



Board of Directors
 Lynn Maulhardt, President
 Catherine Keeling, Vice President
 Gordon Kimball, Secretary/Treasurer
 Keith Ford
 Mohammed Hasan
 Steve Huber
 Rachel Jones

General Manager
 Mauricio Guardado

Legal Counsel
 David D. Boyer

**MINUTES
 FINANCE AND AUDIT COMMITTEE MEETING**

**Monday, March 3, 2025, at 9:00 a.m.
 UWCD Headquarters, First Floor, Board Room
 1701 N. Lombard Street, Oxnard CA 93030**

OPEN SESSION

Chair Steve Huber called the meeting to order at 9:00 a.m.

Committee Members Roll Call

Present: Directors Huber and Jones

Absent: Director Keeling

1. Public Comments: None.

Director Catherine Keeling joined the meeting at 9:01 a.m.

2. Consent Calendar

Action: M/S/C (Keeling, Jones) to approve the Consent Calendar items.

Vote: Ayes: Keeling, Jones, and Huber; Noes: None; Absent: None.

2.1 Approval of Agenda

Motion

Approved March 3, 2025, meeting agenda.

2.2 Approval of Minutes

Motion

Approved February 4, 2025, meeting minutes.

2.3 Check Recap Monthly Report

Information Item

Received and filed.

2.4 Investment Monthly Report

Information Item

Received and filed.



**2.5 Pipeline Delivery Monthly Report
Information Item**

Received and filed.

3. UWCD Board of Directors Meeting Agenda Items

**3.1 Adopt a Resolution in Support of the State Water Project Delta Conveyance Facilities Request to Continue Planning and Design Work
Motion**

Action: M/S/C (Keeling, Jones) to recommend adoption of a resolution directing the Ventura County Watershed Protection District to execute a Contribution or Advance of Money for Delta Conveyance Planning Activities Letter as per the Agreement for the Advance of Contribution of Money to the California Department of Water Resources by the Ventura County Watershed Protection District for Preliminary Planning and Design Costs Related to a Potential Delta Conveyance Project on behalf of United Water Conservation District to the full Board.

Vote: Ayes: Keeling, Jones, and Huber; Noes: None; Absent: None.

**4. Administrative Services Department Monthly Report
Information Item**

Received and filed. Presentation attached.

With General Manager guidance to staff, the Committee provided the following recommendations:

- Chair Huber and Director Keeling stated that the governance training they participated in was worth the time and effort put into it. Upon being advised that there was an added benefit of lowering the cost to District's insurance, Director Keeling emphasized this is a great added incentive to remind Directors of in the future. Chair Huber and Keeling also wanted District staff to work with the General Manager to ensure that if there is anything the Board can do to further benefit the District, to notify them as they are here to help the District achieve its goals through their efforts.

5. Future Agenda Items

No future topics were offered by the Directors; however, they provided the following requests regarding the presentations:

- Include Water Resources Manager John Lindquist's comments/information supporting the State Water Project Delta Conveyance Project.
- Budgeted versus Actual financial reports, requested staff to keep a continuity in the colors used in their graphics/charts when presenting to the Committee/Board.



6. Adjournment

Chair Huber adjourned the meeting at 9:58 a.m.

I certify that the above is a true and correct copy of the minutes of the UWCD Finance and Audit Committee Meeting of March 3, 2025.

ATTEST

Adam P. Keeling for Steve Huber
Chair Steve Huber



United Water
CONSERVATION DISTRICT

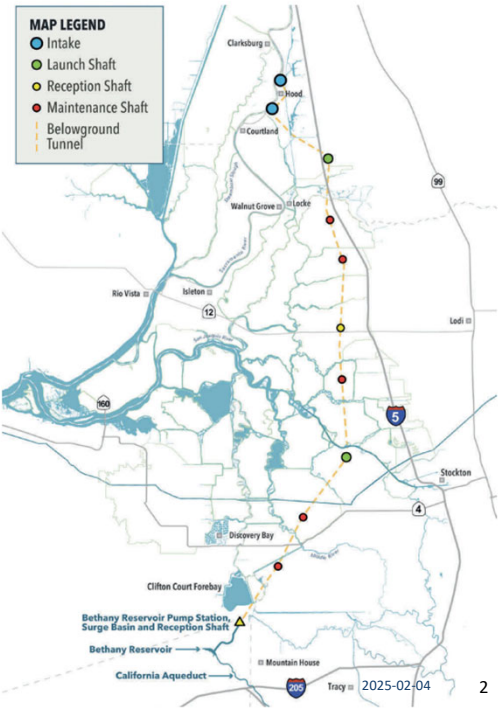
*STATE WATER PROJECT
DELTA CONVEYANCE
FACILITIES FUNDING
REQUEST TO CONTINUE
PLANNING AND DESIGN
WORK*

Finance and Audit Committee Meeting
March 3, 2025

1

KEY FEATURES OF DELTA CONVEYANCE PROJECT

- Two Intake Structures on Sacramento River
- 45-Mile Tunnel Across Delta
- Pumping Plant
- Termination at Bethany Reservoir
- Estimated \$16 Billion Construction Cost

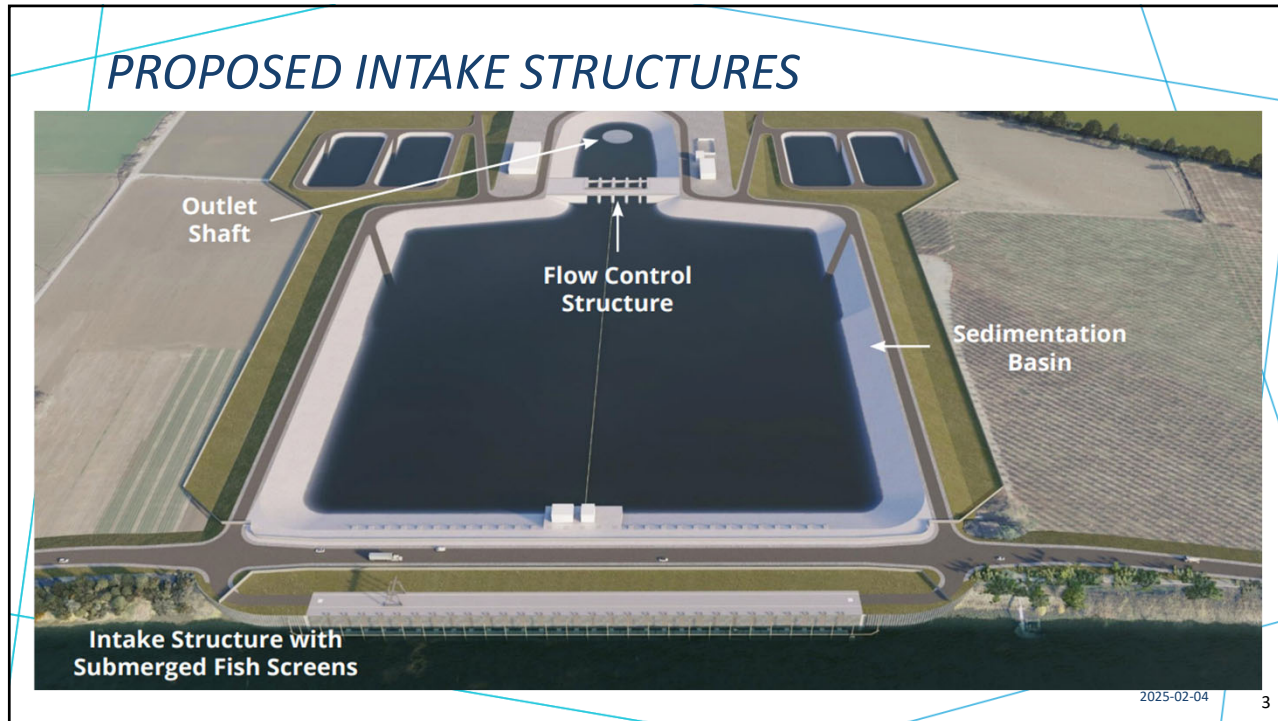


MAP LEGEND

- Intake
- Launch Shaft
- Reception Shaft
- Maintenance Shaft
- Belowground
- Tunnel

Map labels include: Clarksburg, Hood, Courtland, Walnut Grove, Locke, Rio Vista, Isleton, Lodi, Stockton, Discovery Bay, Clifton Court Forebay, Bethany Reservoir Pump Station, Surge Basin and Reception Shaft, Bethany Reservoir, Mountain House, California Aqueduct, Tracy. Date: 2025-02-04.

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TUNNEL CONSIDERATIONS

- Fewer Surface Impacts
- Enhanced Seismic Resilience
- No Evaporative Loss
- Surface Flooding Resilience

CUTTERHEAD

THRUST RAMS

SCREW CONVEYOR

RING CONVEYOR

GROUT TANK

OPERATOR'S CABIN

PRECAST CONCRETE TUNNEL SEGMENTS

TUNNEL SEGMENT ERECTOR

TIMESHIELD

CUTTER TOOLS

Legend

Tunnel Launch

Tunnel Reception

Proposed Project Alignment

2.5 miles

Intake B

Intake C

5.7 miles

4.5 miles

3.1 miles

5.1 miles

3.9 miles

3.5 miles

5.2 miles

4.3 miles

5.2 miles

8.2 miles

12.7 miles

9.5 miles

14.2 miles

Bethany Reservoir

Bethany Reservoir Pumping Plant and Surge Basin and Bethany Reservoir Aqueduct

Upper Jones Tract Maintenance Shaft

Lower Roberts Island Launch Shaft

King Island Maintenance Shaft

Terminus Tract Reception Shaft

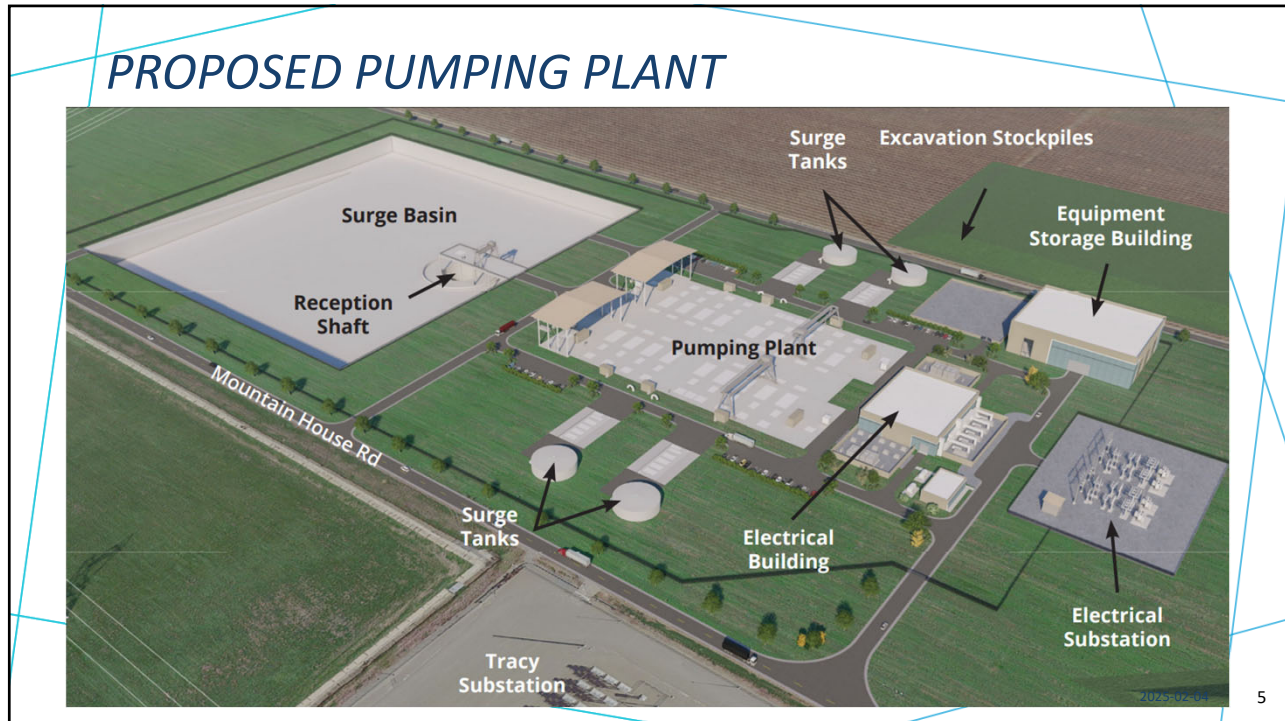
Canal Ranch Tract Maintenance Shaft

New Hope Tract Maintenance Shaft

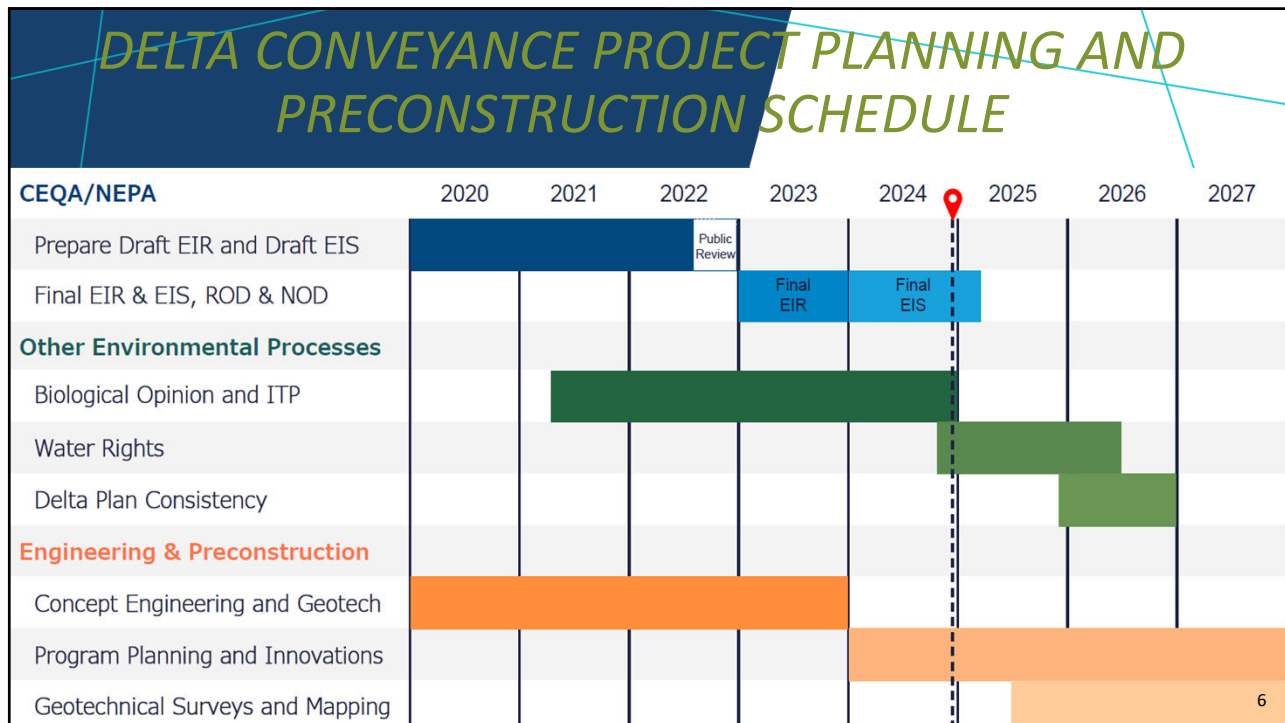
Twin Cities Launch Shaft

2025-02-04 4

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REQUEST FROM VCWPD CONTRACT GROUP

• 2020 – 2025 Period	\$2,101,339	4 Payments	Complete
• 2025 – 2027 Period	\$1,637,407	2 Payments	Requested



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REQUEST FROM UNITED

• 2020 – 2025 Period	\$525,335	4 Payments	Complete
• 2025 – 2027 Period	\$461,451	2 Payments	Requested



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ADOPT A RESOLUTION DIRECTING THE VENTURA COUNTY WATERSHED PROTECTION DISTRICT TO EXECUTE A CONTRIBUTION OR ADVANCE OF MONEY FOR DELTA CONVEYANCE PLANNING ACTIVITIES LETTER...

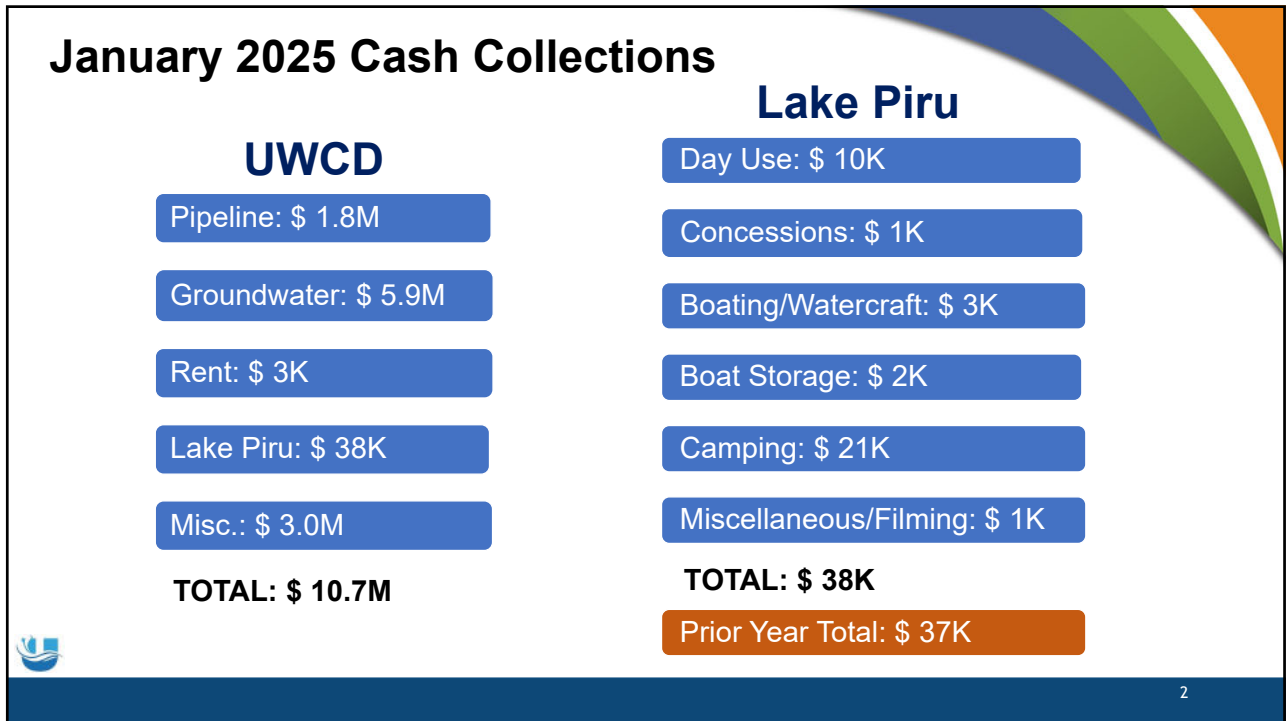
FOR PRELIMINARY PLANNING AND DESIGN COSTS RELATED TO A POTENTIAL CONVEYANCE PROJECT ON BEHALF OF UNITED WATER CONSERVATION DISTRICT.

***RECOMMENDATION TO
FULL BOARD***





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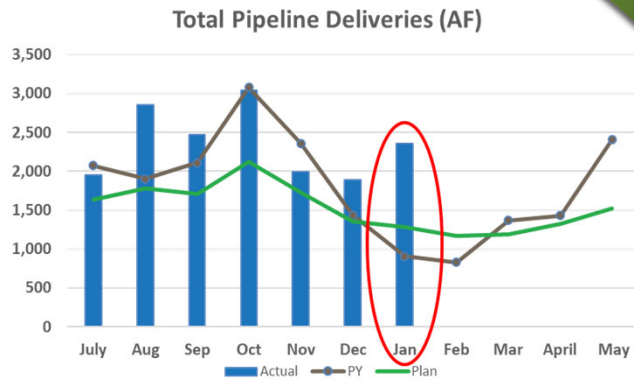


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January 2025 Pipeline

	\$ Billed	Actual AF	Plan AF	Variance
OH	\$1.2M	1039	710	329
PT	\$453K	436	270	166
PV	\$288K	876	300	576

Year-to-date December deliveries are 37% above plan and 10% above prior year.



Board Motion Items with Fiscal Impact


Sponsor	Description/Summary	Budget Y/N	Cash Impact of Approval	Other Financial Impact
Administration	Adopt a Resolution in Support of the SWP Delta Conveyance Facilities Funding Request to Continue Planning and Design Work	Y	\$461,451*	None

* Spread over two years: Y1 - \$184,580 and Y2 - \$276,871



Finance Department

- Completed groundwater billing for 12/31/24
- Preparing FY 2025-26 Budget for GM and AGM review
- Finalizing the 2023-24 ACFR
- Finalizing the FY2023-24 Audit Report



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Administrative Update

Josh Perez
Chief Human Resources Officer

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Human Resources

- Recruitments are ongoing for the following positions:
 - Seasonal Park Ranger Assistant
 - Closes March 13th
 - Environmental Services Field Technician
 - Interviews held, selection pending GM approval
 - Environmental Services Field Assistant
 - Closes March 13th
 - Technology Systems Intern
 - Closes April 21st
- Attended CSUN Technology Career Day



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continued

- Attended the Ventura College Technology Career Event and registered for the Moorpark College Career Fair
- Completed processing of the 2025 1094C and 1095C for full-time employees as required by the Department of Treasury
- Registered for SDRMA Spring Education Day as part of ongoing safety training and specialization efforts designed to maximize insurance savings
- Posted annual OSHA Form 300A and Regulatory Compliance Posters at all District facilities



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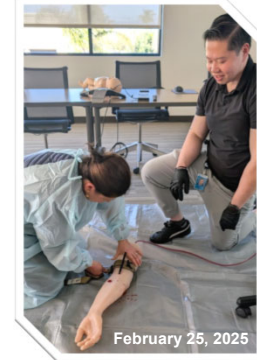
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Risk Management

- Coordinated Aerial Lift safety training for additional Operations and Maintenance staff
- Recertified Administrative staff in Adult & Pediatric CPR/AED/First Aid
- Attended FBI-CISA-EPA California Water Security Summit held at Metropolitan Water which covered both physical and cyber security issues pertaining to the Water and Dam sectors



Aerial lift safety training for O&M staff at Herc Rentals in Ventura

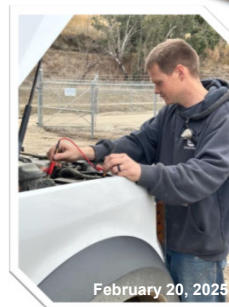


Adult & Pediatric CPR/AE/First Aid Training at District Headquarters



continued

- Met with OES Director at County EOC along to discuss regional collaboration efforts and partnership on certain technology projects
- Delivered District's preparedness and response efforts to Red Flag/PSPS Events and Fire Safety at Santa Clara Valley Watershed Committee meeting
- Deployed noise dosimeters to measure noise exposure as part of the District's Hearing Conservation Program



Noise sampling; staff wearing a noise dosimeter





Presenting at SCV Watershed Committee Meeting



Technology Systems

- Career Day Event
 - Successfully participated in tremendously successful Career Day at Cal State University Northridge Technology Career Event
- Office Equipment Deployment
 - Saticoy office began receiving modernized mobile computing equipment and deployment is approximately 50% complete
 - Lake Piru Ranger's office equipment deployment is scheduled for March and is currently being configured by Technology Systems staff



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Questions



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