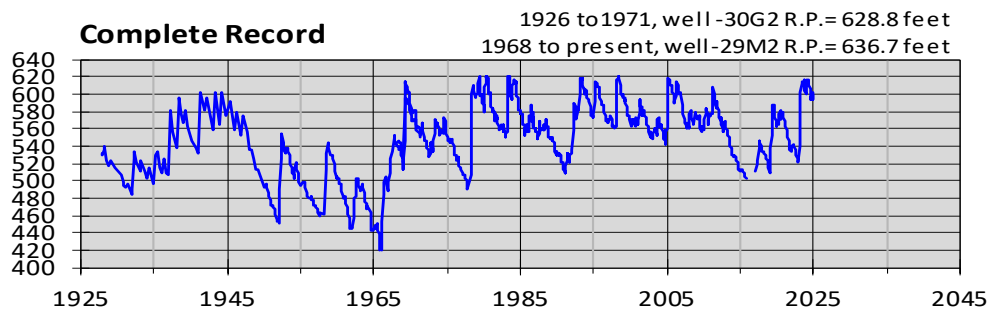
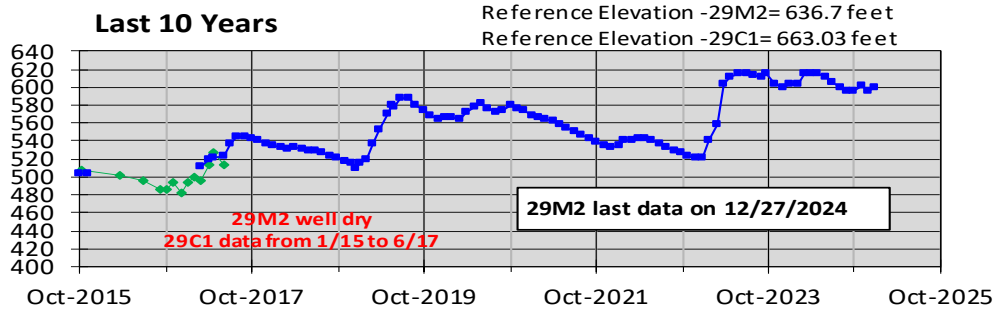




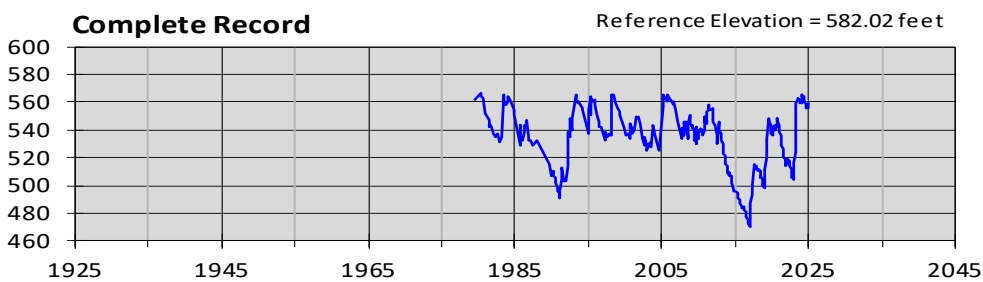
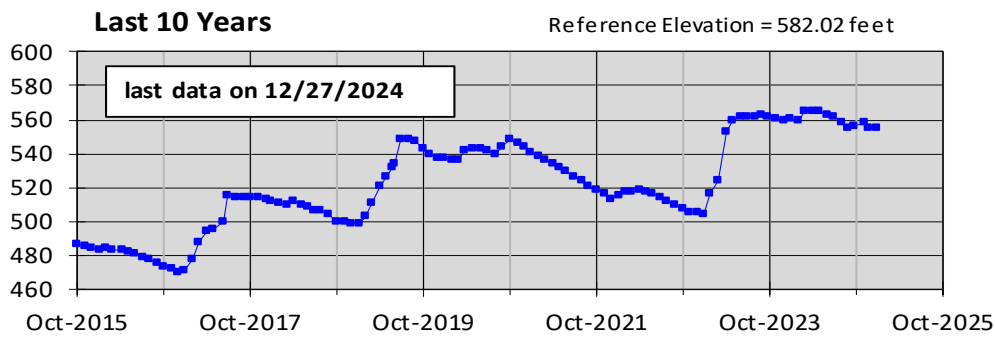
Locations of Key Wells, Monthly Groundwater Elevation Monitoring

Groundwater Elevation Records – Piru Basin

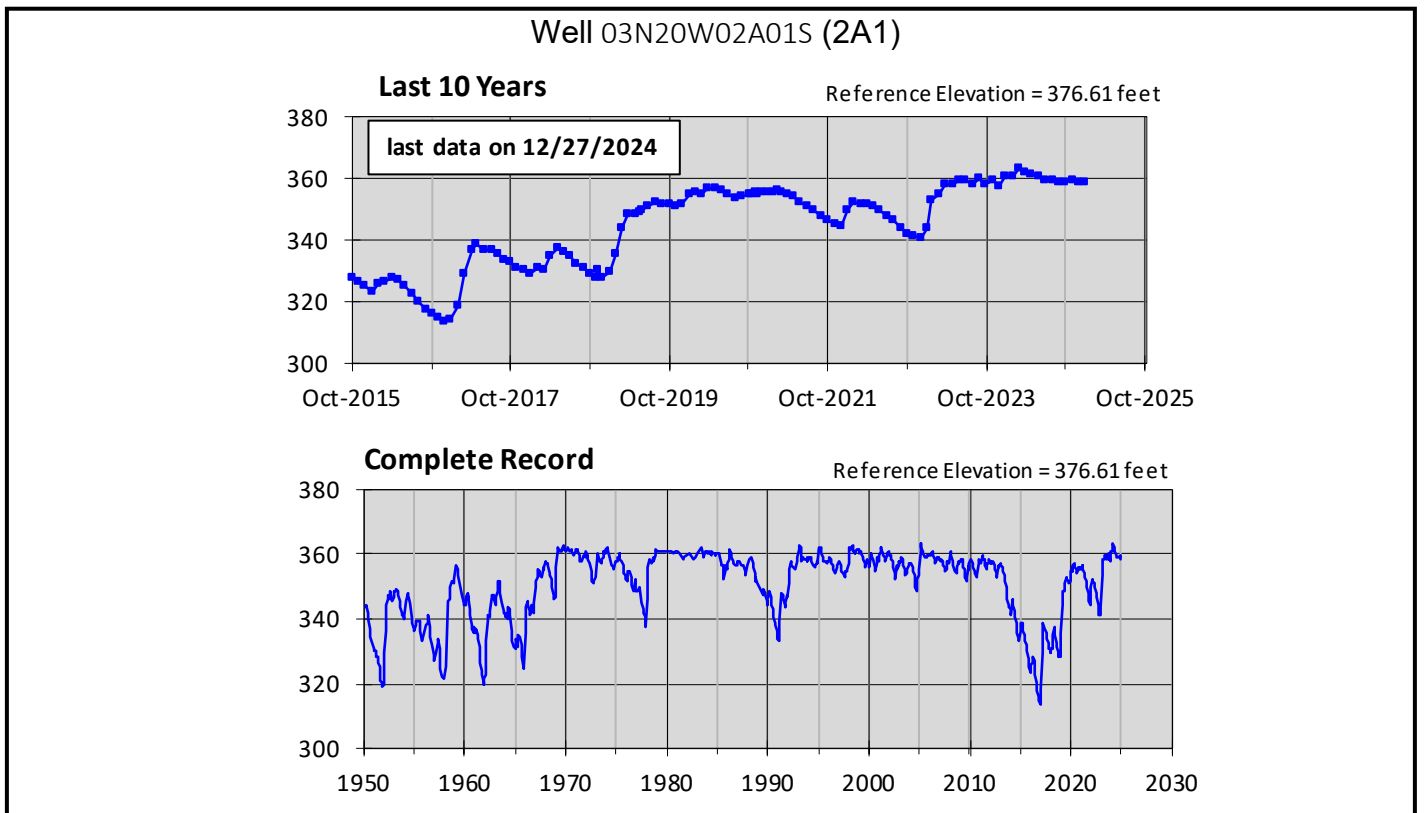
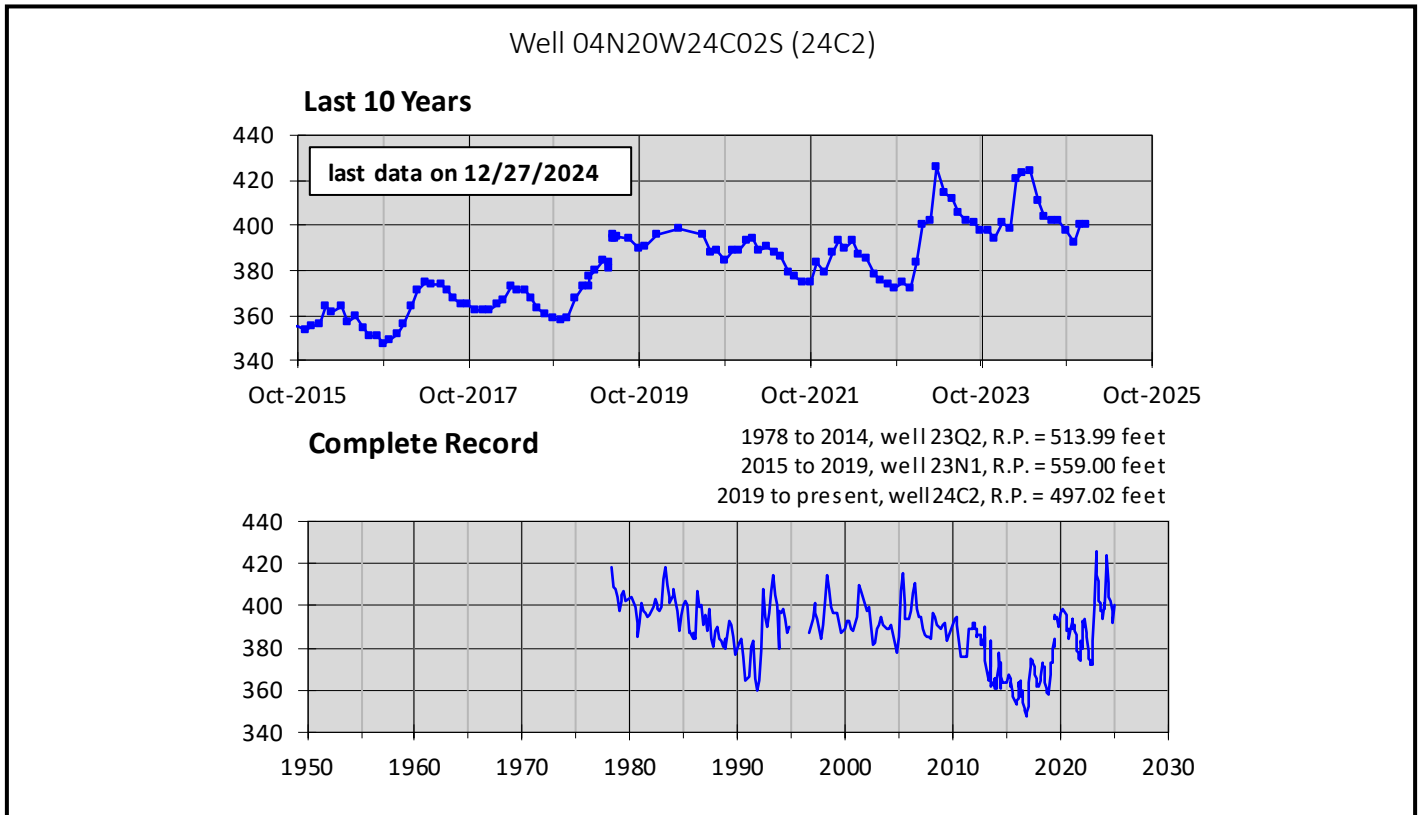
Well 04N18W29M02S (29M2)



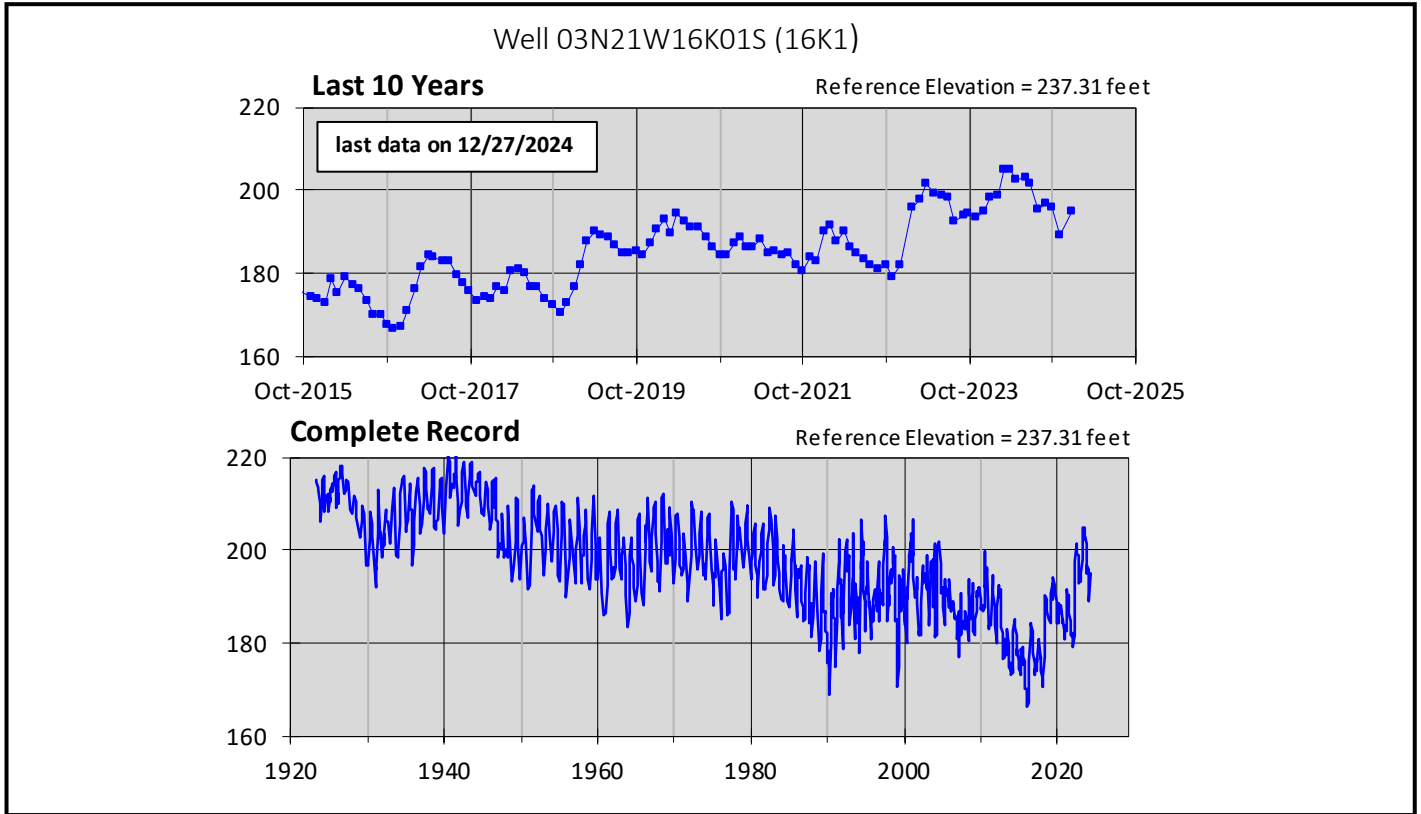
Well 04N19W25M01S (25M1)



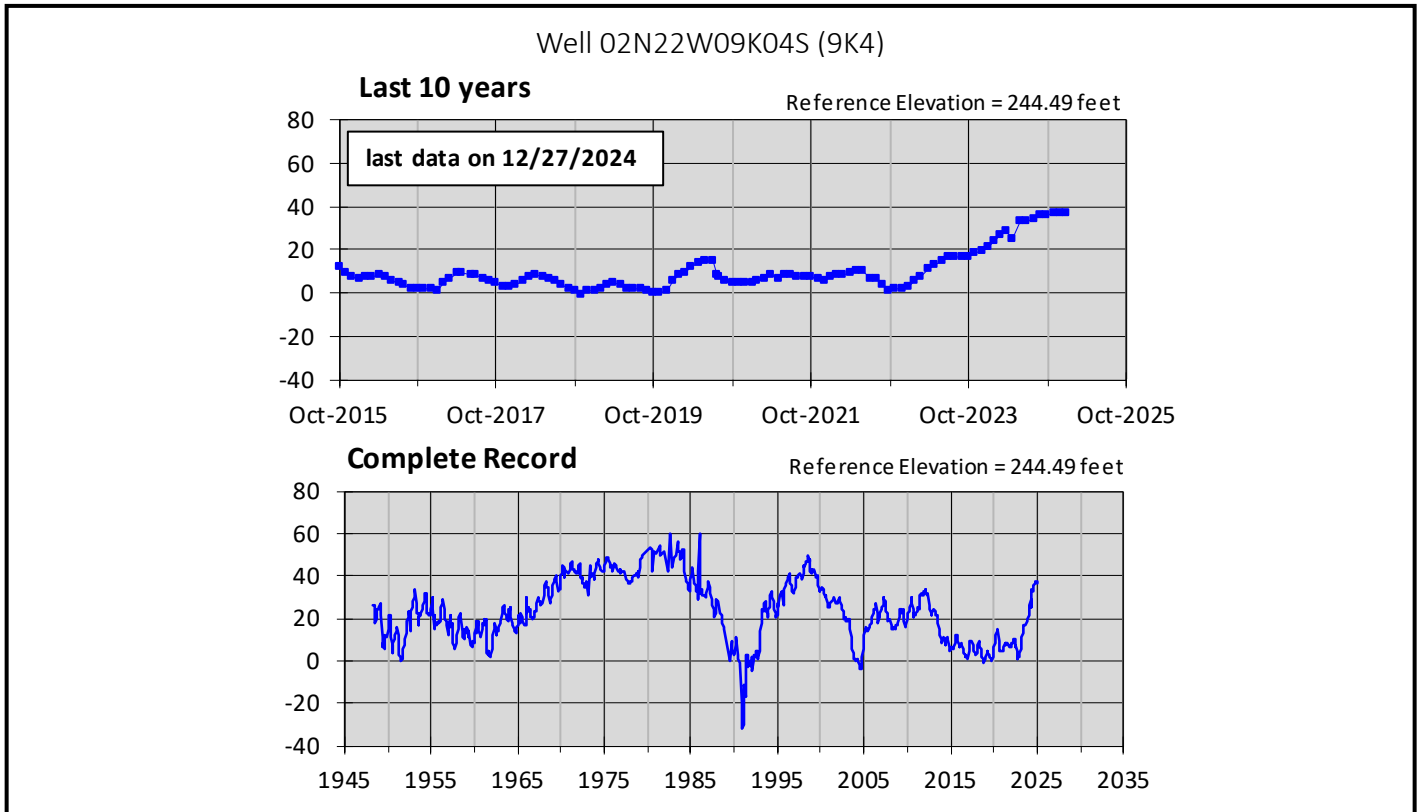
Groundwater Elevation Records – Fillmore Basin



Groundwater Elevation Records – Santa Paula Basin



Groundwater Elevation Records – Mound Basin

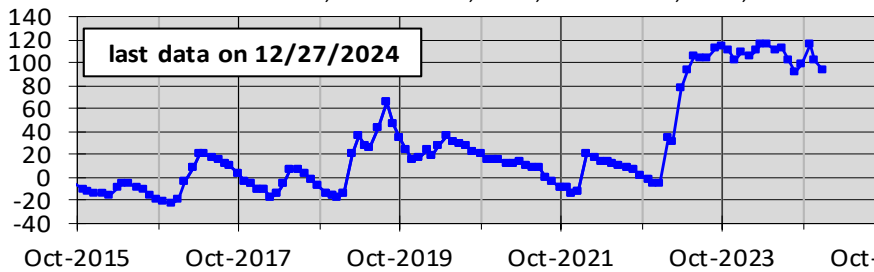


Groundwater Elevation Records – Oxnard Basin, Forebay

Wells 02N22W12R01S (12R1), 02N22W12R04S (12R4), and 02N21W07M04S (7M4)

Last 10 Years

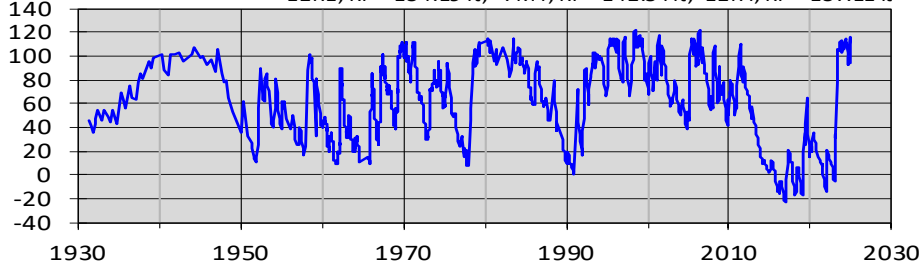
-12R1; RP = 134.19 ft; -7M4; RP = 142.84 ft; -12R4; RP = 137.11 ft



Note: Well 12R1 was destroyed in 2014 and replaced with well 12R4. When well 12R4 goes dry at approximately 9 ft msl, well 7M4 is used to measure groundwater level.

Complete Record

-12R1; RP = 134.19 ft; -7M4; RP = 142.84 ft; -12R4; RP = 137.11 ft

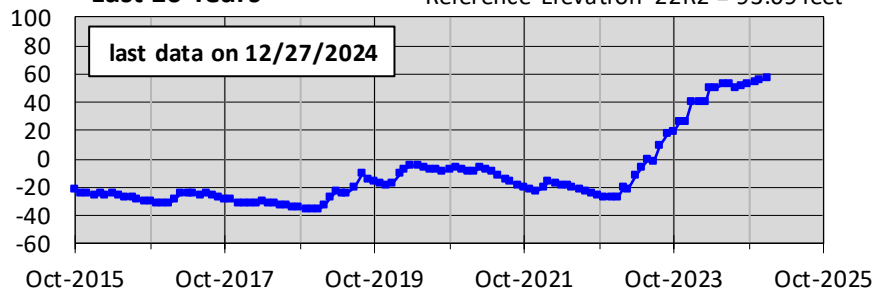


Note: Well 12R1 was destroyed in 2014 and replaced with well 12R4. When well 12R4 goes dry at approximately 9 ft msl, well 7M4 is used to measure groundwater level.

Well 02N22W22R02S (22R2)

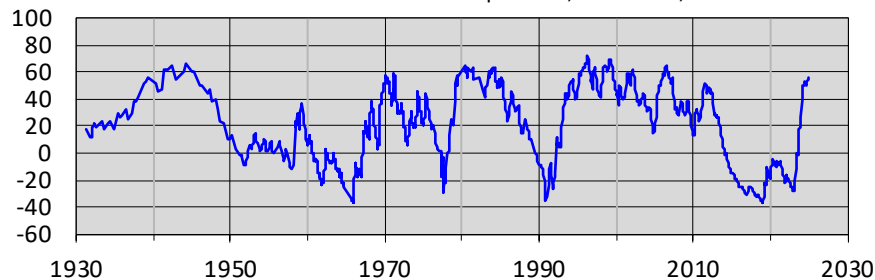
Last 10 Years

Reference Elevation -22R2 = 93.09 feet

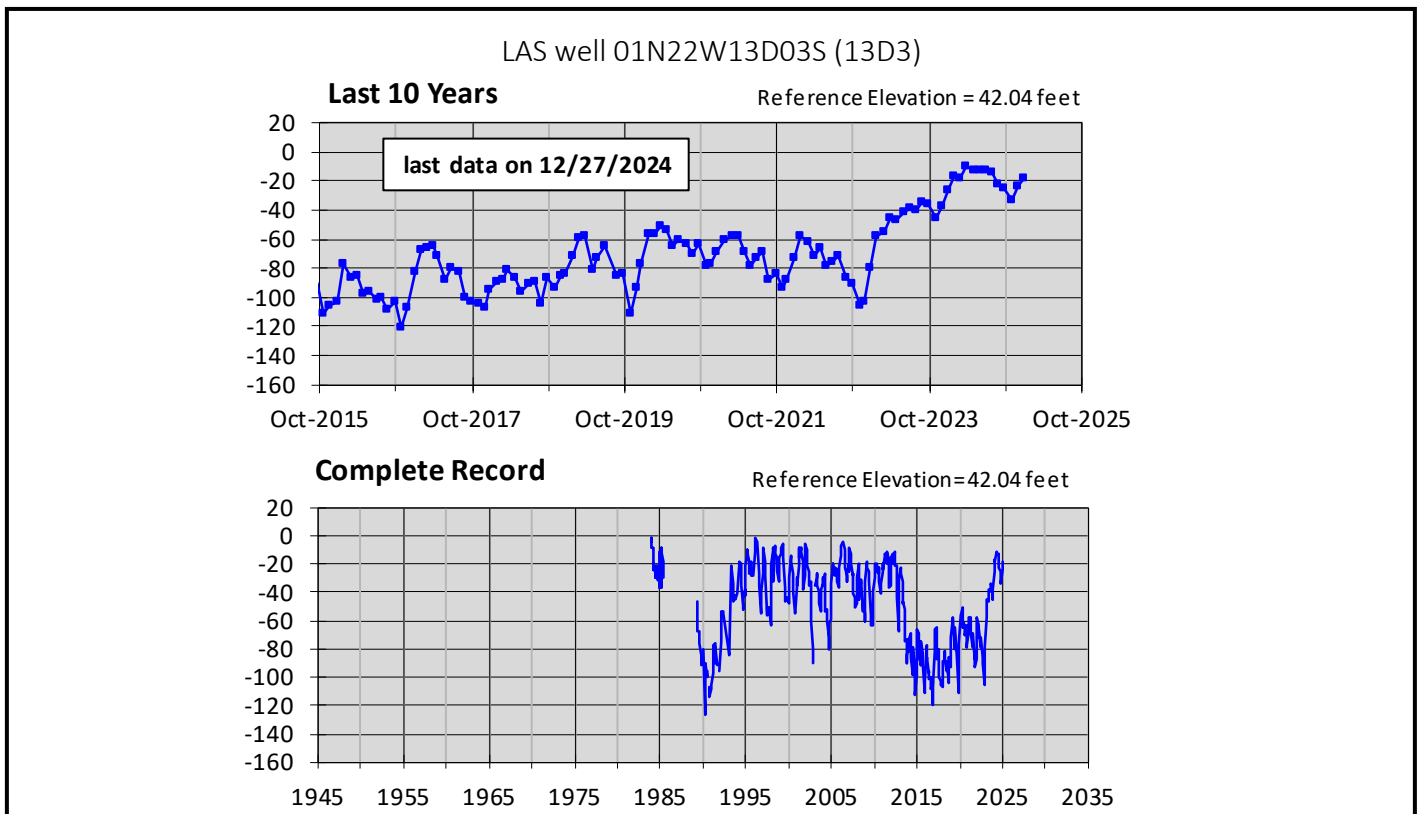
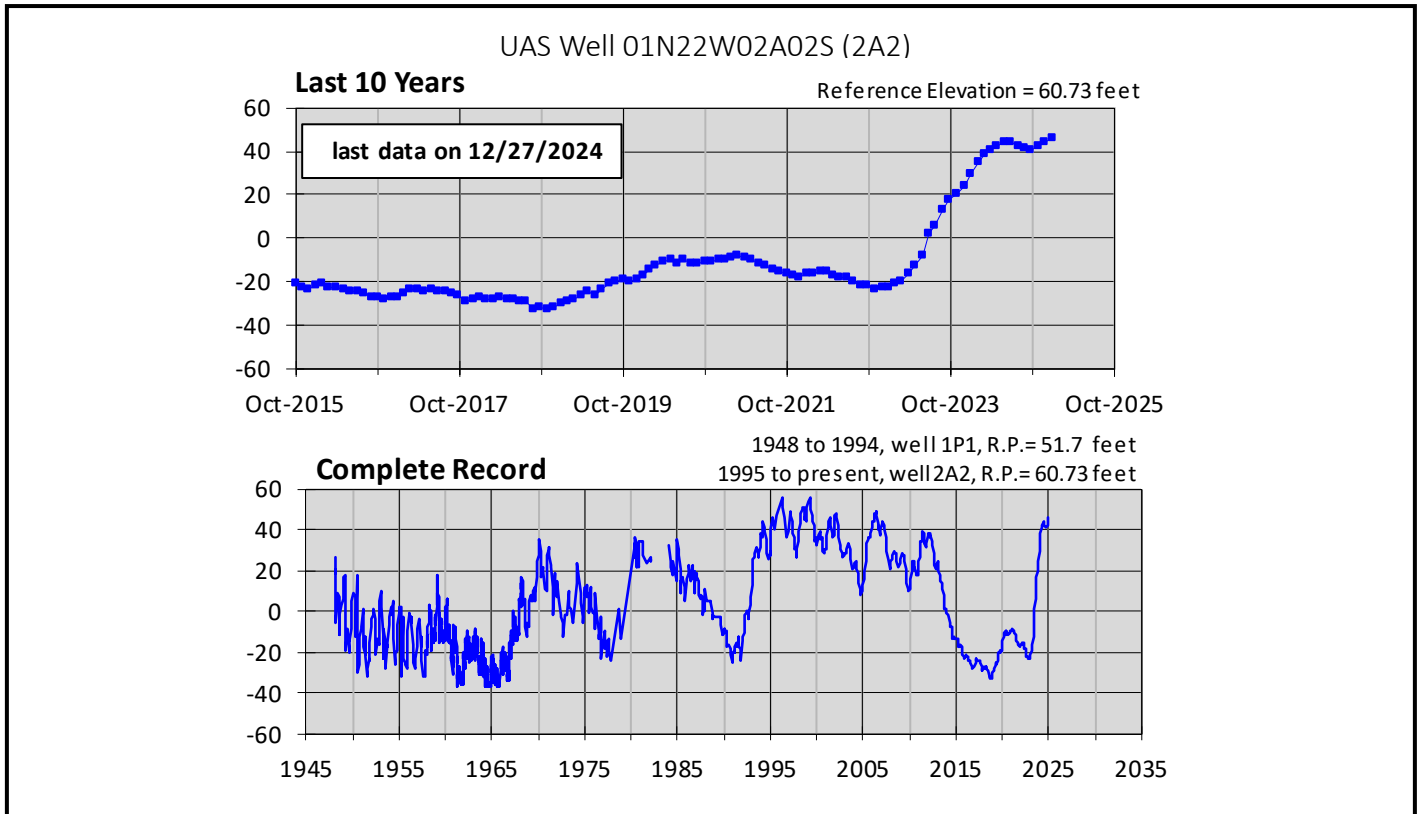


Complete Record

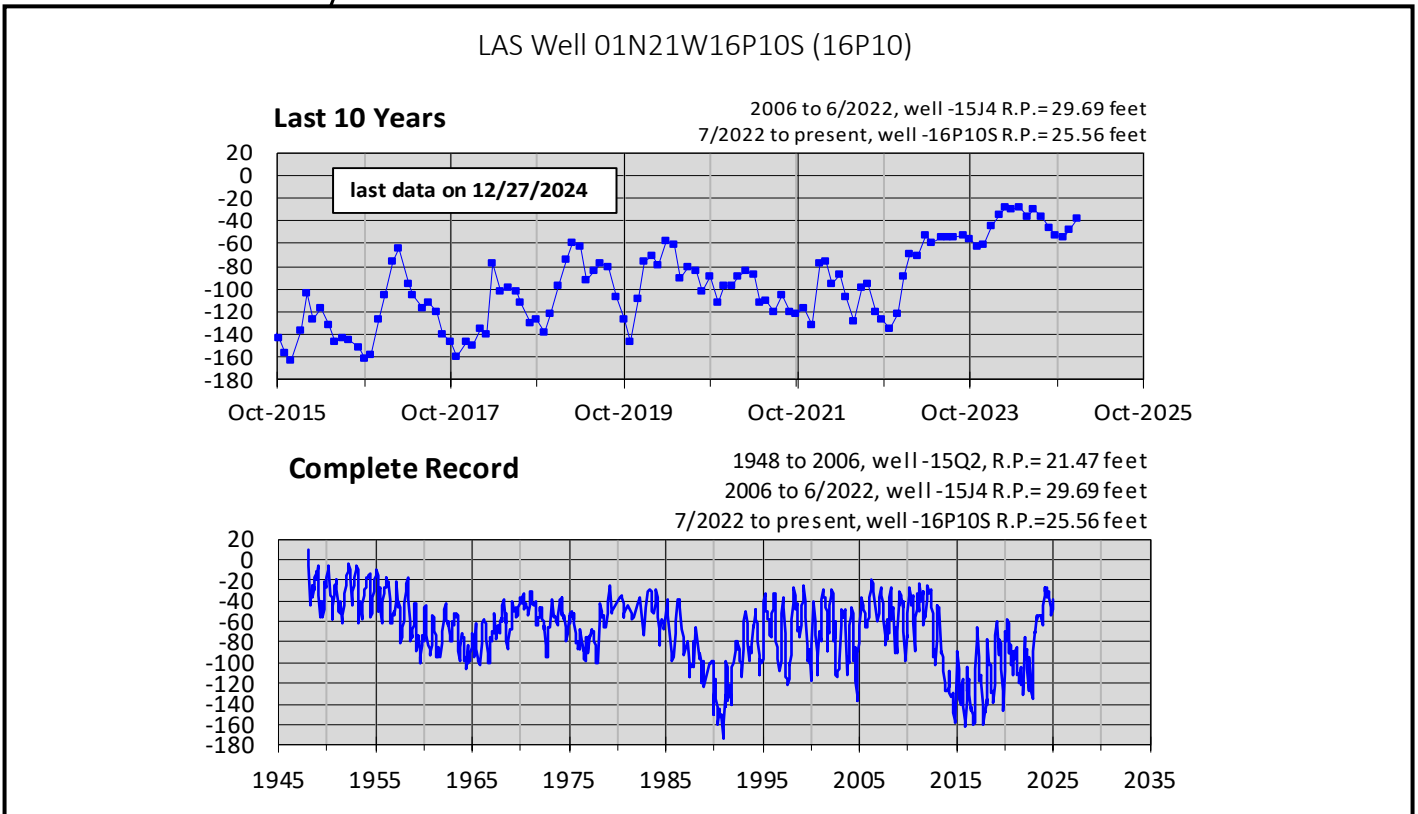
1931 to 2004, well -22R1, RP = 93.6 feet
2004 to present, well -22R2, RP = 93.09 feet



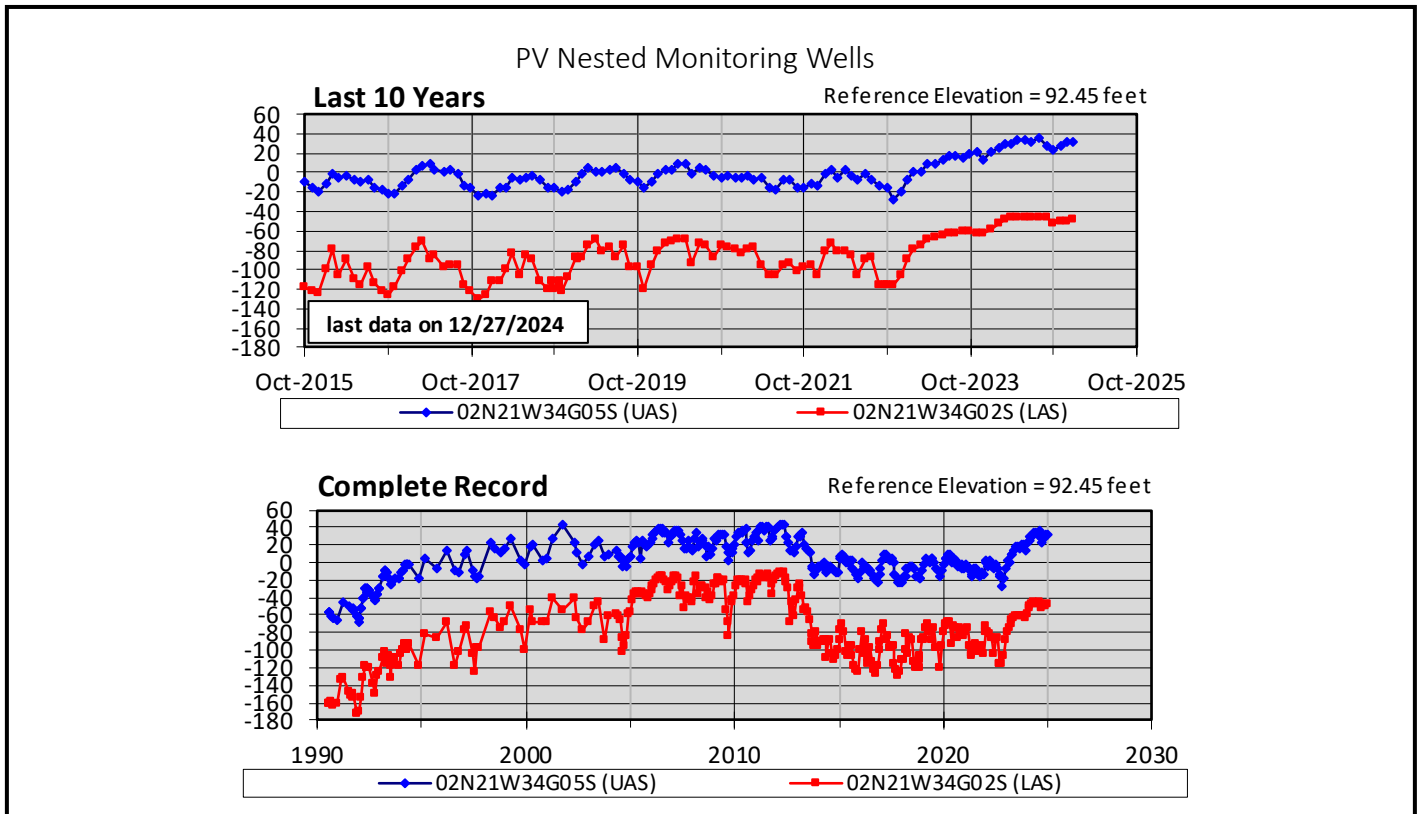
Groundwater Elevation Records – Oxnard Basin



Groundwater Elevation Records – eastern Oxnard/Pleasant Valley Basin Boundary Area

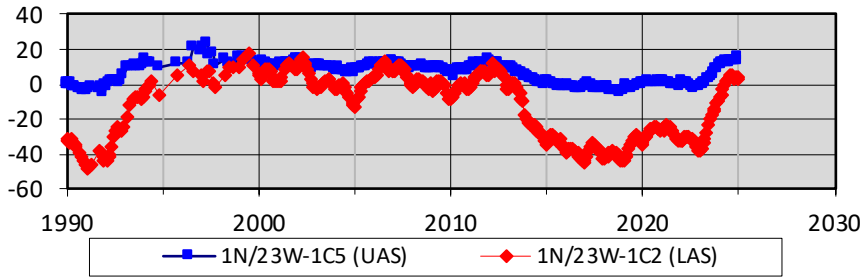


Groundwater Elevation Records – Pleasant Valley Basin

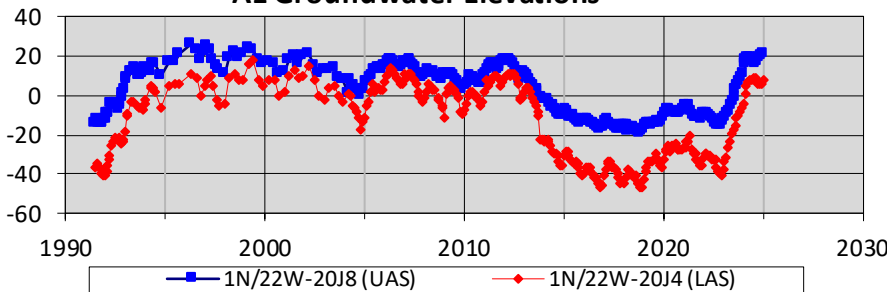


Groundwater Elevation Records – Coastal Nested Monitoring Wells

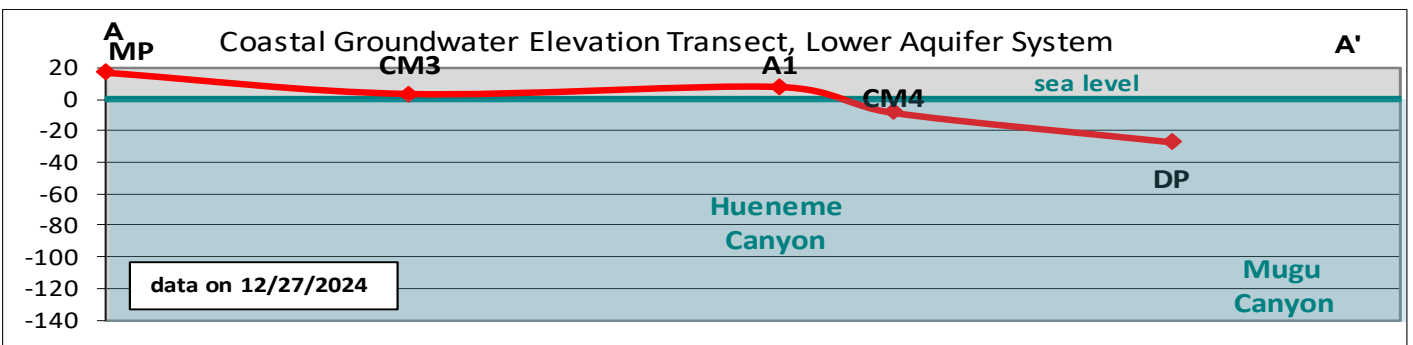
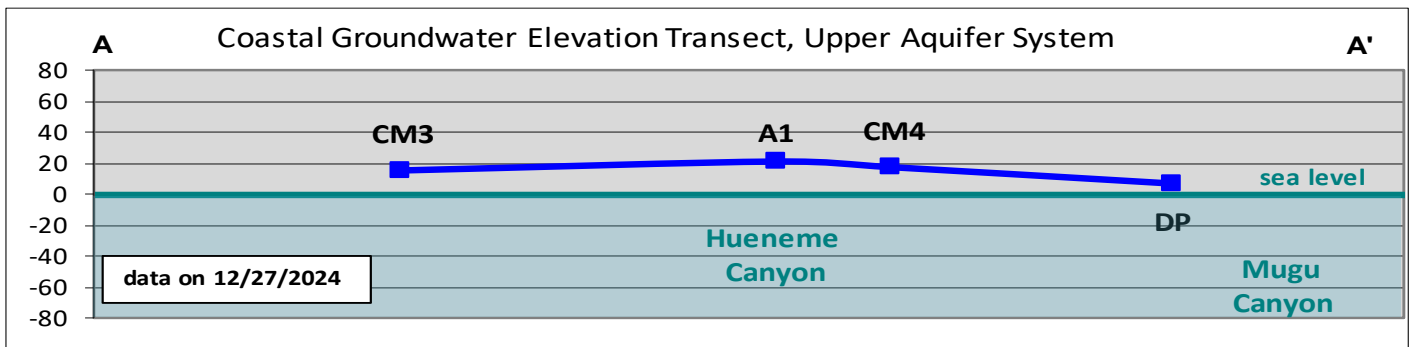
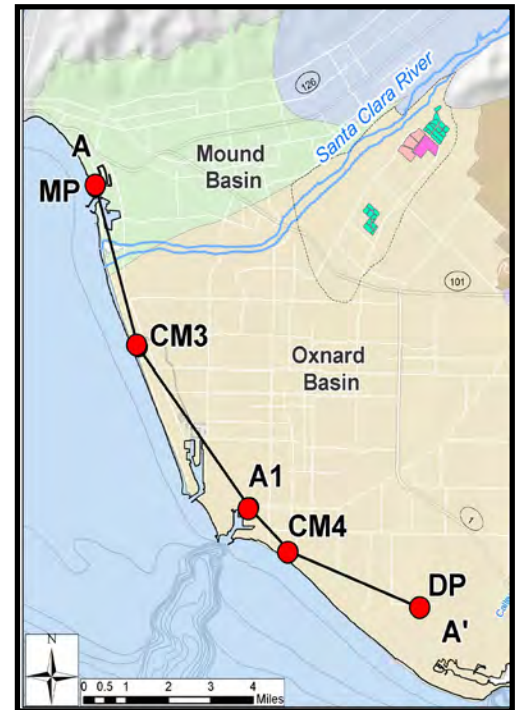
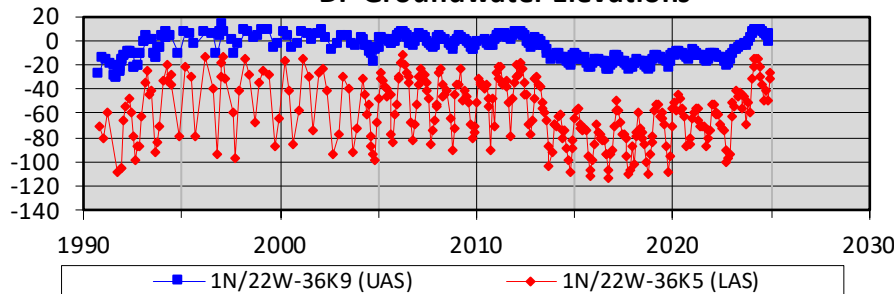
CM3 Groundwater Elevations



A1 Groundwater Elevations



DP Groundwater Elevations



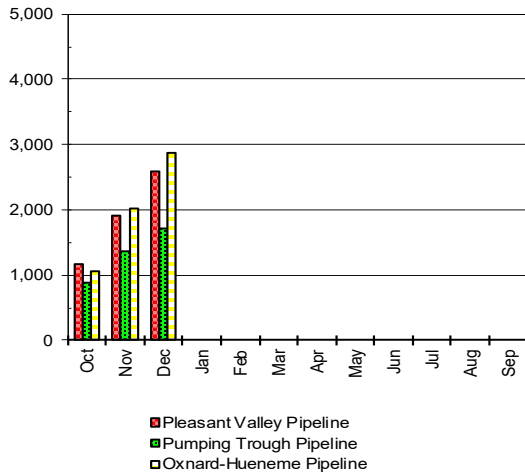
Monthly Water Deliveries, acre-feet (Water Year 2024/25)

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
PV Pipeline (surface water)	1,177.5	734.3	679.6									
PV Pipeline (Saticoy well field)	0.0	0.0	0.0									
Total to Pleasant Valley Pipeline	1,177.5	734.3	679.6									
PTP (surface water)	772.4	414.7	335.7									
PTP (PTP 1-5)	115.2	65.2	12.7									
PTP (OH-12/13)	0.0	0.0	0.0									
PTP (Saticoy well field)	0.0	0.0	0.0									
Total PTP	887.6	479.9	348.4									
C-customers (surface water)	0.0	0.0	0.0									
Saticoy Well Field (groundwater)	0.0	0.0	0.0									
O-H Pipeline (groundwater)	1,051.5	976.6	853.0									
Total Surface Water Delivery (PTP, PV, c-cust)	1,949.9	1,149.0	1,015.3									
Total Groundwater Delivery (PTP, OH, Sat)	1,166.7	1,041.8	865.7									
Total Delivery (surface water, groundwater)	3,116.6	2,190.8	1,881.0									

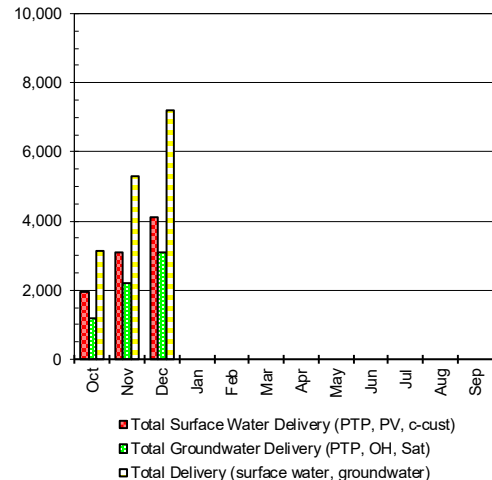
Cumulative Water Deliveries, acre-feet (Water Year 2024/25)

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
PV Pipeline (surface water)	1,177.5	1,911.8	2,591.4									
PV Pipeline (saticoy well field)	0.0	0.0	0.0									
Total to Pleasant Valley Pipeline	1,177.5	1,911.8	2,591.4									
PTP (surface water)	772.4	1,187.1	1,522.8									
PTP (PTP 1-5)	115.2	180.4	193.1									
PTP (OH-12/13)	0.0	0.0	0.0									
PTP (Saticoy well field)	0.0	0.0	0.0									
Total PTP	887.6	1,367.5	1,715.9									
C-customers (surface water)	0.0	0.0	0.0									
Saticoy Well Field (groundwater)	0.0	0.0	0.0									
O-H Pipeline (groundwater)	1,051.5	2,028.1	2,881.1									
Total Surface Water Delivery (PTP, PV, c-cust)	1,949.9	3,098.9	4,114.2									
Total Groundwater Delivery (PTP, OH, Sat)	1,166.7	2,208.5	3,074.2									
Total Delivery (surface water, groundwater)	3,116.6	5,307.4	7,188.4									

Cumulative deliveries by system



Cumulative deliveries by source/type



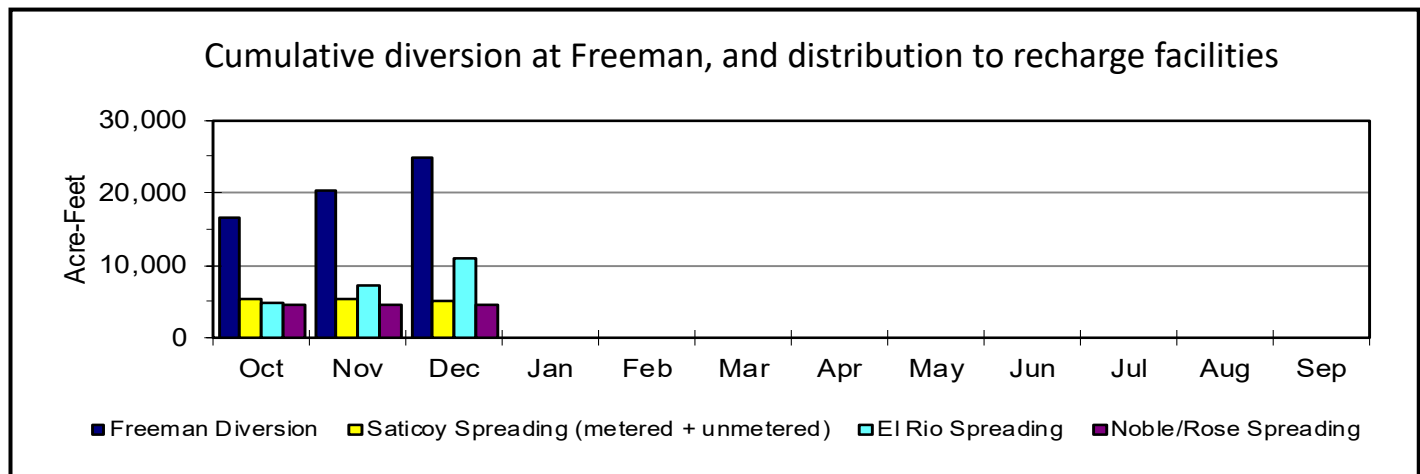
Monthly diversion and recharge totals by facility, 2024/25, in acre-feet

Month	Piru Spreading	Freeman Diversion	Saticoy Spreading (metered + unmetered)	El Rio Spreading	Noble/Rose Spreading	LBMWC Water Use
Oct	0	16,614	5,394	4,700	4,545	25
Nov	0	3,774	-112 *	2,636	70	31
Dec	0	4,438	-111 *	3,534	0	NA
Jan	0					
Feb	0					
Mar	0					
Apr	0					
May	0					
Jun	0					
Jul	0					
Aug	0					
Sep	0					

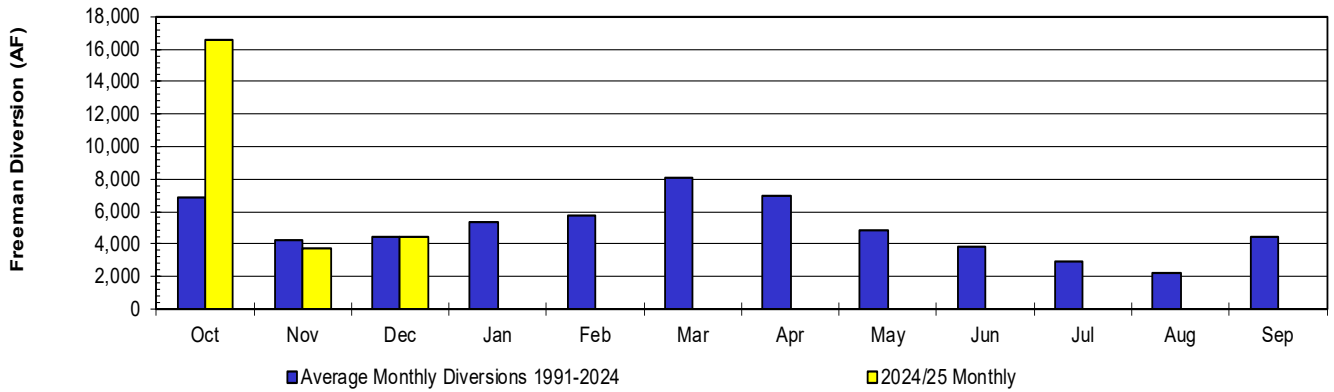
*Metered recharge at Saticoy is zero. Negative values are due to minor measurement inconsistencies where the sum of metered deliveries (surface water and recharge) exceed metered diversions.

Cumulative diversion and recharge totals by facility, 2024/25, in acre-feet

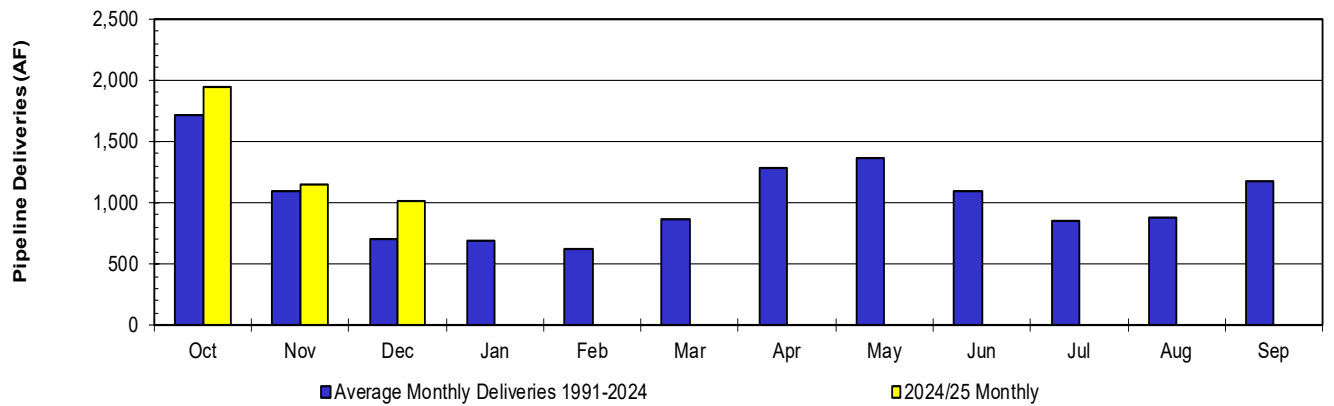
Month	Piru Spreading	Freeman Diversion	Saticoy Spreading (metered + unmetered)	El Rio Spreading	Noble/Rose Spreading	LBMWC Water Use
Oct	0	16,614	5,394	4,700	4,545	25
Nov	0	20,387	5,282	7,335	4,615	56
Dec	0	24,825	5,171	10,869	4,615	NA
Jan	0					
Feb	0					
Mar	0					
Apr	0					
May	0					
Jun	0					
Jul	0					
Aug	0					
Sep	0					



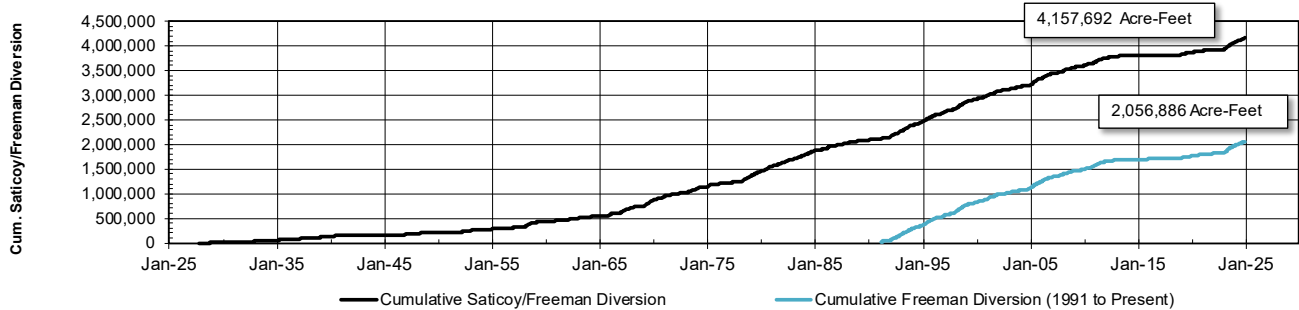
Monthly 2024/25 diversion at Freeman, compared to average monthly diversions (1991-2024)



Monthly 2024/25 pipeline deliveries (surface water deliveries), compared to average monthly pipeline deliveries (1991-2024)

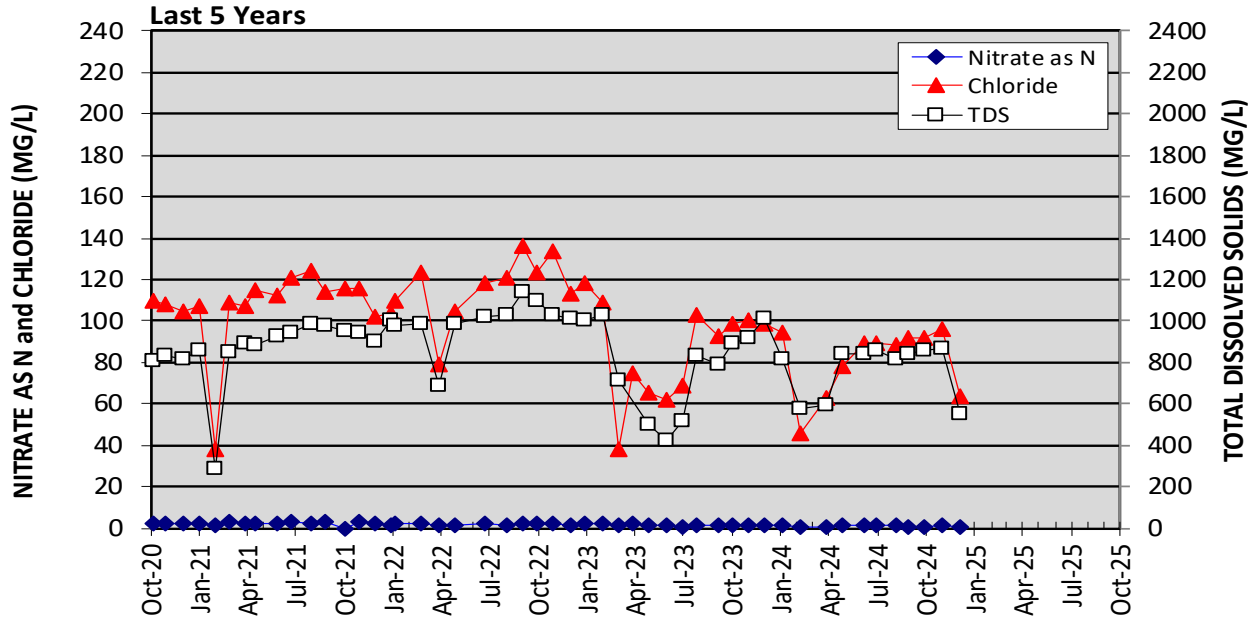


Cumulative diversion at Saticoy and Freeman Diversion, in acre-feet

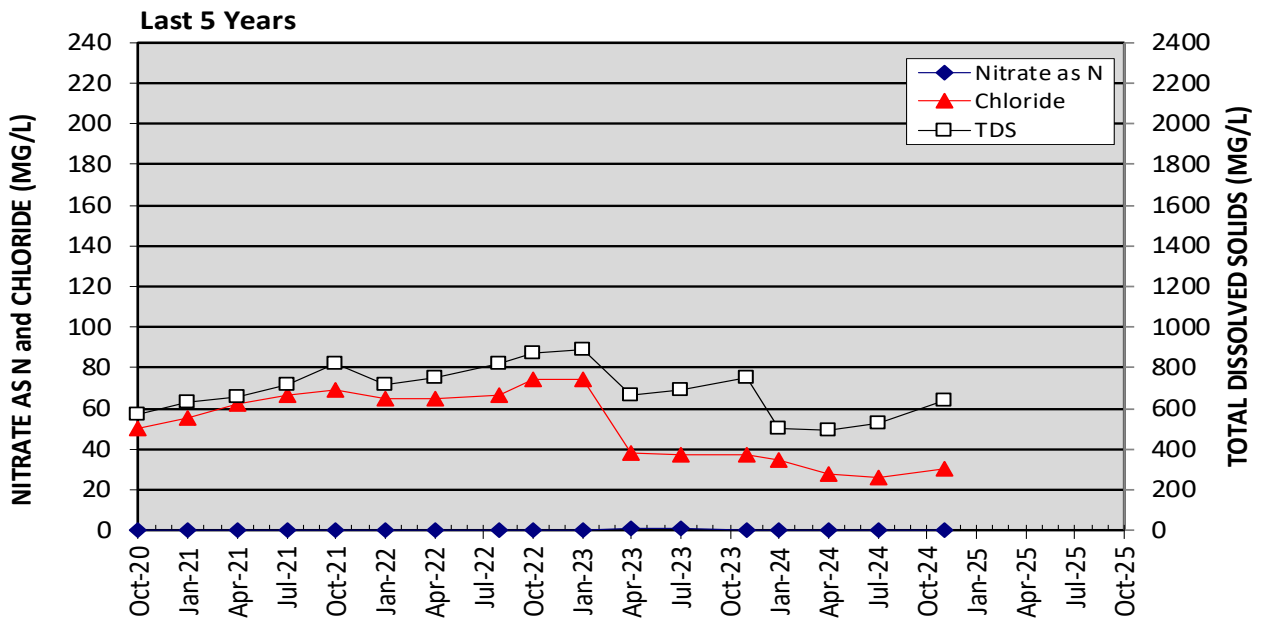


Water Quality

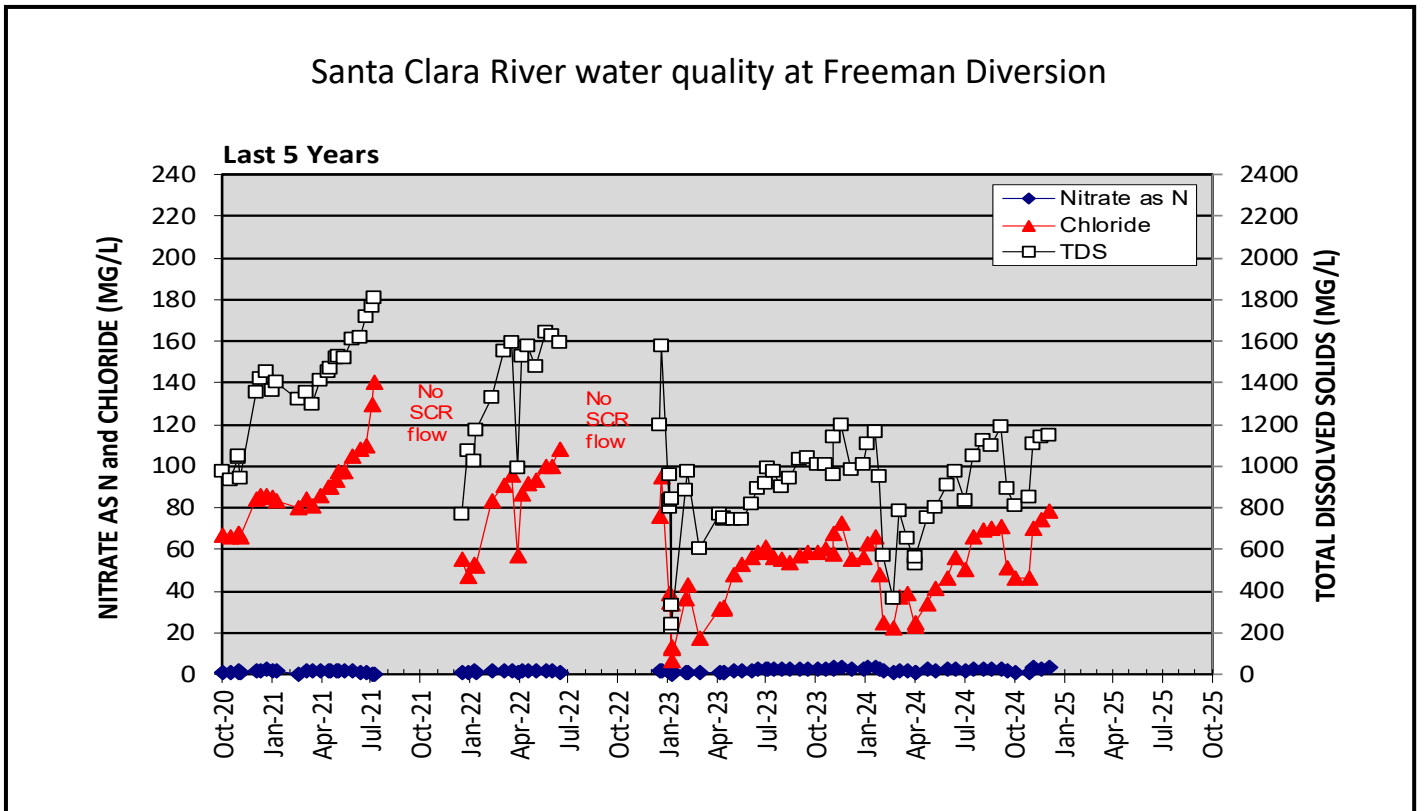
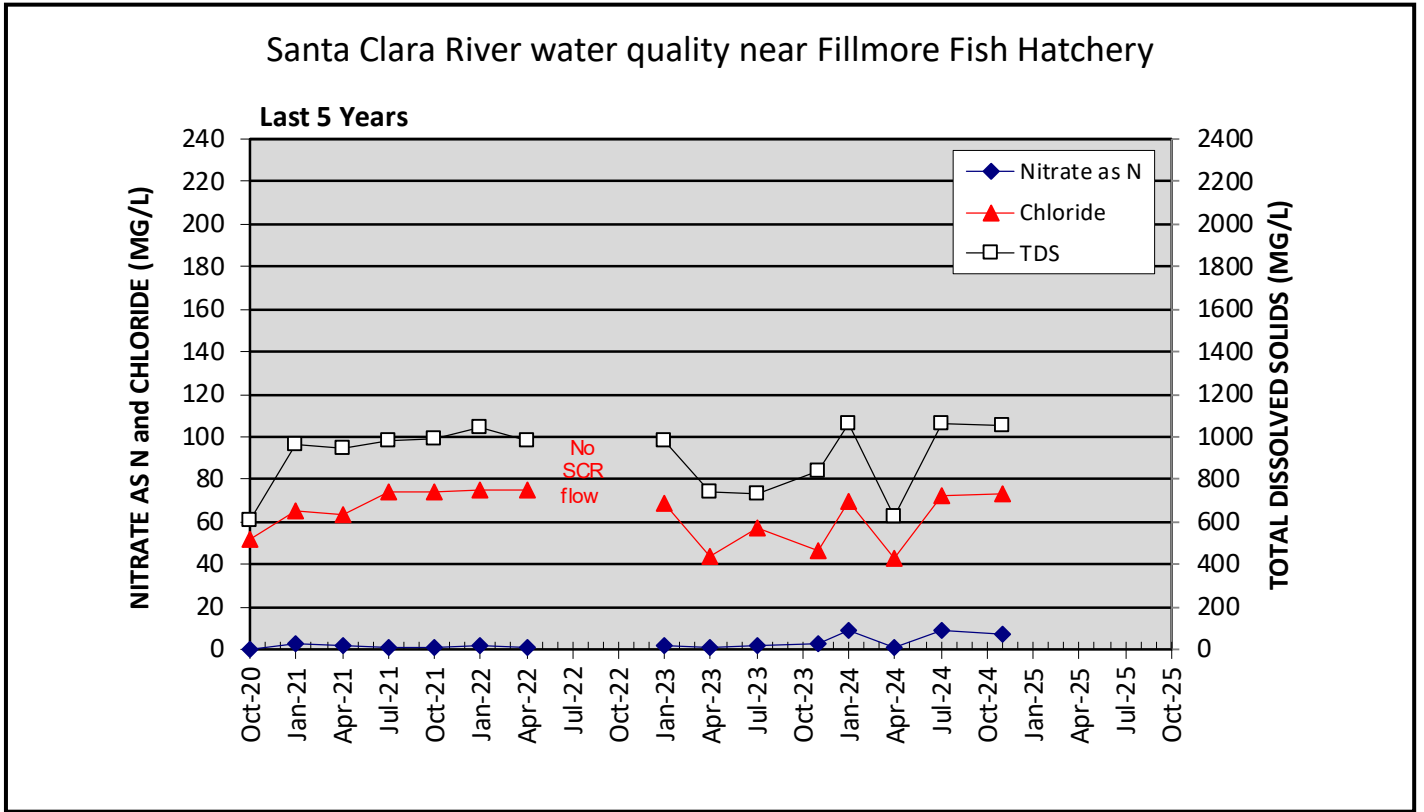
Santa Clara River water quality near Los Angeles/Ventura County line



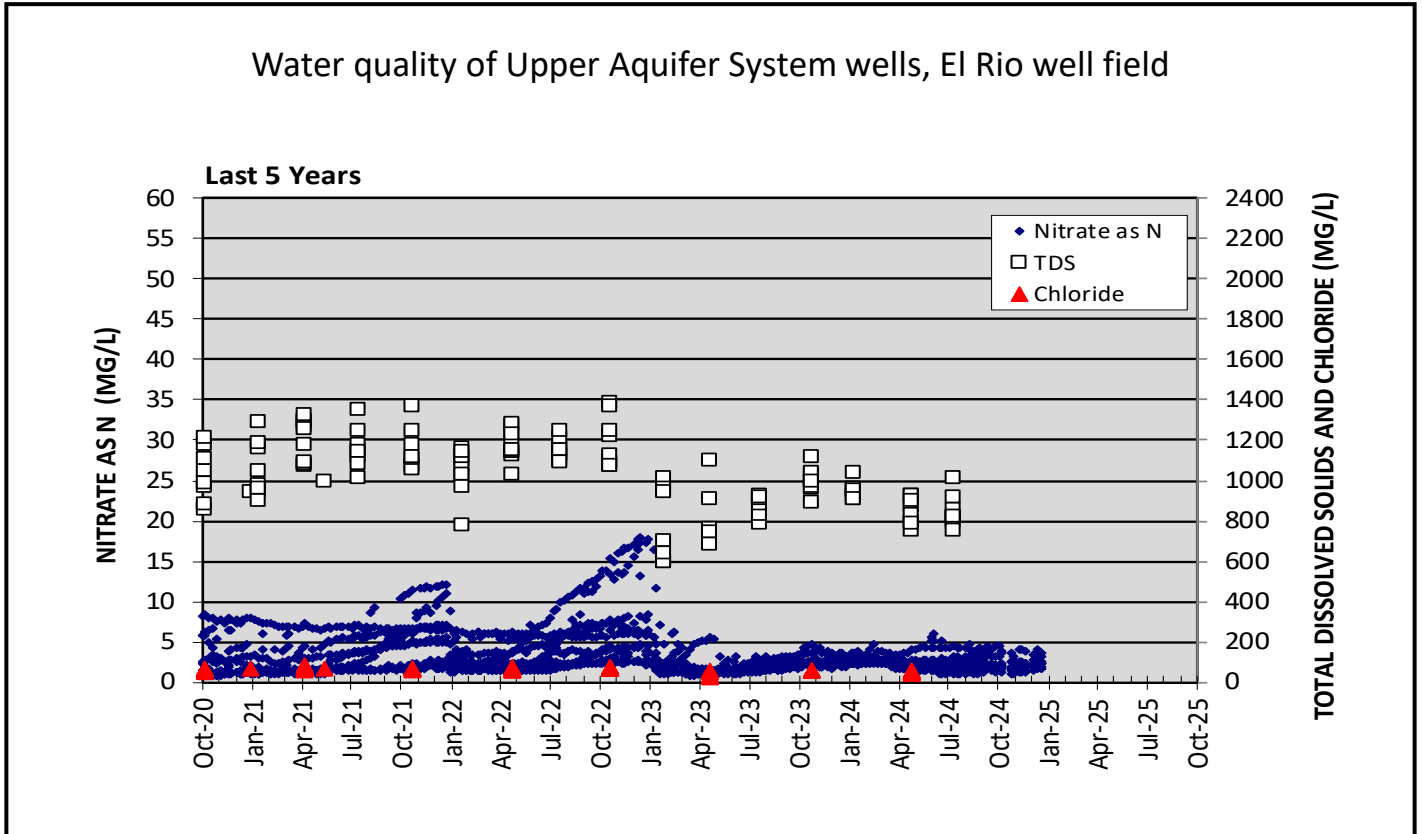
Piru Creek water quality below Santa Felicia Dam

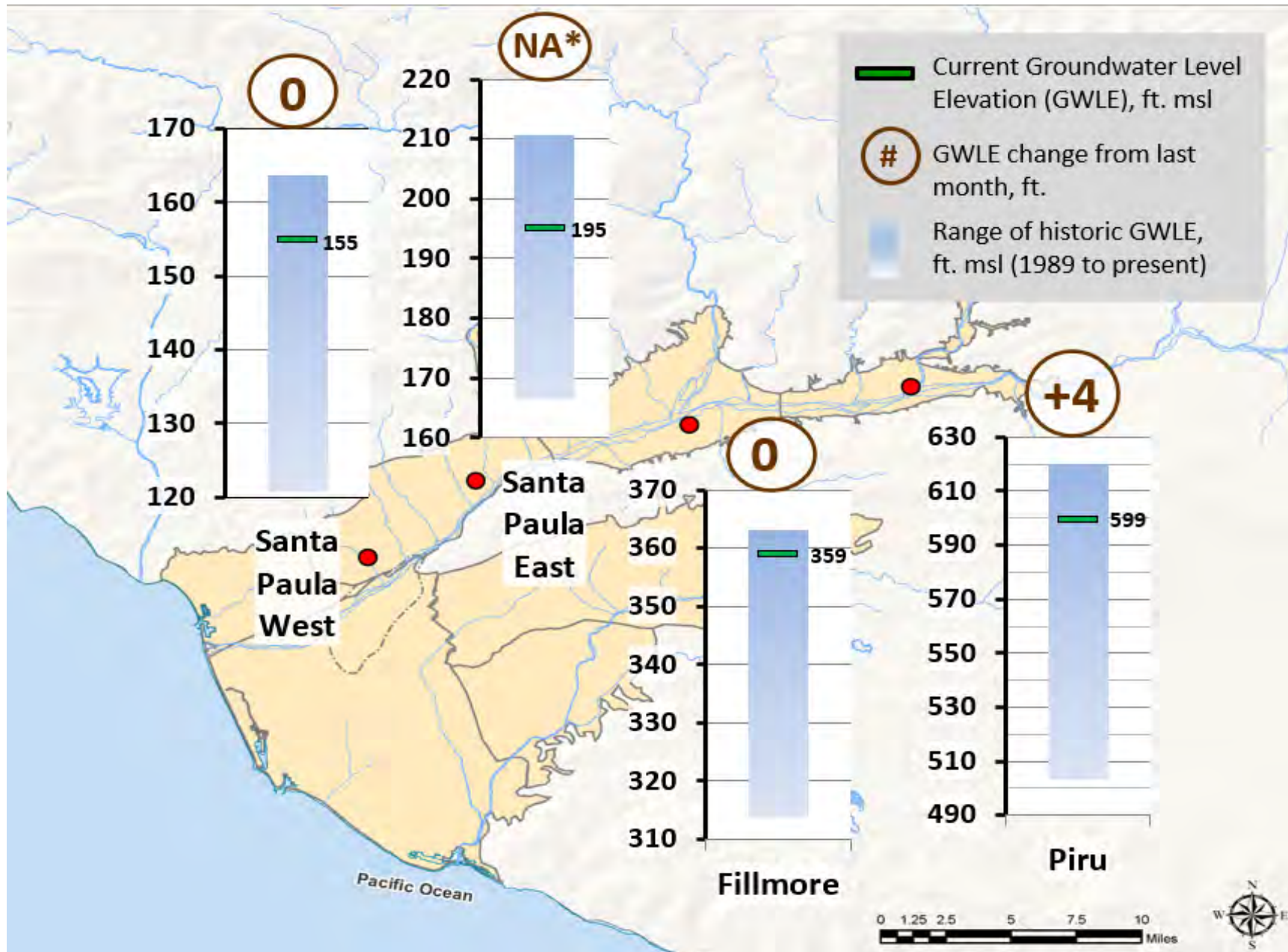


Water Quality

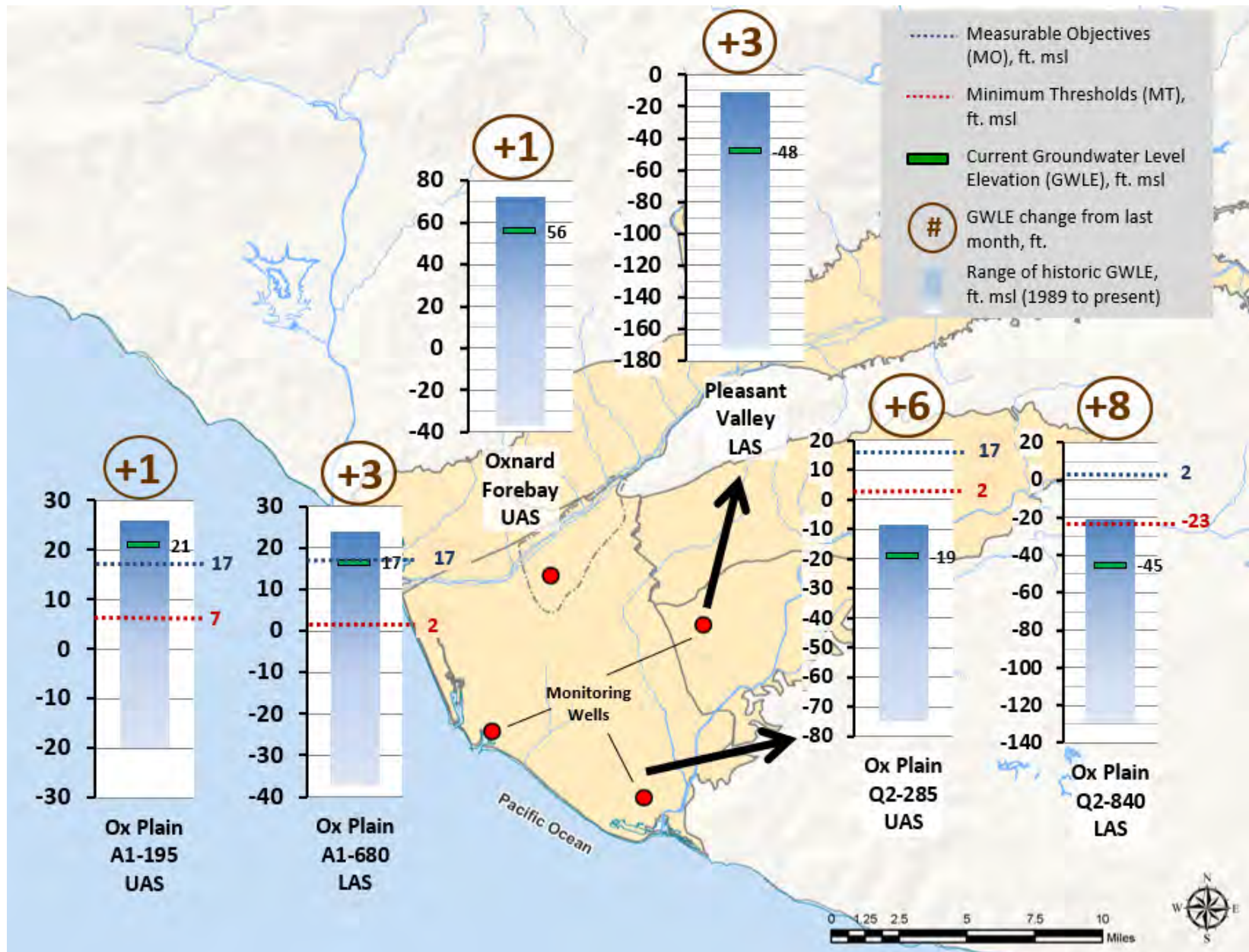


Water Quality

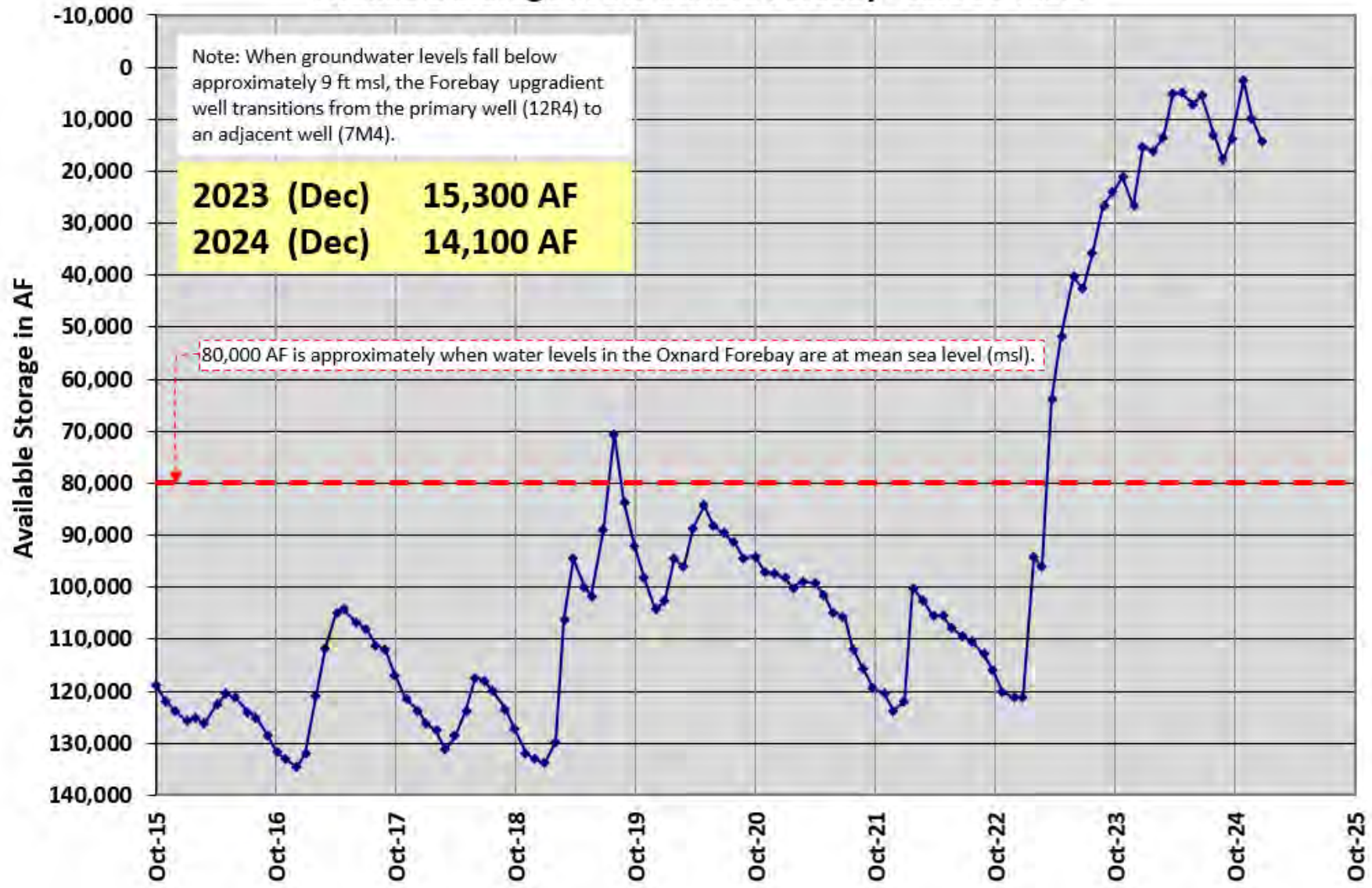


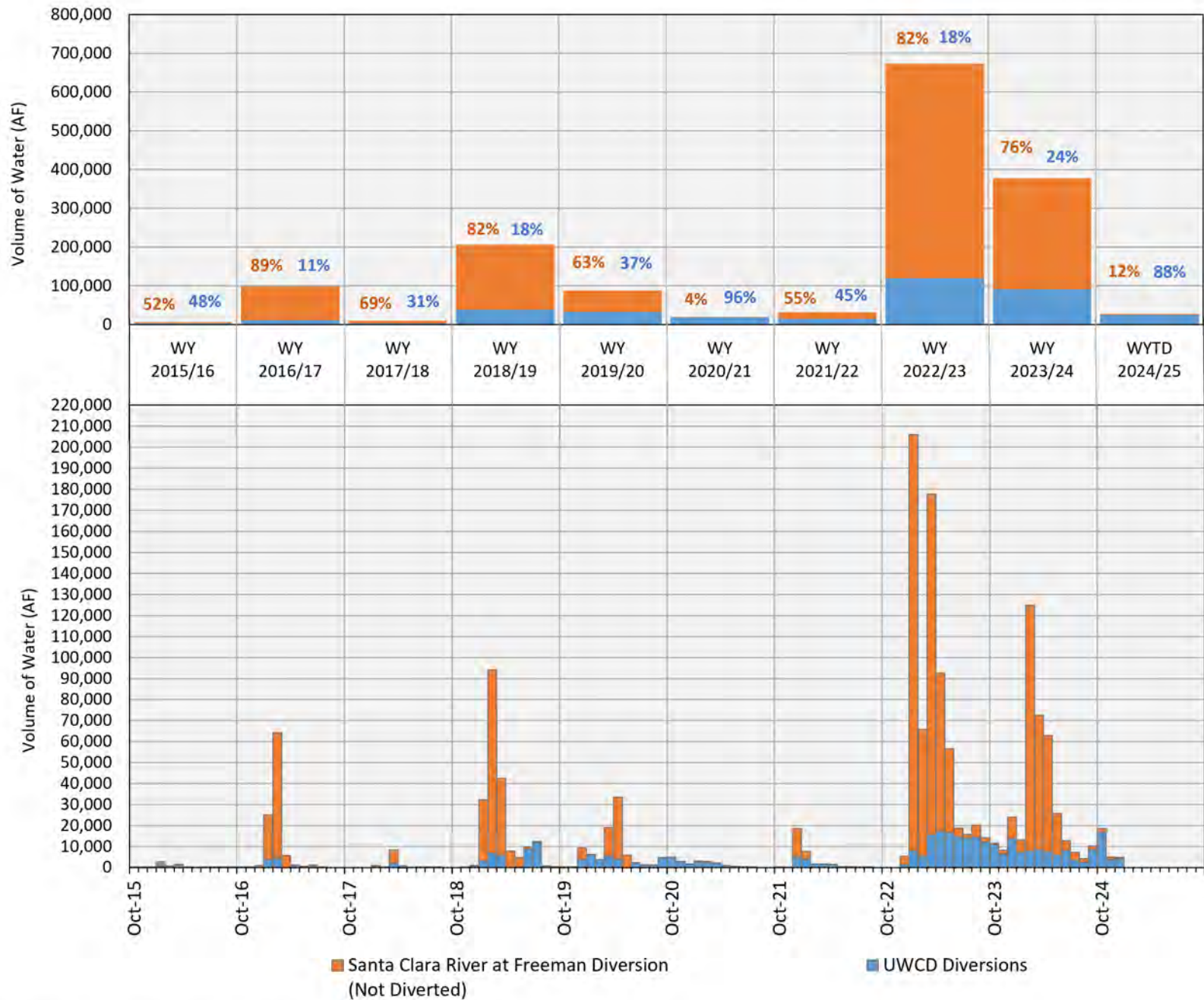


NA* – water level measured in November at Santa Paula East well under review.



Available Storage in the Oxnard Forebay - Last 10 Years





Water Year (WY) = October 1 to September 30; WYTD = Water Year To Date



STAFF REPORT

To: UWCD Board of Directors

Through: Mauricio Guardado, General Manager
Anthony A. Emmert, Assistant General Manager

From: Brian H. Zahn, Chief Financial Officer
Sara Guzman, Finance Supervisor

Date: January 27, 2025 (February 12, 2025, meeting)

Agenda Item: 3.3 Investment Monthly Report (December 2024)
Information Item

Staff Recommendation:

Review the most current investment report for the month ending December 31, 2024.

Discussion:

None. Informational only.

Fiscal Impact:

As shown.

Attachment:

Combined Investment Monthly Report

**United Water Conservation District
Monthly Investment Report
December 31, 2024**

Investment Recap	G/L Balance	Weighted Avg Days to Maturity	Diversification Percentage of Total
Citizens Business Bank	9,286,066	1	27.39%
Petty Cash	5,400	1	0.02%
County Treasury	3,217	1	0.01%
LAIF Investments	24,612,033	1	72.58%
Total Cash, Cash Equivalents and Securities	33,906,716		100.00%
Investment Portfolio w/o Trustee Held Funds	33,906,716		
Trustee Held Funds	-		
Total Funds	33,906,716		

Local Agency Investment Fund (LAIF)	Beginning Balance	Deposits (Disbursements)	Ending Balance
	24,612,033		24,612,033
	Interest Earned YTD	Interest Received YTD	Qtrly Yield
	352,888	698,097	4.71%

|| District investments are shown above and conform to the District's Investment Policy. All investment transactions during this period are included in this report. Based on budgeted cash flows the District appears to have the ability to meet its expenditure requirements for the next six months.

DocuSigned by:
Mauricio Guardado
31950C179B0C414

Mauricio Guardado, General Manager

1/28/2025

Date Certified

DocuSigned by:
Anthony Emmert
70159ECF0D8048E

Anthony Emmert, Assistant General Manager

1/28/2025

Date Certified

Signed by:
Brian H. Zahn
8685DB382A874A3

Brian H. Zahn, Chief Financial Officer

1/27/2025

Date Certified

United Water Conservation District			
Cash Position			
December 31, 2024			
Fund	Total	Composition	Restrictions/Designations
General/Water Conservation Fund:			Revenue collected for district operations
General/Water Conservation	4,452,554	(7,865,643)	Includes General, Rec & Ranger, Water Conservation
		4,962,000	Reserved for legal expenditures
		1,249,683	Designated for replacement, capital improvements, and environmental projects
		6,106,514	Supplemental Water Purchase Fund
General CIP Funds	12,218,618	12,218,618	Appropriated for capital projects
	4,348,578	4,348,578	Reserved for CIP Projects
Special Revenue Funds:			Revenue collected for a special purpose
State Water Project Funds	5,829,818	5,829,818	Procurement of water/rights from state water project
Enterprise Funds:			Restricted to fund usage
Freeman Fund	(4,835,721)	(4,835,721)	Operations, Debt Service and Capital Projects
		-	Designated for replacement and capital improvements
		-	Reserved for legal expenditures
Freeman CIP Fund	4,543,001	4,543,001	Appropriated for capital projects
OH Pipeline Fund	1,584,847	1,584,847	Delivery of water to OH customers
OH CIP Fund	1,295,806	1,295,806	Appropriated for capital projects
OH Pipeline Well Replacement Fund	(63,364)	(63,364)	Well replacement fund
PV Pipeline Fund	1,094,718	1,094,718	Delivery of water to PV customers
PV CIP Fund	254,136	254,136	Appropriated for capital projects
PT Pipeline Fund	1,142,957	1,142,957	Delivery of water to PTP customers
PT CIP Fund	2,040,770	2,040,770	Appropriated for capital projects
Total District Cash & Investments	33,906,716	33,906,716	



STAFF REPORT

To: UWCD Board of Directors

Through: Mauricio Guardado, General Manager
Anthony Emmert, Assistant General Manager

From: Brian H. Zahn, Chief Financial Officer

Date: January 28, 2025 (February 12, 2025, meeting)

Agenda Item: 3.4 Fiscal Year 2024-2025 Second Quarter Financial Reports
(July 1, 2024 – December 31, 2024)
Information Item

Staff Recommendation:

Review the Fiscal Year 2024-25 Second Quarter Financial Reports for the period of July 1, 2024, through December 31, 2024, that are attached.

Background:

The District prepares quarterly financial reports for each quarter which provide an analysis of District operations through the end of each quarter to highlight variances and for fiscal accountability.

This report represents six months of financial information for District operations for Q2 fiscal year 2024-25 (50 percent of the total fiscal year). Included in this report are budget to actual comparisons to date for District revenues, expenditures, and water deliveries, as well as discussion of any significant variances. This report is based on unaudited financial data and, therefore, is subject to revision as staff makes any necessary adjustments that may occur during the year.

While some funds appear to have some savings potential, adjustment recommendations may not be made at this time because the potential savings may be the result of delays in timing and, therefore, may not materialize.

Staff currently offer no recommendations for budget adjustments.

Attachments:

- A – CIP Status FY2024-25 Second Quarter Financial Reports
- B – FY2024-25 Second Quarter Financial Reports



Board of Directors
Lynn E. Maulhardt, President
Catherine P. Keeling, Vice President
Gordon Kimball, Secretary/Treasurer
Keith Ford
Mohammed A. Hasan
Steve Huber
Rachel Jones

General Manager
Mauricio Guardado

Legal Counsel
David D. Boyer

January 30, 2025

Board of Directors
United Water Conservation District

Subject: Second Quarter Fiscal Year 2024-2025 Financial Reports

Dear Board Members:

Enclosed for your review are the District's Fiscal Year (FY) 2024-2025 Second Quarter Financial Reports. These reports represent six months of financial information for District operations (July 1 through December 31, 2024) and Capital Improvement Project (CIP) updates (October 1 through December 31, 2024).

The report focuses primarily on the operating funds of the District and corresponding CIP funds:

- General/Water Conservation Fund
- Recreation and Ranger Activities Sub-fund
- Freeman Fund
- Oxnard/Hueneme Pipeline (OHP) Fund
- Pleasant Valley Pipeline (PVP) Fund
- Pumping Trough Pipeline (PTP) Fund
- State Water Import Fund
- Overhead Fund

Staff provides the Board's Finance and Audit Committee with monthly cash position and pipeline delivery activities reports throughout the fiscal year. Quarterly financial reports are submitted to the Board to provide information on the financial status of the District and to assure the Directors and District customers that staff is operating within the parameters of the annual adopted budget, including any supplemental appropriations. At the end of each fiscal year, an outside certified public accounting firm performs an independent financial audit to test staff's financial reporting accuracy and internal controls. It is staff's responsibility to ensure that the Board has received adequate financial information throughout the year so that there are no surprises, and so that fiscally prudent decisions can be made when the Board is asked to consider approval of budgeted and unbudgeted expenditure requests.

This report compares the revenues and budget appropriations for the fiscal year-to-date with data to provide the Board and District customers with a preliminary financial view (subject to audit adjustments at year-end). The following discussion will provide a summary of the District's projected revenues and approved spending plan compared to what actually occurred throughout the fiscal year. It also provides an update on approved and funded CIPs.



OPERATING FUNDS

Narrative and graphical analyses are provided by fund (and the Recreation sub-fund) on the pages following the CIP Status.

CAPITAL IMPROVEMENT PROGRAM STATUS

A one-page summary of the District's current five-year CIP appears along with Benchmark Interest Rates as part of Attachment B. As of December 31, all CIP expenditures are within the total amount appropriated by the Board.

The majority of the CIPs that have been funded are currently underway, either in the planning, design, or construction stages of the project. Please refer to the end of the CIP status section for a list of acronyms.

- ***Well Replacement Program (CIP # 8000)***
 - No updates to report in FY 2024-25 Second Quarter.

- ***Freeman Diversion Expansion (CIP # 8001)***
 - Staff continue to meet with special advisors and consultants.
 - The USBR assigned United a grant officer to move forward the grant agreement and award process for the \$20 million grant funding for the Freeman Fish Passage Restoration Project under the WaterSMART Aquatic Ecosystem Restoration Program.
 - Professional Consulting Services Agreement for the Freeman Diversion Hardened Ramp Full 90% Design Support was fully executed.

- ***Santa Felicia Dam Outlet Works Rehabilitation (CIP # 8002)***
 - October 3 – DSOD Inspection Report for the June 5 inspection of SFD was received. DSOD is requesting the recoating of cone valves.
 - October 3 – Construction Agreement with MDJ for construction of the 72" BFV Redundant Control Project was executed.
 - October 4 – GEI collected boring cores from the 2020 drilling program for lab testing to support kinematic stability analyses of ICF slope.
 - October 10 – Preconstruction Meeting for 72" BFV Redundant Control Project was conducted.
 - October 14 – Construction started for the 72" BFV Redundant Control Project.
 - October 16 – Response letter associated with FERC comments on 2024 Annual Dam Safety Inspection e-filed with FERC.
 - October 22 – PCSA executed with Stantec for New Release Channel Drilling Program Plan.
 - October 31 – Site walk with Stantec to conduct staking for New Release Channel DPP.
 - November 1 – Pressure test for 3/8" stainless steel tubing for new 72-Inch BFV Redundant Control Project HPU passed.
 - November 4 – 11 - Staff provided biological surveys and biological monitoring for the Geotechnical Drilling Project to support the Santa Felicia Dam Safety Improvement Project.



- November 7 – SFD 72-Inch BFV Redundant Control Project – Backfill of 3-Inch PVC conduit with aggregate base and existing cobble completed.
 - November 7 – ESD completed environmental surveys at boring locations for new Release Channel DPP.
 - November 11 – SFD Rapid Drawdown Analysis TM submitted by GEI.
 - November 15 – SFD 72-Inch BFV Redundant Control Project – Mechanical tie-ins of new 5/8” stainless steel tubing at outlet works tunnel chamber to existing hydraulic system completed.
 - November 15 – Six (6) hollow-stem/mud-rotary borings completed for the New Release Channel DPP.
 - November 19 - Amendment No. 2 to the Professional Services Agreement with GEI Consultants, Inc. for the Final Design of the Santa Felicia Dam Outlet Works Improvement Project in the amount of \$1,075,060 was fully executed.
 - November 22 – SFD 72-Inch BFV Redundant Control Project substantially complete.
 - December 2 - 72" Butterfly Valve Redundant HPU successfully commissioned.
 - December 12 – A site visit was conducted to review the sloping intake geologic features with DSOD and GEI.
- ***Santa Felicia Dam Probable Maximum Flood Containment (CIP # 8003)***
 - October 2-4 – GEI was on-site performing geologic mapping of the slope behind the east spillway wall.
 - October 15 – NOI for FEMA BRIC and FEMA FMA Grant Programs submitted related to the Santa Felicia Dam Safety Improvement Project.
 - October 21 - United submitted a grant application to the Department of Water Resources 2024 Dam Safety and Climate Resilience Local Assistance Program requesting \$1.8 Million dollars for the Santa Felicia Dam Safety Improvement Project Spillway and New Release Channel Design.
 - October 29 – Request for reconsideration letter for the 2023 FEMA FMA sub application for the SFD Spillway Improvement Project finalized.
 - November 26 - A construction Agreement in the amount of \$48,497.70 with MDJ for the 2024 Santa Felicia Dam Spillway Waterproofing Project was executed by the Assistant General Manager.
 - December 2 – Notice to Proceed for the 2024 Spillway Waterproofing Project issued.
- ***Santa Felicia Dam Sediment Management (CIP # 8005)***
 - No updates to report in FY 2024-25 Second Quarter. Engineering is requesting to close this CIP in the FY 2025-26.
- ***Oxnard Hueneme Pipeline Iron and Manganese Treatment Facility (CIP # 8007)***
 - October – Received initial return wash water solids sampling results for further evaluation and determination of appropriate disposal methods.
 - October – Construction of appurtenant pressure-relief station for Well Nos. 12, 13, and 14 completed by Travis Ag and O&M staff.
 - October 4 – Quarterly report (June to August) submitted related to OLDCC FY 2021 DCIP grant.



- October 14 – Received response letter from GSE Construction related to final accounting for the project. District staff are preparing a response.
 - October 29 – Field meeting and start-up with CLA-VAL for pressure relief station. Ran through multiple scenarios with Wells 12 and 13.
 - November 1 – Substantial completion of Well Nos. 12, 13, and 14 pressure relief station hydraulic components (electrical and instrumentation still in progress).
 - November 15 – Submitted final accounting response letter to GSE regarding approximately \$72,500 retention withholding.
 - November 26 – Staff met with OLDCC staff to discuss grant close-out procedures for the DCIP grant.
 - December 5 – Staff and GSE reached an agreement on the final accounting and close out of the project. Staff and GSE agreed to set the start date for the 10-year tank warranty on April 11, 2024.
 - December 6 – Received unstamped/unsigned as-built drawings from KJ. Staff reviewed as-built drawings for completeness.
 - December 10 – Staff met with OLDCC staff to discuss final accounting and clarify non-Federal amount.
- ***Freeman Conveyance System Upgrade – Freeman to Ferro Recharge Basin (CIP # 8018)***
 - Three Barrel Culvert Replacement:
 - Comments received from USACE. The District and Northwest Hydraulic Consultants are preparing a response.
 - Quarterly reports (July to September) submitted related to DWR SGM grant-funded projects, including Ferro-Rose Artificial Recharge of Groundwater (Inverted Siphon Replacement and Three Barrel Culvert).
 - Received response memo and comments from NHC/GF related to USACE technical comments.
 - Amendment No. 1 to the Agreement with HDR Engineering Inc., for services provided in connection with the Groundwater Recharge Capacity Expansion Project - Noble to Ferro was executed.
 - Provided response memo and comments from NHC/GF to USACE.
 - USACE responded to the District's 408 application. United tasked NHC/GF to review the comments in USACE's response.
 - Inverted Siphon Replacement:
 - Granite Construction completed and the notice completion was recorded with the Ventura County Recorder's office.
 - Quarterly reports (July to September) submitted related to DWR SGM grant-funded projects, including Ferro-Rose Artificial Recharge of Groundwater (Inverted Siphon Replacement and Three Barrel Culvert).
 - Staff prepared an end-of-water year report on the DWR's FDRE Initiative for the Canal Bypass Pumping that was completed on September 9.



- Vineyard Avenue Crossing:
 - ESD staff filed the Notice of Determination for the Groundwater Recharge Capacity Expansion Project – Ferro Recharge (Vineyard Undercrossing Project) with the State Clearinghouse and Ventura County Clerk. The final CEQA documents are on United’s website.
 - Amendment No. 1 to the agreement was executed with HDR for final design, permitting, and bid phase services provided in connection with the Groundwater Recharge Capacity Expansion Project – Noble to Ferro.
 - A Ventura County Well Permit Application for two test bores was executed by United to enable HDR to conduct a geotechnical investigation in support of the Groundwater Recharge Capacity Expansion Project - Noble to Ferro.
- ***Extraction Barrier and Brackish Water Treatment (CIP # 8019)***
 - October-December: Staff continued to participate in planning and execution of Phase 1 of the EBB Water Project at Navy Base Ventura County (NBVC) Point Mugu, including the following activities:
 - Processing of aquifer-testing data from the new EBB monitoring wells.
 - Coordinate with contractors and analytical laboratories to plan for the second round of sampling at the new EBB monitoring wells.
 - Coordinate with contractors and the US Navy to dispose of waste from drilling and testing of new EBB monitoring wells.
 - Continue assisting with the design of extraction wells.
 - Continued planning for execution of specific EBB project tasks required under the recently awarded \$8.4 million grant from the State Water Resources Control Board (SWRCB), including establishment of technical and stakeholder advisory committees and meeting progress reporting requirements specified in the grant agreement.
 - October – Staff requested a time extension with CNRSW for the submittal of the legal description/plat related to the Phase 1 Project outgrant easement request. The time extension allows for further evaluation of the area needed for electrical improvements.
 - October – Staff prepared a solicitation package related to potholing for the design of pipelines and conduits for the Phase 1 Project.
 - October – Staff prepared a solicitation package for a power study of several existing NBVC electrical circuits that are candidates for connections for the Phase 1 Project.
 - October 15 – The District provided comments on Discharge Alternative TM to KJ.
 - November – Continued to remove roll-off bins from NBVC Point Mugu related to monitoring well construction.
 - October 15 – Debrief meeting with OLDCC staff regarding FY 2024 DCIP grant application related to the EBB WTP Project (not awarded).
 - October 24 – Quarterly reports (July to September) submitted related to DWR SGM grant-funded projects including Monitoring Well Construction and Data Collection.
 - November 1 – Meeting with ESD to review monitoring well pump test discharge locations.



- November 1 – Issued two (2) solicitations to prospective contractors related to potholing services and a power study.
- November 11 – Change Order No. 2 was executed for the EBB Phase 1 Monitoring Wells agreement with ABC Liovin Drilling.
- November 12 - Change Order No. 2 with ABC Liovin extending the contract time to February 14, 2025, for the EBB Phase 1 Monitoring Wells (Spec No. 23-05) was fully executed.
- November 13 - United submitted a grant application under the USBR DWPR Program requesting \$500,000 to support research and design of the Extraction Barrier and Brackish Water Treatment Project.
- November 15 – Progress Report related to the GWGP grant for the Phase 1 EBB Water Treatment Project submitted to the SWRCB.
- November 22 – Received additional information from NAVFAC on existing electrical infrastructure in preparation for power study.
- December - Continued solicitation requesting bids for potholing to advance pipeline design.
- December - Continued solicitation requesting proposals to conduct power study to advance electrical design.
- December - KJ continued to prepare 30% design documents.
- December 9 – UWCD met with Navy staff and discussed the February 5-6 CalDesal Annual Conference and letter of request for Phase 1 outgrant easement.
- ***Rice Avenue Overpass Pumping Trough Pipeline (CIP # 8021)***
 - The Rice Avenue and Fifth Street Railroad Grade Separation Project (Project) will enhance safety, reduce congestion, and improve access to the Port of Hueneme.
 - At the October 29 City of Oxnard Council meeting, City Staff presented bid results for the Project with Security Paving Company, Inc. identified as the lowest bidder. The total project cost is \$80,349,567.20, including a \$76,523,397.20 construction contract and a 5% contingency.
 - Under two separate contracts, City Staff recommended MNS Engineers, Inc. to provide Construction Management Services under a \$12,298,039.51 contract for a term from October 29, 2024, to October 29, 2029. Furthermore, City Staff recommended approval of a 7th Amendment for \$1,938,398.28 to the ongoing engineering design agreement with HDR, Inc. for a total of not to exceed \$11,816,253.53 to perform engineering design support during construction. Funded over \$135 million in grants, including \$94.6 million from the State Senate Bill 1 Trade Corridor Enhancement Program. The Project has also received a \$15 million grant from the California State Transportation Agency's Port and Freight Infrastructure/High-Priority Grade Crossing Improvement and Separation program, and \$5 million from CPUC Section 190 Grade Separation Program funding. The state grants will be used for the construction contract and construction management/design support contracts.
 - Construction is tentatively scheduled from November 2024 to June 2028, featuring a new six-lane bridge, traffic signals, bicycle lanes, sidewalks, and ADA improvements. General project information, including traffic updates (such as lane



- closures and detours), will be available on a dedicated webpage and social media. Additionally, the Project will have 24-hour streaming video of the construction progress.
- Approximately 810 linear feet of the 30-inch PTP will be reinforced and reconstructed as part of the Project. The City of Oxnard and United will be coordinating the work on the PTP line.
 - In response to Staff inquiries in early November, the City of Oxnard informed Staff on November 12 that the City is in the process of executing the construction contract and has begun to work with the project construction management team. The City is planning to schedule a preconstruction meeting with the stakeholders in the next few weeks and will notify the District.
 - Staff coordinated a follow-up meeting with KJ, who designed the utility relocations and PTP pipeline reinforcement in response to the Project impacts on the PTP system. KJ will provide engineering support services to the District during the construction of the Project.
- ***Pumping Trough Pipeline Metering Improvement Project (CIP # 8022)***
 - December 4 – Internal meeting with Finance and Water Resources staff to discuss Ranch System proposal for PTP turnout user interface that would provide real-time flow, totalization, and conductivity to users at an estimated cost of \$180/yr per turnout.
 - ***State Water Interconnection (CIP # 8025)***
 - Stantec performed cultural resources shovel test pits at 28 selected locations along the proposed interconnection between E Vineyard Avenue and Santa Clara Avenue. The work will be coordinated with the District and adjacent property owners, as the City has secured right-of-entry agreements with the property owners. In addition, the City has submitted three legal descriptions of easements granted by the District for the District's review.
 - Staff with the City of Ventura (City) provided the most recent set of project plans to the District for final review and comments. The City is collecting the final design comments and planning to finalize the design soon, but no date has been determined.
 - Staff continued to collaborate with the City of Ventura on the project. The pipeline will cross under the Santa Clara River and through the access roads of the District's Ferro and Noble 3 basins. The 100% design is now complete, and Staff continues to collaborate with its partner agencies.
 - ***Replace El-Rio Trailer (CIP # 8028)***
 - This project is complete. Engineering is requesting to close this CIP in FY 2025-2026.
 - ***Asset Management System – CMMS System (CIP # 8041)***
 - October 8 – The proposal period closed to conduct a limited asset management pilot project. Proposals were received from HDR and Atkins.
 - November 8 – Staff coordinated with GPRS for the upcoming pipeline condition assessment.



- November 15 – Executed a contract with GPRS for the pipe inspection services during the OH Pipeline shutdown.
- November 23-26: The OH Pipeline was shut down to install emergency connections with Cal-Am Water and conduct multiple maintenance and inspection activities at multiple locations.
 - Cal-Am Water Emergency Use Interconnections (not part of this CIP):
 - 8” Cal-Am Connection at Rose Ave. and Simon Way
 - 8” Cal-Am Connection at Rose Ave. and Collins St.
 - Maintenance Activities (not part of this CIP):
 - Pipeline Inspection at Ammonia Injection Point
 - 24” Mainline Meter Replacement
 - 6” Valve Replacement at Rose Ave. and Stroube St.
 - 6” Valve Addition at Cypress Mutual Water Company
 - 6” Valve Addition at Saviors Road Mutual Water Company
 - OH Pipeline Condition Assessments (included in this CIP):
 - Rose Ave. and Walnut Dr.
 - Adjacent to St. John’s Hospital
- ***Pumping Trough Pipeline Recycled Water Connection – Laguna Road Pipeline (CIP # 8043)***
 - October 15 – Execution of USDA NRCS Contract Number 749104203XJ (Grant) Engineering Docket in connection with the Recycled Water Connection – Laguna Road Pipeline Project.
 - October 15 – Execution of PCSA with MKN & Associates, Inc. for Engineering Services during Construction in connection with the construction of the Recycled Water Connection - Laguna Road Pipeline Project.
 - October 17 – Staff finalized and submitted a letter to KJ (consultant managing the grant agreements on behalf of the FCGMA) and DWR related to SGMA Grant funding transfers from the Oxnard Subbasin and Pleasant Valley Basin grant agreements to cover the budget shortfall.
 - October 17 – Staff submitted a Notice of Award to Toro Enterprises (Contractor).
 - October 24 – Quarterly reports (July to September) submitted related to DWR SGM grant-funded projects including Laguna Road Recycled Water Interconnection.
 - November 1 – Received memorandums from DWR approving reallocation of SGMA grant funds from Oxnard Subbasin and Pleasant Valley Basin agreements to Laguna Road Recycled Water Connection Project.
 - November 5 – Construction Contract Agreement with Toro to construct the Recycled Water Connection - Laguna Road Pipeline Project was fully executed.
 - November 6 – Pre-construction meeting held with Toro, Calboring, MottMac, MKN, VCPWA, and VCWPD.
 - November 7 – Issued Notice to Proceed to Toro.
 - November 13 – Pre-construction video survey with VCWPD.
 - November 19 – Project road sign fabricated.
 - November 20 – VCWPD Encroachment Permit 2024-083M was partially executed by the General Manager. This permit is supplemental to Encroachment Permit 2024-



- 029 (which was fully executed by UWCD and VCWPD in July 2024) with the Contractor information, insurance, conformed set of plans, and contractor schedule.
- November 20 – Sent response letter to Toro declining an HDD value engineering proposal and directing them to proceed with the contract documents.
 - November 20 – Staff sent out a public notification to PTP users regarding construction.
 - November 20 – Staff sent out a letter to PTP users regarding potholing work on Laguna Road.
 - November 21 - County Roads Permit finalized with approved Traffic Control Plans (ENCROACHMENT PERMIT - PE24-0658).
 - November 22 – Toro started surveying and staking.
 - November 25 - Laguna Road potholing was completed by Toro at PTP POC and at Wood Road.
 - November 25 – Engineering and Water Resources staff located a temporary GW well and took measurements of current GW conditions. Data was forwarded to MottMac to be distributed to Toro.
 - December 2 – UWCD rejected Toro’s request for the HDD realignment.
 - December 2 – Toro mobilized to the designated staging area (VCWPD property) and began setting up BMPs. Toro began north shoulder grading and installed a project sign on the existing VCWPD property fence.
 - December 3 – Toro worked on north shoulder grading and conducted tree trimming coordination with landowners.
 - December 4 – Toro north shoulder grading and pavement completed (hot mix asphalt). Received written approval from landowners regarding Laguna Road tree-trimming (VCPWA added tree-trimming to existing encroachment permit).
 - December 13 – Conductor Casing Pit 1 (east) excavation and shoring completed. Sixty (60) feet of 36-inch casing was installed
- **SCADA Hardware Update (CIP # 8046)**
 - No updates to report in FY 2024-25 Second Quarter.
 - **Lake Piru Recreation Area Pavement Maintenance Program (CIP # 8047)**
 - No updates to report in FY 2024-25 Second Quarter.
 - **Condor Point Improvement Project (CIP # 8048)**

This project is complete.
 - **Main Supply Pipeline Sodium Hypochlorite Injection Facility (CIP # 8053)**

This project has been postponed until further notice.
 - **Lake Piru Campground and Recreation Area Renovations (CIP # 8055)**
 - October 8 – Staff received 30% plans from Stantec. District staff is targeting to provide comments by mid-November.
 - October 31 – Lake Piru site visit and meeting with potential contractor for Lower Olive Grove Restroom upgrades.
 - November 14 – 30% design plan review meeting with Stantec.



- November 25 – Continued to advance Lake Piru Recreation Area FIP by assessing CUP conditions, discussing existing water treatment plant operations with Stantec, the design engineer, reviewing and providing comments on the geotechnical report, and coordinating with Santa Barbara Parks & Recreation staff on a potential site visit of yurts at Lake Cachuma.
- December 19 – Conducted a site visit with Gordian and a potential contractor to develop the scope of work and cost proposal for the Lower Olive Grove Restroom rehabilitation project.

- ***Oxnard Hueneme Pipeline Low-Flow Upgrade (CIP # 8056)***
This project has been postponed until further notice.

- ***Critical Well Environmental Improvement (CIP # 8057)***
No updates to report in FY 2024-25 Second Quarter.

- ***Piru Early Warning System Replacement (CIP # 8058)***
No updates to report in FY 2024-25 Second Quarter.

- ***Oxnard Hueneme Well No. 13 Rehabilitation (CIP # 8059)***
This project has been postponed until further notice.

- ***OH Well 14 Energy Efficiency Upgrades (CIP # 8060)***
 - October 18 – Received utility research package from MNS.

- ***El Rio Office Rehabilitation (CIP # 8061)***
No updates to report in FY 2024-25 Second Quarter.



Acronym Index

Acronym	Definition
AgWUE	Agricultural Water Use Efficiency
AM	Asset Management
ASCC	Annual Security Compliance Certification
BFV	Butterfly Valve
BMP	Best Management Practice
BOC	Board of Consultants
BRIC	Building Resilient Infrastructure and Communities
BWRDF	Brackish Water Reclamation Demonstration Facility
BV	Black & Veatch
CalAm	California American Water
Calboring	California Boring
Cal-OSHA	California Division of Occupational Safety and Health
CDFW	California Department of Fish and Wildlife
CEQA	California Environmental Quality Act
CNRSW	Commander Navy Region Southwest
CPUC	California Public Utilities Commission
DCIP	Defense Community Infrastructure Program
DDW	Division of Drinking Water
DPP	Drilling Program Plan
DSOD	Division of Safety of Dams
DSSMR	Dam Safety Surveillance and Monitoring Report
DWPR	Drinking Water Purification Research Program
DWR	California Department of Water Resources
EAP	Emergency Action Plan
EBB	Extraction Barrier and Brackish
ESD	Environmental Services Department
FCGMA	Fox Canyon Groundwater Management Agency
FDRE	Flood Diversion and Recharge Enhancement
FEMA	Federal Emergency Management Agency
FERC	Federal Regulatory Commission
FGL	Fruit Growers Laboratory
FMA	Flood Mitigation Assistance
GEI	GEI Consultants
GF	Gannett Fleming
GPRS	Ground Penetrating Radar Systems, LLC
GSE	GSE Construction Company, Inc.
GTF	Grant Task Force
GW	Ground Water
HHA	Hydraulic Hazard Analysis



Acronym	Definition
HDD	Horizontal Directional Drilling
HPU	Hydraulic Power Unit
ICF	Intake Control Facility
IRWM	Integrated Water Management Plan
IS-MND	Initial Study Mitigated Negative Declaration
KJ	Kennedy Jenks Consultants
LSAA	Lake and Streambed Alteration Agreement
MDJ	MDJ Management, LLC
MKN	MKN & Associates
MNS	MNS Engineers, Inc.
MottMac	Mott MacDonald
NAVFAC	Naval Facilities Engineering Systems Command
NBVC	Naval Base Ventura County
NEPA	National Environmental Policy Act
NHC	Northwest Hydraulic Consultants
NMFS	National Marine Fisheries Service
NOI	Notice of Interest
NRCS	Natural Resources Conservation Service
O&M	Operations and Maintenance
OH	Oxnard-Hueneme
OLDCC	Office of Local Defense and Community Cooperation
OMMP	Operation, Maintenance, and Monitoring Plan
PCSA	Professional Consulting Services Agreement
PHWA	Port Hueneme Water Agency
POC	Point of Connection
PSHA	Probabilistic Seismic Hazard Analysis
PTP	Pumping Trough Pipeline
REPI	Readiness and Environmental Protection Integration
RFI	Request for Information
RFP	Request for Proposals
SFD	Santa Felicia Dam
SGMA	Sustainable Groundwater Management Act
SIP	Safety Improvement Plan
SWRCB	State Water Resources Control Board
TM	Technical Memorandum
Toro	Toro Enterprises, Inc.
USACE	United States Army Corps of Engineers
USBR	United States Bureau of Reclamation
USDA	United States Department of Agriculture
USFW	U.S. Fish and Wildlife
VCPWA	Ventura County Public Works Agency



Acronym	Definition
VCWPD	Ventura County Watershed Protection District
VFD	Variable Frequency Drive
WM	Waste Management

CASH POSITION AND INVESTMENTS OF THE DISTRICT

As of December 31, the District had a total of \$33.9M in cash and investments. As noted in the cash position report, some of the District’s resources are readily available for use while other funds have restrictions that limit how they can be used. The District must adhere to any legal, bond or contractual restrictions placed on funds. However, some restrictions are based on Board designations and can be redirected for other uses if the Board so determines.

The District’s cash, cash equivalents and securities held in the various accounts as compared to the prior year are as follows:

	Dec-24	Dec-23
Citizens Business Bank	\$ 9,286,066	\$ 7,849,619
US Bank - 2020 COP Bond Balance	\$ -	\$ 73,611
Petty Cash	\$ 5,400	\$ 4,400
County Treasury	\$ 3,217	\$ 1,884
LAIF Investments	\$ 24,612,033	\$ 29,258,812
Total	\$ 33,906,716	\$ 37,188,326

Any restrictions on the remaining \$33.9M are listed in this report. If you have any questions regarding this report on the financial position, please let me know.

Respectfully submitted,

Brian H. Zahn
 Chief Financial Officer



FY 2024-25 Second Quarter Financial Review

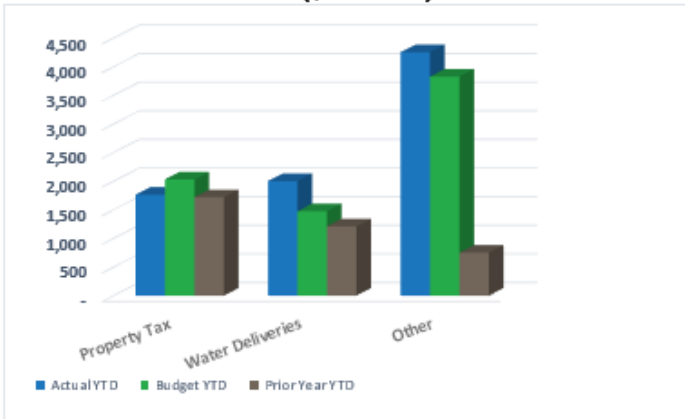
July 1, 2024, through December 31, 2024

50% of Fiscal Year Completed

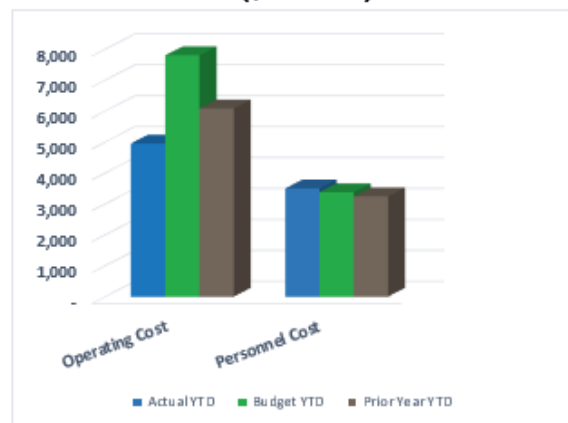
General/Water Conservation Fund

in \$ thousands	CY Actuals	CY Revised Budget	Variance	% Variance	PY Actuals	Variance	% Variance
Revenues							
Water Delivery	2,004	1,476	528	36%	1,213	791	65%
Groundwater	552	0	552	0%	(86)	638	-742%
Supplemental Water	0	0	0	0%	0	0	0%
Property Taxes	1,766	2,031	(265)	-13%	1,720	46	3%
Earnings on Investments	263	170	93	55%	615	(352)	-57%
Other	6,654	5,919	735	12%	1,145	5,509	481%
Transfers in	0	0	0	0%	549	(549)	0%
Total Revenues	11,240	9,597	1,643	17%	5,156	6,084	118%
Expenses							
Personnel Costs	3,501	3,380	121	4%	3,244	256	8%
Operating Expenditures	4,951	7,806	(2,855)	-37%	6,085	(1,133)	-19%
Capital Outlay	547	1,197	(650)	-54%	151	396	262%
Transfers out	6,969	12,592	(5,623)	-45%	8,521	(1,552)	-18%
Total Expenses	15,968	24,974	(9,006)	-36%	18,001	(2,032)	-11%
Net Surplus / (Shortfall)	(4,728)	(15,377)	10,649	-69%	(12,845)	8,116	-63%

Revenues
(\$ thousands)



Expenses
(\$ thousands)



Revenue Status v. Budget

- Revenue received through Second Quarter is \$11M, \$1.6M (17%) over Plan.
- Groundwater Revenue (\$552K) reflects adjustments from prior fiscal years, which was mainly due to a November 2024 settlement. The first billing of FY 2024-25 will be completed in February 2025.
- Water Delivery \$528K (36%) higher than Plan. This is caused by 3,861 AF more deliveries for the OH, PV and PTP Pipelines combined.



FY 2024-25 Second Quarter Financial Review

July 1, 2024, through December 31, 2024

50% of Fiscal Year Completed

- Other Revenue was also higher than anticipated by \$427K, which reflects a WIFIA Loan disbursement and an increase in revenue reimbursements from FCGMA and GSA's.
- Grant Revenue over Budget by \$309K (19%), which pertains to SGM Grant and Prop 1 Round 2 IRWM Grant with Calleguas.
- Earnings on Investments are \$93K over Budget due to higher interest earnings and market value adjustments for LAIF.
- Slightly offsetting revenue increase are Property Taxes Revenue below Plan by \$265K. This is, however, expected to be received later in the fiscal year.

Revenue Status v. Prior Year

- FY 2024-25 Revenue was higher than the prior fiscal year by \$6M (118%). This was mainly due to the \$3.8M WIFIA Loan Disbursement received in the current fiscal year.
- Grant Revenue is also higher in FY 2024-25 by \$1.9M which pertains to an increase of reimbursements submitted in the current fiscal year related to SGM and Prop 1 Round 2 IRWM Grants.
- Water Deliveries \$791K (65%) higher in the current fiscal year. This was attributable to 1,239 AF more water deliveries made in FY 2024-25.
- Groundwater Revenue also higher in current fiscal year by \$638K, which is caused by an increase of prior fiscal year account adjustments in FY 2024-25.
- Lake Piru (\$117K) and Property Taxes (\$46K) Revenue was higher in current fiscal year versus prior fiscal year.
- Offsetting the increase were Earnings on Investments, which were \$352K lower in the current fiscal year due to higher interest earnings in FY 2023-24.
- Transfers-In also lower in current fiscal year by \$549K. This was caused by Alternative Supply Assurance Pipeline (8030) and Condor Point Improvement (8048) Capital Improvement Projects being completed in FY 2023-24.

Appropriation/Expenditure Status v. Budget

- Total Expenditures were \$16M, \$9M (36%) under Plan primarily due to lower Transfers Out of \$5.6M. This is caused by a delay in grant and debt proceeds received through the second quarter for Capital Improvement Projects.
- Operating Expenditures are also \$2.9M (36%) lower than expected. Professional Fees (\$706K) and Overhead Costs (\$727K) had the largest savings. These are, however, expected to pick up by the end of the fiscal year.
- Principal (\$308K) and Interest payments (\$331K) related to 2020 COP Payments are budgeted as expenses but paid directly to liability.
- Office Expense \$302K lower than Budget, which was primarily caused by lower than expected public and community outreach.
- Maintenance (\$271K) and Travel (\$114K) are also below Projection but anticipated to be utilized later in the fiscal year.



FY 2024-25 Second Quarter Financial Review

July 1, 2024, through December 31, 2024

50% of Fiscal Year Completed

- Miscellaneous Expense (\$195K) under Plan mainly due to County election costs. Funds expected to be used fully by the end of the fiscal year.
- Capital Outlay Expenditures (\$650K) lower than Plan due to a timing issue related to the Saticoy Desilt Clean Out and Saticoy Pond Scraping for ponds F & G that have not taken place yet but expected to happen later in the fiscal year.
- Offsetting savings are higher than anticipated Insurance Expense (\$148K) and Personnel Costs (\$121K). Insurance costs attributed to SDRMA and Unfunded Liability payments paid in July 2024, but Budget distributed evenly throughout the fiscal year.
- Depreciation (\$577K) also below Budget because of asset depreciation posting to Fund 710.

Appropriation/Expenditure Status v. Prior Year

- Expenditures are \$2M (11%) lower in the current fiscal year largely due to lower Transfers-Out (\$1.5M) in Funds 020 and 050.
- Operating Expenditures are also \$1.1M higher in FY 2023-24 compared to the current fiscal year, which was mainly due to lower contractual services in the current fiscal year.
- Professional Fees are lower by \$744K in the current fiscal year due to a delay of Legal Invoices processed through the second quarter.
- Maintenance in the current fiscal year was lower by \$228K due to day use and dog park repairs at Lake Piru that happened in FY 2023-24. In addition, maintenance of percolation ponds in Saticoy and El Rio spreading grounds happened last fiscal year.
- Overhead Costs are also lower in the current fiscal year by \$169K.
- Slightly offsetting this are higher Personnel Cost (\$256K) in the current fiscal year, which is caused by a Board approved 3% COLA increase and annual merit increase.
- Capital Outlay is also higher in current fiscal year by \$396K, which is attributed to the Lake Piru Marina Replacement Project and three new vehicle purchase for O&M Department.

Fund Balance

- The projected ending undesignated working capital balance at the end of FY 24-25 is approximately \$3.3M.
- The District's reserve policy requires a \$4M to \$5M undesignated balance, If the expected expenditures are realized, the fund is anticipated to finish the year under the District reserve requirement.



FY 2024-25 Second Quarter Financial Review

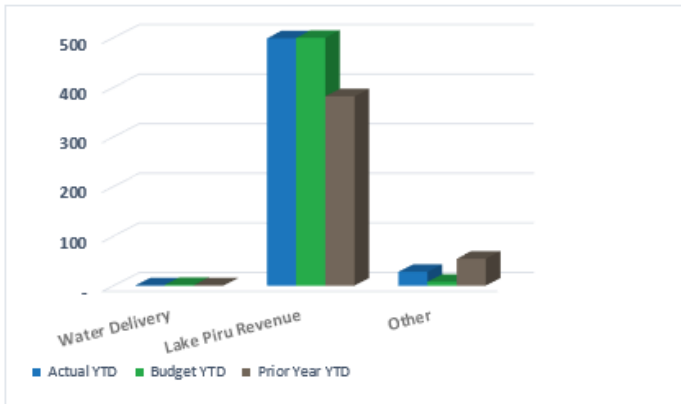
July 1, 2024, through December 31, 2024

50% of Fiscal Year Completed

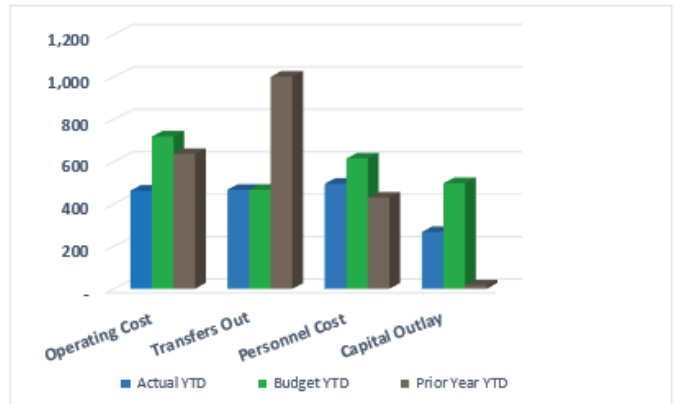
Recreation Sub-Fund

in \$ thousands	CY Actuals	CY Revised Budget	Variance	% Variance	PY Actuals	Variance	% Variance
Revenues							
Water Delivery	1	1	(1)	-50%	1	(0)	-15%
Earnings on Investments	0	0	0	0%	0	0	0%
Lake Piru Revenue	499	500	(1)	0%	382	117	31%
Other	28	8	20	258%	54	(27)	-49%
Total Revenues	527	509	18	4%	437	90	21%
Expenses							
Personnel Costs	495	615	(120)	-19%	430	65	15%
Operating Expenditures	462	718	(256)	-36%	636	(173)	-27%
Capital Outlay	268	498	(230)	-46%	16	252	1572%
Transfers out	467	467	0	0%	1,001	(534)	-53%
Total Expenses	1,692	2,298	(606)	-26%	2,082	(390)	-19%
Net Surplus / (Shortfall)	(1,165)	(1,789)	624	-35%	(1,645)	480	-29%

Revenues
(\$ thousands)



Expenses
(\$ thousands)



Revenue Status v. Budget

- Operational Revenue received through the Second Quarter is above Budget by \$18K (4%), which is mainly due to Camping, Day Use and Concessions at Lake Piru.

Revenue Status v. Prior Year

- Second Quarter Operational Revenue \$90K (21%) higher in current year due to higher Day Use, Camping, and Concessions Fees received at Lake Piru.



FY 2024-25 Second Quarter Financial Review

July 1, 2024, through December 31, 2024

50% of Fiscal Year Completed

Appropriation/Expenditure Status v. Budget

- Total Expenditures were \$1.7M, \$606K (26%) under Budget due to Personnel Costs (\$120K), Capital Outlay (\$230K), and Operating Expenditures (\$256K).
- Personnel Costs had savings due to two vacant Park Ranger Cadet positions in the Recreation Department and lower than expected labor from the O&M Department.
- Capital Outlay under Budget (\$230K) due to a delay in the Lake Piru Marina Replacement Project invoicing.
- Cost of Goods Sold (\$78K) and Overhead Costs (\$56K) are also lower than forecast due to a timing difference and expected to be fully utilized.
- Maintenance (\$122K) below Plan due to a delay in needed Recreation and SFD repairs, which are expected to pick up later in the fiscal year.
- Professional Fees (\$39K) lower than anticipated which includes the Sheriffs Department Contract Services and Recreation Legal Fees that are projected to happen by the end of the fiscal year.
- Savings are slightly offset by an increase in Insurance Expense (\$22K). This however was attributed to SDRMA Insurance paid in July 2024, but Budget distributed evenly throughout the fiscal year.

Appropriation/Expenditure Status v. Prior Year

- Expenditures are \$390K (19%) lower in the current year predominantly due to lower Transfers Out (\$534K) for Capital Improvement Projects.
- Operating Expenditures are \$173K (27%) lower in the current fiscal year but expected to pick up in the coming warmer months.
- Maintenance (\$156K) lower in the current fiscal year compared to last fiscal year. This is mainly due to the timing of expenses and expected to be fully used this fiscal year.
- Overhead Cost (\$7K) and Small Tools (\$26K) also lower in FY 2024-25.
- Offsetting decrease are Capital Outlay Expenditures (\$252K) and Personnel Costs (\$65K), which are higher in the current fiscal year.
- Cost of Goods Sold (\$22K) is also higher in FY 2024-25 due to an increase in purchases of ice, merchandise, and inventory for Condor Point Store.



FY 2024-25 Second Quarter Financial Review

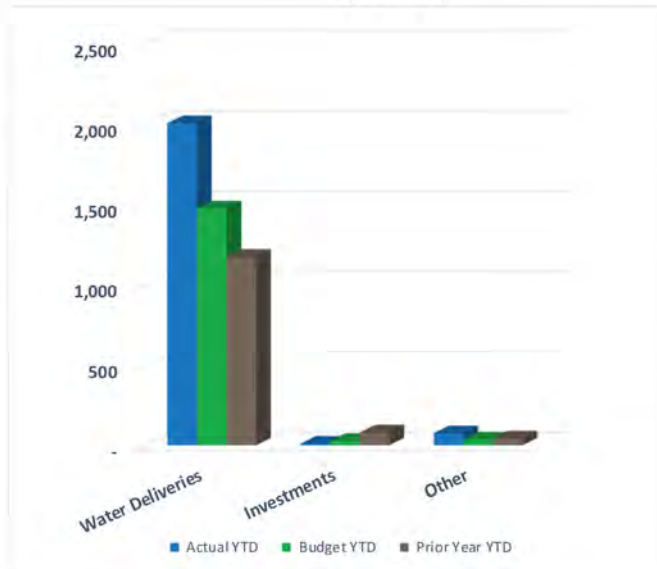
July 1, 2024, through December 31, 2024

50% of Fiscal Year Completed

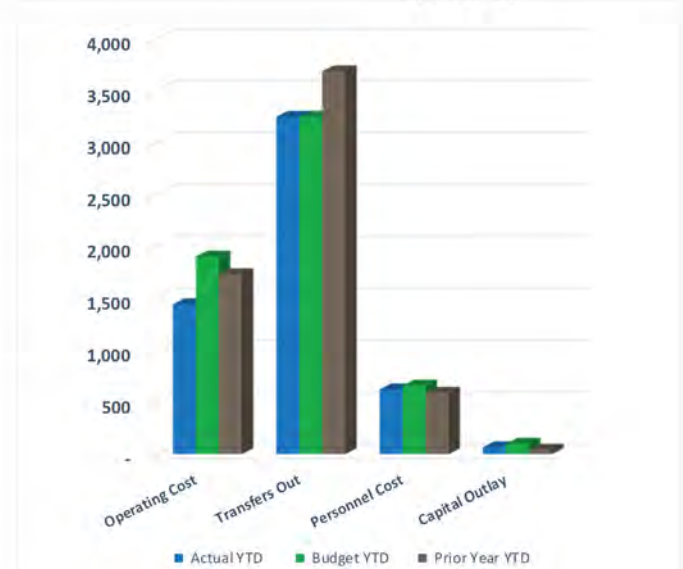
Freeman Diversion Fund (Zone B)

in \$ thousands	CY Actuals	CY Revised Budget	Variance	% Variance	PY Actuals	Variance	% Variance
Revenues							
Groundwater	(62)	0	(62)		(5)	(57)	1233%
Water Delivery	2,006	1,477	529	36%	1,175	831	71%
Earnings on Investments	11	28	(17)	-62%	81	(70)	-87%
Other	76	36	40	111%	123	(47)	-38%
Transfers in	0	0	0	0%	0	0	0%
Total Revenues	2,030	1,541	490	32%	1,374	657	48%
Expenses							
Personnel Costs	627	664	(37)	-6%	595	33	5%
Operating Expenditures	1,444	1,905	(460)	-24%	1,734	(290)	-17%
Capital Outlay	68	101	(33)	-33%	44	24	54%
Transfers out	3,249	3,249	0	0%	3,690	(441)	-12%
Total Expenses	5,389	5,920	(530)	-9%	6,063	(674)	-11%
Net Surplus / (Shortfall)	(3,359)	(4,379)	1,020	-23%	(4,690)	1,331	-28%

Revenues
(\$ thousands)



Expenses
(\$ thousands)





FY 2024-25 Second Quarter Financial Review

July 1, 2024, through December 31, 2024

50% of Fiscal Year Completed

Revenue Status v. Budget

- Revenue received through the Second Quarter was \$2.03M, up by \$490K (32%) primarily due to an increase of \$529K (3,862 AF) in Water Deliveries. Additionally there was an increase of Late Fees (\$40K) from the Districts customers.
- Offsetting increase is Groundwater Revenue under Budget by \$62K due to groundwater reporting account adjustments for prior fiscal years.
- Earnings on Investments also under Plan by \$17K (62%).

Revenue Status v. Prior Year

- Current Year revenue is higher by \$657K (48%) compared to last fiscal year. This is primarily due to Water Deliveries increasing by \$831K (1,241 AF) in FY 2024-25.
- Late Fees are also higher in the current fiscal year by \$32K.
- Offsetting surplus is Grant Revenue (\$79K), as no funds are expected to be received in the current fiscal year.
- Earnings from Investments are also down by \$70K in the current fiscal year. This is caused by higher interest earnings on LAIF in FY 2023-24.
- Groundwater Revenue (\$57K) down compared to last fiscal year, due to more prior year groundwater billing adjustments in the current fiscal year.

Appropriation/Expenditure Status v. Budget

- Total Expenditures through Second Quarter are \$5.4M, which is \$530K (9%) below Budget. This is due to a decrease in Operating Expenditures (\$460K), under-utilized Capital Outlay (\$33K) and savings in Personnel Cost (\$37K).
- Principal Expenses (\$220K) related to the 2020 COP and Interfund Loan are budgeted as expenses but paid directly to liability.
- Overhead Cost savings of \$192K are expected to pick up later in the fiscal year.
- Maintenance below Budget by \$64K, which is a result of CAL OES's reimbursement assistance as well as a delay in maintenance.
- Salary has decreased by \$73K, but it is offset by an increase in benefit of \$36K due to higher costs for medical insurance, workers' compensation, and retirement contributions.
- Permit and Licenses are currently underutilized (\$30K) but are expected to pick up in the following quarter.
- Slightly offsetting Operating Expenditures decrease is an increase of \$114K in Professional Services. This, is primarily due to a legal settlement payment made within the second quarter and budget distributed throughout the fiscal year.
- Insurance Expense (\$43K) below Plan through the second quarter of FY 2024-25. This is the result of the District's annual SDRMA invoice being paid in July 2024, but Budget distributed evenly throughout the fiscal.



FY 2024-25 Second Quarter Financial Review

July 1, 2024, through December 31, 2024

50% of Fiscal Year Completed

Appropriation/Expenditure Status v. Prior Year

- Compared to last fiscal year, Total Expenditures are \$674K (11%) lower in the current fiscal year. This is mainly due to a decrease of \$441K in Transfers Out for Capital Improvement Projects and \$289K (\$17%) in Operating Expenditures.
- Maintenance illustrates a decrease of \$128K in FY 2024-25 resulting from Cal OES reimbursements received in the current fiscal year.
- Professional Fees is lower by \$111K in the current fiscal year due to delay of legal billing.
- Overhead Costs (\$75K) are also lower in the current fiscal year compared to last fiscal year.
- Water Chemicals (\$41K) lower in FY 2024-25 due to a delay in purchasing of polymer for Freeman Desilting Basin.
- Interest Expense (\$11K) has decreased in the current year due to the timing of the second bond payment, which is scheduled to be posted in the third quarter.
- Offsetting decrease is Miscellaneous Expense of \$46K which is related to Rents and Leases for the Desilting Basin Project.
- Personnel Costs (\$33K) also higher in the current fiscal year. This is primarily due to the FY 2024-25 Board-approved 3% COLA increase and annual merit increases.

Fund Balance

- The projected ending undesignated working capital balance for FY 2024-25 is approximately \$1.5M.
- The District's reserve policy requires an undesignated balance of \$1.5M which is expected to be met.

FY 2024-25 Second Quarter Financial Review

July 1, 2024, through December 31, 2024

50% of Fiscal Year Completed

Oxnard Hueneme Pipeline Fund

In \$ thousands	CY Actuals	CY Revised Budget	Variance	% Variance	PY Actuals	Variance	% Variance
Revenues							
Water Delivery	4,321	4,111	211	5%	2,659	1,662	63%
Earnings on Investments	26	27	(1)	-3%	46	(20)	-44%
Grants	0	11	(11)	-100%	0	0	
Other	370	331	39	12%	399	(29)	-7%
Total Revenues	4,717	4,480	238	5%	3,105	1,613	52%
Expenses							
Personnel Costs	719	436	283	65%	628	91	14%
Operating Expenditures	1,045	2,609	(1,564)	-60%	1,734	(689)	-40%
Capital Outlay	242	799	(557)	-70%	444	(202)	-45%
Transfers out	154	176	(22)	-13%	632	(478)	-76%
Total Expenses	2,159	4,020	(1,860)	-46%	3,438	(1,278)	-37%
Net Surplus / (Shortfall)	2,558	460	2,098	456%	(333)	2,891	-868%



Revenue Status v. Budget and v. Prior Year

- Total Revenue received through Second Quarter is \$4.7M, \$238K (5%) over Budget.
- Budget surplus is primarily due to an increase in Water Deliveries (\$211K) in the Second Quarter. There were additional 443AF deliveries made from the OH Pipeline than expected. Compared to the prior year, Water Deliveries is \$881K higher due to 590AF more water deliveries made in the current fiscal year as well as an increase in rates.



FY 2024-25 Second Quarter Financial Review

July 1, 2024, through December 31, 2024

50% of Fiscal Year Completed

- Fox Canyon Revenue is also over Plan by \$24K in current fiscal year due to the increase in water deliveries.
- In current year Earnings on Investments are flat to plan and compared to last year, they are down by \$20K due to decrease in interest rates.

Appropriation/Expenditure Status v. Budget and v. Prior Year

- Total Expenditures through the Second Quarter are \$2.2M, \$1.9M (46%) under budget, which was primarily due to lower than expected Operating Expenditures (\$1.6M).
- Utilities (\$512K) below Budget due to a delay in Southern California Edison invoicing. Compared to FY 2023-24, Utilities are under by \$346K in the current fiscal year.
- Fox Canyon GMA Expenses (\$482K) less than anticipated due to invoicing happening later in the fiscal year.
- Maintenance Costs are also lower than Plan by \$174K and expected to catch up by the end of the fiscal year. Compared to prior year, Maintenance Costs decreased by \$32K due to annual chlorine equipment services and other maintenance expenses.
- Overhead Cost is also lower than plan by \$234K but expected to catch up by the end of the fiscal year. In comparison to FY 2023-24, Overhead Costs are up by \$35K.
- Water Chemicals Expenses (\$64K) were delayed and anticipated to catch up by the end of the fiscal year.
- Contractual Services (\$57K) below Budget primarily due to underutilization of IT Consulting Services and OH Water Quality Analysis through the Second Quarter.
- Capital Outlay \$557K shortfall caused by a delay in OH Pipeline valve replacements, gas engine piping improvements, and other OH Structure and Improvement purchases. Capital Outlay lower by \$202K in current year due to a "42 OH Pipeline replacement that occurred last fiscal year.
- Principal payments \$71K and Interest \$37K under Plan due to 2020 COP payments budgeted as expense but paid directly to liability.
- Offsetting savings are Personnel Cost of \$283K (65%) as there was higher than expected work for the OH Pipelines, OH Booster Plant, and OH Well repairs. In addition, Unfunded Liability Payment paid in July 2024, but Budget distributed throughout fiscal year.
- Insurance Expense (\$95K) is also higher than Budget due to SDRMA payment paid in July 2024 and Budget distributed evenly throughout FY 2024-25.
- Overall, compared to the last fiscal year, total expenditure was lower by \$1.3M (37%) in the current fiscal year. This was predominantly attributable to a decrease in Transfers-Out (\$478K) for completed Capital Improvement Projects such as the Condor Point Improvement Project (CIP 8048) and the Server Replacement Project (CIP 8052).



FY 2024-25 Second Quarter Financial Review

July 1, 2024, through December 31, 2024

50% of Fiscal Year Completed

Fund Balance

- The projected ending undesignated working capital balance for FY 24-25 is approximately \$520K.
- The District's reserve policy requires an undesignated balance of \$1.2M for this fund which is not expected to be met.



FY 2024-25 Second Quarter Financial Review

July 1, 2024, through December 31, 2024

50% of Fiscal Year Completed

Pleasant Valley Pipeline Fund

in \$ thousands	CY Actuals	CY Budget	Variance	% Variance	PY Actuals	Variance	% Variance
Revenues							
Water Delivery	250	165	85	52%	398	(147)	-37%
Earnings on Investments	17	5	11	207%	26	(9)	-36%
Other	2	4	(1)	-31%	3	(0)	-3%
Total Revenues	270	174	95	55%	426	(157)	-37%
Expenses							
Personnel Costs	59	108	(49)	-45%	68	(9)	-13%
Operating Expenditures	101	136	(36)	-26%	72	29	40%
Capital Outlay	5	8	(3)	-39%	2	2	116%
Transfers out	13	13	0	0%	1	12	1190%
Total Expenses	177	265	(87)	-33%	143	35	24%
Net Surplus / (Shortfall)	92	(90)	182	-202%	284	(192)	-68%



Revenue Status v. Budget and v. Prior Year

- Revenue for the second quarter is \$270K, higher than the budget by \$95K (55%), driven primarily by Water Deliveries \$85K (52%). This is due to 3,405 AF delivered over plan. The remaining overrun is due to \$11K (207%) in investment earnings from LAIF.



FY 2024-25 Second Quarter Financial Review

July 1, 2024, through December 31, 2024

50% of Fiscal Year Completed

- Compared to prior year, revenue is down by \$157K (37%), primarily due to lower water deliveries of \$147K (37%). In Q2 of current fiscal year, 812AF (18%) more water delivered. However, PV fixed cost and O&M pump charge rate decreased resulting in lower revenue on water deliveries.

Appropriation/Expenditure Status v. Budget and v. Prior Year

- Total expenditure for the second quarter is below plan by \$87K (33%), with savings driven by Personnel Cost by \$49K (45%) and Operating Expenditures by \$36K (26%). This is caused by the underutilization of the Maintenance Structures and Improvement budget (\$61K) due to delays in Saticoy Well Inspections.
- Additionally, there is a decrease in Professional Fees (\$6K) due to delay in legal fees processing. Overhead Costs also under plan by \$9K. However, these savings have been offset by Water Chemical expense (\$34K).
- Compared to the prior year, expenses are up by \$35K (24%), primarily due to an increase in Water Treatment Chemicals (\$34K). Transfers out are also higher in the current year (\$12K) for Main Supply Pipeline, Asset Management and El Rio Office projects.
- Increased expenses slightly offset by Salaries and Benefits \$9K (13%).

Fund Balance

- The projected ending undesignated working capital balance for FY 24-25 is approximately \$729K.
- The District's reserve policy requires a \$329K minimum undesignated balance which is expected to be met.

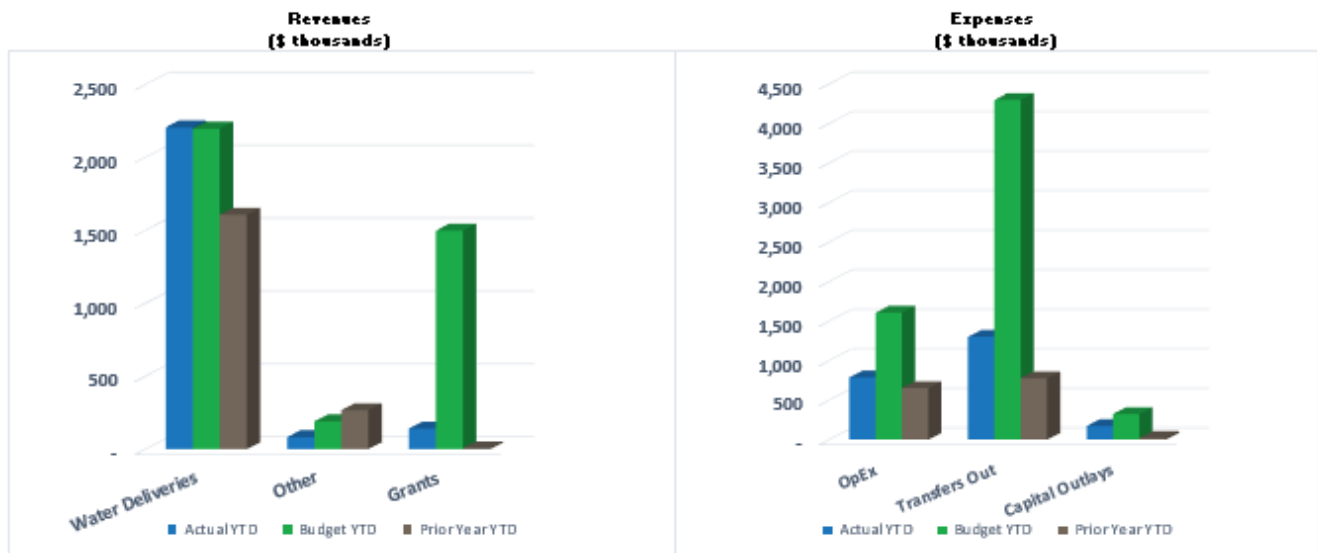
FY 2024-25 Second Quarter Financial Review

July 1, 2024, through December 31, 2024

50% of Fiscal Year Completed

Pumping Trough Pipeline Fund

in \$ thousands	CY Actuals	CY Revised Budget	Variance	% Variance	PY Actuals	Variance	% Variance
Revenues							
Water Delivery	2,205	2,197	9	0%	1,606	600	37%
Earnings on Investments	33	16	17	103%	54	(21)	-39%
Grants	141	1,497	(1,357)	-91%	4	137	-77%
Other	49	174	(125)	-72%	212	(163)	-77%
Total Revenues	2,429	3,884	(1,456)	-37%	1,877	552	29%
Expenses							
Personnel Costs	259	301	(42)	-14%	202	57	28%
Operating Expenditures	528	1,305	(776)	-60%	449	80	18%
Capital Outlay	171	323	(152)	-47%	21	150	700%
Transfers out	1,301	4,296	(2,995)	-70%	775	526	68%
Total Expenses	2,259	6,225	(3,965)	-64%	1,447	813	56%
Net Surplus / (Shortfall)	169	(2,340)	2,509	-107%	430	(261)	-61%



Revenue Status v. Budget

- Revenue received through Second Quarter is \$2.4M, \$1.5M (37%) below Plan. This is predominantly due to Grant Revenue (\$1.4M) associated with the SGM Grant for the PTP Recycled Water Connection Capital Improvement Project (CIP), which is delayed but expected to be received this fiscal year.



FY 2024-25 Second Quarter Financial Review

July 1, 2024, through December 31, 2024

50% of Fiscal Year Completed

- Water Delivery Revenue in line with Plan. There has been 3,004AF of deliveries made for the PTP Pipeline.
- Fox Canyon GMA Revenue below Budget by \$133K due to an increase in surface water deliveries made in the first quarter.
- Slightly offsetting decrease is Earnings on Investments, which was \$17K over Plan due to higher interest earnings on LAIF.

Revenue Status v. Prior Year

- FY 2024-25 Revenue is up \$552K (29%) compared to last fiscal year. This is primarily due to a \$600K (37%) increase in Water Delivery Revenue which is attributed to higher pipeline rates in the current fiscal year.
- Grant Revenue (\$137K) is also higher in the current fiscal year due to SGM Grant payments received for the PTP Recycled Water Connection CIP and invoicing that has restarted for the DWR PTP Metering Grant.
- Fox Canyon GMA Revenue higher by \$28K in current fiscal year.
- CIP Transfers-In (\$198K) were lower than Prior Year due to a correcting entry related to the PTP Recycled Water Connection CIP made in FY 2023-24.
- Earnings on Investments are also down \$21K (39%) compared to Prior Year due to higher interest rates in FY 2023-24.

Appropriation/Expenditure Status v. Budget

- Total Expenditures through the Second Quarter are \$2.3M, (64%) below Budget. This is predominantly due to lower Transfers-Out for Capital Improvement Projects (\$2.9M), which is delayed due to transfers out being dependent on Grant Revenue received for the PTP Recycled Water Connection CIP.
- Operating Expenditures are also \$766K below Plan in the second quarter.
- Maintenance underutilized by \$201K because of pending Saticoy Well Field inspections, repairs for corroding turnouts, replacements of VFD's and motors.
- Overhead Costs through the Second Quarter are \$194K, \$103K under Plan.
- Utilities \$183K lower than projected caused by a delay of Southern California Edison invoicing. In addition, less electricity has been used for well pumping due to more surface water deliveries.
- Fox Canyon GMA Expenses less than anticipated (\$156K) due to invoicing happening later in the fiscal year.
- Professional Fees under (\$42K) for PTP Turnout contractor support has been delayed but is expected to pick later in the fiscal year.
- Principal (\$122K) and Interest (\$14K) related to 2020 COP and Interfund Loan are budgeted as expenses but paid directly to liability.



FY 2024-25 Second Quarter Financial Review

July 1, 2024, through December 31, 2024

50% of Fiscal Year Completed

- Slightly offsetting decrease are higher Insurance Expenses (\$17K) which was attributed to SDRMA and Unfunded Liability payments paid in July 2024, but Budget distributed evenly throughout the fiscal.

Appropriation/Expenditure Status v. Prior Year

- Compared to the prior fiscal year, Total Expenditures are higher by \$813K (56%) in the current fiscal year. This was predominantly due to higher Transfers-Out for Capital Improvement Projects (\$526K).
- Capital Outlay (\$150K) also higher in the current fiscal year. This is attributed to an increase of PTP turnout valve replacements in FY 2024-25.
- Operating Expenditures higher by \$80K (18%) compared to last fiscal year. This is largely caused by a rise in Treatment Chemical, Utilities, and Insurance Expenses.
- Personnel Costs \$57K higher in FY 2024-25 due to the Board approving 3% COLA and annual merit increases.

Fund Balance

- The projected ending undesignated working capital balance for FY 2024-25 is approximately \$553K.
- The District's reserve policy requires an undesignated balance of \$1M for this fund which is not expected to be met.



FY 2024-25 Second Quarter Financial Review

July 1, 2024, through December 31, 2024

50% of Fiscal Year Completed

State Water Fund

in \$ thousands	CY Actuals	CY Revised Budget	Variance	% Variance	PY Actuals	Variance	% Variance
Revenues							
Earnings on Investments	53	44	9	21%	144	(91)	-63%
Property Taxes	2,597	2,208	389	18%	3,206	(609)	-19%
Total Revenues	2,650	2,251	398	18%	3,350	(700)	-21%
Expenses							
Personnel Costs	0	0	0	0%	0	0	0%
Operating Expenditures	2,183	2,659	(476)	-18%	3,581	(1,398)	-39%
Capital Outlay	0	0	0	0%	0	0	0%
Debt Service	0	0	0	0%	0	0	0%
Transfers out	0	0	0	0%	0	0	0%
Total Expenses	2,183	2,659	(476)	-18%	3,581	(1,398)	-39%
Net Surplus / (Shortfall)	467	(407)	874	-215%	(231)	698	-302%



Revenue Status v. Budget and v. Prior Year

- Revenue received through Q2 surpasses plan by \$398K (18%).
- Property tax revenue was favorable by \$389K (18%), mainly driven by higher-than-budgeted current secured taxes. Additionally, earnings on LAIF investment were above plan by \$9K (21%), influenced by a GAAP market value adjustment and an increased rate of return.
- Compared to FY 2023-24, revenue is down by \$700K (21%), attributed to overall lower property tax receipts.

Appropriation/Expenditure Status v. Budget and v. Prior Year

- Total Q2 expenditures were \$2.2M, under budget by \$476K (18%). This is due to reductions in fixed and variable costs from State Water Purchases.
- Compared to Prior Year, expenditures decreased by \$1.4M (39%), attributed to reduced Table A water purchases in FY 2024-25.



FY 2024-25 Second Quarter Financial Review

July 1, 2024, through December 31, 2024

50% of Fiscal Year Completed

Fund Balance

- The projected ending undesignated working capital balance for FY 24-25 is approximately \$2.5M. Assuming FY 2024-25 activity is consistent with the approved budget; the projected ending balance is within the District's fund reserve maximum of \$2.5M.
- The entire fund balance is designated for the fixed and variable costs related to the District's State Water Project allocation of 5,000 acre feet per year plus allowable Table A water.



FY 2024-25 Second Quarter Financial Review

July 1, 2024, through December 31, 2024

50% of Fiscal Year Completed

Overhead Fund

in \$ thousands	CY Actuals	CY Revised Budget	Variance	% Variance	PY Actuals	Variance	% Variance
Expenses							
Personnel Costs	1,779	1,819	(40)	-2%	1,810	(31)	-2%
Operating Expenditures	669	1,912	(1,243)	-65%	909	(240)	-26%
Capital Outlay	0	28	(28)	0%	0	0	0%
Total Expenses	2,448	3,759	(1,311)	-35%	2,719	(271)	-10%

Expenses

(\$ thousands)



Appropriation/Expenditure Status v. Budget and v. Prior Year

- Total Expenditures through the second quarter are \$2.4M which is under budget by \$1.3M (35%).
- Personnel Cost is down \$40K (2%) primarily because of benefits (\$73K) which will be used throughout the remainder of the fiscal year.
- Operating expenditure is down by \$1.2M (65%). The largest savings are Professional Fees \$1.1M, due to delays in processing legal invoices. Maintenance, down by \$44K due to delays in renovation of the main lobby. Additionally, Travel \$34K, Utilities \$31K, and Office Expenses \$48K under plan caused by delayed training and purchases of general office supplies.
- Capital Outlay under budget by \$28K due Finance Software not yet purchased.
- Compared to the prior fiscal year, total expenditure was under \$271K (10%) primarily due to a underutilized Office Expenses (\$83K), Professional Fees (\$152K) and Personnel Costs (\$31K).
- Offsetting these savings is an increase in Safety Supplies (\$9K) and Miscellaneous (\$11K) from the purchase of security cameras and storage container in prior year.



United Water

CONSERVATION DISTRICT

Memorandum

To: UWCD Board of Directors

Through: Mauricio Guardado, General Manager
Anthony E. Emmert, Assistant General Manager

From: Brian H. Zahn, Chief Financial Officer
Sara Guzman, Finance Supervisor

Date: January 30, 2025 (February 12, 2025, meeting)

Agenda Item: 3.5 Request for Payment Plan from Esther Martinez (Boise Herb and Spice)
Motion

Staff Recommendation

Approve the payment plan for Esther Martinez (Boise Herb and Spice) January 2025 Groundwater billing.

Background

United Water Conservation District (District) staff was recently contacted by Esther Martinez (Customer) regarding her January 2025 Groundwater billing statement in the amount of \$4,047.45. The Customer was unaware of the FY2024-25 rate increases and recently had their operation affected by a wildfire. Their business lost a building which housed its supplies and equipment. The Customer has indicated that they cannot afford the current bill and has requested a payment plan over a 12-month period. They are requesting the following payment schedule:

Well Number:	03N21W29G02S
Account Number:	300-00090
Operator:	Martinez, Esther
Amount:	\$4,047.45
Payment Plan for balance of 24-2	
Due Date	Amount Due
2/1/2025	\$1,000.00
5/1/2025	\$1,000.00
8/1/2025	\$1,000.00
11/1/2025	\$1,047.45

3.5 Request for Payment Plan from Esther Martinez (Boise Herb and Spice) **Motion**

The District has not had any payment issues with the Customer in the past and recommends approving the payment plan to ensure the District will collect on this revenue.

Fiscal Impact

The only financial impact to the District is that the current plan will straddle between two fiscal years, but in total it has no material impact.

Attachment

Customer e-mail

Brian Zahn

From: Wendy Sandoval
Sent: Wednesday, January 29, 2025 10:57 AM
To: Brian Zahn
Cc: Sara Guzman
Subject: Payment Plan Proposal Well #03N21W29G02S
Attachments: 07-01-24 THRU 12-31-24.pdf

Hi Brian,

For your review and approval, please see the email below requesting a payment plan for Esther Martinez, well number 03N21W29G02S. Mr. Martinez, Esther's son, stated that they had some difficulties due to the recent fires.

The balance due for the billing period of July 1, 2024, through December 31, 2024, is \$4,047.45. Mr. Martinez proposes to make quarterly payments of \$1,000.00, starting on February 1, 2025. He plans to make a final payment of \$1,047.45 on November 1, 2025.

Well Number:	03N21W29G02S
Account Number:	300-00090
Operator:	Martinez, Esther
Amount:	\$4,047.45

Payment Plan for balance of 24-2

Due Date	Amount Due
2/1/2025	\$ 1,000.00
5/1/2025	\$ 1,000.00
8/1/2025	\$ 1,000.00
11/1/2025	\$ 1,047.45

Thank you,

Wendy Sandoval | Accountant
Main: (805) 525-4431 DL: (805) 317-8974



From: The Boise Herb and Spice Company
Sent: Tuesday, January 28, 2025 8:32 AM
To: Wendy Sandoval <WendyS@unitedwater.org>
Subject: payment plan 03n21w29g02s

Proceed with caution. This email originated from outside the District.

Can pay 1000.00 and in 3months 1000.00 another 3 months1000.00 and remainder 3 months 1047.45 mountain fire California fair plan denial.



STAFF REPORT

To: UWCD Board of Directors

Through: Mauricio Guardado, General Manager
Anthony A. Emmert, Assistant General Manager
Dr. Maryam Bral, Assistant General Manager

From: Marissa Caringella, Environmental Services Manager
Randall McInvale, Principal Environmental Scientist

Date: January 28, 2025 (February 12, 2025, meeting)

Agenda Item: 3.6 **Approve Resolution Authorizing a Funding Agreement with the United States Bureau of Reclamation for the Freeman Diversion Fish Passage Rehabilitation Project (CIP 8001) Motion**

Staff Recommendation:

Approve Resolution authorizing and designating United Water Conservation District's (United) General Manager to enter into a funding agreement with the United States Department of Interior, Bureau of Reclamation (Reclamation), and to accept and expend \$3 million in federal funds under the WaterSMART Environmental Water Resource Projects grant program for the Freeman Diversion Fish Screen and Fish Bypass System Project, a separate component of the Fish Passage Rehabilitation Project to the full Board.

Discussion:

United was selected for a \$3 million dollar grant under the Reclamation WaterSMART Environmental Water Resource Projects grant program. Prior to the execution of a funding agreement, United is required to adopt a resolution authorizing an agent, or representative, to sign the funding agreement, amendments, and requests for disbursement on behalf of United, and to carry out other necessary project-related activities. Projects awarded funding under this grant funding program must be completed by April 30, 2028.

Mission Goal:

The project meets mission-related Goal A (Water Supply), Goal B (System Reliability), Goal C (Regulatory and Environmental Compliance), and Goal D (Fiscal Responsibility).

Fiscal Impact:

There is no impact on the fiscal year 2024-25 budget. The project cost will be included in the future Capital Improvement Projects budget, currently projected to begin in fiscal year 2026-27.

Attachment:

Resolution

RESOLUTION NO. 2025-

A RESOLUTION OF THE BOARD OF DIRECTORS OF UNITED WATER CONSERVATION DISTRICT AUTHORIZING AND DESIGNATING UNITED WATER CONSERVATION DISTRICT'S GENERAL MANAGER, MAURICIO GUARDADO, TO ENTER INTO A FUNDING AGREEMENT WITH THE UNITED STATES DEPARTMENT OF INTERIOR, BUREAU OF RECLAMATION, AND TO ACCEPT AND EXPEND FEDERAL FUNDS FOR THE FREEMAN DIVERSION FISH SCREEN AND FISH BYPASS SYSTEM PROJECT

WHEREAS, the United Water Conservation District ("District") has submitted an application to the United States Department of Interior, Bureau of Reclamation for funding of the Freeman Diversion Fish Screen and Fish Bypass System Project ("Project"); and

WHEREAS, the District's General Manager has reviewed and supports the application the District submitted to the United States Department of Interior, Bureau of Reclamation for funding of the Project; and

WHEREAS, prior to the United States Department of Interior, Bureau of Reclamation's executing a funding agreement, the District is required to adopt a resolution authorizing an agent, or representative, to sign the funding agreement, amendments, and requests for disbursement on behalf of the District, and to carry out other necessary Project-related activities;

WHEREAS, the Board believes and hereby determines it to be in the best interest of the District to authorize and designate the General Manager, to complete negotiations and execute or amend the funding agreement and any subsequent amendments referred to herein consistent with the intent of this Resolution, and further complete the negotiation and execution of such other documents and agreement(s) that may be necessary to receive said funding for the Project contemplated thereby; and

WHEREAS, the Board believes and hereby determines it to be in the best interest of the District to authorize and designate the General Manager, to represent the District in carrying out the District's responsibilities under the funding agreement, including certifying invoices and disbursement requests for Project costs on behalf of the District and compliance with applicable state and federal laws.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED THAT:

1. The recitals set forth hereinabove are true and correct and are incorporated herein.
2. The General Manager, Mauricio Guardado, is hereby authorized and designated to complete negotiations and execute or amend the funding agreement for the Project on behalf of the District with the United States Department of Interior, Bureau of Reclamation and any subsequent amendments referred to herein consistent with the intent of this Resolution.

ATTACHMENT

- 3. The General Manager, Mauricio Guardado, is hereby authorized and designated to represent the District in carrying out the District’s responsibilities under the funding agreement, including certifying invoices and disbursement requests for Project costs on behalf of the District and compliance with applicable state and federal laws; and
- 4. The District will work with the United States Department of Interior, Bureau of Reclamation to meet established deadlines for entering into a grant or cooperative agreement.

The foregoing Resolution was adopted by the Board of Directors of United Water Conservation District on February 12, 2025, by the following vote:

Ayes: Board members:

Noes:

Absent:

ATTEST: _____
Lynn E. Maulhardt, President

ATTEST: _____
Gordon Kimball, Secretary/Treasurer



STAFF REPORT

To: UWCD Board of Directors

Through: Mauricio E. Guardado, Jr., General Manager
Dr. Maryam Bral, Assistant General Manager

From: Craig Morgan, Chief Operations Officer
Randy Castañeda, Operations Supervisor — Water Treatment
J.D. Smallwood, Operations Supervisor — Water Distribution

Date: January 28, 2025 (February 12, 2025, meeting)

Agenda Item: 4.1 Operations and Maintenance Department Monthly Report
Information Item

Staff Recommendation:

Receive this summary report from the Operations and Maintenance department about its activities for January 2025.

1. Major Facilities Update

- **Santa Felicia Dam**
 - On December 1st, 2024, the lake level was 1007.4' and on December 31st, 2024, the lake level had risen to 1011.35' due to the import of 3,150 AF of SWP water from Lake Pyramid.
 - Santa Felicia Dam release flows consistently remained at 7+ CFS throughout December due to Habitat Flow requirements.
 - SFD staff assisted the Recreation Team with multiple water system leaks in the Day Use area.
 - SFD Staff performed the Monthly Siren Test on Friday, 1/3/25 with no issues to report.
 - SFD Staff were hosting Cascade Drilling as they were performing coring tests. The results will inform the design of the new Outlet Works Improvement project and the Downstream Discharge Channel.
 - Multiple PSPS events occurred throughout the Month of January due to strong Santa Ana winds.
 - SFD staff are anticipating and preparing for regulatory inspection season by making minor repairs such as repainting the cone valves and performing in-depth inspections of the dam facility.

- **Freeman Diversion, Saticoy, and El Rio Recharge Facilities**

**Agenda Item: 4.1 Operations and Maintenance Department Monthly Report
Information Item**

- District staff operated the Freeman Diversion throughout January, harvesting Santa Clara River flows and delivering surface water to El Rio, PTP and PV pipelines.
- Saticoy staff utilized District owned heavy equipment to perform sediment removal along various canals and pond inlets.
- Various clean-up and storm preparation activities are taking place around the Saticoy facility and the Freeman Diversion.
- Herbicide application tasks are ongoing and continuing near the Freeman Diversion, the Saticoy Spreading Grounds, the Noble Basins, and the North Bank.
- Various cleanup activities are ongoing at the Rose and Nobles Basins.
- Various clean up and maintenance activities are ongoing around the Saticoy Shop.
- Static water levels (distance of water from the well pad to the water table):

	2024	2023	2022
Saticoy	46'	21'	143'
El Rio	58'	61'	150'
PTP	60'-102'	68'-103'	121'-143'

- **Oxnard-Hueneme (OH) Delivery System**

- El Rio operators made mechanical adjustments to 3" Cla-valve that provides water supply to pre-CL2 injection system.
- El Rio staff resolved numerous Booster Plant and OH well issues after an extreme high wind event.
- El Rio operators put Fe/Mn Plant through test procedures to verify return wash water pumps were operating within an optimum range.
- El Rio operators installed a new drain at Fe/Mn Plant site.
- UWCD staff led City of Oxnard water treatment operators on tour of Saticoy and El Rio operation facilities.

- **Pleasant Valley County Water District (PVCWD)**

- PVCWD received United's surface water supply, surface supply from Conejo Creek Project.
- 12% sodium hypochlorite injection continues at Saticoy's Moss Screen facilities for quagga mussel control.

- **Pumping Trough Pipeline (PTP)**

- During December, the PTP system demand was met with surface water and PTP wells.
- UWCD staff conducted drone video footage of the construction work for the Recycle Water pipeline project on Laguna Rd.
- El Rio operators performed monthly operational tests for the PTP emergency generators.

Agenda Item: 4.1 Operations and Maintenance Department Monthly Report Information Item

- El Rio staff replaced the 6" flush valve on Saticoy Well No. 4 manifold.
- El Rio operators continued planning for the upcoming replacement of isolation valves on Sturgis Rd.
- El Rio operators conducted vibration and sand testing of the PTP wells and motors.

• Control Systems

- Published O&M SharePoint site with new and current vehicle list.
- Kickoff Meeting with Industry Partners: Avidine, Automation Innovation and Opto22.
- DHS CISA VADR Assessment Kick-off.
- DHS CISA VADR Assessment completed and briefed.
- Go Live for 2024 State & Local Cybersecurity Grants for Local & Tribal Governments Program (SGCLP) Internal Webpage.
- Performed tuning on OH VFD boosters and increased 12" bypass setpoint to prevent oscillation.
- Installed new Level Transducers for Micro Screens 1, 2 and 3.
- Created Modbus TCP/IP tutorial for OH Generator with Kevin & Luis P.

• Lake Piru Water System

- All chlorine residuals and turbidity readings for the drinking water system were within proper ranges for December.
- Monthly pH, turbidity and coliform samples were obtained for Lake Piru, as part of the Long Term 2 Enhanced Surface Water Treatment Rule compliance monitoring.
- Basic maintenance and inspections are ongoing and continuing.

2. Operations and Maintenance Projects Update

- El Rio completed the monthly DDW Drought Tolerance report.
- El Rio operators worked with HACH Co. technician on quarterly service of continuous monitoring water quality analyzers.
- Staff performed weed abatement at PTP and PV reservoirs.
- El Rio staff continued training the new interim Chief Water Treatment Operator on daily operations for OH, PTP and PV activities.
- Saticoy Staff assisted the Recreation Team by performing brush removal and soils grading near the Juan Fernandez swim beach and launch ramp by utilizing District owned and rented heavy equipment.

3. Other Operations and Maintenance Activities

- Monthly bacteria samples were obtained for the PTP system.
- Monthly meter readings were obtained for OH, PTP and PV pipelines.
- Staff completed and electronically transmitted the monthly OH Surface Water Treatment Rule report to the State Water Resources Control Board Division of Drinking Water.

**Agenda Item: 4.1 Operations and Maintenance Department Monthly Report
Information Item**

- El Rio staff completed quarterly Stage 2 DBP rule and NPDES reports and submitted them to DDW and LARWQB.
- Static water levels were obtained for all El Rio, Saticoy, and PTP wells.
- Weed abatement continued throughout the District.

4. Safety and Training

- Staff attended a safety meeting on traffic safety.
- Tailgate safety meetings were conducted at all individual O&M field locations and the topics included refresher training on equipment used at the various O&M locations; specifically, tailgate safety meetings were conducted prior to every commencement of maintenance activities at the Freeman Diversion.
- El Rio operators went through quarterly in-house Self-Contained Breathing Apparatus and associated equipment (SCBA/B-kit) training.

Attachment: Operations Log for December

OPERATIONS LOG v 10/7/21

DATE	SANTA FELICIA DAM								FREEMAN DIVERSION**					RECHARGE				IRRIGATION					O-H				
	SFD EI	Stor.	Surface	Evap.	Inflow Balance	Outflow USGS	Hydro	Rain 106E	River	Diverted	Fish*** Facility	Bypass Channel	Crest	El Rio	Saticoy Facility		Noble/Rose	Piru	T.I.D.	P.T.P.	PVCWD		L.P.	Saticoy Wells	Total	Cl2	
	Ft.	A/F	Acres	Inches	Av. CFS	Av. CFS	Kw	Inches	Av. CFS	Av. CFS	Av. CFS	Av. CFS	Av. CFS	Av. CFS	Misc CFS†	Weir CFS	Av. CFS	Av. CFS	A/F	A/F	A/F	%	A/F	A/F	A/F	Lbs.	
A/F*		32786			619	21,413		0.23	23,387	20,387	2,550	449		7,335	10046		4614	0.0	3,006	765	1,261		0.0	0	1,720	9,200	
12/1/24	1007.41	32842	808	0.128	38	7.28	0	0.00	94	87	7.2	0	0	85.05	-1	0	0	0.0	5.3	0.5	4.8	0.03	0.0	0.0	21.3	161	
12/2/24	1007.28	32737	806	0.068	-45	7.31	0	0.00	93	86	7.2	0	0	71.7	-4	0	0	0.0	35.7	16.7	19.0	0.11	0.0	0.0	24.8	199	
12/3/24	1007.33	32778	807	0.112	30	7.28	0	0.00	86	79	7.2	0	0	59.19	-1	0	0	0.0	41.2	14.2	27.0	0.17	0.0	0.0	26.1	260	
12/4/24	1007.29	32745	806	0.105	-8	7.28	0	0.00	66	48	4.7	14.1	0	52.19	-23	0	0	0.0	37.1	17.5	19.6	0.21	0.0	0.0	29.5	281	
12/5/24	1007.29	32745	806	0.110	9	7.28	0	0.00	75	69	6.6	0	0	45.85	-4	0	0	0.0	53.1	7.0	46.1	0.34	0.0	0.0	31.9	383	
12/6/24	1007.30	32754	807	0.088	13	7.28	0	0.00	74	67	6.6	0	0	48.49	0	0	0	0.0	37.6	10.7	26.9	0.20	0.0	0.0	32.6	267	
12/7/24	1007.28	32737	806	0.137	1	7.28	0	0.00	73	67	6.6	0	0	39.12	-1	0	0	0.0	56.7	10.4	46.3	0.35	0.0	0.0	28.2	223	
12/8/24	1007.28	32737	806	0.107	9	7.28	0	0.00	80	74	6.6	0	0	70.92	0	0	0	0.0	5.3	5.9	0.0	0.00	0.0	0.0	27.8	221	
12/9/24	1007.29	32745	806	0.084	13	7.28	0	0.00	84	78	6.6	0	0	61.58	-3	0	0	0.0	37.3	14.3	23.0	0.15	0.0	0.0	33.6	321	
12/10/24	1007.28	32737	806	0.165	6	7.28	0	0.00	77	71	6.6	0	0	45.95	-2	0	0	0.0	53.5	23.4	30.1	0.22	0.0	0.0	49.5	288	
12/11/24	1007.27	32729	806	0.127	5	7.28	0	0.00	77	70	6.6	0	0	41.35	-1	0	0	0.0	59.5	13.2	46.3	0.33	0.0	0.0	37.3	411	
12/12/24	1007.27	32729	806	0.098	9	7.27	0	0.00	78	77	1.2	0	0	49.82	-3	0	0	0.0	59.5	11.7	47.8	0.31	0.0	0.0	23.9	240	
12/13/24	1007.26	32721	806	0.088	5	7.28	0	0.00	77	76	1.2	0	0	51.92	-3	0	0	0.0	52.1	20.1	32.0	0.21	0.0	0.0	29.9	230	
12/14/24	1007.27	32729	806	0.010	11	7.28	0	0.00	81	80	1.2	0	0	61.74	-1	0	0	0.0	38.0	11.5	26.5	0.17	0.0	0.0	24.1	201	
12/15/24	1007.41	32842	808	0.073	66	7.28	0	0.00	81	80	1.2	0	0	79.81	0	0	0	0.0	1.2	1.5	0.0	0.00	0.0	0.0	23.4	182	
12/16/24	1007.33	32778	807	0.088	-24	7.28	0	0.00	84	83	1.2	0	0	70.75	-2	0	0	0.0	28.5	12.5	16.0	0.10	0.0	0.0	27.1	256	
12/17/24	1007.39	32826	807	0.064	33	7.28	0	0.00	78	74	4.1	0	0	55.68	-5	0	0	0.0	45.4	18.3	27.1	0.18	0.0	0.0	36.1	248	
12/18/24	1007.62	33012	810	0.125	103	7.29	0	0.00	61	45	8.3	7.4	0	42.5	-16	0	0	0.0	36.5	12.9	23.6	0.27	0.0	0.0	29.7	220	
12/19/24	1007.99	33313	813	0.131	162	7.3	0	0.00	69	60	9.3	0	0	33.44	-10	7.64	0	0.0	56.4	9.8	46.6	0.39	0.0	0.0	26.8	198	
12/20/24	1008.20	33484	814	0.077	95	7.3	0	0.00	68	61	6.9	0	0	33.5	-4	3.5	0	0.0	54.8	9.9	44.9	0.37	0.0	0.0	24.7	200	
12/21/24	1008.48	33712	816	0.960	139	7.31	0	0.00	72	65	6.9	0	0	36.28	0	0	0	0.0	55.6	10.5	45.1	0.35	0.0	0.0	24.1	185	
12/22/24	1008.78	33958	818	0.084	133	7.32	0	0.00	78	71	6.9	0	0	69.23	-1	0	0	0.0	5.0	5.0	0.0	0.00	0.0	0.0	22.0	159	
12/23/24	1009.11	34228	821	0.099	145	7.33	0	0.00	84	77	6.9	0	0	66.5	2	0	0	0.0	17.7	18.9	0.0	0.00	0.0	0.0	29.6	294	
12/24/24	1009.35	34426	823	0.097	109	7.34	0	0.00	83	76	6.9	0	0	56.76	3	0	0	0.0	32.5	13.6	18.9	0.13	0.0	0.0	22.9	285	
12/25/24	1009.66	34681	825	0.092	138	7.35	0	0.00	85	78	6.9	0	0	75.38	2	0	0	0.0	0.1	1.3	0.0	0.00	0.0	0.0	17.0	246	
12/26/24	1009.99	34954	828	0.091	147	7.36	0	0.00	87	79	8.4	0	0	71.35	0	0	0	0.0	15.8	14.9	0.9	0.01	0.0	0.0	26.0	221	
12/27/24	1010.23	35153	829	0.092	109	7.36	0	0.00	82	72	9.6	0	0	56.17	2	0	0	0.0	27.2	12.9	14.3	0.10	0.0	0.0	24.4	190	
12/28/24	1010.57	35436	832	0.031	151	7.37	0	0.00	81	72	9.6	0	0	59.46	2	0	0	0.0	20.5	7.7	12.8	0.09	0.0	0.0	25.7	203	
12/29/24	1010.85	35670	834	0.087	127	7.38	0	0.00	84	75	9.6	0	0	71.49	3	0	0	0.0	0.2	0.8	0.0	0.00	0.0	0.0	23.6	170	
12/30/24	1011.14	35912	837	0.075	131	7.39	0	0.00	87	77	9.6	0	0	65.76	1	0	0	0.0	20.2	12.0	8.2	0.05	0.0	0.0	26.3	214	
12/31/24	1011.40	36130	838	0.072	119	7.4	0	0.00	81	72	9.6	0	0	55.87	1	0	0	0.0	29.9	11.7	18.2	0.13	0.0	0.0	25.3	201	
TOTAL CFS					1980	227		0.00	2461	2241	198	22	0	1785	-69	11	0	0.0									
AVERAGE CFS					64	7			79	72	6	1	0	58	-2	0	0	0.0									
TOTAL A/F					3920	449			4873	4438	392	43	0	3534	-137	22	0	0.0	1019	351	672		0	0.0	855	7358	
MONTHLY REVENUE TO DATE (approx.)																											
AVERAGE A/F					126	14			157	143	13	1	0	114	-4	1	0	0.0	33	11	22	16%	0	0.0	28	237	
WATER YEAR TOTALS A/F					4,540	21,862		0.23	28,260	24,825	2,942	492	0	10,869	9,931		4,614	0.0	4,025	1,116	1,933		0	0	2,575	16,558	
* Input total A/F previous month																											
** Daily averages imported from Ranch Systems																											
***Fish facility flows include Denil fishladder, aux pipe and smolt bypass pipe																											
† Includes Ponds A, C, E, and I overflows, temporary storage in the desilting basin and Pond B, JLB diversions, losses between meters. Negatives mean prior storage from pond B or desilting basin is discharging to other metered sources.																											



Staff Report

To: UWCD Board of Directors

Through: Mauricio E. Guardado, Jr., General Manager

From: Tony Emmert, Assistant General Manager
Bernard Riedel Jr., Senior Park Ranger

Date: January 28, 2025 (February 12, 2024, meeting)

Agenda Item: 4.2 Parks and Recreation Department Monthly Report
Information item

Staff Recommendation:

The Board will receive and file this staff report from the Parks and Recreation Department regarding its activities for the month of January 2025.

Discussion:

January is the middle of the slow season for Lake Piru Recreation Area (LPRA); therefore visitation remains relatively low. On January 22nd, the Hughes fire broke out near Castaic Lake. This fast-moving fire placed LPRA and the surrounding area on evacuation warning for approximately 16 hours. Coordinating with the Ventura County Office of Emergency Services and Ventura County Sheriff's Department, Rangers evacuated the campground of all visitors and prepared to evacuate residents on properties adjacent to the LPRA. The fire was contained without any impact to LPRA. Due to the high wind events during January, the LPRA was subject to several of Southern California Edison's public safety power shutoffs (PSPS). The LPRA remained operational during these PSPSs, staff looked into backup power options for the ranger station and front gatehouse to allow the phone system and computers to remain in service to lessen impacts on customer service.

Two new full-time Ranger Cadets, Paul Reynoso and Jerrett Howery, were employed in January, bringing the Ranger team back to being fully staffed. Due to their strong work performance and dedication to the District, Michael Groeneveld was promoted from Park Ranger I to Park Ranger II and Todd Spencer was promoted from Park Ranger Cadet to Park Ranger I.

4.2 Parks and Recreation Department Monthly Report

Page 2

Lake Piru received approximately 1.42 inches of rain during the first storm of 2025. Staff placed sandbags and straw wattles to direct water flow out of the campground and help minimize the storm's impact on guests.

Staff Tasks and Activity Highlights

- **Throughout January:** LPRA faced several PSPSs.
- **January 13th - 16th:** O&M staff used large equipment to clear overgrown sections of the Juan Fernandez park, in preparation for its use as a swim beach for the summer. They also cleared sediment buildup at the boat launch ramp.
- **January 22:** The Hughes fire broke out at Lake Castaic, placing LPRA in evacuation warning. Ranger staff temporarily evacuated the LPRA of visitors and informed local residents of the evacuation warning.

Staff Training/Meetings/Events

- **Various dates:** Rangers completed training in case law, law enforcement policies and procedures, from District vendor Lexipol.
- **Various dates:** Rangers completed safety training from District vendor Target Solutions.

Revenue and Visitation Recap

2025 Day Use/Other Revenue Recap and Comparison	
2025 Day Use/Other Revenue (Jan 1 – Jan 29)	\$14,135
2024 Day Use/Other Revenue (Jan 1 – Jan 29)	\$14,815
Total Revenue Increase/Decrease from Prior Year	-\$680
Annual Increase/Decrease %	%-4.6
2025 Camping Revenue Recap and Comparison	
2025 Camping Revenue (Jan 1 – Jan 29)	\$19,498
2024 Camping Revenue (Jan 1 – Jan 29)	\$20,010
Total Revenue Increase/Decrease from Prior Year	-\$512
Annual Increase/Decrease in %	%-2.6
Total Combined Revenue Current and Previous Year Comparison (2025 vs. 2024)	
2025 All Revenue (Jan 1 – Jan 29)	\$33,633
2024 All Revenue (Jan 1 – Jan 29)	\$34,825
Total Revenue Increase from Prior Year	-\$1,192
Annual Increase/Decrease in %	%-3.5

4.2 Parks and Recreation Department Monthly Report

Page 3

****It should be noted that the above figures have not been verified by the District's finance department***

2025 Total Visitation Figures				
Month	# People	# Vehicles	# Vessels	Pets
January	1,895	664	69	3
Total	1,895	664	69	3

Incidents

- Nothing significant to report.

Citations/Enforcement Summary

- Throughout January, no citations were issued for violations of District Ordinance 15 or for violations of the California Penal Code of the California Harbors and Navigation Code. It should be noted Ranger staff issued verbal warnings for violations of District ordinances and state laws.

Grants

- Nothing to report.

STAFF REPORT

To: UWCD Board of Directors

Through: Mauricio E. Guardado, Jr., General Manager
Dr. Maryam Bral, Assistant General Manager

From: Dr. Jason Sun, Supervisory Water Resources Engineer
Murray McEachron, Hydrologist Supervisor
John Lindquist, Water Resources Supervisor

Date: February 3, 2025 (February 12, 2025, meeting)

Agenda Item: 4.3 **Water Resources Department Monthly Report and Update on Activities of Local Groundwater Sustainability Agencies (GSAs) Information Item**

Staff Recommendation:

Receive a report on Water Resources Department activities for the month of January 2025, including a summary of the activities of the Santa Paula Basin (adjudicated) Technical Advisory Committee and three local Groundwater Sustainability Agencies (Fox Canyon Groundwater Management Agency, Fillmore and Piru Basins Groundwater Sustainability Agency, and Mound Basin Groundwater Sustainability Agency).

Discussion:

Staff Activities

Notable activities conducted by staff during the month included the following:

- Groundwater modeling:
 - Staff continued updating the groundwater model for the Fillmore-Piru Basins Groundwater Sustainability Agency (FPGSA).
 - Staff supported the OPV adjudication process.
 - Staff reviewed the contract for the West Las Posas Basin Optimization Yield study proposed by FCGMA.
 - Staff provided the 2024 GSP model input files to FCGMA.
 - Staff conducted meetings with Mound Basin GSA to discuss modeling support for the Mound Basin GSP update.
 - Staff prepared to apply for WaterSMART Applied Science Grants to support updates to the district-wide regional model.

Agenda Item: 4.3 Water Resources Department Monthly Report and Update on Activities of Local Groundwater Sustainability Agencies (GSAs) Information Item

- Hydrology:
 - Staff are monitoring and coordinating with the Operations Department for continued diversions.
 - Staff prepared and submitted the water rights reporting for License 10173 and 13445 and Permit 18908 to the State Water Resources Control Board for operations in 2024 at Lake Piru and Freeman Diversion.
 - Staff met with PTP irrigators to discuss real time access to individual meter usage for each customer
 - Staff continued to assist the Environmental Services and Engineering Departments in evaluating fish passage under consideration for United's Habitat Conservation Plan (HCP), particularly comments provided by NMFS and CDFW.
 - Staff continue to provide information and review reports for the FPBGSA.
 - Staff continued collecting surface water data throughout the district's service area, following up with quality control, analysis, and reporting activities required or requested to support water resources management by United and other entities within our service area.
 - Staff prepared a comment letter to the State Water Resources Control Board regarding the Bay-Delta Water Quality Control Plan.
- Hydrogeology:
 - Staff continued routine collection of groundwater elevation and quality data throughout the District's service area, following up with quality control, analysis, and reporting activities required to support water resources management by United and other entities within our service area.
 - Staff advanced plans to optimize the efficiency of United's groundwater monitoring program by considering alternative sampling methods for selected wells within the District's service area.
 - Staff continued to participate in planning and execution of Phase 1 of the EBB Water Project at Navy Base Ventura County (NBVC) Point Mugu, including the following activities:
 - Processing of aquifer-testing data from the new EBB monitoring wells.
 - Conducting a second round of sampling at the new EBB monitoring wells.
 - Coordinate with contractors and the US Navy to dispose of waste from drilling and testing of the new EBB monitoring wells.
 - Continue assisting with design of future EBB extraction wells.

Agenda Item: 4.3 Water Resources Department Monthly Report and Update on Activities of Local Groundwater Sustainability Agencies (GSAs) Information Item

- Continue planning for execution of specific EBB project tasks required under the recently awarded \$8.4 million grant from the State Water Resources Control Board (SWRCB), including establishment of technical and stakeholder advisory committees and meeting progress reporting requirements specified in the grant agreement.
- Staff continued planning for support of the first 5-Year GSP Update effort for the Fillmore and Piru Basins.
- Staff investigated the status and ownership of an old “test well” that was constructed in the Santa Paula Basin in the 1970s.
- Staff supported development of United’s strategic plan update.
- Staff continued supporting development of United’s draft budget for FY 2025/26.
- Staff worked with other departments within United to develop a proposal to update United’s data management system (DMS).
- Staff finalized the Water Resources Department’s summary of priority tasks and accomplishments for 2024.
- Staff consulted with District legal counsel and were deposed for a lawsuit regarding groundwater quality data collected by in Santa Paula basin. United is not a party to this lawsuit.
- Staff continued supporting United’s legal counsel with data collation and analysis as requested.
- Outreach and Education
 - Staff provided an update on United’s recharge activities and progress on projects at the Association of Water Agencies-Ventura County, Water Issues Committee, on January 21.
 - Staff participated in a presentation to Navy leadership at NBVC-Pt. Mugu describing progress on United’s EBB project on January 22.

Fox Canyon Groundwater Management Agency (FCGMA)

Staff continue to participate in the FCGMA’s groundwater sustainability planning and implementation efforts in the Oxnard and Pleasant Valley Basins. United staff continue to meet periodically with FCGMA staff and other stakeholders to evaluate groundwater conditions and advance water-supply projects that support a sustainable, resilient water-supply portfolio for the region. United staff also attended and, where appropriate, contributed to FCGMA Board and Committee meetings, as follows:

Board of Directors meetings –The FCGMA held a regular Board meeting on January 22, which included the following notable agenda topics:

Agenda Item: 4.3 Water Resources Department Monthly Report and Update on Activities of Local Groundwater Sustainability Agencies (GSAs) Information Item

- The Board approved a draft description of duties, qualifications, and compensation for the Agency’s Executive Officer position, and provided input on the recruitment process to be followed by Ventura County to fill the position.
- The Board approved an extension of the initial operating yield of 40,000 AF per year for Las Posas Valley Basin through water year 2025, as requested by staff to provide sufficient time for a Basin Optimization Yield (BOY) study to be completed. Director Maulhardt asked United’s Water Resources Supervisor (whom was present at this meeting) to share with him within the next few days regarding the anticipated timeframe for United and the FCGMA to execute an agreement for United to conduct groundwater modeling required to complete the BOY study.
- The Board continued a presentation on Del Norte Water Company’s Basin Assessment Protest and Request for Refund to a subsequent meeting, to be determined.

The FCGMA Executive Committee held a meeting on January 9, which included the following notable agenda topics:

- The Committee discussed the description, compensation, and timeline for the Agency’s open Executive Officer position.
- The Committee discussed the Agency’s fiscal year (FY) 2024/25 work plan and recommendations for FY 2025/26.
- The Committee discussed the LPV Watermaster’s FY 2024/25 work plan and recommendations for FY 2025/26 (the Agency fills the role of LPV Watermaster).

Fillmore and Piru Basins Groundwater Sustainability Agency (FPBGSA)

Staff continue to participate in FPBGSA activities supporting SGMA compliance and GSP implementation for the Fillmore and Piru basins. United staff also attended and, where appropriate, contributed to FPBGSA Board and Committee meetings, as follows:

Board of Directors meetings – The FPBGSA held a regular Board meeting on January 16, which included the following notable agenda topics:

- The Board received a presentation from consultant Daniel B. Stephens & Associates (DBS&A) on the draft scenarios to be included in the Agency’s modeling in support of the development of its Five-Year Progress Report to the California Department of Water Resources.
- The Board approved issuing a letter supporting the United Water Conservation District’s regional groundwater flow model.

The next regular Board meeting is scheduled for February 20.

Agenda Item: 4.3 Water Resources Department Monthly Report and Update on Activities of Local Groundwater Sustainability Agencies (GSAs) Information Item

Mound Basin Groundwater Sustainability Agency (MBGSA)

Staff continue to participate in MBGSA activities supporting SGMA compliance and GSP implementation for the Mound basin. United staff also attended and, where appropriate, contributed to MBGSA Board and Committee meetings, as follows:

Board of Directors meetings – The MBGSA held a regular Board meeting on January 27, which included the following notable agenda topics:

- The Board appointed the following officers to serve during the 2025 calendar year:
 - Chair—Catherine Keeling (United Water Conservation District)
 - Vice-chair/Secretary—Jennifer Tribo (Ventura Water)
 - Treasurer—Arne Anselm (Ventura County)

The next regular Board meeting is scheduled for February 24.

Santa Paula Basin Technical Advisory Committee (TAC)

Staff continue to participate in the Santa Paula Basin TAC in support of the Santa Paula Basin Judgment and in conformance with SGMA reporting requirements for adjudicated basins, as follows:

- Staff received comments on the draft version of the WY 2023 Santa Paula Basin annual report, which was submitted to TAC members for their review in December.



STAFF REPORT

To: UWCD Board of Directors

Through: Mauricio Guardado, General Manager
Anthony A. Emmert, Assistant General Manager

From: Josh Perez, Chief Human Resources Officer
Brian H. Zahn, Chief Financial Officer
Tony Huynh, Risk and Safety Manager
Zachary Plummer, Technology Systems Manager
Tracy Oehler, Executive Assistant/Clerk of the Board

Date: January 30, 2025 (February 12, 2025, meeting)

Agenda Item: 4.4 **Administrative Services Department Monthly Report**
Information Item

Staff Recommendation:

Review this staff report from the Administrative Services Department of its highlights for January 2025.

Discussion:

Finance

- Bond poll to be conducted January 25 through 27
- Finalizing FY2023-24 Financial Audit
- Preparing draft of Annual Comprehensive Financial Report
- Department budgets are due January 31
- WIFIA Construction loan process started

Administrative Services

- Provided administrative assistance for drafting, finalizing, distributing/posting materials, and room set up for two Committee meetings, Engineering and Operations (Jan. 2) and Executive (Jan. 28), as well as the regular Board of Directors meeting (Jan. 8) and Rates Workshop (Jan. 14). In addition, two Groundwater Sustainability Agencies, Fillmore and Piru Basins (Jan. 16) held at the City of Fillmore's office and Mound Basin (Jan. 27) held at the City of Ventura's Public Works office. Also assisted with one internal meeting PTP Turnout Data Access (Jan. 29). Coordinated logistical support with room and beverage setup for the following outside agency meetings: AWA Board (Jan. 9), AWA WaterWise Breakfast (Jan. 16), AWA Water Issues Committee (Jan. 21), and Farm Bureau (Jan. 29 and 30).

4.4 Administrative Services Department Monthly Report Information Item

- Participated in a two-day Records Management seminar (Jan. 15 and 16) provided by CSDA.

Human Resources

- Completed recruitments for the following positions:
 - Park Ranger I – Internal selection (Park Ranger Cadet Todd Spencer)
 - Park Ranger II – Internal selection (Park Ranger Groeneveld)
- Initiated processing the 2025 1094C and 1095C for full time employees required by the Department of Treasury and due to employees by February 28.
- Updated staff benefit packets to reflect 2025 IRS and CalPERS compensation limits.
- Registered to participate in the February 13, Cal State Northridge Tech Fest.
- Hosted Brown Bag Presentation on Management Essentials on January 22nd.
- Collaborated with departments on personnel budget requests for FY2025-26.

Risk and Safety Management

- Conducted Risk and Resiliency Assessment in collaboration with O&M and Engineering senior staff.
- Coordinated with Ventura County IT on programming new radios & deployed them to staff.
- Maintained situational awareness on Red Flag wind events and impact to District facilities and staff.
- Supported Control Systems Supervisor with DHS CISA OT Validated Architecture and Design Review Assessment.
- Supported Recreation and HR with Park Ranger I and II promotional interviews.
- Collaborated with Recreation and HR on Annual Rangers Policy Manual updates.
- Covered Excavation Safety during monthly safety meeting.
- Certified 12 staff in CPR/AED/First Aid across Engineering, O&M, and Administrative Departments.

Technology Systems

- ERP Server Migration
 - Collaborated with professional services to successfully migrate the ERP server operating system to the latest supported version. This critical update ensures continued security and access to new features for the district's financial and enterprise resource planning system.
- System and Process Improvements
 - Authentication Monitoring: Interns implemented new tools to enhance the monitoring of key authentication systems, improving visibility and security across IT infrastructure.
 - Patch Management Updates: Revised the software patching process to stagger updates across departments. This approach minimizes the risk of disruptions from defective patches or software incompatibilities.

4.4 Administrative Services Department Monthly Report Information Item

- Hybrid Virtual Meeting Coordination
 - Continued to provide support for hybrid meeting setups and technical coordination for agencies and organizations renting district boardroom spaces.
 - IT ensured smooth operation of AV systems, connectivity, and readiness for presentations.
- Mobile Computing Pilot
 - Initiated a project to implement advanced mobile computing and connectivity solutions for operators at the Saticoy Freeman Diversion and spreading fields.
 - If successful, this program will be adapted to other operational facilities, including the booster plant and Lake Piru, to enhance field operations.
- Document Management Review
 - Participated in an evaluation of the District's document and records management practices, led by the Administrative Department.
 - Reviewed alternative solutions to improve efficiency and meet future document management needs.
- Cybersecurity Grant Awarded
 - Technology Systems in concert with Control Systems, Risk and Safety Manager, and the Grant Task Force played a pivotal role in securing funding related to our cybersecurity efforts.



STAFF REPORT

To: UWCD Board of Directors

Through: Mauricio Guardado, General Manager
Maryam A. Bral, Assistant General Manager

From: Robert J. Richardson, Engineering Manager
Nathan Summerville, Senior Engineer

Date: February 3, 2025 (February 12, 2025, meeting)

Agenda Item: 4.5 Engineering Department Monthly Report
Information item

Staff Recommendation:

Receive this summary report from the Engineering Department regarding its activities for the end of December 2024 through January 2025. Please refer to the end of the report for a list of acronyms.

Discussion:

1. Santa Felicia Dam Safety Improvement Project

- FERC General Compliance
 - January 23 – Staff received a proposal for the 2025 SFD Biennial Monitoring Survey which is currently under review.
- Outlet Works Improvement Project
 - January 16 – The BOC Meeting No. 10 to review the final design of the Outlet Works Project was scheduled for May 20-21, 2025. At the BOC meeting, the 90% design of the spillway improvement project will also be reviewed.
 - January 16 – The remaining 11 boring holes for the New Release Channel DPP have been completed (see **Figure 1**).
 - January 29 – Staff held a SFD O&M Considerations Workshop to discuss the Construction Manager's (Black and Veatch) recommendations on the design from the operations standpoint.
- Spillway Improvement Project
 - January 8 – Staff received GEI responses to United's comments on the SFD Rapid Drawdown Analysis TM.
- Grants: See the Grants section as part of this report.

4.5 Engineering Department Monthly Report Information Item

2. Lake Piru Recreation Area FIP

- January 10 – Staff met with a potential design-build contractor on options for replacement the of Lower Olive Grove Campground restroom and other restrooms within LPRA.
- January 13 – Staff met with Gordian (Sourcewell) to discuss a Lower Olive Grove Campground restroom rehabilitation proposal from a prospective contractor.

3. Freeman Diversion Expansion

- Continued to meet with special advisors and the design team.
- Please see the Monthly Environmental Services Department Report for updates on the Project's environmental compliance and permitting process.

4. Freeman Conveyance System Upgrade – Freeman to Ferro

- Inverted Siphon Replacement
 - January 3 – Staff continued to work with Gannett Flemming and Earth Systems to complete closeout activities for the Inverted Siphon Replacement Project.
 - January 10 – Staff requested release of the final construction contract retention payment to Granite Construction.
 - January 17 – Staff reviewed all construction documentation prior to as-built drawing finalization.
- Three Barrel Culvert Replacement
 - January 10 – Staff received email confirmation from USACE stating the technical review is complete. Environmental concurrence is still outstanding.
- Vineyard Avenue Crossing
 - No updates for January.
- Please see the Monthly Environmental Services Department Report for updates on the Project's environmental compliance and permitting process.

5. SWP Interconnection Pipeline Project

- January 3, 10 – Staff reviewed the City of Ventura's 100% design plans and provided review comments.

6. Iron and Manganese Treatment Facility

- December 31, Jan 13 – Staff provided updates to OLDCC staff on the project status and the potential request for a final amendment for the DCIP grant.
- January 8 – A Notice of Termination (procedural) for the SWPPP and 2023-24 Annual Report was submitted to the LARWQB.

4.5 Engineering Department Monthly Report Information Item

- January 13 – Staff requested release of the final construction contraction retention payment (\$72,553.43) to GSE Construction.
- January 16 – OLDCC rescheduled their video interview site visit to February 13, 2025.
- January 27 – Site visit with an award inspector for LA/National Electrical Contractors Association. The project has been nominated for an Electrical Excellence award.
- January 28 – Staff conducted an El Rio site visit with a potential iron and manganese waste hauler.

7. Rice Avenue Grade Separation Project and Impact on PTP

- January 10 – Staff followed up with K/J on support for submittals/RFI review. K/J previously assisted the District with evaluating design alternatives for relocation of a portion of the PTP system along Rice Ave.
- January 15, Staff met with the City of Oxnard Staff and the project Construction Manager to discuss the project schedule and tentative dates of the construction phase involving the PTP system.
- January 17 – Engineering and O&M staff reviewed the latest plans, discussed the tentative construction schedule and potential activities in FY25-26.

8. PTP Metering Improvement Project

- January 6 – Staff finalized DWR AgWUE grant progress report #18 and updated progress report #19.
- January 29 – Staff met with PTP users to discuss potential options for providing access to real-time metering data (flow, totalizer and electrical conductivity).

9. PTP Recycled Water Connection – Laguna Road Pipeline Project

- December 30 – Toro connected to the PTP blow-off for temporary construction water supply.
- January 2 – 18" HDD borehole reaming was completed.
- January 3 – 18" HDPE pipeline fusing was completed (see **Figure 2**).
- January 6 – Toro filled the 18" HDPE pipeline for pressure testing.
- January 8 – 27" HDD borehole reaming was completed with some difficulty in a potential obstruction area (see **Figure 3**).
- January 10 – HDD borehole swabbing was completed.
- January 11 – Cal Boring and Toro successfully pulled-back 1,000 feet of 18" HDPE pipeline via HDD (see **Figure 4**).
- January 15 – 18" HDPE pipeline successfully passed post-HDD pull-back pressure testing.
- January 18 – HDD portion bulkhead and grouting was completed.

4.5 Engineering Department Monthly Report Information Item

- January 18 – Staff received a proposal from Toro regarding a gas line conflict near Laguna Road and Wood Road. MottMac, MKN and Staff are currently reviewing.
- January 21 – Staff held a meeting with PVCWD and MKN to discuss finalizing the draft PVCWD-UWCD recycled water delivery agreement.
- January 21 – Removed HDD shoring and backfilled pits.
- January 22 – Removed temporary construction components (k-rails, lights, temp grading, and asphalt). Moved forward with restriping Laguna Road to a two-lane road with flaggers.
- January 22 – Staff met with LARWQCB staff to discuss the NPDES for the PTP system and the requirements to incorporate the new blowoff for maintenance purposes at the Revolon Slough.
- January 23 – Began 24” PVC pipeline installation starting from the west end (see **Figure 5**).

10. Extraction Barrier and Brackish Water Treatment Project

- December 26 - Received three proposals from potholing contractors.
- December 31 - Check-in meeting with K/J to discuss design progress. Discussed changes to outgrant easement including discharge alignment and alignment conflict near EM2 monitoring wells.
- January 10 – Staff continued to coordinate with potential power study vendors for the Phase 1 project.
- January 10 - Check-in mtg. with K/J to review 30% design of discharge facility. K/J is working with ATE traffic control on a proposal for traffic control plans.
- January 14 – Mugu Lagoon mixing model workshop with K/J and ESA. Discussed current discharge facility design and scenarios.
- January 22 – Staff participated in Leadership Meeting No. 5 at NBVC Point Mugu with Captain Brown (Commanding Officer), Captain Kranz (Chief Staff Officer), Commander Warren (Public Works Officer), the District’s new POC Derick Jaramillo (Environmental Compliance Branch Head), and other key NBVC staff and presented project updates and resource needs (see **Figure 6**).
- CEQA/NEPA/Permits: Please see the Monthly Environmental Services Department Report for updates on the Project’s environmental compliance and permitting process.
- Geotech/Hydrogeology: Please see the Monthly Water Resources Department Report for updates on the construction of new monitoring wells.
- Grants: See the Grants section as part of this report.

11. Asset Management/ CMMS System

- January 10 – Following review of proposals received by the consultant selection committee, Staff sent a tentative consultant selection and minor scope changes to HDR for the Pilot Project.

4.5 Engineering Department Monthly Report Information Item

- January 16 – Staff held a meeting with HDR to finalize the Pilot Project scope of work.

12. Grants:

- Staff and the GTF continued to explore upcoming grant opportunities.
- Staff continued to engage with the District’s public affairs and legislative advocacy consultants.
- January 24 – Staff submitted quarterly performance progress reports to DWR for the SGMA grant for Components 2 (Freeman Conveyance System Upgrade), 3 (PTP Recycled Water Connection), and 4 (EBB WTP Project Monitoring Wells).

13. Trainings and Conferences

- January 9 & January 23 – CPR/First Aid Training for Engineering department staff. See **Figure 6**.
- January 15 - Staff attended a Lunch and Learn for Fusible PVC with Underground Solutions.
- January 29 – Staff attended the Channel Counties Water Utilities Committee Lunch Training. The presentation topic was “Water Purveyor Wildfire Response and Lessons Learned from the Mountain Fire”.
- February 4 – Chris Coppinger gave a presentation on the EBB Water Treatment Project at the 25th Annual American Ground Water Trust-Association of Ground Water Agencies Conference.
- February 5 – Chris Coppinger gave a presentation on the EBB Water Treatment Project, and Maryam Bral presented at the Women in Desal Panel at the 2025 CalDesal Annual Conference

14. Current and Upcoming Public Outreach Activities

- February 6 – Maryam Bral attended the RDP General Meeting.
- February 13 – Director Huber will present at the Navy League Channel Islands Council general meeting on the EBB Water Treatment Project.

**4.5 Engineering Department Monthly Report
Information Item**



Figure 1 – New Release Channel DPP (dated November 11, 2024)



Figure 2 - HDPE Fusion Process (dated December 30, 2024)

**4.5 Engineering Department Monthly Report
Information Item**



Figure 3 - 27" Reaming During the HDD Operation (dated January 3, 2025)



Figure 4 - 18" HDPE Pipeline Pullback During the HDD Operation (dated January 11, 2025)

**4.5 Engineering Department Monthly Report
Information Item**



Figure 5 - 24" PVC Pipeline Installation (dated January 29, 2025)



Figure 6 - From Left to Right - Robert Richardson, Chris Coppinger, Sonja Flores, Marissa Caringella, and Maryam Bral at NBVC Point Mugu following Leadership Meeting No. 5 (Dated January 22, 2025)

4.5 Engineering Department Monthly Report Information Item



Figure 7 - Staff participating in CPR/First-Aid Training on January 9, 2025

**4.5 Engineering Department Monthly Report
Information Item**

Acronym Index

Acronym	Definition
AALRR	Atkinson, Andelson, Loya, Ruud & Romo Law Firm
AgWUE	Agricultural Water Use Efficiency
AM	Asset Management
APWA	American Public Works Association
ASCC	Annual Security Compliance Certification
BA	Biological Assessment
BFV	Butterfly Valve
BMP	Best Management Practice
BOC	Board of Consultants
BOD	Board of Directors
BRIC	Building Resilient Infrastructure and Communities
BV	Black & Veatch
BWRDF	Brackish Water Reclamation Demonstration Facility
CalAm	California American Water
Calboring	California Boring
CalOES	California Governor's Office of Emergency Services
Cal-OSHA	California Division of Occupational Safety and Health
CEQA	California Environmental Quality Act
CMAR	Construction Manager at Risk
CNRSW	Commander Navy Region Southwest
CoLAB	Ventura County Coalition of Labor Agriculture and Business
CPUC	California Public Utilities Commission
CUP	Conditional Use Permit
DBW	Division of Boating and Waterways
DCIP	Defense Community Infrastructure Program
DDW	Division of Drinking Water
DFA	Division of Financial Assistance
DPP	Drilling Program Plan
DSOD	Division of Safety of Dams
DSSMR	Dam Safety Surveillance and Monitoring Report
DWPR	Drinking Water Purification Research Program
DWR	California Department of Water Resources
EAP	Emergency Action Plan

4.5 Engineering Department Monthly Report Information Item

EBB	Extraction Barrier and Brackish
ECG	Encompass Consulting Group
ESA	Environmental Science Associates
ESD	Environmental Services Department
FCGMA	Fox Canyon Groundwater Management Agency
FDRE	Flood Diversion and Recharge Enhancement
FEMA	Federal Emergency Management Agency
FERC	Federal Regulatory Commission
FGL	Fruit Growers Laboratory
FIP	Facility Improvement Project
FMA	Flood Mitigation Assistance
GEI	GEI Consultants
GF	Gannett Fleming
GHD	GHD Group
GPRS	Ground Penetrating Radar Systems, LLC
GSE	GSE Construction Company, Inc.
GTF	Grant Task Force
GW	Ground Water
GWGP	Groundwater Grant Program
HDD	Horizontal Directional Drilling
HDPE	High-density polyethylene
HHA	Hydraulic Hazard Analysis
HPU	Hydraulic Power Unit
ICF	Intake Control Facility
IRWM	Integrated Water Management Plan
IS-MND	Initial Study/Mitigated Negative Declaration
K/J	Kennedy Jenks Consultants
LOG	Lower Olive Grove
LARWQCB	Los Angeles Regional Water Quality Control Board
LPRA	Lake Piru Recreation Area
MDJ	MDJ Management, LLC
MKN	MKN & Associates
MNS	MNS Engineers, Inc.
MottMac	Mott MacDonald
NAVFAC	Naval Facilities Engineering Systems Command

**4.5 Engineering Department Monthly Report
Information Item**

NAVFAC EXWC	Naval Facilities Engineering and Expeditionary Warfare Center
NBVC	Naval Base Ventura County
NEPA	National Environmental Policy Act
NHC	Northwest Hydraulic Consultants
NMFS	National Marine Fisheries Service
NOFO	Notice of Funding Opportunity
NOI	Notice of Interest
NORM	Naturally Occurring Radioactive Material
NPDES	National Pollutant Discharge Elimination System
NRCS	Natural Resources Conservation Service
O&M	Operations and Maintenance
OH	Oxnard-Hueneme
OLDCC	Office of Local Defense and Community Cooperation
OMMP	Operation, Maintenance, and Monitoring Plan
OPCC	Opinion of Probable Construction Cost
POC	Point of Contact
PCO	Potential Change Order
PCSA	Professional Consulting Services Agreement
PDM	Pre-Disaster Mitigation
PFMA	Potential Failure Mode Analysis
PHWA	Port Hueneme Water Agency
POC	Point of Connection
PSHA	Probabilistic Seismic Hazard Analysis
PTP	Pumping Trough Pipeline
PVWCD	Pleasant Valley County Water District
QA/QC	Quality Assurance/Quality Control
QCIP	Quality Control and Inspection Program
RDP	Regional Defense Partnership
REPI	Readiness and Environmental Protection Integration
RFI	Request for Information
RFP	Request for Proposals
SAG	Stakeholder Advisory Group
SAME	Society of American Military Engineers
SFD	Santa Felicia Dam
SGMA	Sustainable Groundwater Management Act

4.5 Engineering Department Monthly Report Information Item

SIP	Safety Improvement Plan
SWRCB	State Water Resources Control Board
SWPPP	Storm Water Pollution Prevention Plan
TAC	Technical Advisory Committee
TCP	Traffic Control Plan
TENORM	Technologically Enhanced Naturally Occurring Radioactive Material
TM	Technical Memorandum
Toro	Toro Enterprises, Inc.
Trussell	Trussell Technologies, Inc.
USACE	United States Army Corps of Engineers
USBR	United States Bureau of Reclamation
USDA	United States Department of Agriculture
USFW	U.S. Fish and Wildlife
VCPWA	Ventura County Public Works Agency
VCWPD	Ventura County Watershed Protection District
VFD	Variable Frequency Drive
WM	Waste Management
WTP	Water Treatment Plant
WUE	Water Use Efficiency



STAFF REPORT

To: UWCD Board of Directors

Through: Mauricio Guardado, General Manager
Anthony A. Emmert, Assistant General Manager
Dr. Maryam Bral, Assistant General Manager

From: Marissa Caringella, Environmental Services Manager

Date: January 28, 2025 (February 12, 2025, meeting)

Agenda Item: **4.6 Environmental Services Department Monthly Report
Information Item**

Staff Recommendation:

Receive this summary report from the Environmental Services Department staff regarding its activities for the month of January 2025.

Discussion:

1. Santa Felicia Project Operations and Federal Energy Regulatory Commission License Support

Santa Felicia Dam Safety Improvement Project (SFDSIP)

On December 27, 2024, the United Water Conservation District (United) filed a response to the Federal Energy Regulatory Commission's (FERC) December 6, 2024, request for information. United requested a meeting to clarify processes; the meeting is scheduled for February 11, 2025. On January 17, 2025, the National Marine Fisheries Service (NMFS) filed a letter with FERC regarding United's draft Biological Assessment for the SFDSIP. On January 14, 2025, FERC issued a Notice of Intent to prepare an Environmental Assessment for the SFDSIP by March 7, 2025, as part of the federal National Environmental Policy Act process.

Water Release Plan and Water Release and Ramping Rate Implementation Plan

Under the Water Release Plan and FERC license for the Santa Felicia Project, United is required to make certain water releases from the Santa Felicia Dam for steelhead habitat and migration when specific triggers are met. Triggers for habitat water releases are based on cumulative rainfall within the water year. United evaluates whether the trigger is met on

**4.6 Environmental Services Department Monthly Report
Information Item**

the first day of each month, between January and June. The table below presents trigger criteria for each month and minimum required releases if triggers are met. Each month the trigger is not met, the minimum required habitat water release is seven (7) cubic feet per second (cfs). The trigger is not expected to be met by February 1, 2025. The minimum required habitat water release for the month of February is expected to be 7 cfs.

Habitat water release trigger date	Trigger criteria (total cumulative precipitation on trigger date)	Minimum required water release if trigger is met	2025 Measured cumulative precipitation	Actual minimum required habitat water release for month
January 1	4.80 inches	15 cfs	0.18 inches	7 cfs
February 1	8.10 inches	20 cfs	1.60 inches**	7 cfs (expected)
March 1	12.00 inches	20 cfs	TBD	TBD
April 1	14.90 inches	20 cfs	TBD	TBD
May 1	16.30 inches	10 cfs	TBD	TBD
June 1	17.50 inches	9 cfs*	TBD	TBD

*If triggered, the minimum required water release will remain at nine (9) cfs through October 1, at which time, minimum required water release will be seven (7) cfs through January 1 of next calendar year.

**Provisional total as of when this report was written on January 28, 2025.

Habitat Improvement Plan

On September 4, 2024, United submitted a revised draft of the Lower Piru Creek Habitat Improvement Plan (HIP) and response to comments to NMFS for review and approval. NMFS’ review and approval are required prior to FERC’s approval of the HIP. On December 5, 2024, United staff participated in a technical workshop with NMFS and FERC staff to discuss NMFS’ comments on the plan. United filed required meeting minutes with FERC on January 15, 2025. A second technical meeting with United, NMFS, and FERC staff is scheduled for January 30, 2025.

Santa Felicia Whitewater Boating Access – Lake Piru Recreation Area

On January 15, 2025, United submitted the 2024 Annual Whitewater Boating Access Monitoring Report to FERC, following a 30-day public comment period. No stakeholder comments were received.

Santa Felicia Recreation Trail Plan Update – Santa Felicia Project

On January 10, 2025, United submitted the 2024 Annual Monitoring Report for the Santa Felicia Recreation Trail Plan and Pothole Trailhead Parking Area Project. The Monitoring

4.6 Environmental Services Department Monthly Report Information Item

Report was e-filed with FERC and submitted to the Los Padres National Forest District Ranger and Angeles District Park Maintenance Supervisor.

Water Quality Certification – Santa Felicia Dam Safety Improvement Project

On January 7, 2025, United submitted to FERC the Annual Project Activity Progress Report for the SFDSIP Project Water Quality Certification. On March 2, 2022, the State Water Board issued a 401 Water Quality Certification for the SFDSIP. Annual reports are due in January each year.

Lake and Streambed Alteration Agreement (LSAA) – Lake Piru Recreation Area

On January 13, 2025, Environmental Services (ES) staff submitted to the California Department of Fish and Wildlife (CDFW) a notification of intent to perform work throughout calendar year 2025 under the LSAA for general maintenance of the Lake Piru Recreation Area and Santa Felicia Project.

Juan Fernandez Swim Beach – Lake Piru Recreation Area

On January 15, 2025, United received an approved permit modification from the U.S. Army Corps of Engineers. The permit authorizes United to increase the amount of imported sand at the Juan Fernandez Launch Facility Swim Beach from 300 cubic yards to 600 cubic yards and change the location of 2.3-acres of authorized fill.

Santa Felicia Fish Passage Pre-implementation Studies

On December 30, 2024, ES staff submitted an information update to FERC regarding the status of the Santa Felicia Fish Passage Pre-implementation Studies. This update included a summary of preliminary data collected in 2024 and prior project phases, a summary of the project deliverables currently in development, and an anticipated timeline for upcoming agency consultation (FERC, NMFS, CDFW, US Fish and Wildlife Service [USFWS], US Forest Service). United anticipates the project deliverables will be finalized in June 2025.

2. Freeman Diversion Operations

During the month of January, ES staff supported Freeman Diversion operations and maintenance activities by coordinating with resource agencies as needed, assisting with fish ladder operations and sediment management activities, conducting surveys of dewatered areas, and providing on-site biological monitoring. On January 16, 2025, ES staff accompanied CDFW as they conducted electrofishing surveys upstream and downstream of the Freeman Diversion.

On January 14, 2025, ES staff submitted to CDFW a work plan and associated fees to perform activities at the Freeman Diversion facility throughout calendar year 2025 under the LSAA for routine maintenance.

4.6 Environmental Services Department Monthly Report Information Item

On January 8, 2025, United submitted to CDFW the Year 4 Annual Report for restoration site monitoring below the Freeman Diversion as required by the LSAA for the Freeman Diversion Fish Passage Facility Geotechnical Exploration Project.

3. Quagga Mussel Management

Throughout the month of January, ES staff continued conducting quagga mussel monitoring activities on Lake Piru, lower Piru Creek, and the spillway pool in accordance with the Quagga Mussel Monitoring and Control Plan (QMMCP). The QMMCP was revised in late 2024 and changes went into effect on January 1, 2025. ES staff also continued quagga mussel veliger (larva) sampling in United's lower system. United staff continue to meet and coordinate regularly with Pleasant Valley County Water District.

On January 13, 2025, ES staff responded to a request from CDFW to monitor for invasive golden mussels during quagga mussel surveys and report any positive results.

4. Grant Efforts

On January 8, 2025, the U.S. Bureau of Reclamation (USBR) notified United that the Freeman Diversion improved fish passage project has been selected for \$3 million in funding through the WaterSMART Environmental Water Resource Projects program. These funds would be applied to the fish screens and fish bypass facility portion of the fish passage project. During the month of January, United provided USBR with additional information in relation to the separate \$20 million WaterSMART grant for the hardened ramp fish passage facility. United is coordinating with USBR to execute both grant agreements.

5. Miscellaneous

On 30 December 2024, United received acknowledgement as special thanks from the USFWS in their "2024 Ventura Fish and Wildlife Office magazine and video" for ES staff contributions to Least Bell's Vireo monitoring in 2024.

On January 9 and 10, 2025, ES staff attended the California-Nevada Amphibian Population Task Force Conference at California State University Channel Islands. This annual event provides a forum for individuals who conduct scientific investigations, manage natural resources, or influence conservation policy to discuss amphibian population trends in the region.

On January 28, 2025, ES staff virtually attended the 2025 Invasive Mussel Water Agency Summit hosted by CDFW. The purpose of the Summit was to provide an update on the recently discovered golden mussel and to review quagga/zebra mussel prevention and control measures.



STAFF REPORT

To: UWCD Board of Directors

Through: Mauricio Guardado, General Manager
Anthony E. Emmert, Assistant General Manager

From: Brian H. Zahn, Chief Financial Officer
Sara Guzman, Finance Supervisor

Date: January 30, 2025 (February 12, 2025, meeting)

Agenda Item: 5.1 Request from the California Department of Fish and Wildlife to Waive Interest Charges for Late Payment
Motion

Recommendation:

Approve a request from the California Department of Fish and Wildlife to waive interest charges of \$10,398 for late payment.

Discussion:

The California Department of Fish and Wildlife (CDFW) has formally requested a waiver of \$10,398 in interest fees incurred due to late payment of groundwater production charges for the reporting period of January to June 2024. According to the District's adopted Write-off Policy, amounts exceeding \$5,000 require Board approval. Additionally, the District enforces an administrative policy that permits one courtesy waiver of penalties and late fees every three years. CDFW has not utilized a courtesy waiver for penalties or late fees within the last three years.

The District received full payment for the groundwater production charges on November 25, 2024. Unique Thomas, Staff Services Analyst at CDFW, indicated that the delay in payment was primarily due to the onboarding of new employees within their organization, which led to some confusion concerning the established payment schedule. Staff do not consider the late payment to be a result of negligence on the part of CDFW. Consequently, staff recommend the Board approve the waiver of interest.

Fiscal Impact:

Forfeiture of \$10,398 of General Water Conservation Funds, which were not previously anticipated or included in the adopted budget.

Attachment:

Courtesy Waiver of Interest Request



Memo

To: Mauricio Guardado

From: Wendy Sandoval

cc: Brian Zahn

Date: December 3, 2024

Re: Interest Waiver Request – CA Dept. of Fish and Wildlife

Unique Thomas, Staff Services Analyst at CA Dept. of Fish and Wildlife, contacted district staff requesting a waiver for \$10,398.00 in interest charges incurred due to a late payment for the January to June 2024 groundwater period associated with the accounts listed below.

Account Number	Well Number	Operator Name	GW 2024-1 Interest	Previous 3 Year P&I Waiver
200-00340-01	04N19W33D03S	FISH AND WILDLIFE	\$ 1,781.73	No
200-00350-01	04N19W33D04S	FISH AND WILDLIFE	\$ 2,192.90	No
200-00360-00	04N19W33D05S	FILLMORE FISH HATCHERY	\$ 6,423.36	No
Total			\$ 10,398.00	

Ms. Thomas attributed the late payment to the rotation of new employees in their organization, which resulted in some confusion regarding the established payment schedule. As a result, the department mistakenly believed that the payment had been submitted on time.

CA Dept. of Fish and Wildlife has not requested a penalty waiver for the past three years and has maintained a consistent record of timely payments. They have expressed their strong commitment to upholding this standard moving forward. Furthermore, we received their full payment for the January to June 2024 groundwater production in November 2024.


COURTESY WAIVER OF INTEREST REQUEST


Please see the attached letter from Unique Thomas, Staff Services Analyst at the CA Dept. of Fish and Wildlife. The letter formally requests a waiver for a total of \$10,398.00 in interest charges that were incurred due to a late payment for the January to June 2024 groundwater period. The specific charges pertain to the following well numbers and amounts, well 04N19W33D03S for \$1,781.73, 04N19W33D04S for \$2,192.90, and well 04N19W33D05S for \$6,423.36. They have not submitted a request for an interest waiver in the past three years and have consistently reported and remitted their groundwater production charges in a timely manner.

Waived within the last three years: Yes _____ No X

Waiver request \$ 10,398.00

Approved _____ Denied _____

Signed by:
Signature  _____ Date 1/16/2025
6685DB362A674A3...
Brian Zahn, Chief Financial Officer

DocuSigned by:
Signature  _____ Date 1/17/2025
51950C116BDC414...
Mauricio E. Guardado, Jr., General Manager

Unique Thomas
STAFF SERVICES ANALYST
Department of Fish and Wildlife
Fillmore Fish Hatchery
612 E. Telegraph Rd.
Unique.thomas@Wildlife.ca.gov
805-524-0962
10/30/2024

United Water Conservation District

Dear, United Water Conservation District or "Customer Service Team",

I hope this message finds you well. I am writing on behalf of Fillmore Fish Hatchery to request a waiver of the late fee associated with our recent payment.

Due to unforeseen circumstances and the rotation of new employees at our job site, we encountered confusion regarding the payment schedule. This led to the oversight of our payment, which we typically manage promptly.

We value our relationship with United Water Conservation District and are committed to maintaining timely payments moving forward. We kindly ask for your understanding in this matter and request that you consider waiving the late fee this time.

Thank you for your attention to this request. Please feel free to reach out if you need any further information.

We like to thank you in advance.

Unique,

Paid
11/25/24



UNITED WATER CONSERVATION DISTRICT
1701 N. Lombard Street, Suite 200 Oxnard, CA 93030
Phone (805) 525-4431
SEMI-ANNUAL GROUND WATER PRODUCTION STATEMENT

Reporting Period: 01/01/2024 through 06/30/2024

State Well Number: 04N19W33D03S
State Recordation Number: 560448
Well Operator (Mailing Address)

FISH AND WILDLIFE
SHAWN FEDOROW
PO BOX 666
FILLMORE, CA 93015

Well Owner: CA DEPT OF FISH & GAME
Name of Well: #3 JE5275
Well Use: AG
Acres Irrigated: 0.00
Crops Grown:

Telephone:
Email: SHAWN.FEDOROW@WILDLIFE.CA.GOV

Signed statement with payment due on or before: 07/31/2024. Late filings and payments subject to delinquent charges. Please make a copy for your records.

WATER METER #1: Meter Type/Serial #: _____ Unit of Measure: _____
 Meter Read: Ending: _____ - Beginning: _____ =Total Units: _____ x Multiplier: _____ ÷ Divider: _____ = Production: _____
 Date of last flow meter calibration test: _____

WATER METER #2: Meter Type/Serial #: _____ Unit of Measure: _____
 Meter Read: Ending: _____ - Beginning: _____ =Total Units: _____ x Multiplier: _____ ÷ Divider: _____ = Production: _____
 Date of last flow meter calibration test: _____

ELECTRIC POWER METHOD: Meter Type/Serial #: 345M-06723 PUMP #2281 Unit of Measure: KWH
 KWH for six-month period (enclose copy of SCE statement): Total Units: 57,158 x Multiplier: 1.000 ÷ Divider: 96 = Production: 595.40
 Date of last Southern California Edison Efficiency Test: 6/28/24

REVISED 07/02/2024

Total Production (Round to the nearest hundredth AF xxx.xx): 595.40 ✓

NON-AG/DOMESTIC USE

Number of People: 0 x 0.2 per person or .50 minimum = Total Domestic Usage: 0 AF
 Livestock (number of head): 0 x 2,760 gallons per head ÷ 325,851 (gallons in an AF) = Total Non-AG Usage: 0 AF

EXEMPTIONS: Inactive Well

TOTAL AGRICULTURAL WATER USAGE:	Total Production	<u>595.40</u>	x Rate: \$99.75 =	\$ <u>59,391.15</u>
TOTAL NON-AG/DOMESTIC WATER USAGE:	Total Production	<u>0</u>	x Rate: \$110.52 =	\$ <u>0</u>
TOTAL CURRENT CHARGES:				
	Previous Balance Due(Add)		\$	0.00
	Previous Credit(Subtract)		\$	0.00
DELINQUENT PENALTY CHARGES:	If statement is postmarked after 08/10/2024 add 10% of Total Charges			\$
DELINQUENT INTEREST CHARGES:	If payment is postmarked after 09/01/2024 add 1% of Total Charges for each month the statement is past due			\$
TOTAL AMOUNT ENCLOSED PAYABLE TO:	<u>UNITED WATER CONSERVATION DISTRICT</u>			\$ <u>59,391.15</u> <u>01,172.88</u> ✓

1,1781.93

I DECLARE under the penalties of perjury that this water production statement has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement.

Date: 7/10/24

Signature: Shawn Fedorow

This Statement is not complete unless signed.

Please Print Signature: Shawn Fedorow

The production charge determined in this statement represents a charge for pumping ground water. United Water uses these funds in its' mission to replenish groundwater throughout the District. Section 74508 of the California Water Code grants a Water Conservation District the right to charge for groundwater production as a means to cover the cost of groundwater replenishment and Section 75611 requires each operator of each water production facility (well) to file with the District a statement providing production in the preceeding six month period. There is no additional filing fee to file this statement with United Water pursuant to California Water Code 5009. Upon good cause shown, an amended statement of water production may be filed or a correction of the records may be made at any time prior to the final date for filing the next semi-annual water production statement pursuant to California Water Code 75618.



Confidential / Proprietary

June 28, 2024

SHAWN FEDOROW
CA DEPT OF FISH AND GAME
PO Box 247
FRIANT, CA 93626-0247

HYDRAULIC TEST RESULTS: WELL #3
Location: S/S E TELEGRAPH, FILLMORE, CA 93015
Bus.Part.ID: 1002175856 Contract ID: 8000330081
Meter: 345M-006723 Pump Ref. #: 2281

In accordance with your request, an energy efficiency test was performed on your turbine well pump on June 26, 2024. If you have any questions regarding the results which follow, please contact RICK KOCH at (805) 654-7312.

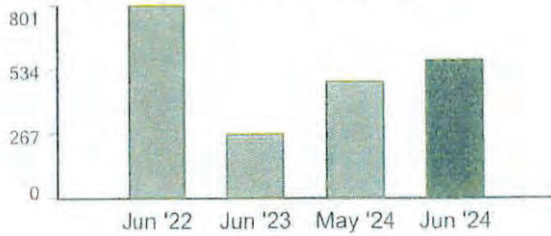
Results	Equipment		
	Test 1 @45Hz	Test 2 @52Hz	Test 3 @60Hz
	HP: 75		
Pump: GOULDS	No: NO SERIAL		
Motor: US	No: E1078370120129M0024		
Discharge Pressure, PSI	4.7	3.6	4.1
Standing Water Level, Feet	5.5	5.5	5.5
Drawdown, Feet	46.8	61.1	80.5
Discharge Head, Feet	10.9	8.3	9.5
Pumping Water Level, Feet	52.3	66.6	86.0
Total Head, Feet	63.2	74.9	95.5
Capacity, GPM	1,428	1,840	2,240
GPM per Foot Drawdown	30.5	30.1	27.8
Acre Feet Pumped in 24 Hours	6.312	8.133	9.901
kW Input to Motor	25.3	38.3	59.6
HP Input to Motor	33.9	51.4	79.9
Motor Load (%)	43.0	65.1	101.2
Measured Speed of Pump, RPM	1,330	1,545	1,779
Customer Meter, GPM	1,398		
kWH per Acre Foot	96	113	144
Overall Plant Efficiency (%)	67.1	67.8	67.6

The above test results indicate various operating conditions on this pump.

STEVE VILLEGAS
Manager
PUMP TEST AND HYDRAULIC SERVICES



Your daily average electricity usage (kWh)



Your monthly usage may be higher than usual... Based on your historical usage pattern, your monthly usage is trending higher than normal. As a result, you may notice an increase in your bill. If you would like information on tips and programs that can help you lower your energy usage and your bill, please visit www.sce.com/billhelper.

Usage comparison

	Jun '22	Jun '23	Jul '23	Aug '23	Sep '23	Oct '23	Nov '23	Dec '23	Jan '24	Feb '24	Mar '24	Apr '24	May '24	Jun '24
Total kWh used	24,024	8,027	2,037	2,042	22,223	43,608	38,759	38,093	36,295	35,741	9,093	756	14,932	13,398
Number of days	30	30	29	33	29	32	29	31	33	29	32	30	29	32
Appx. average kWh used/day	800	267	70	61	766	1,362	1,336	1,228	1,099	1,232	284	25	483	574

*114,315
57,158 = 04N19W33D04S
57,158 = 04N19W33D03S*

Details of your new charges

Your rate: TOU-PA-2-D (SCE)
Billing period: 05/02/24 to 06/02/24 (32 days Winter/Summer Season)

Delivery charges - Cost to deliver your electricity

Facilities rel demand	67 kW x \$15.32000 x 30/32 days	\$962.29
Facilities rel demand	67 kW x \$15.49000 x 2/32 days	\$64.86
Energy-Winter		
Mid peak	3,558 kWh x \$0.07302	\$259.81
Off peak	7,668 kWh x \$0.04094	\$313.93
Super off peak	5,670 kWh x \$0.03294	\$186.77
Energy-Summer		
Mid peak	314 kWh x \$0.07571	\$23.77
Off peak	1,188 kWh x \$0.04322	\$51.35
Customer charge		\$82.82
Customer charge		\$5.59

Your Delivery charges include:

- \$93.72 transmission charges
- \$1,330.91 distribution charges
- \$1.64 nuclear decommissioning charges
- \$388.96 public purpose programs charge
- \$117.58 new system generation charge

Your overall energy charges include:

- \$19.26 franchise fees

CCA cost responsibility surcharge

PCIA	18,398 kWh x -\$0.00977	-\$179.75
CCA wildfire fund charge	18,398 kWh x \$0.00561	\$103.21
CTC	18,398 kWh x -\$0.00029	-\$5.34

Additional information:

- Service voltage: 480 volts
- Generation Municipal Surcharge (GMS) factor: 0.009261
- 2018 Vintage CRS

Other charges or credits

Fixed recovery charge	18,398 kWh x \$0.00140	\$25.76
Generation Municipal Surcharge		\$16.37

Subtotal of your new charges	\$1,911.44
Your new charges	\$1,911.44



Paid 11/25/24



UNITED WATER CONSERVATION DISTRICT

1701 N. Lombard Street, Suite 200 Oxnard, CA 93030
Phone (805) 525-4431

SEMI-ANNUAL GROUND WATER PRODUCTION STATEMENT

200 0350 1001050 FIL0002

Reporting Period: 01/01/2024 through 06/30/2024

State Well Number 04N19W33D04S
State Recordation Number 560449
Well Operator (Mailing Address)

FISH AND WILDLIFE
SHAWN FEDOROW
PO BOX 666
FILLMORE, CA 93015

Well Owner: CA DEPT OF FISH & GAME
Name of Well: 4 JF5276
Well Use: AG
Acres Irrigated: 0.00
Crops Grown:

Telephone:

Email: SHAWN.FEDOROW@WILDLIFE.CA.GOV

Signed statement with payment due on or before: 07/31/2024. Late filings and payments subject to delinquent charges. Please make a copy for your records.

WATER METER #1: Meter Type/Serial #: _____ Unit of Measure: _____

Meter Read: Ending: _____ - Beginning: _____ = Total Units: _____ x Multiplier: _____ ÷ Divider: _____ = Production: _____

Date of last flow meter calibration test: _____

WATER METER #2: Meter Type/Serial #: _____ Unit of Measure: _____

Meter Read: Ending: _____ - Beginning: _____ = Total Units: _____ x Multiplier: _____ ÷ Divider: _____ = Production: _____

Date of last flow meter calibration test: _____

ELECTRIC POWER METHOD: Meter Type/Serial #: 345M-006723 PUMP #2280 Unit of Measure: KWH

KWH for six-month period (enclose copy of SCE statement): Total Units: 57,158 x Multiplier: 1.000 ÷ Divider: 78 = Production: 732.80

Date of last Southern California Edison Efficiency Test: 6/29/24

REVISED 07/02/2024

Total Production (Round to the nearest hundredth AF xxx.xx): 732.80 ✓

NON-AG/DOMESTIC USE

Number of People: x 0.2 per person or .50 minimum = Total Domestic Usage: 0 AF

Livestock(number of head): x 2,760 gallons per head ÷ 325,851(gallons in an AF) = Total Non-AG Usage: 0 AF

EXEMPTIONS: Inactive Well

TOTAL AGRICULTURAL WATER USAGE: Total Production 732.80 x Rate: \$99.75 = \$ 73,096.80

TOTAL NON-AG/DOMESTIC WATER USAGE: Total Production 0 x Rate: \$110.52 = \$ 0

TOTAL CURRENT CHARGES:

Previous Balance Due(Add) \$ 7 0.01
Previous Credit(Subtract) \$ _____ 0.00

DELINQUENT PENALTY CHARGES: *If statement is postmarked after 08/10/2024 add 10% of Total Charges* \$ _____

DELINQUENT INTEREST CHARGES: *If payment is postmarked after 09/01/2024 add 1% of Total Charges for each month the statement is past due* \$ _____

TOTAL AMOUNT ENCLOSED PAYABLE TO: UNITED WATER CONSERVATION DISTRICT \$ 73,096.81 ✓

I DECLARE under the penalties of perjury that this water production statement has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement.

Date: 7/10/24

Signature: Shawn Fedorow

This Statement is not complete unless signed.

Please Print Signature: Shawn Fedorow

The production charge determined in this statement represents a charge for pumping ground water. United Water uses these funds in its' mission to replenish groundwater throughout the District. Section 74508 of the California Water Code grants a Water Conservation District the right to charge for groundwater production as a means to cover the cost of groundwater replenishment and Section 75611 requires each operator of each water production facility (well) to file with the District a statement providing production in the preceeding six month period. There is no additional filing fee to file this statement with United Water pursuant to California Water Code 5009. Upon good cause shown, an amended statement of water production may be filed or a correction of the records may be made at any time prior to the final date for filing the next semi-annual water production statement pursuant to California Water Code 75618.

2192.90



Confidential / Proprietary

June 28, 2024

SHAWN FEDOROW
CA DEPT OF FISH AND GAME
PO Box 247
FRIANT, CA 93626-0247

HYDRAULIC TEST RESULTS: WELL #4
Location: S/S E TELEGRAPH, FILLMORE, CA 93015
Bus.Part.ID: 1002175856 Contract ID: 8000330081
Meter: 345M-006723 Pump Ref. #: 2280

In accordance with your request, an energy efficiency test was performed on your turbine well pump on June 26, 2024. If you have any questions regarding the results which follow, please contact RICK KOCH at (805) 654-7312.

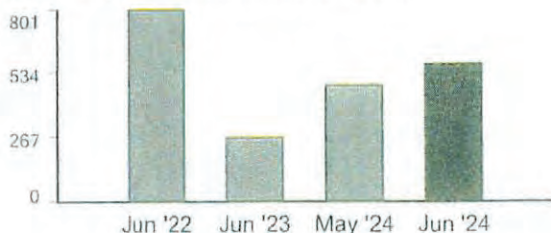
Results	Equipment		
	Test 1 @38Hz	Test 2 @60Hz	Test 3 @60Hz
	HP: 75		
Pump: GOULDS	No: NO SERIAL		
Motor: US	No: E1078378120128M0001		
Discharge Pressure, PSI	3.4	3.0	17.1
Standing Water Level, Feet	3.5	3.5	3.5
Drawdown, Feet	32.4	86.7	72.8
Discharge Head, Feet	7.9	6.9	39.5
Pumping Water Level, Feet	35.9	90.2	76.3
Total Head, Feet	43.8	97.1	115.8
Capacity, GPM	1,074	1,923	1,629
GPM per Foot Drawdown	33.1	22.2	22.4
Acre Feet Pumped in 24 Hours	4.747	8.500	7.200
kW Input to Motor	15.4	59.0	58.1
HP Input to Motor	20.7	79.1	77.9
Motor Load (%)	26.2	100.2	98.7
Measured Speed of Pump, RPM	1,127	1,781	
Customer Meter, GPM	1,130	1,980	
kWH per Acre Foot	78	167	194
Overall Plant Efficiency (%)	57.5	59.6	61.1

The above test results indicate various operating conditions on this pump. Test #1 was operated at a normal operating point with Well 3 running. Test #2 was operated at full speed with Well 3 off. Test #3 was performed at 60 Hz with the discharge valve throttled.

STEVE VILLEGAS
Manager
PUMP TEST AND HYDRAULIC SERVICES



Your daily average electricity usage (kWh)



Your monthly usage may be higher than usual... Based on your historical usage pattern, your monthly usage is trending higher than normal. As a result, you may notice an increase in your bill. If you would like information on tips and programs that can help you lower your energy usage and your bill, please visit www.sce.com/billhelper.

Usage comparison

	Jun '22	Jun '23	Jul '23	Aug '23	Sep '23	Oct '23	Nov '23	Dec '23	Jan '24	Feb '24	Mar '24	Apr '24	May '24	Jun '24
Total kWh used	24,024	8,027	2,037	2,042	22,223	43,608	38,759	38,093	36,295	35,741	9,093	756	14,032	18,398
Number of days	30	30	29	33	29	32	29	31	33	29	32	30	29	32
Appx. average kWh used/day	800	267	70	61	766	1,362	1,336	1,228	1,099	1,232	284	25	483	574

114, 315
57,158 - 04N19W33 D04S
57,158 - 04N19W3 D03S

Details of your new charges

Your rate: TOU-PA-2-D (SCE)
Billing period: 05/02/24 to 06/02/24 (32 days Winter/Summer Season)

Delivery charges - Cost to deliver your electricity

Facilities rel demand	67 kW x \$15.32000 x 30/32 days	\$962.29
Facilities rel demand Energy-Winter	67 kW x \$15.49000 x 2/32 days	\$64.86
Mid peak	3,558 kWh x \$0.07302	\$259.81
Off peak	7,668 kWh x \$0.04094	\$313.93
Super off peak	5,670 kWh x \$0.03294	\$186.77
Mid peak Energy-Summer	314 kWh x \$0.07571	\$23.77
Off peak	1,188 kWh x \$0.04322	\$51.35
Customer charge		\$82.82
Customer charge		\$5.59

Your Delivery charges include:

- \$93.72 transmission charges
- \$1,330.91 distribution charges
- \$1.64 nuclear decommissioning charges
- \$388.96 public purpose programs charge
- \$117.58 new system generation charge

Your overall energy charges include:

- \$19.26 franchise fees

CCA cost responsibility surcharge

PCIA	18,398 kWh x -\$0.00977	-\$179.75
CCA wildfire fund charge	18,398 kWh x \$0.00561	\$103.21
CTC	18,398 kWh x -\$0.00029	-\$5.34

Additional information:

- Service voltage: 480 volts
- Generation Municipal Surcharge (GMS) factor: 0.009261
- 2018 Vintage CRS

Other charges or credits

Fixed recovery charge	18,398 kWh x \$0.00140	\$25.76
Generation Municipal Surcharge		\$16.37

Subtotal of your new charges	\$1,911.44
Your new charges	\$1,911.44



Paid 11/05/24

SCANNED
JUL 17 2024
UNITED WATER CONSERVATION DISTRICT

UNITED WATER CONSERVATION DISTRICT
1701 N. Lombard Street, Suite 200 Oxnard, CA 93030
Phone (805) 525-4431
SEMI-ANNUAL GROUND WATER PRODUCTION STATEMENT

200 0360 1001060 FIL0003

Reporting Period: 01/01/2024 through 06/30/2024

State Well Number 04N19W33D05S
State Recordation Number 561395
Well Operator (Mailing Address)

Well Owner: CA DEPT OF FISH & GAME
Name of Well: #5 HATCHERY
Well Use: AG
Acres Irrigated: 0.00
Crops Grown:

FILLMORE FISH HATCHERY
PO BOX 666
FILLMORE, CA 93016

Telephone: (805) 524-0962

Email: shawn.fedorow@wildlife.ca.gov

Signed statement with payment due on or before: 07/31/2024. Late filings and payments subject to delinquent charges. Please make a copy for your records.

WATER METER #1: Meter Type/Serial #: _____ Unit of Measure: _____

Meter Read: Ending: _____ - Beginning: _____ = Total Units: _____ x Multiplier: _____ ÷ Divider: _____ = Production: _____

Date of last flow meter calibration test: _____

WATER METER #2: Meter Type/Serial #: _____ Unit of Measure: _____

Meter Read: Ending: _____ - Beginning: _____ = Total Units: _____ x Multiplier: _____ ÷ Divider: _____ = Production: _____

Date of last flow meter calibration test: _____

ELECTRIC POWER METHOD: Meter Type/Serial #: V345N-783 PUMP #2279 Unit of Measure: KWH

KWH for six-month period (enclose copy of SCE statement): Total Units: 771,928 x Multiplier: 1.000 ÷ Divider: 360 = Production: 2144.24

Date of last Southern California Edison Efficiency Test: 6/28/24

REVISED 07/02/2024

Total Production (Round to the nearest hundredth AF xxx.xx): 2,144.24
2,144.24

NON-AG/DOMESTIC USE

Number of People: 10 x 0.2 per person or .50 minimum = Total Domestic Usage: 2 AF

Livestock(number of head): 0 x 2,760 gallons per head ÷ 325,851(gallons in an AF) = Total Non-AG Usage: 0 AF

EXEMPTIONS: Inactive Well

TOTAL AGRICULTURAL WATER USAGE: Total Production 2144.24 x Rate: \$99.75 = \$ 213,887.94 ✓

TOTAL NON-AG/DOMESTIC WATER USAGE: Total Production 2 x Rate: \$110.52 = \$ 221.04

TOTAL CURRENT CHARGES:

Previous Balance Due(Add) \$ 2.99

Previous Credit(Subtract) \$ 0.00

DELINQUENT PENALTY CHARGES: *If statement is postmarked after 08/10/2024 add 10% of Total Charges* \$ _____

DELINQUENT INTEREST CHARGES: *If payment is postmarked after 09/01/2024 add 1% of Total Charges for each month the statement is past due* \$ _____

TOTAL AMOUNT ENCLOSED PAYABLE TO: UNITED WATER CONSERVATION DISTRICT \$ 214,111.97

220,535.33

I DECLARE under the penalties of perjury that this water production statement has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement.

Date: 7/10/24

Signature: Shawn Fedorow

This Statement is not complete unless signed.

Please Print Signature: Shawn Fedorow

The production charge determined in this statement represents a charge for pumping ground water. United Water uses these funds in its' mission to replenish groundwater throughout the District. Section 74508 of the California Water Code grants a Water Conservation District the right to charge for groundwater production as a means to cover the cost of groundwater replenishment and Section 75611 requires each operator of each water production facility (well) to file with the District a statement providing production in the preceeding six month period. There is no additional filing fee to file this statement with United Water pursuant to California Water Code 5009. Upon good cause shown, an amended statement of water production may be filed or a correction of the records may be made at any time prior to the final date for filing the next semi-annual water production statement pursuant to California Water Code 75618.



Confidential / Proprietary

June 28, 2024

SHAWN FEDOROW
CA DEPT OF FISH AND GAME
PO Box 247
FRIANT, CA 93626-0247

HYDRAULIC TEST RESULTS: WELL #5
Location: 612 E TELEGRAPH RD, FILLMORE, CA 93015
Bus.Part.ID: 1002175856 Contract ID: 8001723940
Meter: V345N-000783 Pump Ref. #: 2279

In accordance with your request, an energy efficiency test was performed on your turbine well pump on June 26, 2024. If you have any questions regarding the results which follow, please contact RICK KOCH at (805) 654-7312.

Equipment
HP: 250
Pump: US PUMPS No: NO PLATE
Motor: US No: M-059040121

Results	Test 1
Discharge Pressure, PSI	5.3
Standing Water Level, Feet	
Drawdown, Feet	
Discharge Head, Feet	12.2
Pumping Water Level, Feet	137.8
Total Head, Feet	150.0
Capacity, GPM	2,430
GPM per Foot Drawdown	
Acre Feet Pumped in 24 Hours	10.741
kW Input to Motor	161.0
HP Input to Motor	215.9
Motor Load (%)	81.4
Measured Speed of Pump, RPM	1,783
Customer Meter, GPM	✓
kWH per Acre Foot	360
Overall Plant Efficiency (%)	42.6

It was noted at the time of the test, the well was artesian. The well capacity has decreased significantly and there is air in the discharge water.

STEVE VILLEGAS
Manager
PUMP TEST AND HYDRAULIC SERVICES



Usage comparison

	Jul '22	Jul '23	Aug '23	Sep '23	Oct '23	Nov '23	Dec '23	Jan '24	Feb '24	Mar '24	Apr '24	May '24	Jun '24	Jul '24
Total kWh used	139,864	119,830	134,984	117,265	128,271	118,063	99,100	140,291	123,066	134,920	124,913	118,744	129,994	118,023
Number of days	32	29	33	29	32	29	31	33	29	32	30	29	32	29
Appx. average kWh used/day	4,370	4,132	4,090	4,043	4,008	4,071	3,196	4,251	4,243	4,216	4,163	4,094	4,062	4,069

771,928

Details of your new charges

Your rate: TOU-PA-2-D (SCE)

Billing period: 06/03/24 to 07/01/24 (29 days)

Delivery charges - Cost to deliver your electricity

Facilities rel demand	172 kW x \$15.49000	\$2,664.28
Demand-Summer		
On peak	171 kW x \$4.27000	\$730.17
Energy-Summer		
On peak	17,805 kWh x \$0.07571	\$1,348.02
Mid peak	6,772 kWh x \$0.07571	\$512.71
Off peak	93,446 kWh x \$0.04322	\$4,038.74
Customer charge		\$89.46

Your Delivery charges include:

- \$338.10 transmission charges
- \$5,693.41 distribution charges
- \$10.63 nuclear decommissioning charges
- \$2,469.04 public purpose programs charge
- \$754.16 new system generation charge

CCA cost responsibility surcharge

PCIA	118,023 kWh x -\$0.00977	-\$1,153.08
CCA wildfire fund charge	118,023 kWh x \$0.00561	\$662.11
CTC	118,023 kWh x -\$0.00029	-\$34.23

Your overall energy charges include:

- \$94.56 franchise fees

Other charges or credits

Fixed recovery charge	118,023 kWh x \$0.00140	\$165.23
Generation Municipal Surcharge		\$118.08

Additional information:

- Service voltage: 480 volts
- Generation Municipal Surcharge (GMS) factor: 0.009261
- 2018 Vintage CRS

Subtotal of your new charges	\$9,141.49
Your new charges	\$9,141.49

Rate Identification Number - RIN



USCA-SCXX-6300-0000

In the future, you might use the Rate Identification Number (RIN) to program smart devices like smart thermostats, EV chargers, or energy management systems once the manufacturer has enabled its use. Once these smart device features are available, simply scan the QR code using the smart device app for setup. To learn more, visit sce.com/helpcenter/rin.

