

**AGENDA**  
**FINANCE AND AUDIT COMMITTEE MEETING**

**Monday, June 2, 2025, at 9:00 a.m.**  
**UWCD Headquarters, First Floor, Board Room**  
**1701 N. Lombard Street, Oxnard, CA 93030**

**OPEN SESSION – ROLL CALL**

**1. Public Comments**  
**Information Item**

The public may comment on any matter not on the agenda within the jurisdiction of the Committee. All comments are subject to a five-minute time limit.

**2. Consent Calendar**

All matters listed under the Consent Calendar are considered routine by the Committee and will be enacted by one motion. There will be no separate discussion of these items unless a Committee member pulls an item from the Calendar. Pulled items will be discussed and acted on separately by the Committee. Members of the public who want to comment on a Consent Calendar item should do so under Public Comments. (ROLL CALL VOTE REQUIRED)

**2.1 Approval of Agenda**  
**Motion**

Approve June 2, 2025, Finance and Audit Committee meeting Agenda.

**2.2 Approval of Minutes**  
**Motion**

Approve Minutes of March 31, 2025, Finance and Audit Committee meeting.

**2.3 Approval of Special Meeting Minutes**  
**Motion**

Approve Minutes of May 5, 2025, Finance and Audit Committee Special meeting.

**2.4 Check Recap Monthly Report**  
**Information Item**

Review the District's accounts payable recap for March and April 2025.

**2.5 Investment Monthly Report**  
**Information Item**

Review the District's investment portfolio and cash position as of April 30, 2025.

**2.6 Pipeline Delivery Monthly Report**  
**Information Item**

Review the District's pipeline water activities for the months of March and April 2025.



**2.7 District Staff and Board Member Reimbursement for Fiscal Year 2024-25 Third Quarter Report**  
**Information Item**

Review the expense reimbursement report for all reimbursements of business expenses to staff and board members for the third quarter of fiscal year 2024-2025.

**2.8 Board Requested Cost Tracking Items for Fiscal Year 2024-25 Third Quarter Report**  
**Information Item**

Review the costs that the District has incurred through March 31, 2025:

- a) as part of the licensing efforts and the probable maximum flood studies for the Santa Felicia Dam;
- b) in relation to general environmental mandates, and CESA;
- c) in relation to litigation with Wishtoyo Foundation, Fifth Amendment takings, and District legal costs over the past several fiscal years;
- d) in relation to professional fees over the past several fiscal years; and
- e) items which have a fiscal impact to the District.

**3. UWCD Board of Directors Meeting Agenda Items**

Review and discuss the following agenda items to be considered for approval at the June 11, 2025, Board of Directors meeting:

**3.1 Payment Plan, and Penalty and Interest Waiver Request from Mrs. Nancy Trinidad**  
**Motion**

Review and consider recommending for Board approval a request from Mrs. Nancy Trinidad to enter a payment plan for groundwater extraction charges of \$38,197.68 incurred from the billing period of January 1, 2021, through December 31, 2024, for well number 04N18W29E01S. Additionally, she is seeking a waiver for the associated penalty and interest charges amounting to \$9,034.52 upon successful completion of the payment plan.

**3.2 Authorize the General Manager to Execute the Second Amendment to the Memorandum of Understanding between the Santa Clarita Valley Water Agency, Casitas Municipal Water District, City of San Buenaventura, and United Water Conservation District regarding the use of the Castaic Lake Flexible Storage Program**  
**Motion**

Review and consider recommending the Board authorize the General Manager to Execute the Second Amendment to the Memorandum of Understanding between the Santa Clarita Valley Water Agency, Casitas Municipal Water District, City of San Buenaventura, and United Water Conservation District regarding the use of the Castaic Lake Flexible Storage Program.



**3.3 Adopt Resolution for the Proposed District Budget Plan, Overhead Allocation Method, Staffing Levels, and Salary Schedules for Fiscal Year 2025-2026, and Appropriation Carryovers from Fiscal Year 2024-2025**

**Motion**

Review and consider recommending approval of a resolution adopting the proposed District Budget Plan, Overhead Allocation Method, Staffing Levels, and Salary Schedules for Fiscal Year 2025-2026, and Appropriation Carryovers from Fiscal Year 2024-2025 to the full Board.

**3.4 Adopt a Resolution to Request the County Auditor-Controller to Compute and Affix a Tax Rate for the Fiscal Year 2025-2026 Sufficient to Satisfy State Water Project Charges**

**Motion**

Review and consider recommending adoption of a resolution requesting the County Auditor-Controller to compute and affix a tax rate for Fiscal Year 2025-2026 to provide approximately \$4,269,000 in property tax revenue sufficient to satisfy a portion of the voter approved debt for State Water Project costs to the full Board.

**4. Fiscal Year 2024-2025 Third Quarter Financial Report  
Information Item**

Review the District's quarterly financial report for the period ending March 31, 2025, as well as receive a verbal presentation from its chief financial officer.

**5. Administrative Services Department Monthly Report  
Information Item**

Review the monthly report from the Administrative Services team as well as receive a verbal presentation of its highlights.

**6. Future Agenda Items**

The Committee will suggest topics or issues for discussion at future meetings.

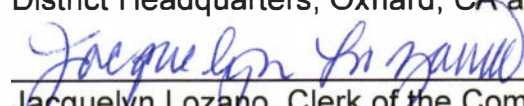
**ADJOURNMENT**

*The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, the District's services, programs or activities because of any disability. If you need special assistance to participate in this meeting, or if you require agenda material in an alternative format, please contact the District Office at (805) 525-4431. Notification of at least 48 hours prior to the meeting will enable the District to make appropriate arrangements.*

Approved:   
 Mauricio Guardado, General Manager

Approved:   
 Brian H. Zahn, Chief Financial Officer

This agenda was posted Friday, May 30, 2025, at 8:30 a.m. at the United Water Conservation District Headquarters, Oxnard, CA and [www.unitedwater.org](http://www.unitedwater.org).

  
 Jacquelyn Lozano, Clerk of the Committee