

**AGENDA**  
**FINANCE AND AUDIT COMMITTEE MEETING**

**Monday, March 31, 2025, at 9:00 a.m.**  
**UWCD Headquarters, First Floor, Board Room**  
**1701 N. Lombard Street, Oxnard CA 93030**

**OPEN SESSION – ROLL CALL**

**1. Public Comments**  
**Information Item**

The public may comment on any matter not on the agenda within the jurisdiction of the Committee. All comments are subject to a five-minute time limit.

**2. Consent Calendar**

All matters listed under the Consent Calendar are considered routine by the Committee and will be enacted by one motion. There will be no separate discussion of these items unless a Committee member pulls an item from the Calendar. Pulled items will be discussed and acted on separately by the Committee. Members of the public who want to comment on a Consent Calendar item should do so under Public Comments. (ROLL CALL VOTE REQUIRED)

**2.1 Approval of Agenda**  
**Motion**

Approve March 31, 2025, Finance and Audit Committee meeting Agenda.

**2.2 Approval of Minutes**  
**Motion**

Approve Minutes of March 3, 2025, Finance and Audit Committee meeting.

**2.3 Check Recap Monthly Report**  
**Information Item**

Review the District's accounts payable recap for February 2025.

**2.4 Investment Monthly Report**  
**Information Item**

Review the District's investment portfolio and cash position as of February 28, 2025.

**2.5 Pipeline Delivery Monthly Report**  
**Information Item**

Review the District's pipeline water activities as of February 28, 2025.



**3. UWCD Financial Audit Report**

**Information Item**

Receive a presentation from Certified Public Accountant Ryan Domino Partner at LSL of the District's Annual Financial Audit for Fiscal Year 2023-24.

**4. UWCD Board of Directors Meeting Agenda Items**

Review and discuss the following agenda items to be considered for approval at the April 9, 2025, Board of Directors meeting:

**4.1 Request from Durango Harvest Inc. for a Payment Plan**

**Motion**

Recommend Board approval of a request from Durango Harvest Inc. to enter a payment plan for groundwater extraction charges of \$5,903.42 incurred from the billing period of July 1, 2024, to December 31, 2024.

**4.2 Request the Board of Directors to Authorize the General Manager to Execute the Short-Term Recycled Water Purchase Agreement for Operational Testing with the Pleasant Valley County Water District**

**Motion**

Recommend the Board authorize the General Manager to finalize the terms and conditions and execute the Short-Term Recycled Water Purchase Agreement for Operational Testing between the Pleasant Valley County Water District and United Water Conservation District.

**5. Proposed Updates to the Engineering Projects Administration Policy**

**Information Item**

Receive a presentation from the Engineering Department regarding proposed updates to the Engineering Projects Administration Policy.

**6. Fiscal Year 2025-26 Budget Review**

**Information Item**

Receive a presentation from the chief financial officer of the proposed UWCD Fiscal Year 2025-26 Budget.

**7. Administrative Services Department Monthly Report**

**Information Item**

Review the monthly report from the Administrative Services team as well as receive a verbal presentation of its highlights.

**8. Future Agenda Items**

The Committee will suggest topics or issues for discussion at future meetings.

**ADJOURNMENT**



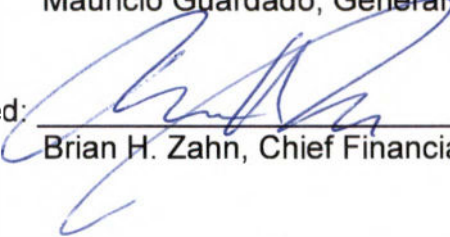
Finance and Audit Committee Meeting AGENDA

March 31, 2025

Page 3

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Approved:  FOR MEG  
Mauricio Guardado, General Manager

Approved:   
Brian H. Zahn, Chief Financial Officer

This agenda was posted Thursday, March 27, 2025, at 5:00 p.m. at the United Water Conservation District Headquarters, Oxnard, CA and [www.unitedwater.org](http://www.unitedwater.org).

  
Jacquelyn Lozano, Clerk of the Committee