



Board of Directors  
Lynn Maulhardt, President  
Catherine Keeling, Vice President  
Gordon Kimball, Secretary/Treasurer  
Keith Ford  
Mohammed Hasan  
Steve Huber  
Rachel Jones

General Manager  
Mauricio Guardado

Legal Counsel  
David D. Boyer

## AGENDA REGULAR BOARD MEETING

Wednesday, October 8, 2025, 12:00 p.m.  
UWCD Headquarters, First Floor, Board Room  
1701 N. Lombard Street, Oxnard, CA 93030

### BOARD MATTERS

*Normally, Action (Motion) Items will be considered and acted upon separately; Consent Items will be considered and acted upon collectively, although a Consent Item may be considered and acted upon separately; and Information Items will be considered separately without action. The Board of Directors in its discretion may change the order of agenda items.*

### ROLL CALL

#### 1. FIRST OPEN SESSION 12:00 P.M.

##### 1.1 Public Comment

Members of the public may address the Board on any matter on the Executive (Closed) Session agenda or on any non-agenda item within the jurisdiction of the Board. All comments are subject to a five-minute time limit.

##### 1.2 Executive (Closed) Session

The Board will discuss matters outlined in the attached Executive (Closed) Session Agenda (Exhibit A).

#### 2. SECOND OPEN SESSION AND CALL TO ORDER 1:00 P.M.

##### 2.1 Pledge of Allegiance

##### 2.2 Public Comment

Members of the public may address the Board on any item on the Consent Calendar or on any non-agenda item within the jurisdiction of the Board. No action will be taken by the Board on any non-agenda item. All comments are subject to a five-minute time limit.

##### 2.3 Approval of Agenda Motion

##### 2.4 Oral Report Regarding Executive (Closed) Session Information Item

Presented by District Legal Counsel David D. Boyer.

##### 2.5 Board Members' Activities Report Information Item

Receive and file information regarding meeting participation provided by each of the Board Members through Monthly Activities (aka per diem) Reports.

**2.6 General Manager's Report**

**Information Item**

The General Manager will present information on his activities of possible interest to the Board and that may have consequence to the District.

**2.7 Fiscal Year 2024-2025 Fourth Quarter Financial Report (July 1, 2024 – June 30, 2025)**

**Brian Zahn, Chief Financial Officer**

**Information Item**

Review the Fiscal Year End 2024-25 Financial Reports for the period of July 1, 2024, through June 30, 2025, as well as receive a presentation from the Chief Financial Officer.

**3. CONSENT CALENDAR: All matters listed under the Consent Calendar are considered routine by the Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member pulls an item from the Calendar. Pulled items will be discussed and acted on separately by the Board. Members of the public who want to comment on a Consent Calendar item should do so under Public Comments. (ROLL CALL VOTE REQUIRED)**

**3.1 Approve the Minutes for September 10, 2025, Regular Meeting**

**Motion Item**

Approve the minutes.

**3.2 Groundwater Basin Status Report**

**Information Item**

Receive and file Monthly Hydrologic Conditions Report for the District.

**3.3 Investment Monthly Reports (August 2025)**

**Information Item**

Review the most current investment reports for the month ending August 31, 2025.

**3.4 Adopt Resolution No. 2025-18 Determining that the Lake Piru Early Warning System Installation Project is Exempt from the Provisions of the California Environmental Quality Act and Approving the Project Haven Whipple, Associate Environmental Scientist**

**Motion**

Adopt Resolution No. 2025-18 (Attachment A) determining that the Lake Piru Early Warning System Installation Project (Project) is exempt from the provisions of the California Environmental Quality Act (CEQA) and directing staff to file the Notice of Exemption in accordance with CEQA and approving the Project.

#### **4. MONTHLY REPORTS BY DEPARTMENT**

##### **4.1 Operations and Maintenance Department Monthly Report Craig Morgan, Chief Operations Officer Information Item**

Summary report and presentation on monthly activities of the Operations and Maintenance Department, including but not limited to the District's facilities (Santa Felicia Dam and hydroplant; the Piru Groundwater Recharge facility; the Freeman Diversion; the Saticoy and El Rio Groundwater Recharge facilities; the Pleasant Valley and Pumping Trough Pipeline systems; and the Oxnard Hueneme Pipeline system), encompassing operating plans, the quantity and quality of water diverted and delivered, fish ladder operations, major maintenance problems and repairs, status of Operations and Maintenance projects and safety and training issues.

##### **4.2 Recreation Department Monthly Report Bernard Riedel Jr., Senior Park Ranger Information Item**

Summary report and presentation on monthly activities of the Recreation Department, including but not limited to the Lake Piru Recreation Area, encompassing camping and boating policies at the lake; operations and activities; financing and status of facility improvement projects; maintenance activities; security issues; and emergency response activities.

##### **4.3 Water Resources Department Monthly Report and Update on Activities of Local Groundwater Sustainability Agencies (GSAs) Dr. Bram Sercu, Water Resources Supervisor Information Item**

Summary report and presentations on the monthly activities of the Water Resources Department, including, but not limited to: updates to the District's groundwater flow models and modeling efforts; reservoir releases; import of State Water Project (SWP) water; support of diversion and recharge operations; evaluation of groundwater conditions; estimates of available Forebay storage; support during development and implementation of water supply and sustainability projects; outreach and education; and engagement with Groundwater Sustainability Agencies, Technical Advisory Committees, and other user groups or governmental agencies involved in local and regional water-resource issues.

##### **4.4 Administrative Services Department Monthly Report Josh Perez, Chief Human Resources Officer and Brian Zahn, Chief Financial Officer Information Item**

Summary report and presentation on the monthly activities of the Administrative Services Department including but not limited to issues associated with budget development, financial performance versus budget

plan, financial accounting requirements and procedures, potential debt issuance and related financial services, status of District investments and reserves, updates on its capital improvement programs, human resources and safety, District property and facilities maintenance and administration, District records and reports, groundwater extraction statements administration, risk management and District liability insurance matters, management of District contracts, policy development, governance procedures, and supporting activities of Board and staff.

**4.5 Public Outreach and External Affairs Department Monthly Report  
Tara Mulally, Interim Public Outreach and External Affairs Manager  
Information Item**

Summary report and presentation on the monthly activities of the Interim Public Outreach and External Affairs Manager including but not limited to implementation of the Strategic and Annual Communications Plans; management of media relations and social media platforms; development and distribution of publications and outreach materials; coordination of community engagement activities, events, and tours; facilitation of stakeholder and agency partnerships; advancement of legislative and intergovernmental affairs; public education initiatives and programs; brand management and messaging consistency; oversight of external communications strategies; and support for the outreach and engagement activities of the Board and staff.

**4.6 Engineering Department Monthly Report  
Robert Richardson, Engineering Manager  
Information Item**

Summary report and presentation on the monthly activities of the Engineering Department, including but not limited to water resources, planning efforts and department programs impacting the District such as project design and construction; dam safety; FERC license compliance; Freeman Diversion; recycled water; pipeline operations and various engineering analysis.

**4.7 Environmental Services Department Monthly Report  
Marissa Caringella, Environmental Services Manager  
Information Item**

Summary report and presentation on the monthly activities of the Environmental Services Department, including but not limited to environmental and regulatory issues of note to the District, monitoring efforts, water releases and increased State Water imports, Freeman Diversion fish ladder and sediment management operations, compliance with the District's FERC license, actions associated with the federal and state Endangered Species Acts, compliance with the California Environmental Quality and National Environmental Policy Acts, and support of local, state, and federal environmental and cultural permitting needs for District projects and operations.

**5. MOTION ITEMS**

**5.1 Adopt Resolution No. 2025-17 Approving Revision of the Owners Dam Safety Program and Overarching Dam Safety Program Policy  
Dr. Maryam Bral, Assistant General Manager and Adrian Quiroz, Senior Engineer**

**Motion**

Adopt Resolution No. 2025-17 (Attachment A) approving the revised Santa Felicia Dam Owners Dam Safety Program, revision 11.0 dated October 2025, and the Overarching Dam Safety Program Policy. Also, the Chief Dam Safety Engineer will deliver the Annual Comprehensive Dam Safety Program Report to the UWCD Board of Directors. *Per Government Code Title 18 § 388.113 Critical Energy/Electric Infrastructure Information, the Annual Report is a critical/confidential document. Board members only will be provided with hard copies.*

**6. FUTURE AGENDA ITEMS**

**7. ADJOURNMENT**

*All testimony given before the Board of Directors is recorded. Materials, which are non-exempt public records and are provided to the Board of Directors to be used in consideration of the above agenda items, including any documents provided subsequent to the publishing of this agenda, are available for inspection at the District's offices at 1701 N. Lombard Street, Suite 200, Oxnard CA 93030 during normal business hours.*

*The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, the District's services, programs or activities because of any disability. If you need special assistance to participate in this meeting, or if you require agenda materials in an alternative format, please contact the District Office at (805) 525- 4431. Notification of at least 48 hours prior to the meeting will enable the District to make appropriate arrangements.*

Approved: \_\_\_\_\_

Mauricio Guardado, General Manager

This agenda was posted Thursday, October 2, 2025, at 4:45 p.m. at the United Water Conservation District Headquarters, Oxnard, CA and [www.unitedwater.org](http://www.unitedwater.org).

  
\_\_\_\_\_  
Jacquelyn Lozano, Acting Clerk of the Board

**EXHIBIT A**  
**EXECUTIVE (CLOSED) SESSION AGENDA**

**1. LITIGATION**

**1.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Pursuant to Government Code Section 54956.9(d)(2) and Government Code Section 54956.9(e)(1) (two matters).

**1.2 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

Pursuant to Government Code Section 54956.9 (d)(1) (four matters).

- A. Wishtoyo Foundation, et al v. United Water Conservation District, U.S. District Court for the Central District of California, Case No.2:16-cv-03869 GHK (PLAx).
- B. OPV Coalition v Fox Canyon Groundwater Management Agency, Superior Court of the State of California, County of Ventura, Case No. 56-2021-00555357-CU-PT-VTA; Complaint for Comprehensive Groundwater Adjudication of the Oxnard Groundwater Subbasin (No. 4-004.02) and Pleasant Valley Subbasin (No. 4-006) Pursuant to Sections 830, *Et Seq.* of the Code of Civil Procedure; Declaratory Relief; Quiet Title; and Petition for Writs of Mandate.
- C. United Water Conservation District v United States, U.S. Court of Federal Claims, Case No. 22-542L; Complaint for Just Compensation under the 5th Amendment.
- D. United Water Conservation District v. California Fish and Game Commission, a California Public Agency, Superior Court of California, Los Angeles County (Central District), Case No. 25STCP01671; Petition for Writ of Mandate challenging the Commission's determination to list O'mykiss as endangered under the California Endangered Species Act.



## STAFF REPORT

**To:** UWCD Board of Directors

**Through:** Mauricio Guardado, General Manager

**From:** Jacquelyn Lozano, Acting Clerk of the Board

**Date:** September 30, 2025 (October 8, 2025, meeting)

**Agenda Item:** 2.5 Board Members' Activities Reports  
Information Item

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**Staff Recommendation:**

Receive and file information regarding meeting participation provided by each of the Board of Directors through monthly activities reports (per diems).

**Discussion:**

This item is provided on the agenda of each regular meeting in order to allow Directors to report on non-agenda activities such as:

- 1) UWCD Committee participation – Committee Chair to report on Committee's objectives and actions to the Board.
- 2) Meetings, workshops, conferences, and functions attended during the previous month on behalf of the District.
- 3) Possible conflicts the Directors might have with respect to issues on the agenda.

**Attachment(s):**

Directors' Monthly Activities Reports

**ATTACHMENT**

Board of Directors  
 Activities and Expenses for Month Aug Year 2025 Due on last day of month

Director: Ford

<b>1. UWCD Board Meetings</b> Regular, special or emergency meetings.			Date	Mileage
<b>2. UWCD Committee/Advisory Body Meetings</b> Environmental, Executive, Finance/Audit, Groundwater, Operations, Planning, Recreation and RiverPark JPA Committees.	Committee Name & Location	Date	Mileage	
<b>3. Meeting with GM or District Legal Counsel (LC)</b>	W/ GM or LC	Meeting Description & Location	Date	Mileage
<b>4. Conferences/Trainings.</b> Includes conferences or educational activities organized by ACWA, AWAVC & CSDA.  *car pooled	Event Name & Location	Date	Mileage	
		CSDA - Monterey, CA 8-24-25	—*	
		CSDA - Monterey, CA 8-25-25	—*	
<b>5. Appointed representative to meetings of other entities' Boards.</b> Includes FCGMA, LAFCO, RiverPark JPA, AWAVC BoD, Oxnard Chamber of Commerce Water Committee, ACWA, CSDA and GSA. Or preparatory meetings with GM regarding above meetings.	Entity Name & Location	Date	Mileage	
		FCGMA Hybrid	8-27-25	—
<b>6. Meetings of other government entities at request of BoD, BP or GM.</b> Such as PVCWD, FCGMA or Oxnard City Council.	Entity Name & Location	Date	Mileage	
<b>7. Meetings with board members or executive management of other agencies.</b> Includes FCGMA, LAFCO, RiverPark JPA, AWAVC BoD, Oxnard Chamber of Commerce Water Committee, ACWA, CSDA, GSA.	Entity Name & Location	Date	Mileage	
<b>8. Public meetings hosted by District regarding District matters</b> Such as Section 10 HCP, Vern Freeman Fish Panel.	Meeting Description & Location	Date	Mileage	

Board of Directors Due on last day of month  
 Per Diem and Expenses for Month Aug Year 2025


9. Meetings with state or federal legislators or officials or representatives from other entities.	Official Name/Meeting Description & Location	Date	Mileage
At the request of the BoD, BP or GM.			

Other Expenses	Total
Days of out of town travel	2
Lodging*	\$
Meals*	\$27.17
Transportation*	\$
Misc.*	\$

\* attach all receipts

This section to be completed by Finance Department only			
Phone Allowance		\$50.00	
Total # of meetings**	3	x \$260	\$ 780-
<small>**not to exceed 10 meetings and \$2,600. per month or 1 meeting per day</small>			
Total days of travel	2	x \$100.00/day	200-
Total # of miles	0	x \$0.70/mile	\$ 0
Total other expenses			\$ 27.17
<b>TOTAL MILEAGE AND OTHER EXPENSES</b>			<b>\$ 1057.17</b>

Director Signature  Date: 8-28-25

General Manager Signature  Date: 9/11/25

Definitions  
 BoD: Board of Directors  
 BP: Board President  
 GM: General Manager



2719 - Santa Maria, CA  
2104 South Bradley Road  
Santa Maria, CA 93455

Server: ARELY P 08/25/2025  
Check: 7079 Dine In 06:34 PM

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Disponible En Espanol

Item	Price
DINNER BUFFET	\$21.99
Fountain Drink	\$2.99
Diet Coke	
Subtotal	\$24.98
Taxes	\$2.19
Total	\$27.17
Visa Tendered	\$27.17

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GOLDEN CORRAL REWARDS! Download and Earn!  
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Authorization:

Entry Mode:

Application Name:

Application Label:

AID:

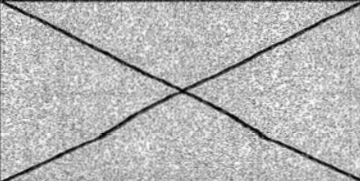
TC:

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**Board of Directors**  
**Activities and Expenses for Month 8 \_\_\_\_\_ Year 25 \_\_\_\_\_**

Due on last day of month

Director: Mohammed A. Hasan, P. E.

<b>1. UWCD Board Meetings</b> Regular, special or emergency meetings.			Date	Mileage
<b>2. UWCD Committee/Advisory Body Meetings</b> Environmental, Executive, Finance/Audit, Groundwater, Operations, Planning, Recreation and RiverPark JPA Committees.	Committee Name & Location		Date	Mileage
<b>3. Meeting with GM or District Legal Counsel (LC)</b>	W/ GM or LC	Meeting Description & Location	Date	Mileage
		Meeting with GM	8-11	8
<b>4. Conferences/Trainings.</b> Includes conferences or educational activities organized by ACWA, AWAVC & CSDA.	Event Name & Location		Date	Mileage
<b>5. Appointed representative to meetings of other entities' Boards.</b> Includes FCGMA, LAFCO, RiverPark JPA, AWAVC BoD, Oxnard Chamber of Commerce Water Committee, ACWA, CSDA and GSA. Or preparatory meetings with GM regarding above meetings.	Entity Name & Location		Date	Mileage
	Ventura Water Commission		8-25	14
<b>6. Meetings of other government entities at request of BoD, BP or GM.</b> Such as PVCWD, FCGMA or Oxnard City Council.	Entity Name & Location		Date	Mileage
<b>7. Meetings with board members or executive management of other agencies.</b> Includes FCGMA, LAFCO, RiverPark JPA, AWAVC BoD, Oxnard Chamber of Commerce Water Committee, ACWA, CSDA, GSA.	Entity Name & Location		Date	Mileage
<b>8. Public meetings hosted by District regarding District matters</b> Such as Section 10 HCP, Vern Freeman Fish Panel.	Meeting Description & Location		Date	Mileage

**Board of Directors**  
**Per Diem and Expenses for Month** 08 **Year** 2025

Due on last day of month

9. Meetings with state or federal legislators or officials or representatives from other entities.  At the request of the BoD, BP or GM.	Official Name/Meeting Description & Location	Date	Mileage	

Other Expenses	Total
Days of out of town travel	
Lodging*	\$
Meals*	\$
Transportation*	\$
Misc.*	\$

\* attach all receipts

This section to be completed by Finance Department only			
Phone Allowance			\$50.00
Total # of meetings**	<u>2</u>	x \$260	\$ <u>520</u>
**not to exceed 10 meetings and \$2,600. per month or 1 meeting per day			
Total days of travel	<u>—</u>	x \$100.00/day	<u>—</u>
Total # of miles	<u>22</u>	x \$0.70/mile	\$ <u>15.40</u>
Total other expenses			\$ <u>0</u>
<b>TOTAL MILEAGE AND OTHER EXPENSES</b>			\$ <u>585.40</u>

Director Signature

Mohammed Hlasan Date: 9-1-25

General Manager Signature

Ad Date: 9/2/25

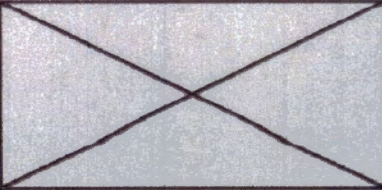
Definitions

- BoD: Board of Directors
- BP: Board President
- GM: General Manager

**Board of Directors**  
**Activities and Expenses for Month** August **Year** 2025

Due on last day of month

Director: S. Huber

<b>1. UWCD Board Meetings</b> Regular, special or emergency meetings.				<b>Date</b>	<b>Mileage</b>
<b>2. UWCD Committee/Advisory Body Meetings</b> Environmental, Executive, Finance/Audit, Groundwater, Operations, Planning, Recreation and RiverPark JPA Committees.		<b>Committee Name &amp; Location</b>		<b>Date</b>	<b>Mileage</b>
<b>3. Meeting with GM or District Legal Counsel (LC)</b>	<b>W/ GM or LC</b>	<b>Meeting Description &amp; Location</b>		<b>Date</b>	<b>Mileage</b>
	GM	One on One / HQ		8/20	8
<b>4. Conferences/Trainings.</b> Includes conferences or educational activities organized by ACWA, AWAVC & CSDA.		<b>Event Name &amp; Location</b>		<b>Date</b>	<b>Mileage</b>
<b>5. Appointed representative to meetings of other entities' Boards.</b> Includes FCGMA, LAFCO, RiverPark JPA, AWAVC BoD, Oxnard Chamber of Commerce Water Committee, ACWA, CSDA and GSA. Or preparatory meetings with GM regarding above meetings.		<b>Entity Name &amp; Location</b>		<b>Date</b>	<b>Mileage</b>
<b>6. Meetings of other government entities at request of BoD, BP or GM.</b> Such as PVCWD, FCGMA or Oxnard City Council.		<b>Entity Name &amp; Location</b>		<b>Date</b>	<b>Mileage</b>
		Cabrillo Neighborhood NNO		8/5	0
<b>7. Meetings with board members or executive management of other agencies.</b> Includes FCGMA, LAFCO, RiverPark JPA, AWAVC BoD, Oxnard Chamber of Commerce Water Committee, ACWA, CSDA, GSA.		<b>Entity Name &amp; Location</b>		<b>Date</b>	<b>Mileage</b>
		RDP MII App Recep/CIMM/ 8/20 NA			
<b>8. Public meetings hosted by District regarding District matters</b> Such as Section 10 HCP, Vern Freeman Fish Panel.		<b>Meeting Description &amp; Location</b>		<b>Date</b>	<b>Mileage</b>

**Board of Directors**  
**Per Diem and Expenses for Month** August **Year** 2025

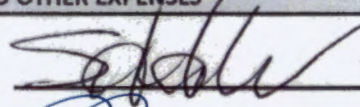
Due on last day of month


9. Meetings with state or federal legislators or officials or representatives from other entities.  At the request of the BoD, BP or GM.	Official Name/Meeting Description & Location	Date	Mileage

Other Expenses	Total
Days of out of town travel	
Lodging*	\$
Meals*	\$
Transportation*	\$
Misc.*	\$

\* attach all receipts

This section to be completed by Finance Department only			
Phone Allowance			\$50.00
Total # of meetings**	<u>2</u>	x \$260	\$ <u>520.</u>
**not to exceed 10 meetings and \$2,600. per month or 1 meeting per day			
Total days of travel	<u>—</u>	x \$100.00/day	<u>—</u>
Total # of miles	<u>8</u>	x \$0.70/mile	\$ <u>5.60</u>
Total other expenses			\$ <u>—</u>
<b>TOTAL MILEAGE AND OTHER EXPENSES</b>			\$ <u>575.60</u>

Director Signature  Date: 8/22/2025

General Manager Signature  For Date: 25 AUG 2025  
MEG

Definitions  
 BoD: Board of Directors  
 BP: Board President  
 GM: General Manager

Board of Directors  
 Activities and Expenses for Month August Year 2025

Due on last day of month

Director: Rachel Jones

<b>1. UWCD Board Meetings</b> Regular, special or emergency meetings.				<b>Date</b>	<b>Mileage</b>
<b>2. UWCD Committee/Advisory Body Meetings</b> Environmental, Executive, Finance/Audit, Groundwater, Operations, Planning, Recreation and RiverPark JPA Committees.		<b>Committee Name &amp; Location</b>		<b>Date</b>	<b>Mileage</b>
<b>3. Meeting with GM or District Legal Counsel (LC)</b>	<b>W/ GM or LC</b>	<b>Meeting Description &amp; Location</b>		<b>Date</b>	<b>Mileage</b>
	GM	One on one Q&A		8/19	5
<b>4. Conferences/Trainings.</b> Includes conferences or educational activities organized by ACWA, AWAVC & CSDA.		<b>Event Name &amp; Location</b>		<b>Date</b>	<b>Mileage</b>
<b>5. Appointed representative to meetings of other entities' Boards.</b> Includes FCGMA, LAFCO, RiverPark JPA, AWAVC BoD, Oxnard Chamber of Commerce Water Committee, ACWA, CSDA and GSA. Or preparatory meetings with GM regarding above meetings.		<b>Entity Name &amp; Location</b>		<b>Date</b>	<b>Mileage</b>
<b>6. Meetings of other government entities at request of BoD, BP or GM.</b> Such as PVCWD, FCGMA or Oxnard City Council.		<b>Entity Name &amp; Location</b>		<b>Date</b>	<b>Mileage</b>
<b>7. Meetings with board members or executive management of other agencies.</b> Includes FCGMA, LAFCO, RiverPark JPA, AWAVC BoD, Oxnard Chamber of Commerce Water Committee, ACWA, CSDA, GSA.		<b>Entity Name &amp; Location</b>		<b>Date</b>	<b>Mileage</b>
<b>8. Public meetings hosted by District regarding District matters</b> Such as Section 10 HCP, Vern Freeman Fish Panel.		<b>Meeting Description &amp; Location</b>		<b>Date</b>	<b>Mileage</b>

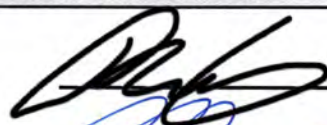
9. Meetings with state or federal legislators or officials or representatives from other entities.  At the request of the BoD, BP or GM.	Official Name/Meeting Description & Location	Date	Mileage

Other Expenses	Total
Days of out of town travel	
Lodging*	\$
Meals*	\$
Transportation*	\$
Misc.*	\$

\* attach all receipts


This section to be completed by Finance Department only			
Phone Allowance			\$50.00
Total # of meetings**	1	x \$260	\$ 260
**not to exceed 10 meetings and \$2,600. per month or 1 meeting per day			
Total days of travel	0	x \$100.00/day	0
Total # of miles	5	x \$0.70/mile	\$ 3.5
Total other expenses			\$ 0
<b>TOTAL MILEAGE AND OTHER EXPENSES</b>			\$ 313.5

Director Signature



Date: 9/9/2025

General Manager Signature



FOR  
MEG

Date: 22 SEP 2025

Definitions

BoD: Board of Directors

BP: Board President

GM: General Manager



## STAFF REPORT

**To:** UWCD Board of Directors

**From:** Mauricio Guardado, General Manager

**Date:** September 30, 2025 (October 8, 2025, meeting)

**Agenda Item:** 2.6 General Manager's Report  
Information Item

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### **Staff Recommendation:**

The General Manager will present information on his activities of possible interest to the Board and that may have consequences to the District.

### **Discussion:**

The General Manager's primary responsibility is to ensure that the policies and directions of the Board of Directors are adhered to as he oversees and manages the efforts of the department managers and their staff in the day-to-day operation and administration of the District. These efforts are to be consistent with the District's Mission Statement and within the fiscal constraints set by the Board of Directors.

The District's managers provide detailed monthly updates to the Board of Directors which outline projects' statuses, accomplishments, issues of concern, projects planning, etc. The monthly General Manager's report provides an opportunity for the General Manager to discuss issues that may impact the efforts of the separate departments as they pursue their defined goals and objectives. The report also provides the Board with information on the District's efforts and involvement in local, regional and state-wide issues.

Finally, the monthly General Manager's report offers the Board of Directors an overview of how their policies and directions are being administered through discussion of the work plan and efforts of the General Manager.



## STAFF REPORT

**To:** UWCD Board of Directors

**Through:** Mauricio Guardado, General Manager  
Anthony A. Emmert, Assistant General Manager

**From:** Brian H. Zahn, Chief Financial Officer

**Date:** September 24, 2025 (October 8, 2025, meeting)

**Agenda Item:** 2.7 Fiscal Year 2024-2025 Fourth Quarter Financial Report  
(July 1, 2024 – June 30, 2025)  
Information Item

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### **Staff Recommendation:**

Review the Fiscal Year 2024-25 Fourth Quarter Financial Reports for the period of July 1, 2024, through June 30, 2025, as well as receive a presentation from the chief financial officer.

### **Discussion:**

The District prepares quarterly financial reports for each quarter which provide an analysis of District operations through the end of each quarter to highlight variances and for fiscal accountability.

This report represents twelve months of financial information for District operations for Q4 fiscal year 2024-25 (100 percent of the total fiscal year). Included in this report are budget to actual comparisons to date for District revenues, expenditures, and water deliveries, as well as discussion of any significant variances. This report is based on unaudited financial data and, therefore, is subject to revision as staff makes any necessary adjustments that may occur during the year.

While some funds appear to have some savings potential, adjustment recommendations may not be made at this time because the potential savings may be the result of delays in timing and, therefore, may not materialize.

### **Attachments:**

- A – CIP Status FY2024-25 Fourth Quarter Financial Reports
- B – FY2024-25 Fourth Quarter Financial Reports



Board of Directors  
Lynn E. Maulhardt, President  
Catherine P. Keeling, Vice President  
Gordon Kimball, Secretary/Treasurer  
Keith Ford  
Mohammed A. Hasan  
Steve Huber  
Rachel Jones

General Manager  
Mauricio Guardado

Legal Counsel  
David D. Boyer

October 8, 2025

Board of Directors  
United Water Conservation District

**Subject: Fourth Quarter Fiscal Year 2024-2025 Financial Reports**

Dear Board Members:

Enclosed for your review are the United Water Conservation District's (District) Fiscal Year (FY) 2024-2025 Fourth Quarter Financial Reports. These reports represent 12 months of financial information for District operations (July 1, 2024, through June 30, 2025) and three months of Capital Improvement Project (CIP) updates (April 1 through June 30, 2025).

The report focuses primarily on the operating funds of the District and corresponding CIP funds:

- General/Water Conservation Fund
- Recreation and Ranger Activities Sub-fund
- Freeman Fund
- Oxnard/Hueneme Pipeline (OHP) Fund
- Pleasant Valley Pipeline (PVP) Fund
- Pumping Trough Pipeline (PTP) Fund
- State Water Import Fund
- Overhead Fund

Staff provides the Board's Finance and Audit Committee with monthly cash position and pipeline delivery activities reports throughout the fiscal year. Quarterly financial reports are submitted to the Board to provide information on the financial status of the District and to assure the Directors and District customers that staff is operating within the parameters of the annual adopted budget, including any supplemental appropriations. At the end of each fiscal year, an outside certified public accounting firm performs an independent financial audit to test staff's financial reporting accuracy and internal controls. It is staff's responsibility to ensure that the Board has received adequate financial information throughout the year so that there are no surprises, and so that fiscally prudent decisions can be made when the Board is asked to consider approval of budgeted and unbudgeted expenditure requests.

This report compares the revenues and budget appropriations for the fiscal year-to-date with data to provide the Board and District customers with a preliminary financial view (subject to audit adjustments at year-end). The following discussion will provide a summary of the District's projected revenues and approved spending plan compared to what actually occurred throughout the fiscal year. It also provides an update on approved and funded CIPs.



## **OPERATING FUNDS**

Narrative and graphical analyses are provided by fund (and the Recreation sub-fund) on the pages following the CIP Status.

## **CAPITAL IMPROVEMENT PROGRAM STATUS**

A one-page summary of the District's current five-year CIP appears along with Benchmark Interest Rates as part of Attachment B. As of June 30, 2025, all CIP expenditures are within the total amount appropriated by the Board.

The majority of the CIPs that have been funded are currently underway, either in the planning, design, or construction stages of the project. Please refer to the end of the CIP status section for a list of acronyms.

- ***Well Replacement Program (CIP # 8000)***
  - Staff continued to work on planning efforts for a future well replacement. Additionally, staff worked on plans to redevelop Well No. 17.
  
- ***Freeman Diversion Expansion (CIP # 8001)***
  - Staff continued to work on the design of the Freeman Diversion Fish Passage and Diversion Improvement Project.
  
- ***Santa Felicia Dam Outlet Works Rehabilitation (CIP # 8002)***
  - Staff submitted the final design documents to the BOC, FERC, and DSOD. BOC Meeting No.10 was conducted on May 20-21, 2025. The BOC generally concurred with the final design documents for the Outlet Works Improvement Project. Staff submitted an NOI for a HMGP grant on May 28, 2025.
  
- ***Santa Felicia Dam Spillway Improvement Project (CIP # 8003)***
  - Staff submitted the 90% design documents to the BOC, FERC, and DSOD. At the BOC meeting No. 10, the BOC generally concurred with the 90% design documents for the Spillway Improvement Project.
  
- ***Santa Felicia Dam Sediment Management (CIP # 8005)***
  - There are no updates on this project to provide for this time period.
  
- ***Oxnard Hueneme Pipeline Iron and Manganese Treatment Facility (CIP # 8007)***
  - Staff continued to work on Federal and State grant closeout activities. On April 21, 2025, the District received notice of an additional \$620,886.62 in grant funding made available for the project through the IRWM Prop 1 Grant. Staff prepared for and successfully completed a one-year inspection of the Washwater Recovery Tank that included coating repairs, which are covered under warranty by the manufacturer.



- ***Freeman Conveyance System Upgrade – Freeman to Ferro Recharge Basin (CIP # 8018)***
  - Three Barrel Culvert Replacement:
    - Staff coordinated with the County of Ventura and the USACE to secure the final, fully executed 408 Permission Instrument, while also continuing to work on obtaining a County Encroachment Permit.
  - Inverted Siphon Replacement:
    - This project is complete, and there are no updates for this time period.
  - Vineyard Avenue Crossing:
    - Staff coordinated with the County of Ventura and Caltrans on an encroachment permit for geotechnical work in the center of Vineyard Avenue. Geotechnical work was completed on June 30, 2025. Staff continued to work on progress reporting for the IRWM Prop 1 grant.
- ***Extraction Barrier and Brackish Water Treatment (CIP # 8019)***
  - Staff continued to advance the design and environmental documents for the Phase 1 Project. The 30% design documents were completed on April 4, 2025, and were submitted to the Navy for review. Staff continued to plan for additional field activities to advance the design, including potholing and power monitoring. Staff continued to coordinate with key stakeholders, including the Navy, SWRCB, and FCGMA.
- ***Rice Avenue Overpass Pumping Trough Pipeline (CIP # 8021)***
  - Staff continued to coordinate with the City of Oxnard and its Construction Manager, MNS Engineers. Staff and MNS explored options for utilizing irrigation water from the PTP system to support the project's landscaped areas. The estimated demand for irrigation water is estimated at 6-7 acre-feet annually.
- ***Pumping Trough Pipeline Metering Improvement Project (CIP # 8022)***
  - Staff continue to work with landowners to secure four (4) remaining easement deeds for turnouts.
- ***State Water Interconnection (CIP # 8025)***
  - Staff continue to coordinate with City of Ventura Staff on project design and schedule matters. The construction phase is expected to start in 2026 and be completed in 2028.
- ***Asset Management System – CMMS System (CIP # 8041)***
  - Staff continued to advance the asset management program by completing an Asset Data Management Plan, Asset Management Implementation Plan, and on-site data collection activities to create a detailed asset registry and to compile maintenance history for the OH Pipeline and Chlorine Disinfection Building pilot project.



- ***Pumping Trough Pipeline Recycled Water Connection – Laguna Road Pipeline (CIP # 8043)***
  - Construction of the Phase 1 Project was completed, and a final site walk was conducted with the County of Ventura permitting agencies and the USDA NRCS (granting agency). A Notice of Completion was filed with the County of Ventura, and all final payments were made. A recycled water delivery agreement was executed with the Pleasant Valley County Water District for short-term operational testing.
  
- ***SCADA Hardware Update (CIP # 8046)***
  - Staff continued to implement a wide range of cybersecurity and operational technology initiatives and infrastructure. Staff continued to coordinate with various organizations, including DHS, CISA, and Cal OES, to enhance their cybersecurity posture and incident response capabilities. Staff continued to coordinate grant implementation activities.
  
- ***Lake Piru Recreation Area Pavement Maintenance Program (CIP # 8047)***
  - Staff continued planning efforts for a pavement rehabilitation project in fiscal year 2025-26.
  
- ***Main Supply Pipeline Sodium Hypochlorite Injection Facility (CIP # 8053)***
  - No updates to report this quarter.
  
- ***Lake Piru Campground and Recreation Area Renovations (CIP # 8055)***
  - Staff continue to work on the design of the Lower Olive Grove Restroom Replacement or Rehabilitation Project.
  
- ***Oxnard Hueneme Pipeline Low-Flow Upgrade (CIP # 8056)***
  - This project has been postponed until further notice.
  
- ***Piru Early Warning System Replacement (CIP # 8058)***
  - Staff continue to work with the siren vendor on shipment estimated to arrive July 1, 2025. Staff submitted an NOI for a HMGP grant on May 28, 2025.
  
- ***Oxnard Hueneme Well No. 13 Rehabilitation (CIP # 8059)***
  - There are no updates on this project for this time period.
  
- ***OH Well 14 Energy Efficiency Upgrades (CIP # 8060)***
  - Staff received the final PDR and associated deliverables for the pipeline replacement project. Additionally, a new VFD was ordered for Well No. 14, which will support future well rehabilitation efforts in FY 25-26.
  
- ***El Rio Office Rehabilitation (CIP # 8061)***
  - Nothing to report on this project for this quarter.



**Acronym Index**

<b>Acronym</b>	<b>Definition</b>
BOC	Board of Consultants
Cal OES	California Governor's Office of Emergency Services
CIP	Capital Improvement Plan
CISA	Cybersecurity and Infrastructure Security Agency
DHS	Department of Homeland Security
DSOD	Division of Safety of Dams
FCGMA	Fox Canyon Groundwater Management Agency
FERC	Federal Regulatory Commission
HMGP	Hazard Mitigation Grant Program
IRWM	Integrated Water Management Plan
NOI	Notice of Intent/Interest
NRCS	Natural Resources Conservation Service
OH	Oxnard Hueneme
OHP	Oxnard-Hueneme Pipeline
PDR	Preliminary Design Review
PTP	Pumping Trough Pipeline
PVP	Pleasant Valley Pipeline
SWRCB	State Water Resources Control Board
USACE	United States Army Corps of Engineers
USDA	United States Department of Agriculture
VFD	Variable Frequency Drive

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**CASH POSITION AND INVESTMENTS OF THE DISTRICT**

As of June 30, 2025, the District had a total of \$52.3M in cash and investments. As noted in the cash position report, some of the District’s resources are readily available for use, while other funds have restrictions that limit how they can be used. The District must adhere to any legal, bond, or contractual restrictions placed on funds. However, some restrictions are based on Board designations and can be redirected for other uses if the Board so determines.

The District’s cash, cash equivalents and securities held in the various accounts as compared to the prior year are as follows:

	<b>Jun-25</b>	<b>Jun-24</b>
Citizens Business Bank	\$ 6,461,957	\$ 6,158,652
Petty Cash	\$ 5,400	\$ 5,400
County Treasury	\$ 3,217	\$ 1,884
LAIF Investments	\$ 45,834,248	\$ 29,413,935
<b>Total</b>	<b>\$ 52,304,822</b>	<b>\$ 35,579,871</b>

Any restrictions on the remaining \$52.3M are listed in this report. If you have any questions regarding this report on the financial position, please let me know.

Respectfully submitted,



Brian H. Zahn  
 Chief Financial Officer



**FY 2024-25 Fourth Quarter Financial Review**

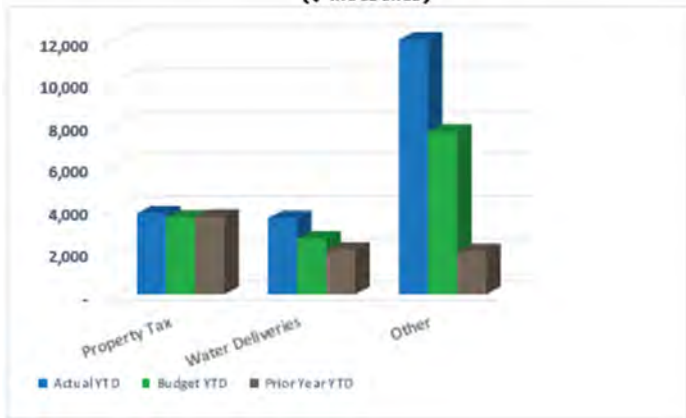
July 1, 2024, through June 30, 2025

100% of Fiscal Year Completed

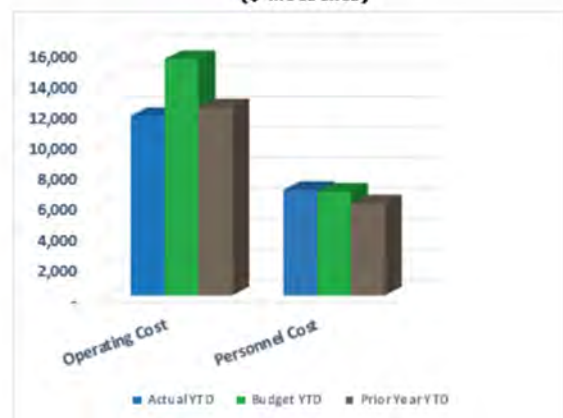
**General/Water Conservation Fund**

in \$ thousands	CY Actuals	CY Revised Budget	Variance	% Variance	PY Actuals	Variance	% Variance
<b>Revenues</b>							
Water Delivery	3,583	2,615	968	37%	2,114	1,470	70%
Groundwater	18,940	17,153	1,786	10%	10,137	8,802	87%
Supplemental Water	0	0	0	0%	0	0	0%
Property Taxes	3,797	3,609	188	5%	3,649	149	4%
Earnings on Investments	903	340	562	165%	947	(44)	-5%
Other	16,619	11,842	4,777	40%	3,232	13,387	414%
Transfers in	0	0	0	0%	839	(839)	0%
<b>Total Revenues</b>	<b>43,843</b>	<b>35,560</b>	<b>8,283</b>	<b>23%</b>	<b>20,918</b>	<b>22,925</b>	<b>110%</b>
<b>Expenses</b>							
Personnel Costs	6,867	6,762	105	2%	5,989	878	15%
Operating Expenditures	11,718	15,409	(3,691)	-24%	12,289	(571)	-5%
Capital Outlay	1,472	2,065	(593)	-29%	1,612	(140)	-9%
Transfers out	14,178	12,592	1,586	13%	9,679	4,499	46%
<b>Total Expenses</b>	<b>34,236</b>	<b>36,828</b>	<b>(2,593)</b>	<b>-7%</b>	<b>29,569</b>	<b>4,667</b>	<b>16%</b>
<b>Net Surplus / (Shortfall)</b>	<b>9,607</b>	<b>(1,268)</b>	<b>10,875</b>	<b>-858%</b>	<b>(8,651)</b>	<b>18,259</b>	<b>-211%</b>

**Revenues (\$ thousands)**



**Expenses (\$ thousands)**



**Revenue Status v. Budget**

- Revenue received through Fourth Quarter totals \$44M, which is \$8M (23%) above plan. This increase is predominantly due to the receipt of the first and second WIFIA Loan disbursements in August 2024 and February 2025 of \$11M which are related to Capital Improvement Projects Santa Felicia Dam Outlet Works Rehabilitation and PMF Containment.
- Groundwater Revenue is \$1.8M (10%) above Plan due to an increase of 14,094 acre-feet in well pumping in FY 2024-25.



## **FY 2024-25 Fourth Quarter Financial Review**

**July 1, 2024, through June 30, 2025**

*100% of Fiscal Year Completed*

- Water Delivery \$968K (37%) above Plan, driven by an increase of 5,594 acre-feet in deliveries through the Pleasant Valley Pipeline and 1,215 acre-feet in deliveries through the Oxnard Hueneme Pipeline.
- Earnings on Investments are \$562K (165%) over Budget due to higher interest earnings and favorable market value adjustments for LAIF.
- Grant Revenue is also over Budget by \$478K (15%), mainly due to the Phase 1 Pumping of Coastal Brackish Groundwater Wells Project under the SWRCB Grant, for which invoicing was allowed beginning 03/06/2023 with Invoice #1.
- Property Taxes received in FY 2024-25 total \$3.8M, which is \$188K (5%) over Plan.
- Lake Piru Revenue is just under Plan by \$28K, at \$972K in total revenue through the end of the Fiscal Year.

### ***Revenue Status v. Prior Year***

- FY 2024-25 Revenue was \$23M (110%) higher than the previous fiscal year, primarily due to the receipt of the first and second WIFIA Loan Disbursements during the current fiscal year.
- Groundwater Revenue is also \$8.8M higher in the current fiscal year, driven by an increase of 27,044 acre-feet in well pumping through the end of FY 2024-25 as well as extraction rate increases.
- Grant Revenue in FY 2024-25 is \$3.4M higher than the prior fiscal year, mainly due to increased SGM Grant reimbursements and the initiation of two additional grants for Phase 1 Pumping Coastal Brackish GW Project and Flood Diversion and Recharge Enhancement Project.
- Water Delivery Revenue is \$1.5M (70%) higher in the current fiscal year, mainly due to an increase of 2,908 acre-feet in water deliveries during FY 2024-25 due to an increase in rates in FY 2024-25.
- Lake Piru (\$52K) and Property Taxes (\$149K) Revenue are also higher in the current fiscal year.
- Offsetting the increase were Earnings on Investments, which were \$44K lower in the current fiscal year due to higher interest earnings in FY 2023-24.
- Transfers-In are \$839K lower in current fiscal year, primarily due to the completion of the Alternative Supply Assurance Pipeline Project (CIP 8030) in 2023-24, along with CIP transfers for the District Radio Enhancement Project.

### ***Appropriation/Expenditure Status v. Budget***

- Total Expenditures were \$34M, \$2.6M (7%) under Plan, primarily due to Operating Expenditures being \$3.7M (24%) below Budget. Operating Expenditures underspending is largely attributed to Overhead Costs savings in Fund 050.
- Office Expenses (\$593K) and Overhead Costs (\$1M) have the largest savings in FY 2024-25 primarily due to lower than anticipated public and community outreach efforts.



## **FY 2024-25 Fourth Quarter Financial Review**

**July 1, 2024, through June 30, 2025**

*100% of Fiscal Year Completed*

- Professional Fees are \$267K under Budget due to funds related to Public Relations Consulting and Environmental Professional Services lower than anticipated.
- Maintenance Expenditures reflect \$233K in underspending, with saving resulting from savings in the O&M Department for Maintenance in equipment.
- Travel Expenses are also underspent by \$171K due to less than anticipated conferences and travel for Executive Staff.
- Miscellaneous Expense (\$357K) under Plan due to unspent County Election funds, Costs of Goods Sold for the Condor Point Store, and Rent and Leases for the O&M Department.
- Principal (\$616K) and Interest payments (\$662K) related to 2020 COP Payments are budgeted as expenses but paid directly to liability.
- Capital Outlay Expenditures are \$593K (29%) lower than Plan due to savings mostly for Contractor Assistance for the Saticoy Desilt Clean Out.
- Slightly offsetting operating savings are higher than anticipated Fox Canyon Expense (\$136K).
- Offsetting total expense savings is CIP Transfers Out, over Budget by \$1.6M, which was due to WIFIA Loan for FY 2023-24 being transferred out to CIP 8002 and 8003 in the current fiscal year.
- Personnel Costs are over Budget by \$105K due to an increase in Water Conservation activities through FY 2024-25..

### ***Appropriation/Expenditure Status v. Prior Year***

- Expenditures are \$4.7M (16%) higher in the current fiscal year largely due to higher Transfers-Out (\$4.5M) for Capital Improvement Projects in Fund 050.
- Personnel Cost are also \$878K greater in the current fiscal year, stemming from a Board approved 3% COLA increase and annual merit increase.
- Increases are offset by Operating Expenditures of \$571K in FY 2024-25, largely attributed to Professional Fees in Fund 050 for Engineering services.
- Maintenance Costs in the current fiscal year are \$145K lower. This is due in part to funds received from SDRMA for the damages/repairs to a boat at Lake Piru.
- Office Expense resulted in savings of \$105K in FY 2024-25.
- Overhead Costs are lower in the current fiscal year by \$314K.
- Operating Expenditure were mainly offset by Misc. Expense related to an increase in Rent and Leases, Election and Collection Fees in FY 2024-25.
- Offsetting decrease is higher Fox Canyon Fees in FY 2024-25 (\$120K) partially due to increased pumping at Saticoy Well Field.
- Higher Insurance Expense (\$84K) and Utilities (\$86K) in FY 2024-25.
- Capital Outlay also slightly lower in the current fiscal year by \$140K, which is attributed to S&I improvements in FY 2023-24 and expenses for the Lake Piru Marina Replacement Project.



## **FY 2024-25 Fourth Quarter Financial Review**

**July 1, 2024, through June 30, 2025**

*100% of Fiscal Year Completed*

### ***Fund Balance***

- The pending undesignated working capital balance at the end of FY 24-25 is approximately \$11.7M.
- The District's reserve policy requires a \$4M to \$5M undesignated balance which has been met.

## FY 2024-25 Fourth Quarter Financial Review

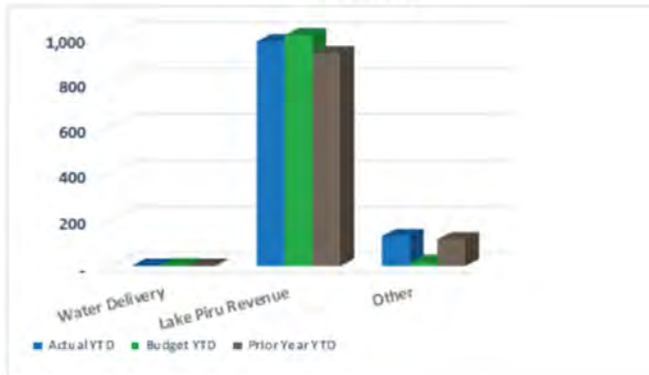
July 1, 2024, through June 30, 2025

100% of Fiscal Year Completed

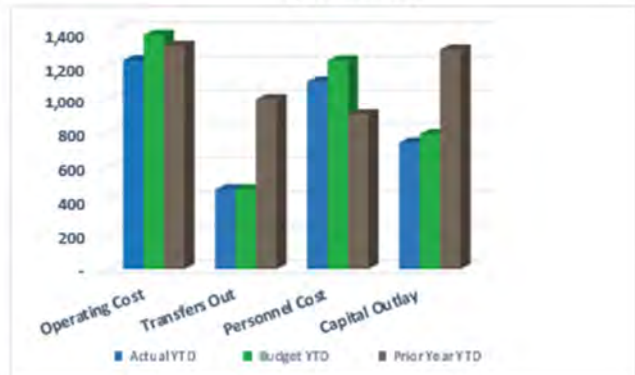
### Recreation Sub-Fund

in \$ thousands	CY Actuals	CY Revised Budget	Variance	% Variance	PY Actuals	Variance	% Variance
<b>Revenues</b>							
Water Delivery	1	3	(2)	-55%	1	0	14%
Earnings on Investments	0	0	0	0%	0	0	0%
Lake Piru Revenue	972	1,000	(28)	-3%	920	52	6%
Other	127	16	111	717%	113	13	12%
<b>Total Revenues</b>	<b>1,100</b>	<b>1,019</b>	<b>82</b>	<b>8%</b>	<b>1,035</b>	<b>66</b>	<b>6%</b>
<b>Expenses</b>							
Personnel Costs	1,105	1,230	(125)	-10%	907	198	22%
Operating Expenditures	1,231	1,381	(150)	-11%	1,316	(86)	-6%
Capital Outlay	739	789	(50)	-6%	1,295	(556)	-43%
Transfers out	467	467	0	0%	1,001	(534)	-53%
<b>Total Expenses</b>	<b>3,542</b>	<b>3,866</b>	<b>(325)</b>	<b>-8%</b>	<b>4,518</b>	<b>(977)</b>	<b>-22%</b>
<b>Net Surplus / (Shortfall)</b>	<b>(2,441)</b>	<b>(2,848)</b>	<b>407</b>	<b>-14%</b>	<b>(3,483)</b>	<b>1,042</b>	<b>-30%</b>

**Revenues**  
(\$ thousands)



**Expenses**  
(\$ thousands)



#### Revenue Status v. Budget

- Operational Revenue in FY 2024-25 is over Budget by \$82K (8%), which is mainly due to Other Revenue associated with Wifi Sales, Employee Rents and Condor Point Store Sales. Slightly offsetting increase is lower than anticipated Lake Piru Revenue (\$28K) related to Camping, Day Use Fees, and Boat Rentals.

#### Revenue Status v. Prior Year

- Fiscal Year 2024-25 Operational Revenue is \$66K (6%) higher in FY 2024-25, driven by increased revenue from the Condor Point Store at Lake Piru and higher Day Use, Camping, Boat Fees, reservations in Current Year.



## **FY 2024-25 Fourth Quarter Financial Review**

**July 1, 2024, through June 30, 2025**

*100% of Fiscal Year Completed*

### ***Appropriation/Expenditure Status v. Budget***

- Total Expenditures were \$3.5M, \$325K (8%) under Budget due to Operating Expenditures (\$150K), and Personnel Costs (\$125K).
- Personnel Costs savings were realized due to two Park Ranger I positions being filled at the Cadet level, along with lower than expected recreational activities from the O&M and Recreation Department.
- Professional Fees (\$49K) resulted in savings from Sheriffs Department Contract Services and Information Technology Consulting Services.
- Maintenance (\$48K) below Plan due to a delay in needed Recreation and SFD repairs.
- Overhead Costs (\$78K) also resulted in savings for the FY 2024-25.
- Savings are slightly offset by an increase in Fuel (\$18K) and Utilities (\$25K) which can be attributed to the new boats purchased for rentals at Lake Piru and electricity costs at Condor Point Store.

### ***Appropriation/Expenditure Status v. Prior Year***

- Expenditures are \$977K (22%) lower in the current fiscal year, predominantly due to Capital Outlay cost (\$556K) lower in FY 2024-25 due to the Lake Piru Marina Replacement Project that was completed in the prior fiscal year.
- Transfers Out (\$534K) lower in Fiscal Year 2024-25 for Capital Improvement Projects.
- Operating Expenditures are \$86K (7%) lower in the current fiscal year.
- Maintenance (\$126K), Small Tools (\$28K) and Professional Fees (\$12K) lower in FY 2024-25.
- Offsetting decrease is Miscellaneous Expense (\$53K), mainly related to Costs of Goods Sold, which was higher in FY 2024-25 due to purchases of ice, merchandise, and inventory for Condor Point Store.
- Personnel Costs (\$198K) also are higher in the current fiscal year.

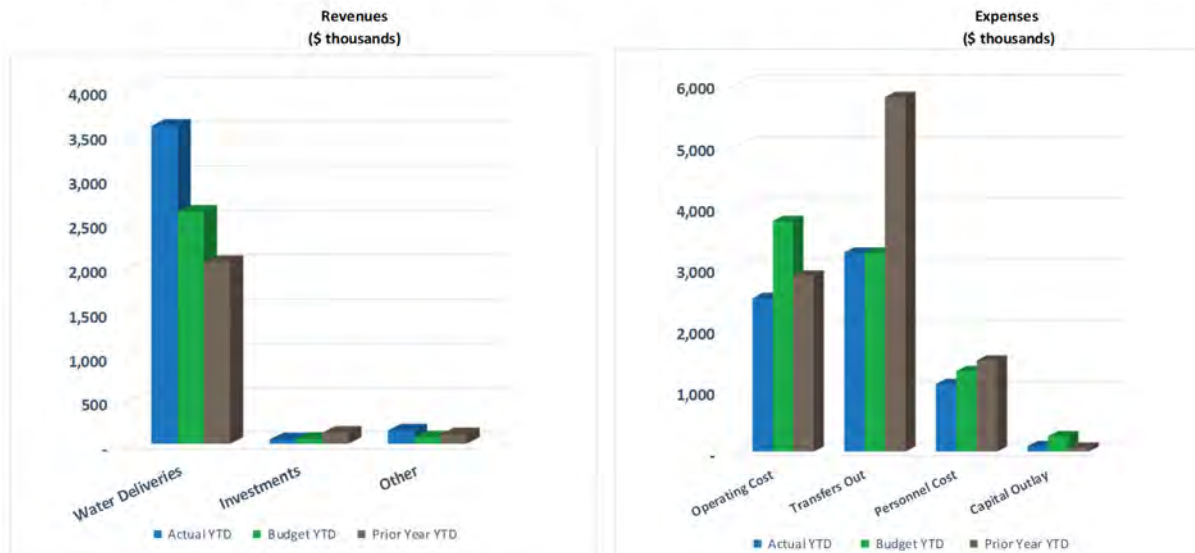
## FY 2024-25 Fourth Quarter Financial Review

July 1, 2024, through June 30, 2025

*100% of Fiscal Year Completed*

### Freeman Diversion Fund (Zone B)

in \$ thousands	CY Actuals	CY Revised Budget	Variance	% Variance	PY Actuals	Variance	% Variance
<b>Revenues</b>							
Groundwater	7,792	7,899	(106)	-1%	4,341	3,451	79%
Water Delivery	3,587	2,615	971	37%	2,048	1,539	75%
Earnings on Investments	48	56	(8)	-13%	125	(77)	-61%
Other	150	72	78	108%	185	(36)	-19%
Transfers in	0	0	0	0%	0	(0)	0%
<b>Total Revenues</b>	<b>11,577</b>	<b>10,642</b>	<b>935</b>	<b>9%</b>	<b>6,699</b>	<b>4,878</b>	<b>73%</b>
<b>Expenses</b>							
Personnel Costs	1,107	1,319	(212)	-16%	1,494	(387)	-26%
Operating Expenditures	2,511	3,771	(1,260)	-33%	2,875	(365)	-13%
Capital Outlay	89	253	(164)	-65%	65	24	36%
Transfers out	3,249	3,249	0	0%	5,790	(2,541)	-44%
<b>Total Expenses</b>	<b>6,956</b>	<b>8,592</b>	<b>(1,636)</b>	<b>-19%</b>	<b>10,225</b>	<b>(3,269)</b>	<b>-32%</b>
<b>Net Surplus / (Shortfall)</b>	<b>4,621</b>	<b>2,050</b>	<b>2,571</b>	<b>125%</b>	<b>(3,525)</b>	<b>8,146</b>	<b>-231%</b>



#### **Revenue Status v. Budget**

- Revenue received for year was \$11.6M, which is over the Plan by \$935K (9%). This was driven by an increase of \$971K (7,076 AF) in Water Deliveries over three pipelines. Additional contributors to the increase in revenue are Late Fees of \$78K on delinquent pipeline accounts.
- Slightly offsetting the increase is Groundwater revenue under budget by \$106K (1%) due to adjustments from prior fiscal years.
- Earnings on Investments are also \$8K (13%) under Budget, due to unfavorable market value adjustments for LAIF.



## **FY 2024-25 Fourth Quarter Financial Review**

**July 1, 2024, through June 30, 2025**

*100% of Fiscal Year Completed*

### ***Revenue Status v. Prior Year***

- Current year revenue is \$4.9M (73%) higher than the previous fiscal year, predominately driven by a \$3.5M (79%) increase in Groundwater Revenue due to extraction rate increases and 6,322 AF more delivered.
- Additionally, there was a \$1.5M (75%) increase in Water Delivery Revenue from an additional 2,908 acre-feet delivered in current year.
- Offsetting surplus is Grant Revenue (\$79K), as no grant funds will be received in the current fiscal year.
- Earnings from Investments are also down by \$77K and Lease and other revenue is also down \$43K in the current fiscal year.

### ***Appropriation/Expenditure Status v. Budget***

- Total Expenditures through the year are \$7M, which is \$1.6M (19%) below budget. This is due to under-utilized Operating Expenditures of \$1.3M (33%), Capital Outlay \$164K (65%) and savings in Personnel Costs of \$212K (16%).
- Personnel Costs budget underrun is attributable to less than anticipated workload related to Freeman activities across several departments and underutilization of benefits.
- Principal Expense (\$441K) and Interest (\$44K) under plan are related to the 2020 COP and Interfund Loan as they are budgeted as expenses but paid directly to liabilities.
- Overhead Costs are under Plan by \$269K.
- Professional Fees are \$370K below the allocated amount, largely for Environmental and Legal Counsel services.
- Permits and Licenses are down by \$18K primarily due to delayed application of Freeman sediment dredge and management permits.
- Additional Operating Expenditures under Budget are Insurance (\$55K), Maintenance (\$32K), and Fuel (\$17K).

### ***Appropriation/Expenditure Status v. Prior Year***

- Compared to last fiscal year, total expenditures are \$3.2M (32%) lower in the current fiscal year. This is mainly due to a decrease of \$2.5M (44%) in Transfers-Out for Capital Improvement Projects, \$365K (13%) reduction in Operating Expenditures, and \$387K (26%) savings in the Personnel cost.
- Personnel Costs budget underrun primarily due to a reduction in District's contribution to Pers-Classic retirement benefits.
- Maintenance illustrates a decrease of \$94K in FY 2024-25 due to Cal OES reimbursements received in the current fiscal year and reduced emergency fund usage at Freeman Diversion.
- Professional fees are \$191K lower this fiscal year due to reduced need for legal services in the Environmental Services Department in FY 2024-25.



## **FY 2024-25 Fourth Quarter Financial Review**

**July 1, 2024, through June 30, 2025**

*100% of Fiscal Year Completed*

- Overhead Costs (\$151K) are also lower in the current fiscal year compared to the last fiscal year partially due to a change in overhead allocation.
- Water Chemicals (\$11K) lower in FY 2024-25 due to lower than anticipated expense for polymer purchase for Freeman Desilting Basin.
- Offsetting decreases are higher Miscellaneous Expenses, which have increased by \$33K due to Rents and Leases for the Desilting Basin Project.
- Insurance Expense (\$13K), Fuel Expense (\$13K), and Small Tools (\$7K) are also higher in the current fiscal year compared to last fiscal year.

### ***Fund Balance***

- The ending undesignated working capital balance for FY 2024-25 is approximately \$2.3M.
- The District's reserve policy requires an undesignated balance of \$1.5M which has been met.

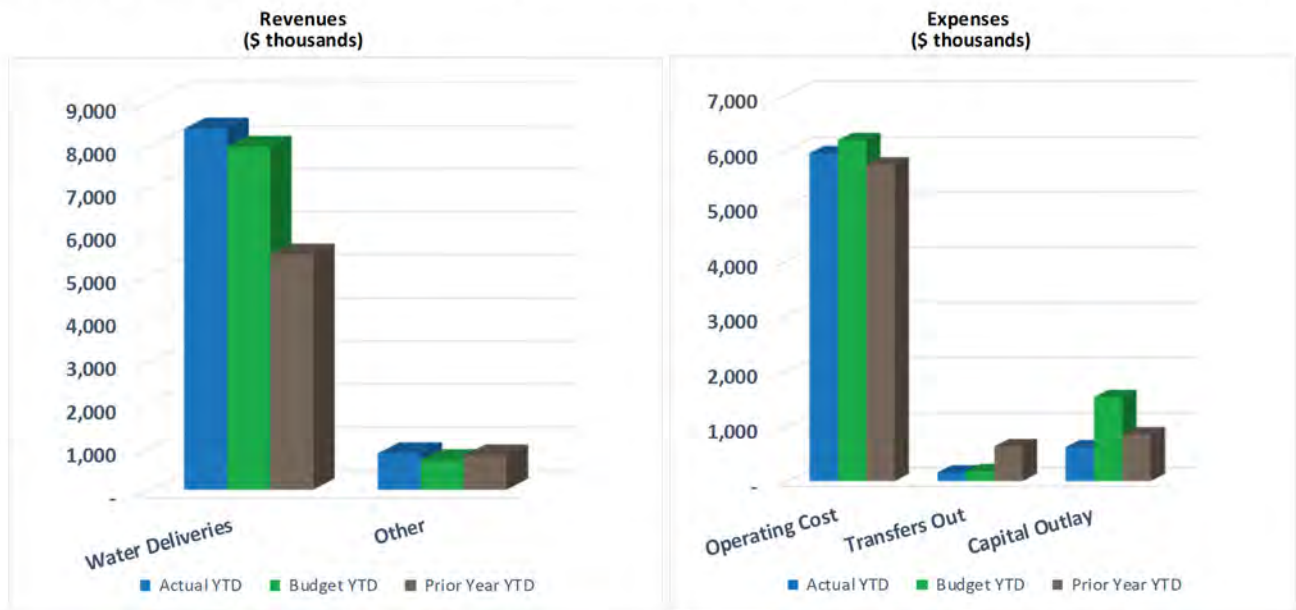
## FY 2024-25 Fourth Quarter Financial Review

July 1, 2024, through June 30, 2025

100% of Fiscal Year Completed

### Oxnard Hueneme Pipeline Fund

In \$ thousands	CY Actuals	CY Revised Budget	Variance	% Variance	PY Actuals	Variance	% Variance
<b>Revenues</b>							
Water Delivery	8,297	7,957	340	4%	5,443	2,854	52%
Earnings on Investments	120	53	67	124%	62	58	95%
Grants	621	22	599	2719%	0	621	
Other	728	631	97	15%	736	(8)	-1%
<b>Total Revenues</b>	<b>9,766</b>	<b>8,664</b>	<b>1,102</b>	<b>13%</b>	<b>6,240</b>	<b>3,526</b>	<b>56%</b>
<b>Expenses</b>							
Personnel Costs	1,420	872	548	63%	1,623	(203)	-13%
Operating Expenditures	4,519	5,304	(785)	-15%	4,110	409	10%
Capital Outlay	614	1,514	(901)	-59%	848	(234)	-28%
Transfers out	154	176	(22)	-13%	632	(478)	-76%
<b>Total Expenses</b>	<b>6,707</b>	<b>7,866</b>	<b>(1,159)</b>	<b>-15%</b>	<b>7,213</b>	<b>(506)</b>	<b>-7%</b>
<b>Net Surplus / (Shortfall)</b>	<b>3,059</b>	<b>797</b>	<b>2,262</b>	<b>284%</b>	<b>(972)</b>	<b>4,031</b>	<b>-415%</b>



#### Revenue Status v. Budget and v. Prior Year

- Total Revenue received through Fourth Quarter reached \$9.8M, exceeding budget projections by \$1.1M (13%).
- Budget surplus primarily derived from increase in grant revenue (\$599K) from receipt of grant share payment from the Proposition 1 Round 1 IRWM grant. Grant was completed this year, resulting in revenue increment of \$621K from FY 2023-24.



## FY 2024-25 Fourth Quarter Financial Review

July 1, 2024, through June 30, 2025

*100% of Fiscal Year Completed*

- Water Deliveries supported the budget surplus in the Fourth Quarter, contributing \$340K and surpassing plan by 1,215 AF. Compared to prior year, Water Deliveries increased \$2.9M due to an additional 804 AF delivered along with an increase in rates.
- Fox Canyon Revenue exceeded projections by \$67K, also due to the increase in water deliveries.
- Earnings on Investments exceeded the planned amount by \$67K (124%), reflecting a year-over-year increase of \$58K (95%). This difference is attributed to higher interest earnings and adjustments in market value for LAIF.

### ***Appropriation/Expenditure Status v. Budget and v. Prior Year***

- Total Expenditures through Fourth Quarter are \$6.7M, representing a \$1.16M (15%) variance under budget.
- Budget deficit is primarily due to Capital Outlay, which ended the year below plan by \$901K (59%) and is the result of delays in OH Pipeline valve replacements, gas engine piping improvements, and other OH Structure and Improvement purchases. Compared to Prior Year, Capital Outlay is lower by \$234K, which is related to the asphalt replacement at the El Rio Water Treatment Plant and Groundwater Recharge Facility that occurred last year.
- Utilities are down (\$121K) due to lower Edison invoices, reflecting a \$24K reduction from FY 2023-24.
- Maintenance costs are less than expected (\$95K). This is attributed to savings in general maintenance and OH anode replacements. However, maintenance costs rose by \$292K from last year, driven by annual chlorine equipment services, a feasibility study, maintenance equipment purchases, and water wash solids disposal.
- Fox Canyon GMA Expenses are \$132K (23%) over budget due to accrued extraction fees for FY 2025-26, and are \$70K up from prior year, due to an increase in extractions.
- Overhead Cost is less than plan by \$326K. In comparison to FY 2023-24, Overhead Cost increased by \$104K.
- Water Chemicals expenses dropped (\$133K) under budget due to reduced treatment chemical purchases, reflecting a \$122K decrease from FY 2023-24.
- Contractual Services fell below expectations (\$68K), resulting from reduced expenses in IT Consulting, particularly from savings in technical support contracts and licenses.
- Principal payments \$141K under projection due to 2020 COP payments budgeted as expense but paid directly to liability.
- Personnel Costs offset savings, concluding Fourth Quarter above plan by \$548K (63%), driven by the increased workload on the OH Pipelines, OH Booster Plant, and OH Well repairs, along with the use of temporary staffing services.
- Insurance expenses exceeded budget by \$17K due to an SDRMA payment made in July 2024. Compared to the previous year, insurance costs have risen by \$54K.
- Total expenditures decreased by \$506K (7%) year-over-year, primarily due to a \$478K reduction in Transfers-Out related to completed Capital Improvement Projects, including



## **FY 2024-25 Fourth Quarter Financial Review**

**July 1, 2024, through June 30, 2025**

*100% of Fiscal Year Completed*

the Condor Point Improvement Project (CIP 8048) and the Server Replacement Project (CIP 8052).

### ***Fund Balance***

- The ending undesignated working capital balance for FY 24-25 is approximately \$2.6M.
- The District's reserve policy requires an undesignated balance of \$1.2M for this fund which has been met.

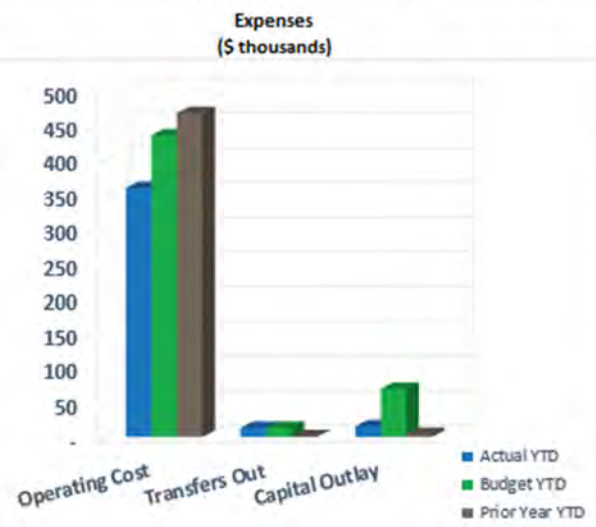
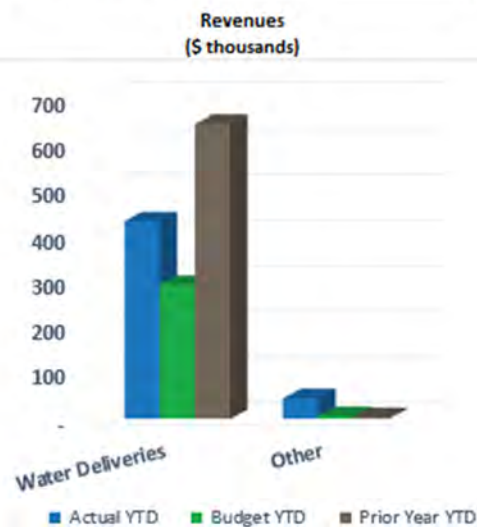
**Pleasant Valley Pipeline Fund**

## FY 2024-25 Fourth Quarter Financial Review

July 1, 2024, through June 30, 2025

100% of Fiscal Year Completed

in \$ thousands	CY Actuals	CY Budget	Variance	% Variance	PY Actuals	Variance	% Variance
<b>Revenues</b>							
Water Delivery	433	293	140	48%	645	(213)	-33%
Earnings on Investments	61	11	50	465%	47	14	31%
Other	45	7	38	528%	5	40	855%
<b>Total Revenues</b>	<b>539</b>	<b>311</b>	<b>228</b>	<b>73%</b>	<b>697</b>	<b>(158)</b>	<b>-23%</b>
<b>Expenses</b>							
Personnel Costs	106	215	(110)	-51%	157	(51)	-33%
Operating Expenditures	252	219	33	15%	308	(56)	-18%
Capital Outlay	15	69	(53)	-78%	4	11	250%
Transfers out	13	13	0	0%	1	12	1190%
<b>Total Expenses</b>	<b>386</b>	<b>516</b>	<b>(130)</b>	<b>-25%</b>	<b>471</b>	<b>(84)</b>	<b>-18%</b>
<b>Net Surplus / (Shortfall)</b>	<b>153</b>	<b>(205)</b>	<b>358</b>	<b>-175%</b>	<b>226</b>	<b>(74)</b>	<b>-32%</b>



### Revenue Status v. Budget and v. Prior Year

- Revenue for the fourth quarter totaled \$539K, which is \$228K (73%) over the year-to-date budget. This performance was primarily driven by Water Deliveries, which exceeded the budget by \$140K, reflecting stronger demand and delivery of 5,594 acre-feet (AF) over plan. LAIF investment earnings contributed an additional \$50K over plan, reflecting a (465%) positive variance due to higher interest rates and favorable fund balances throughout the year. Additionally other revenue is up by \$38K (528%) due to Fox Canyon pumping fees for water delivered from Saticoy Well Field.
- Compared to the prior fiscal year, overall revenue is down \$158K (23%), due mostly to a \$213K decrease in Water Delivery revenue—a result of rate structure changes, despite



## **FY 2024-25 Fourth Quarter Financial Review**

**July 1, 2024, through June 30, 2025**

*100% of Fiscal Year Completed*

more water being delivered. Other variances include a minor year-over-year increase in investment earnings (+\$14K, or 31%), helping to partially offset the overall revenue decline.

### ***Appropriation/Expenditure Status v. Budget and v. Prior Year***

- Total expenditures through Q4 were \$386K, coming in \$130K (25%) under budget. Several key categories contributed to this positive variance: Personnel Costs were \$110K (51%) under budget, driven by staff vacancies, lower benefit costs, and payroll savings due to timing and classification differences.
- Operating Expenditures slightly exceeded the budget by \$33K (15%), largely due to higher-than-expected expenses in recent disposition of assets, increased purchase of water treatment chemicals and higher electricity costs due to increased pumping activity, although some of these were anticipated in Q4 due to prior project delays. These costs were offset by savings in maintenance of \$62K.
- Capital Outlay came in notably under budget by \$53K (78%), with several planned purchases either deferred or underutilized. Major line items such as equipment and structural improvements were completed at lower-than-expected cost.
- Transfers Out remained aligned with budget at \$13K, supporting planned capital projects and infrastructure reserves.
- Compared to the same period in the prior fiscal year, total expenditure is down by \$84K (18%), driven primarily by reduced contracted services, maintenance, personnel costs and capital spending.

### ***Fund Balance***

- The ending undesignated working capital balance for FY 24-25 is approximately \$1.1M.
- The district's reserve policy requires a \$329K minimum undesignated balance which has been met.

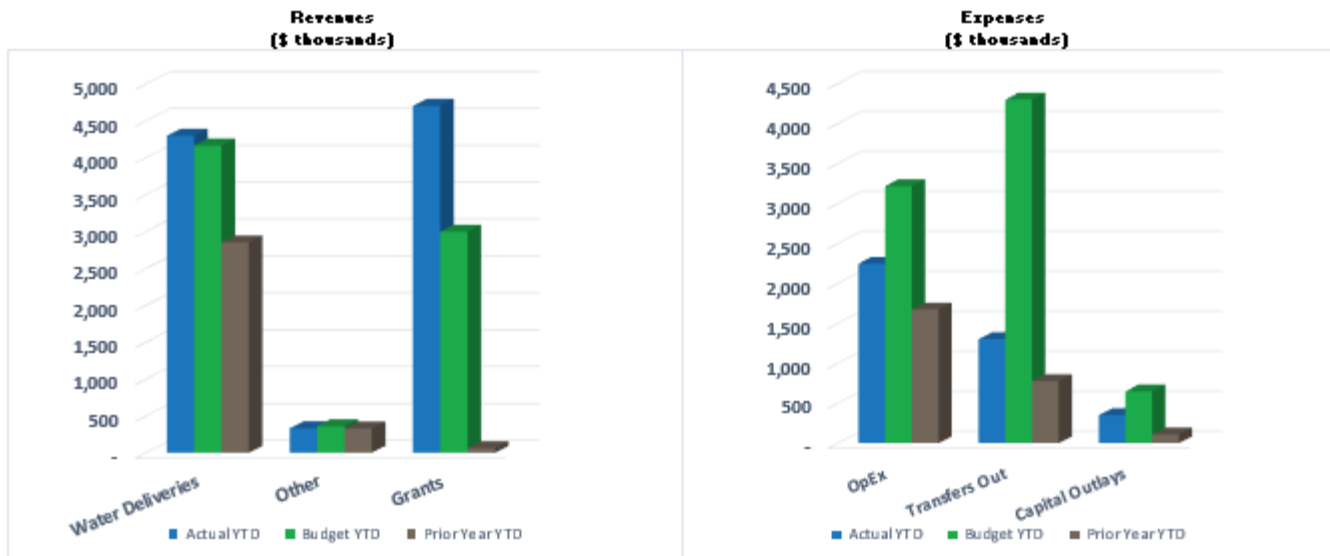
## **Pumping Trough Pipeline Fund**

## FY 2024-25 Fourth Quarter Financial Review

July 1, 2024, through June 30, 2025

100% of Fiscal Year Completed

in \$ thousands	CY Actuals	CY Revised Budget	Variance	% Variance	PY Actuals	Variance	% Variance
<b>Revenues</b>							
Water Delivery	4,298	4,163	135	3%	2,849	1,449	51%
Earnings on Investments	118	33	86	261%	102	17	17%
Grants	4,702	2,995	1,707	57%	61	4,641	
Other	214	327	(113)	-35%	227	(13)	-6%
<b>Total Revenues</b>	<b>9,332</b>	<b>7,518</b>	<b>1,815</b>	<b>24%</b>	<b>3,239</b>	<b>6,094</b>	<b>188%</b>
<b>Expenses</b>							
Personnel Costs	437	602	(165)	-27%	619	(182)	-29%
Operating Expenditures	1,805	2,611	(806)	-31%	1,051	754	72%
Capital Outlay	349	646	(297)	-46%	109	240	221%
Transfers out	1,301	4,296	(2,995)	-70%	775	526	68%
<b>Total Expenses</b>	<b>3,892</b>	<b>8,155</b>	<b>(4,263)</b>	<b>-52%</b>	<b>2,553</b>	<b>1,338</b>	<b>52%</b>
<b>Net Surplus / (Shortfall)</b>	<b>5,441</b>	<b>(637)</b>	<b>6,078</b>	<b>-954%</b>	<b>685</b>	<b>4,755</b>	<b>694%</b>



### Revenue Status v. Budget

- Revenue received through FY 2024-25 is 9.3M, \$1.8M (24%) above Plan. This is predominantly due to Grant Revenue (\$1.7M) associated with the SGM Grant for the PTP Recycled Water Connection Capital Improvement Project (CIP), which was received during this fiscal year.
- Water Deliveries \$135K higher than Budget, which was due to an increase of 267 AF deliveries made through the PTP Pipeline.



## **FY 2024-25 Fourth Quarter Financial Review**

**July 1, 2024, through June 30, 2025**

*100% of Fiscal Year Completed*

- Earnings on Investments are also \$86K over Forecast. This is primarily due to favorable market value adjustments for LAIF.
- CIP Transfers-In shows an increase in revenue due to a funding allocation adjustment for PTP Recycled Water Connection Project.
- Offsetting increase is Other Revenue (\$168K) which is driven by a decrease in Fox Canyon GMA Fees. This is mainly related to an increase of surface water deliveries made through the PTP Pipeline. Of the 5,840 AF deliveries made in FY 2024-25, 3,485 AF was surface water.

### ***Revenue Status v. Prior Year***

- FY 2024-25 Revenue is \$6.1M higher than the previous fiscal year, predominately driven by a \$4.6M increase in Grant Revenue.
- Additionally, there was a \$1.4M increase in Water Delivery Revenue that resulted from 463 AF more water deliveries made in the current fiscal year, along with extraction rate increases.
- Other Revenue also higher than Budget by \$130K in the current fiscal year due to an increase in Fox Canyon Fees. This is caused by a higher amount of surface water deliveries made in FY 2023-24.
- Earnings on Investments were \$17K higher compared to Prior Year due to higher interest rates in the current fiscal year.
- Slightly offsetting increase are CIP Transfers-In, which were \$143K lower than Prior Year due to a correcting entry related to the PTP Recycled Water Connection CIP made in FY 2023-24.

### ***Appropriation/Expenditure Status v. Budget***

- Total Expenditures were \$4.3M (52%) below Budget. This is predominantly due to lower Transfers-Out for Capital Improvement Projects (\$3M), which is delayed due to transfers out being dependent on Grant Revenue received for the PTP Recycled Water Connection CIP.
- Capital Outlay \$297K (46%) below Budget due to less than expected PTP turnout valve replacements.
- Operating Expenditures also had savings of \$806K (31%) in FY 2024-25.
- Maintenance underutilized by \$237K because of lower-than-expected repairs for corroding turnouts and replacements of VFD's and motors.
- Fox Canyon GMA Expenses less than anticipated (\$204K) due to a decrease in well pumping.
- Overhead Costs also below projected by \$144K.
- Utilities \$109K lower than projected, which was also correlated to less electricity used for well pumping due to more surface water deliveries.



## **FY 2024-25 Fourth Quarter Financial Review**

**July 1, 2024, through June 30, 2025**

*100% of Fiscal Year Completed*

- Professional Fees under Plan by \$76K due to lower than expected PTP Turnout contractor support in FY 2024-25.
- Insurance Expense also had savings of \$42K, which was driven by a decrease in cost for SDRMA Property/Liability Package for FY 2024-25.
- Principal (\$245K) and Interest (\$15K) related to 2020 COP and Interfund Loan are budgeted as expenses but paid directly to liability.
- Personnel Costs (\$165K) underrun is attributable to less than anticipated workload related to PTP activities and along with vacant four vacant positions in the O&M Department.
- Slightly offsetting decrease is higher Miscellaneous Expense of \$208K, which was attributed to the disposal of project 8020 Recycled Water Program from fixed assets.

### ***Appropriation/Expenditure Status v. Prior Year***

- Compared to the prior fiscal year, Total Expenditures are higher by \$1.3M (52%) in the current fiscal year. This was predominantly driven by higher Operating Expenditures (\$754K) and higher Transfers-Out for Capital Improvement Projects (\$526K).
- Operating Expenditures higher in the current fiscal year largely caused by a rise in Utilities (\$199K), Maintenance (\$128K), Fox Canyon GMA Fees (\$95K), and Treatment Chemical (\$73K).
- Capital Outlay (\$240K) is also higher in the current fiscal year. This is attributed to an increase in PTP turnout valve replacements in FY 2024-25.
- Personnel Costs \$182K higher in FY 2024-25 due to the Board approving 3% COLA and annual merit increases.

### ***Fund Balance***

- The ending undesignated working capital balance for FY 2024-25 is approximately \$6.3M.
- The District's reserve policy requires an undesignated balance of \$1M for this fund which has been met.

## **State Water Fund**



## FY 2024-25 Fourth Quarter Financial Review

July 1, 2024, through June 30, 2025

*100% of Fiscal Year Completed*

in \$ thousands	CY Actuals	CY Revised Budget	Variance	% Variance	PY Actuals	Variance	% Variance
<b>Revenues</b>							
Earnings on Investments	203	87	116	132%	214	(11)	-5%
Property Taxes	5,999	4,064	1,934	48%	7,251	(1,252)	-17%
<b>Total Revenues</b>	<b>6,202</b>	<b>4,152</b>	<b>2,050</b>	<b>49%</b>	<b>7,465</b>	<b>(1,263)</b>	<b>-17%</b>
<b>Expenses</b>							
Personnel Costs	0	0	0	0%	0	0	0%
Operating Expenditures	2,946	5,319	(2,374)	-45%	9,823	(6,878)	-70%
Capital Outlay	0	0	0	0%	0	0	0%
Debt Service	0	0	0	0%	0	0	0%
Transfers out	0	0	0	0%	0	0	0%
<b>Total Expenses</b>	<b>2,946</b>	<b>5,319</b>	<b>(2,374)</b>	<b>-45%</b>	<b>9,823</b>	<b>(6,878)</b>	<b>-70%</b>
<b>Net Surplus / (Shortfall)</b>	<b>3,256</b>	<b>(1,167)</b>	<b>4,423</b>	<b>-379%</b>	<b>(2,358)</b>	<b>5,614</b>	<b>-238%</b>



### Revenue Status v. Budget and v. Prior Year

- Total Q4 revenue surpassed expectations by \$2.05M (49%).
- Property tax revenue exceeded plan by \$1.9M (48%), primarily due to higher secured taxes and a rise in passthrough distributions. A surge in residual distributions helped align other tax revenues with budgeted amounts. Additionally, earnings from LAIF investments were up by \$116K (132%), driven by a GAAP market value adjustment as well as a rise in the rate of return.
- Compared to FY 2023-24, overall revenue is down by \$1.3M (17%), primarily due to decreased property tax receipts (17%).

### Appropriation/Expenditure Status v. Budget and v. Prior Year

- Total Q4 expenditures were \$2.95M, below budget by \$2.4M (45%). This reduction is mainly driven by decreased variable costs along with lower fixed costs from State Water Purchases.
- Compared to Prior Year, expenditures saw a reduction of \$6.9M (70%), resulting from a decrease in Table A and supplemental water purchases in FY 2024-25.



## **FY 2024-25 Fourth Quarter Financial Review**

**July 1, 2024, through June 30, 2025**

*100% of Fiscal Year Completed*

### ***Fund Balance***

- The projected ending undesignated working capital balance for FY 24-25 is approximately \$8.4M, which is within the District's fund reserve maximum of \$7.3M.
- The entire fund balance is designated for the fixed and variable costs related to the District's State Water Project allocation of 5,000 acre feet per year plus allowable Table A water.



## FY 2024-25 Fourth Quarter Financial Review

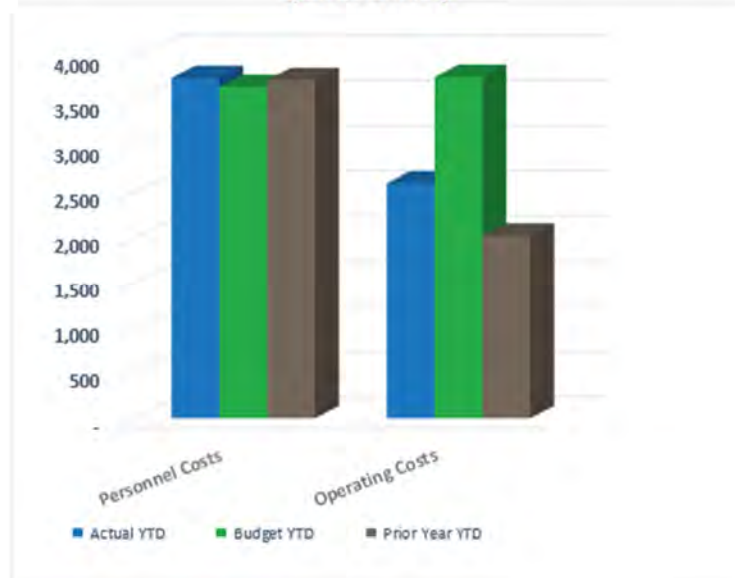
July 1, 2024, through June 30, 2025

100% of Fiscal Year Completed

### Overhead Fund

in \$ thousands	CY Actuals	CY Revised Budget	Variance	% Variance	PY Actuals	Variance	% Variance
<b>Expenses</b>							
Personnel Costs	3,764	3,666	98	3%	3,742	22	1%
Operating Expenditures	2,601	3,776	(1,175)	-31%	2,022	579	29%
Capital Outlay	0	80	(80)	0%	0	0	0%
<b>Total Expenses</b>	<b>6,365</b>	<b>7,522</b>	<b>(1,157)</b>	<b>-15%</b>	<b>5,763</b>	<b>601</b>	<b>10%</b>

**Expenses**  
(\$ thousands)



#### Appropriation/Expenditure Status v. Budget and v. Prior Year

- Total Expenditures through Q4 amount to \$6.36M, which is \$1.16M (15%) below budget.
- Total Personnel Cost was over projection by approximately \$98K (3%). Salary costs exceeded budget by \$155K due to increased temporary staffing. Creating savings of \$58K in benefits associated with the temporary employees.
- Operating expenditure ended the year under plan (\$1.2M), although some categories experienced notable savings, including Maintenance (\$60k) from delays to lobby renovation, travel expenses (\$58K), Utilities (\$47K) and Safety Supplies (\$22K.)
- Professional Fees under plan (\$921K) - mainly from underutilization of Legal Counsel (\$673K), but also from professional services in Grant Solicitation (\$150K), Financial (\$153K), and Audit (\$28K), which were partially offset by Outreach Services (\$102K).
- Office Expenses were down \$88K, while Computer related equipment, licensing and support were under \$13K, total costs (\$461K) due to increased cybersecurity measures and increased software



## **FY 2024-25 Fourth Quarter Financial Review**

**July 1, 2024, through June 30, 2025**

*100% of Fiscal Year Completed*

renewal costs. Additional savings were from Headquarter Office Supplies, Membership Dues, and Office Furnishings.

- Compared to the previous fiscal year, total expenditure was down approximately \$601K (10%), mainly due to reduced spending on Office Expenses (\$124K), Professional Fees (\$434K), and Maintenance (\$5K).
- These savings were partially offset by modest increases in Telephone and Miscellaneous Expenses, including the purchase of upgraded security cameras and replacement technology equipment.



## STAFF REPORT

**To:** UWCD Board of Directors

**Through:** Mauricio Guardado, General Manager

**From:** Jacquelyn Lozano, Acting Clerk of the Board

**Date:** September 30, 2025 (October 8, 2025, meeting)

**Agenda Item:** 3.1 Approve the Minutes for the September 10, 2025 Regular Meeting  
Motion

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**Staff Recommendation:**

Approve the minutes.

**Attachment:**

September 10, 2025 Regular Meeting Minutes



Board of Directors  
Lynn Maulhardt, President  
Catherine Keeling, Vice President  
Gordon Kimball, Secretary/Treasurer  
Keith Ford  
Mohammed Hasan  
Steve Huber  
Rachel Jones

General Manager  
Mauricio Guardado

Legal Counsel  
David D. Boyer

**MINUTES  
REGULAR BOARD MEETING**

**Wednesday, September 10, 2025, 12:00 p.m.  
UWCD Headquarters, First Floor, Board Room  
1701 N. Lombard Street, Oxnard, CA 93030**

**ROLL CALL**

**Present:** Directors Ford, Hasan, Huber, Keeling, Kimball, Jones, and Maulhardt

**Absent:** None.

**1. FIRST OPEN SESSION 12:00 P.M.**

**1.1 Public Comment:** None.

**1.2 Executive (Closed) Session:** 12:01 p.m.  
The Board will discuss matters outlined in the attached Executive (Closed) Session Agenda (Exhibit A).

**2. SECOND OPEN SESSION AND CALL TO ORDER 1:35 P.M.**

**2.1 Pledge of Allegiance:** Director Maulhardt

**2.2 Public Comment:** None.

**2.3 Approval of Agenda**

**Action:** M/S/C (Hasan/Huber) to approve the Agenda.

**Vote:** Ayes: Ford, Hasan, Huber, Jones, Keeling, Kimball, and Maulhardt; Noes: None; Absent: None.

**2.4 Oral Report Regarding Executive (Closed) Session**

District Legal Counsel David Boyer stated there was no reportable action.

**2.5 Board Members' Activities Report**

Received and filed.

**2.6 General Manager's Report**

Received and filed.

**2.7 Special District Leadership Foundation Presentation of District Transparency Certificate of Excellence to United Water Conservation District**

Chief Human Resources Officer Josh Perez summarized this item for the Board and introduced California Special District Association's Public Affairs Field Coordinator Richelle Noroyan who presented the Board of Directors with the District Transparency Certificate of Excellence. Received and filed.

**3. CONSENT CALENDAR**

**Action:** M/S/C (Hasan/Jones) to approve the Consent Calendar as amended by the Board. Motion Item 3.6 was pulled for discussion.

**Vote:** Ayes: Keeling, Kimball, Ford, Hasan, Huber, Jones, and Maulhardt;  
Noes: None; Absent: None.

**3.1 Approve the Minutes for the July 9, 2025, Regular Meeting and the September 2, 2025, Special Meeting**

Approved the minutes.

**3.2 Groundwater Basin Status Report**

Received and filed.

**3.3 Investment Monthly Reports**

Received and filed.

**3.4 Approve a Request for a Payment Plan and Waiver of Accrued Penalty and Interest Charges from William G. Scholle Ranch LLC**

Approved the proposed payment plan as well as a waiver of accrued penalty and interest charges for William G. Scholle Ranch LLC.

**3.5 Adopt a Resolution Approving Board Norms**

Adopted Resolution 2025-14 approving an appendix to the Board of Directors Policies and Procedures Manual which establishes Board Norms for all Directors serving at the District.

**RESOLUTION 2025-14**

Pulled from Consent Calendar and discussed at the request of Director Jones and concurrently the Board of Directors:

**3.6 Adopt a Resolution Approving the Proposed Changes to the Existing Financial Policies and the Adoption of a Proposed New Financial Policy**

**Motion**

Director Jones stated that an amendment was needed to the Expense Policy-Director and Executive document, clarifying how Directors account for their participation in non-District and virtual meetings.

After hearing the Board's concerns, the General Manager recommended that no action be taken and the full motion be returned to the Finance and Audit Committee for further review, taking into consideration the comments received.

**Action:** M/S/C (Hasan/Maulhardt) to move to table agenda item 3.6 for further review.

**Vote:** Ayes: Keeling, Kimball, Ford, Hasan, Huber, Jones, and Maulhardt;  
Noes: None; Absent: None.

**4. MONTHLY REPORTS BY DEPARTMENT**

**4.1 Operations and Maintenance Department Monthly Report**

Chief Operations Officer Craig Morgan gave a PowerPoint presentation; received and filed. Director Hasan thanked staff for job well done with finding a market for the excess fill dirt.

**4.2 Recreation Department Monthly Report**

Senior Park Ranger Bernard Riedel, Jr. gave a PowerPoint presentation; received and filed.

**4.3 Water Resources Department Monthly Report and Update on Activities of Local Groundwater Sustainability Agencies**

**Dr. Bram Sercu, Water Resources Supervisor  
Information Item**

Water Resources Supervisor Dr. Bram Sercu gave a PowerPoint presentation; received and filed.

At the conclusion of Dr. Sercu's presentation, Directors Maulhardt and Hasan recommended the information presented would be important to share with the public along with a summary as it depicted an excellent example of groundwater levels and was understandable. They commended

him for his presentation. Director Maulhardt added, members of neighborhood councils are always looking for speakers to present at its meetings and he offered to connect staff with individuals.

#### **4.4 Administrative Services Department Monthly Report**

Chief Financial Officer Brian Zahn and Chief Human Resources Officer Josh Perez gave a PowerPoint presentation; received and filed.

#### **4.5 Engineering Department Monthly Report**

Assistant General Manager Dr. Maryam Bral and Engineering Manager Robert Richardson gave a PowerPoint presentation; received and filed.

After a collaborative discussion between Board members and staff regarding the Project Timeline for Construction (slide 13), specifically funding of the Santa Felicia Dam Outlet Works and Spillway Improvements projects, Board members offered the following for consideration:

- The Board recognized the importance of funding the safety projects, and members expressed willingness to participate in special committee or Board meetings on funding opportunities and strategy, leaving the agendas and timing up to District staff.
- The Board expressed willingness to participate in meetings with potential funding partners and key parties to convey the importance of funding and constructing the public safety project.
- The Board recommended preparation of information handouts regarding the safety projects and potentially using graphics from Dr. Sercu's presentation to illustrate the importance of the Santa Felicia Dam to regional water resources. They recommended the information be tailored to the particular funding partner.
- Director Ford recommended a brief pause to develop the communication strategy before implementation.
- Director Jones recommended staff attend the CSDA seminar on how to finance large projects.

The General Manager's message for Board members was to advocate for the District by meeting with other representatives and that the revised schedule provides time for these advocacy meetings.

**4.6 Environmental Services Department Monthly Report  
Marissa Caringella, Environmental Services Manager  
Information Item**

Environmental Services Manager Marissa Caringella gave a PowerPoint presentation; received and filed. With staff consideration, Director Keeling requested a copy of the video depicting a snake capturing a fish (slide 3) be emailed to her.

**5. MOTION ITEMS**

**5.1 Adopt a Resolution Approving the Proposed New Public Outreach and External Affairs Manager Position  
Motion**

**Action:** M/S/C (Jones/Kimball) to adopt Resolution 2025-26 approving the creation of a Public Outreach and External Affairs Manager position to support the District's outreach and public relations efforts.

**Vote:** Ayes: Keeling, Kimball, Ford, Hasan, Huber, Jones, and Maulhardt;  
Noes: None; Absent: None.

Directors Maulhardt, Hasan, and Huber expressed their support for this addition to the organization.

**RESOLUTION 2025-16**

**5.2 Election of ACWA's President, Vice President, and Region 5 Board for the 2026-27 Term  
Motion**

**Action:** M/S/C (Ford/Keeling) authorizing the General Manager to cast United Water Conservation Districts' electronic vote for the Board Officer Candidates and the Region 5 Board Member slate.

**Vote:** Ayes: Keeling, Kimball, Ford, Hasan, Huber, Jones, and Maulhardt;  
Noes: None; Absent: None.

**6. FUTURE AGENDA ITEMS**

None were offered.

**7. ADJOURNMENT**

The meeting was adjourned at 4:34 p.m.

I certify that the above is a true and correct copy of the minutes of the UWCD Board of Directors meeting of September 10, 2025.

ATTEST: \_\_\_\_\_  
Gordon Kimball, Board Secretary

ATTEST: \_\_\_\_\_  
Jacquelyn Lozano, Acting Clerk of the Board

**EXHIBIT A  
EXECUTIVE (CLOSED) SESSION AGENDA**

**1. LITIGATION**

**1.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Pursuant to Government Code Section 54956.9(d)(2) and Government Code Section 54956.9(e)(1) (two matters).

**1.2 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

Pursuant to Government Code Section 54956.9 (d)(1) (four matters).

- A. Wishtoyo Foundation, et al v. United Water Conservation District, U.S. District Court for the Central District of California, Case No.2:16-cv-03869 GHK (PLAx).
- B. OPV Coalition v Fox Canyon Groundwater Management Agency, Superior Court of the State of California, County of Ventura, Case No. 56-2021-00555357-CU-PT-VTA; Complaint for Comprehensive Groundwater Adjudication of the Oxnard Groundwater Subbasin (No. 4-004.02) and Pleasant Valley Subbasin (No. 4-006) Pursuant to Sections 830, *Et Seq.* of the Code of Civil Procedure; Declaratory Relief; Quiet Title; and Petition for Writs of Mandate.
- C. United Water Conservation District v United States, U.S. Court of Federal Claims, Case No. 22-542L; Complaint for Just Compensation under the 5th Amendment.
- D. United Water Conservation District v. California Fish and Game Commission, a California Public Agency, Superior Court of California, Los Angeles County (Central District), Case No. 25STCP01671; Petition for Writ of Mandate challenging the Commission's determination to list O'mykiss as endangered under the California Endangered Species Act.



**United Water**  
CONSERVATION DISTRICT

**REGULAR BOARD OF DIRECTORS MEETING**  
September 10, 2025

1

**OPERATIONS AND  
MAINTENANCE  
DEPARTMENT  
UPDATE**



**September 10, 2025**

2



## Santa Felicia Dam and Lake Piru



2

3

## Recreation Area Water Treatment Plant



3

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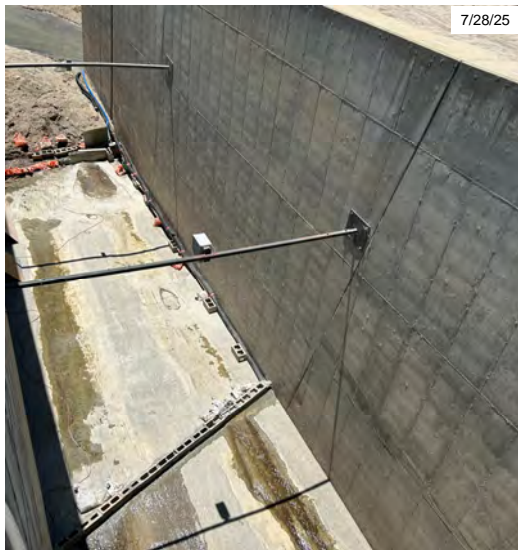
## Freeman Diversion



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## Freeman Diversion



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# Freeman Diversion



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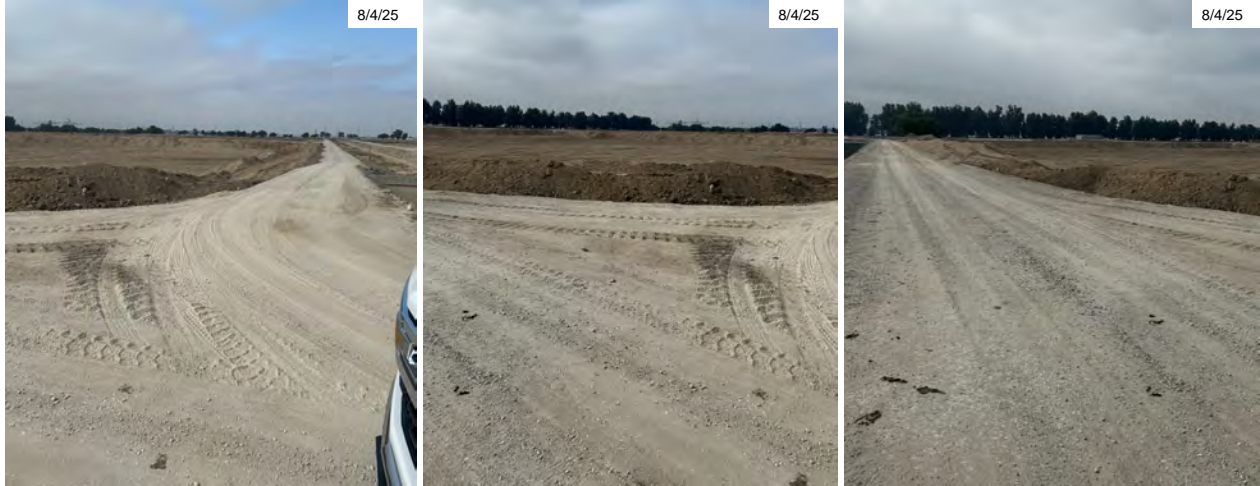
# Freeman Diversion



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## Saticoy Recharge Grounds



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## Saticoy Well Rehab



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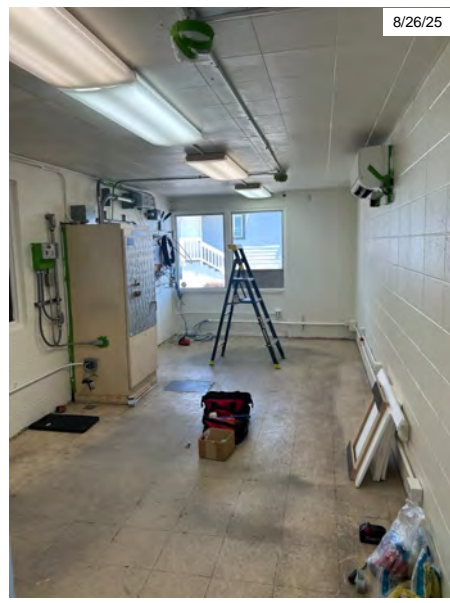


# El Rio

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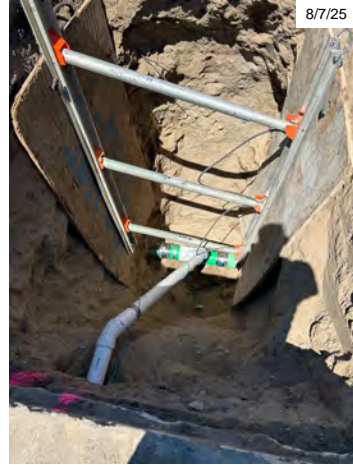
## El Rio Workstation Rehab



11

12

## El Rio Drain Work



12

13

## El Rio Storage Shed/Analyzer Room



13

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## El Rio Storage Shed/Analyzer Room



14

15

# Questions?



15

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17



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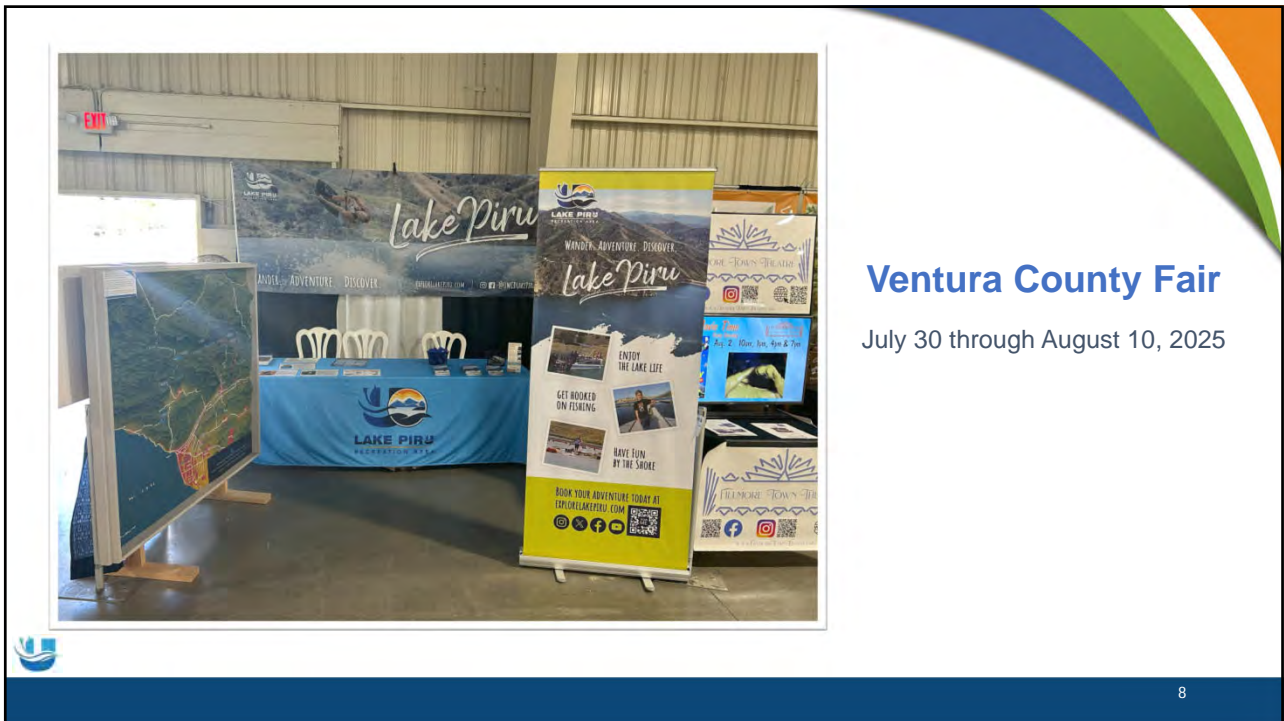
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## Ventura County Fair

July 30 through August 10, 2025

24

**Canyon Fire**  
August 7, 2025

9

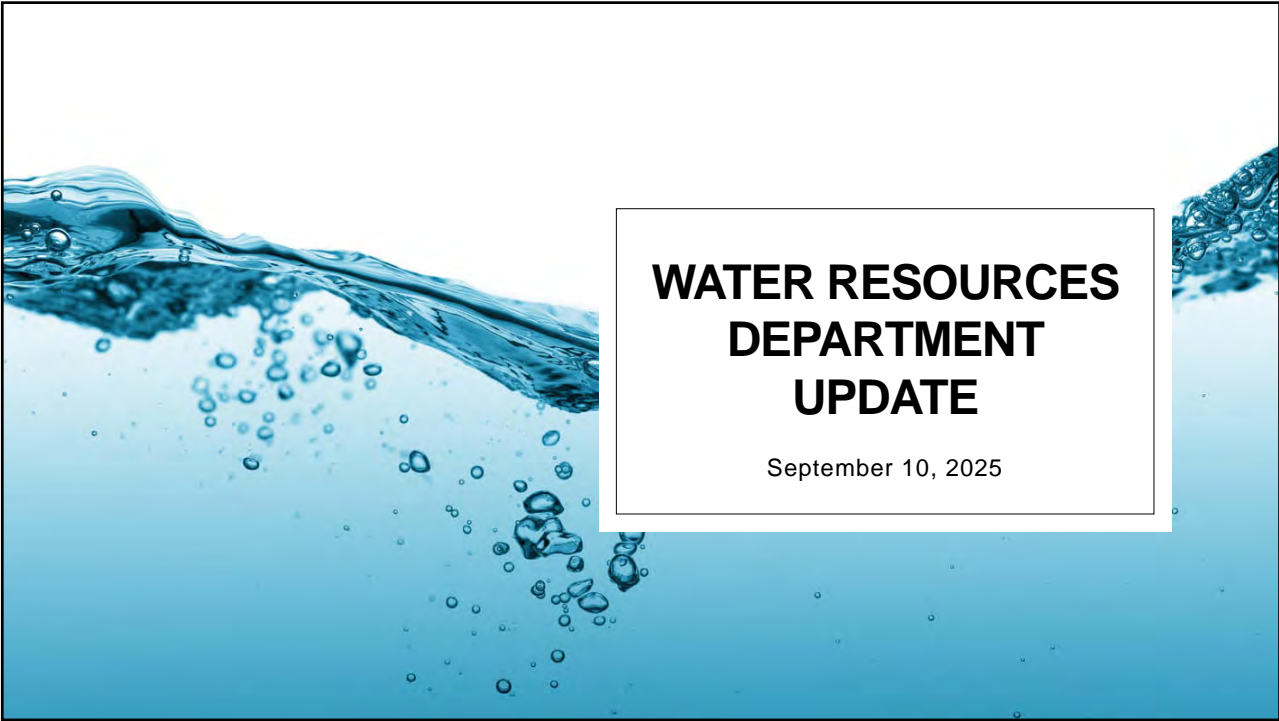
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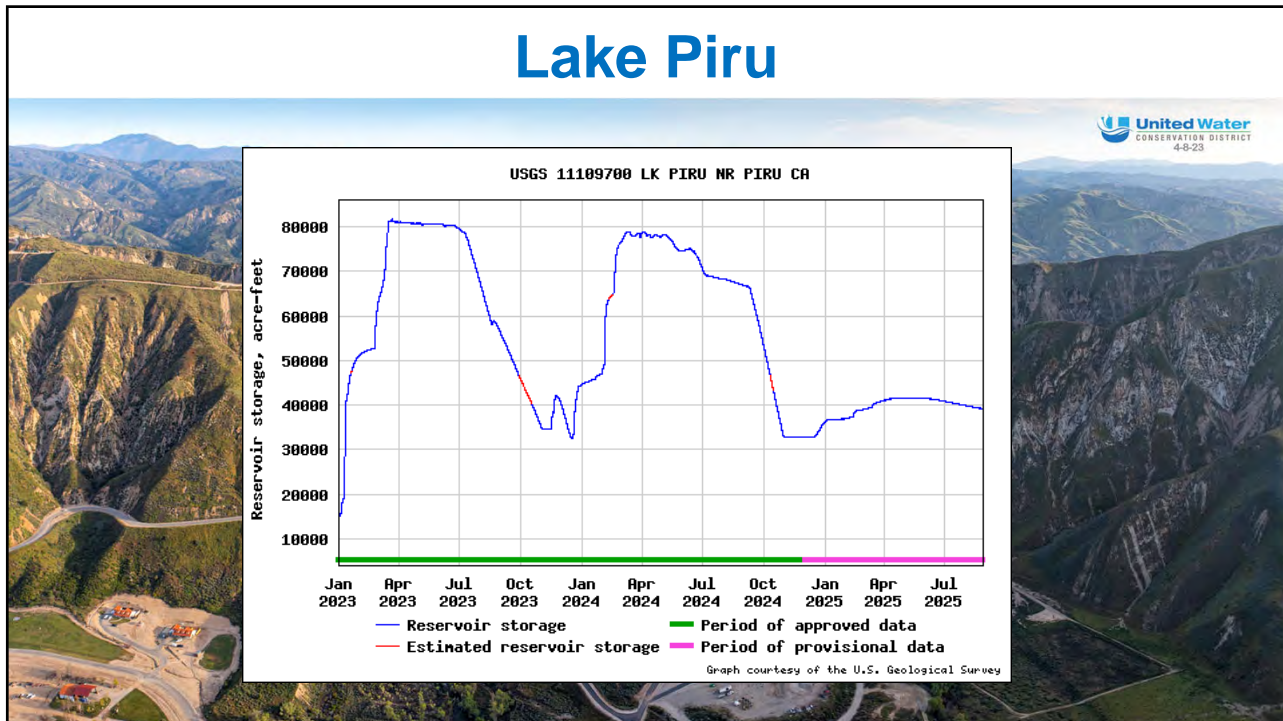
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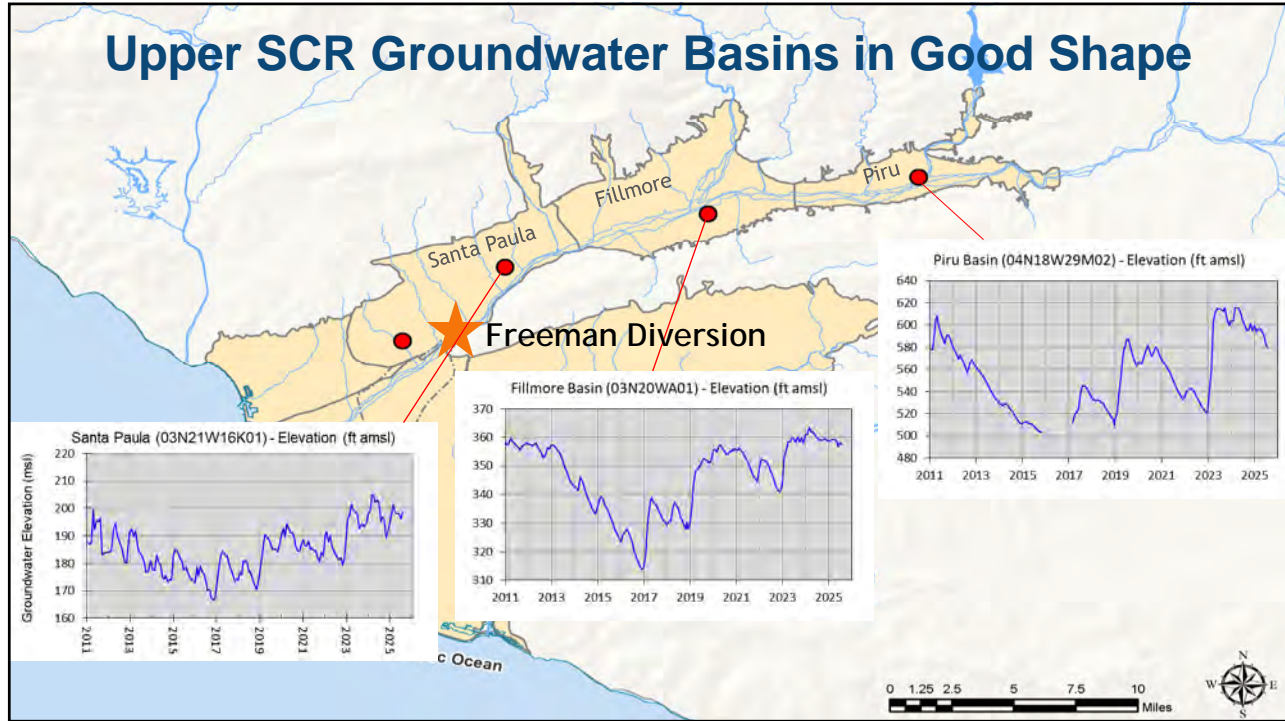
## Water Resources Department

- Upper SCR groundwater basins in good shape
- Freeman Diversion and Saticoy wells providing Ag deliveries
- OPV groundwater basins beginning to respond to dry conditions
- Conservation release planned
- Allocation plan has not received further comments since July
- Staff participated in multiple outreach events over the summer

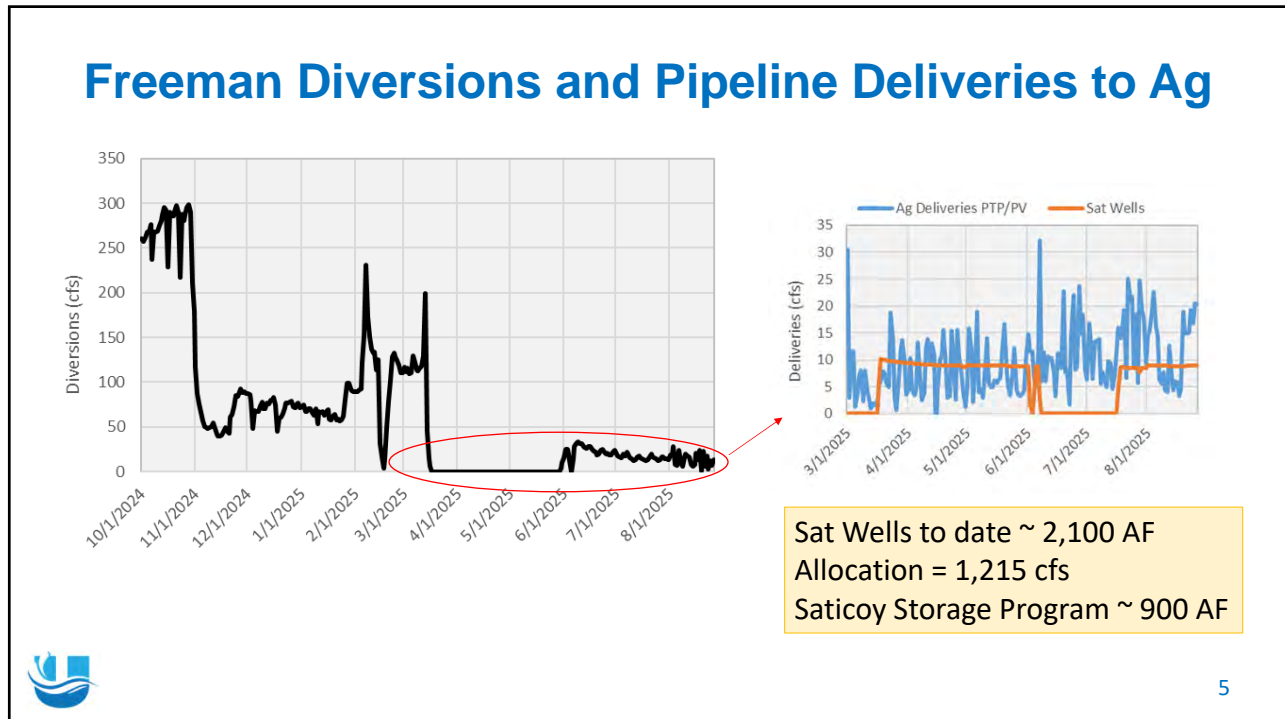


## Lake Piru

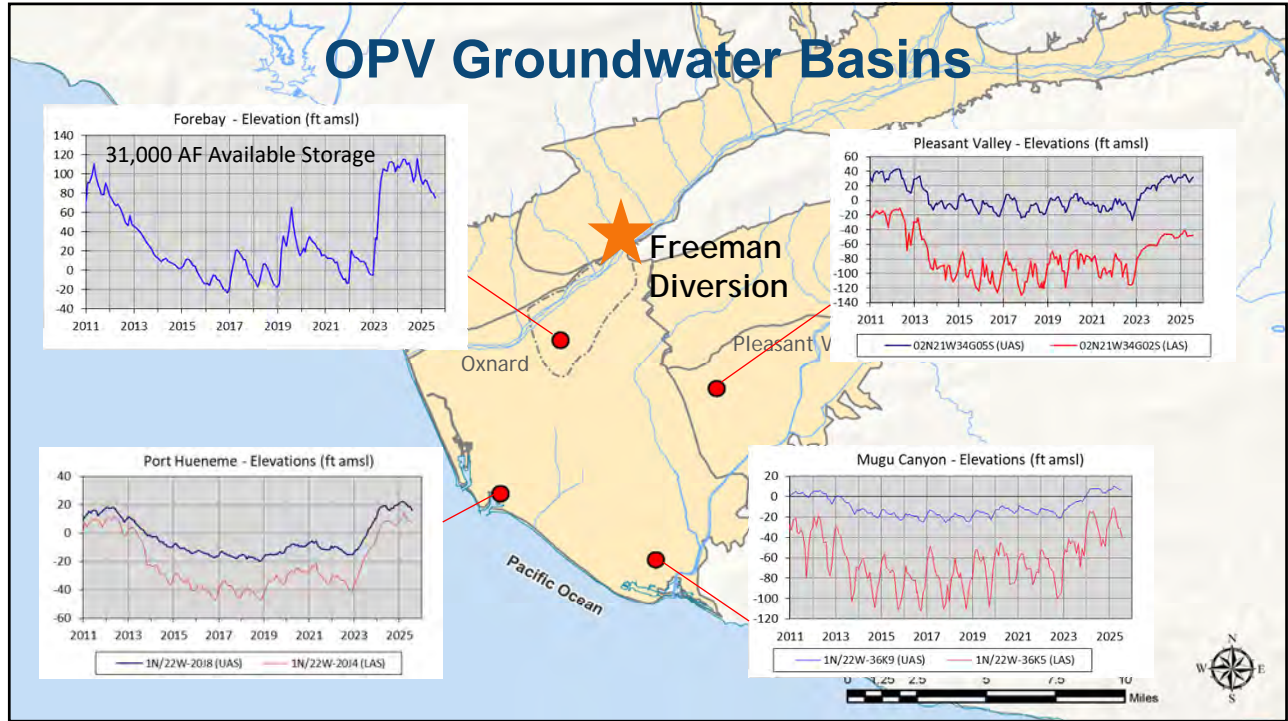




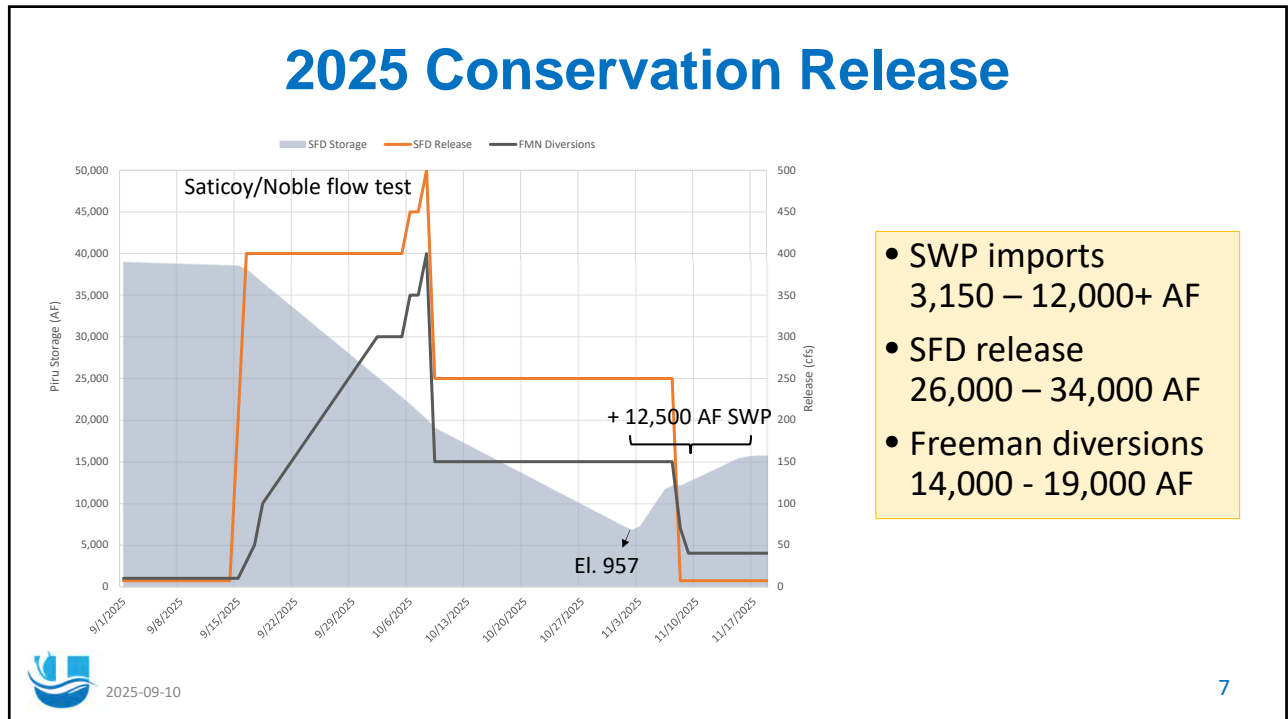
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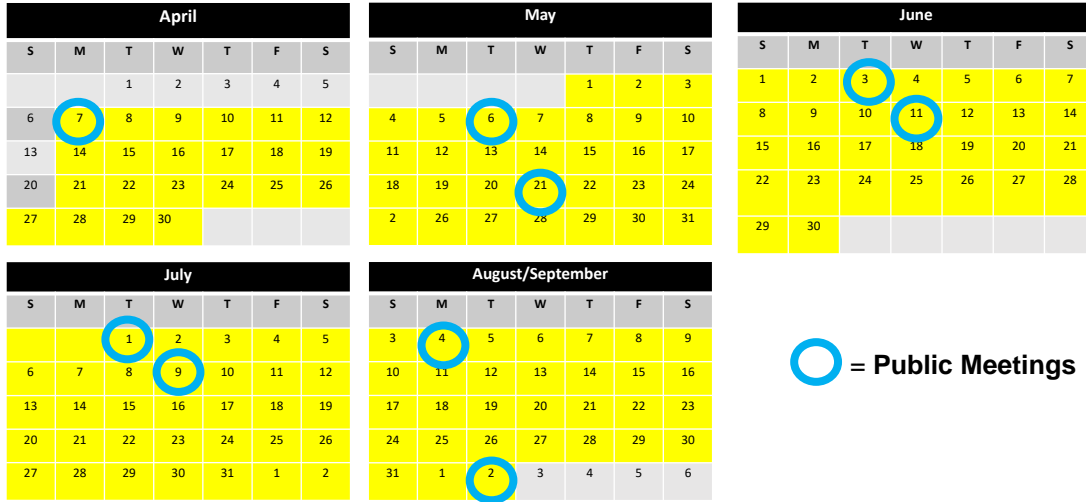


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- Proposed Allocation Ordinance has been circulated since April.
- Staff have received formal and informal comments.



## Ventura County Taxpayers Association



10

37

# Questions?



2025-09-10

11


38



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## Finance Department

- Closed out Fiscal Year 2024-25
- Preparing Financial Policies for the Fillmore Piru Basin Groundwater Sustainability Agency (GSA)
- Processing WIFIA Construction Letter of Interest
- Closed out 25-2 Groundwater billing
  - Totals came in over-budget for the fiscal year
  - Will begin preparing for GSA billing



2

40



# Administrative Update

**Josh Perez**  
Chief Human Resources Officer

41

## Human Resources

- Working on recruitment for the following positions:
  - Associate Engineer and Engineer – interviews conclude tomorrow
  - Hydrologist and Senior Hydrologist – final interviews
  - Executive Assistant – final interviews Monday 9/8
  - Water Treatment Operator II – starting next week and will be introduced in October
- Held an AI in the workplace Brownbag on July 23
- Preparing for 2025 Healthcare Open Enrollment period based on CalPERS released information



July 23, 2025  
AI in the  
Workplace Brownbag



Save the Date for  
Our Open Enrollment  
Webinar

CalPERS Health Open Enrollment is Monday, September 15–Friday, October 10, 2025

Learn about Open Enrollment and find out about the resources available to help you explore your options and find the plan that's right for you. Join us for an overview including:

- Information about CalPERS health plans and benefit changes for 2025
- Open Enrollment resources available on the CalPERS website and in myCalPERS
- Answers to frequently asked questions



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## Human Resources and Risk Management Recent Success Stories



2025 FBI Mid-Level Management  
Keynote Speaker



CSDA District of Transparency  
Presentation at Annual Conference



SDRMA letter acknowledging our  
Workplace Safety Program

## Risk Management

- Coordinated Piru Community outreach partnership between the District and Sheriff's Office of Emergency Services
- Oversaw the dam siren CIP alongside Engineering and coordinated contractor access and social media updates
- Conducted annual hearing test for staff across multiple departments who are part of the District's Hearing Conservation Program



August 7, 2025 – Outreach video  
filming with OES



August 11, 2025 – Annual Hearing Tests



July 23, 2025 – Dam Siren Upgrade  
at Piru Spreading Grounds



## continued

- Coordinated internal response to Canyon Fire and disseminated Situation Status Reports
- 2023 Winter Storms Disaster Recovery/FEMA Public Assistance Grant Update:
  - Finance received four checks from FEMA totaling \$331,910.99
  - To date, the District has received a total of \$401,067.97



Canyon Fire started August 7, 2025,  
near Lake Piru



7

45

## Technology Systems

- Managed a total of 103 tickets in July covering routine service requests and user support
- Upgraded firewall management systems to the latest vendor-approved stable version, addressing vulnerabilities and performance issues
- Deployment of a new server and network monitoring system began replacing a legacy platform to improve infrastructure visibility
- Intern-led projects included:
  - Enhancements to the District's management workflows
  - Planning for Brown Bag presentation to educate staff on best practices of document handling
  - Continued improvements to internal tooling for automating PC imaging and deployment process



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**C. REGULATORY AND ENVIRONMENTAL COMPLIANCE**   **B. SYSTEM RELIABILITY**

## SFD Regulatory Compliance



**July 10, 2025:** SFD Biennial Monitoring Survey

**August 6, 2025:** Annual FERC Inspection of Santa Felicia Dam

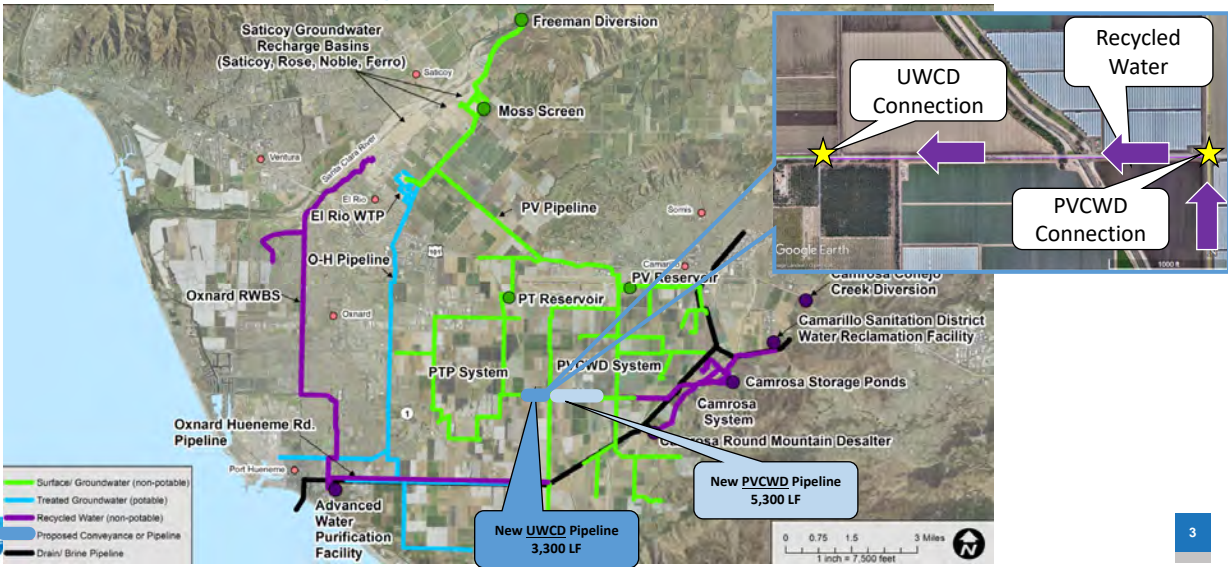


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**A. WATER SUPPLY**   **B. SYSTEM RELIABILITY**

## Recycled Water Connection Laguna Road Pipeline Project




The map illustrates the Laguna Road Pipeline Project, highlighting the integration of recycled water. Key features include:

- New UWCD Pipeline:** 3,300 LF
- New PVCWD Pipeline:** 5,300 LF
- Water Sources:** Saticoy Groundwater Recharge Basins (Saticoy, Rose, Noble, Ferro), Freeman Diversion, Moss Screen, El Rio WTP, Oxnard RWBS, Oxnard Hueneme Rd. Pipeline, Camarillo Sanitation District Water Reclamation Facility, Camrosa Round Mountain Desalter, Camrosa Storage Ponds, Camrosa System, Camrosa Conejo Creek Diversion, PT Reservoir, PV Reservoir, and Advanced Water Purification Facility.
- Systems and Pipelines:** Saticoy Pipeline, O-H Pipeline, PTP System, PVCWD System, and PV Pipeline.
- Connections:** UWCD Connection and PVCWD Connection are shown connecting to the Recycled Water source.

Legend:

- Surface/ Groundwater (non-potable)
- Treated Groundwater (potable)
- Recycled Water (non-potable)
- Proposed Conveyance or Pipeline
- Drain/ Brine Pipeline

Scale: 0 0.75 1.5 3 Miles  
1 inch = 7,500 feet



3

50

## Utility Requests

Envision  
Auto and  
Commerce  
Center

Costco  
Camarillo

4

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A. WATER SUPPLY

B. SYSTEM RELIABILITY

## EBB Water Treatment Project Funding

Phase 1 Total Cost: \$51M


**OLDCC Defense  
Community  
Infrastructure  
Program**

- ✓ **July 3:** FY25 DCIP Grant application submitted to OLDCC
- ✓ **Aug 18:** OLDCC announces grant awards  
– UWCD's grant application **unsuccessful**
- ☐ **Oct 14:** Debrief meeting with OLDCC, both UWCD and Navy Staff attending


Category	Amount
Other	\$41.5 M
SWRCB GWGP	\$8.4 M
DWR SGM	\$1.4 M

5

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A. WATER SUPPLY



B. SYSTEM RELIABILITY

## EBB Water Treatment Project Status

Monitoring Wells

- License Agreement (26-Mar-2024)
- Construction Complete
- Transducer and Telemetry Installation

Phase 1A


- MOA (9-Nov-2023)
- License Agreement (21-Feb-2023)
- Land Surveying
- Geotechnical Exploration
- Environmental Surveying
- 30% Design Complete (22-Apr-2025)
- Draft NEPA EA (19-May-2025)
- Site Approvals & Dig Permit**
- Potholing
- Soil Resistivity Study
- Temp. Piezometer Wells
- Final NEPA EA and CEQA IS/MND
- 60% to Final Design Pending

4+ month delay

Phase 1B

- MOA (9-Nov-2023)
- Outgrant Easement
- Construction Permits (e.g. Well Drilling)
- Construction Extraction Wells
- Manifold Pipelines
- Discharge Facility

Completion Deadline:  
February 2029  
(SWRCB GWGP R3 Grant)



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F. COMMUNICATIONS AND  
COMMUNITY OUTREACH

## Current Public Outreach and Other Events



**June 24:** Staff tours CMWD's Lake Bard WTP and Las Posas ASR Facilities.



**July 16:** Adrian Quiroz presenting at the Piru Neighborhood Council Meeting



**July 15:** Staff tours Active Membranes laboratory in Moorpark, CA.



**July 16:** Kaili Taniguchi presents SFD SIP update to City of Fillmore City Council



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F. COMMUNICATIONS AND  
COMMUNITY OUTREACH

## Current Public Outreach and Other Events



**August 20:** Staff meets with Expeditionary Warfare Center (EXWC) and tours Seawater Desalination Test Facility




## Learn at Lunch – Lessons Learned

**Presentation Topics:**


- *Key takeaways and lessons learned during the construction of the Iron and Manganese Treatment Plant at El Rio (Robert Richardson and Adrian Quiroz)*
- *Lessons learned regarding the shutdown of the OH pipeline in November 2024 (Craig Morgan and Nathan Summerville)*

**August 19, 2025**








**C. REGULATORY AND ENVIRONMENTAL COMPLIANCE**




**B. SYSTEM RELIABILITY**

## SFD Safety Improvement Project Updates

**July 15, 2025: Groundwater Infiltration Testing**









- Completed In-house through collaboration between Engineering, Water Resources, O&M and Environmental
- Identified locations at the project site where percolation is feasible
- Will help support the plan for nuisance water during construction (i.e., tunnel excavation)




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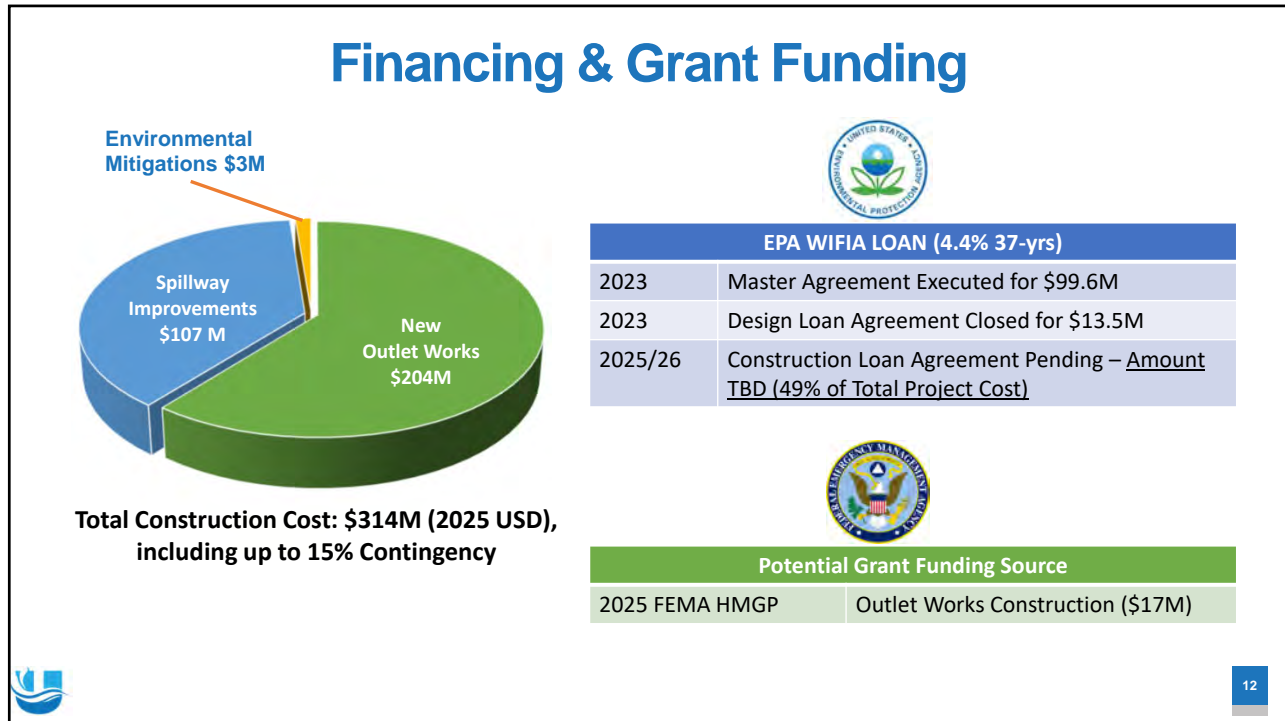
## Agency Consultation Overview

Agency	Status	Date
 Certified CEQA EIR	<input checked="" type="checkbox"/>	Feb 15, 2019
 Section 106 NHPA	<input checked="" type="checkbox"/>	Feb 11, 2021
 401 Water Quality Certification	<input checked="" type="checkbox"/>	Mar 2, 2022
 Biological and Conference Opinion	<input checked="" type="checkbox"/>	May 6, 2025
 Biological Opinion	<input checked="" type="checkbox"/>	Jul 15, 2025
 NEPA EA	<input type="checkbox"/>	
 USACE 404 Permit	<input type="checkbox"/>	
 CEQA EIR Addendum	<input type="checkbox"/>	

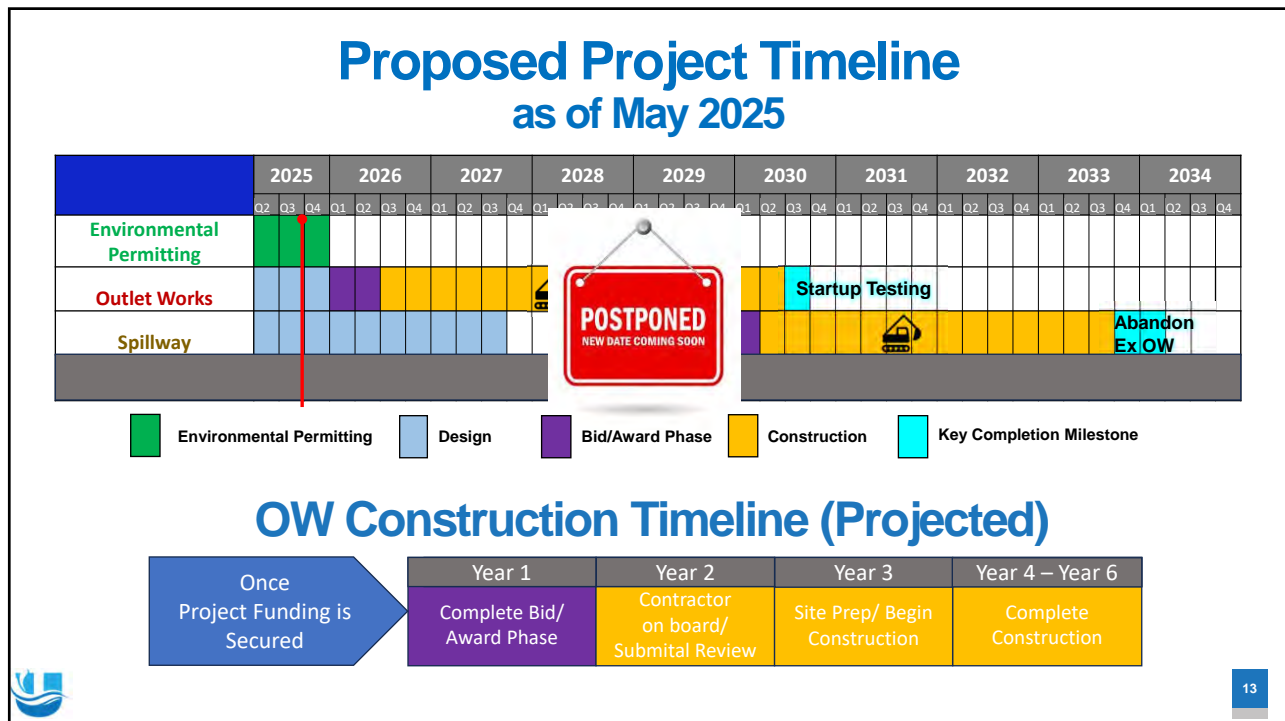


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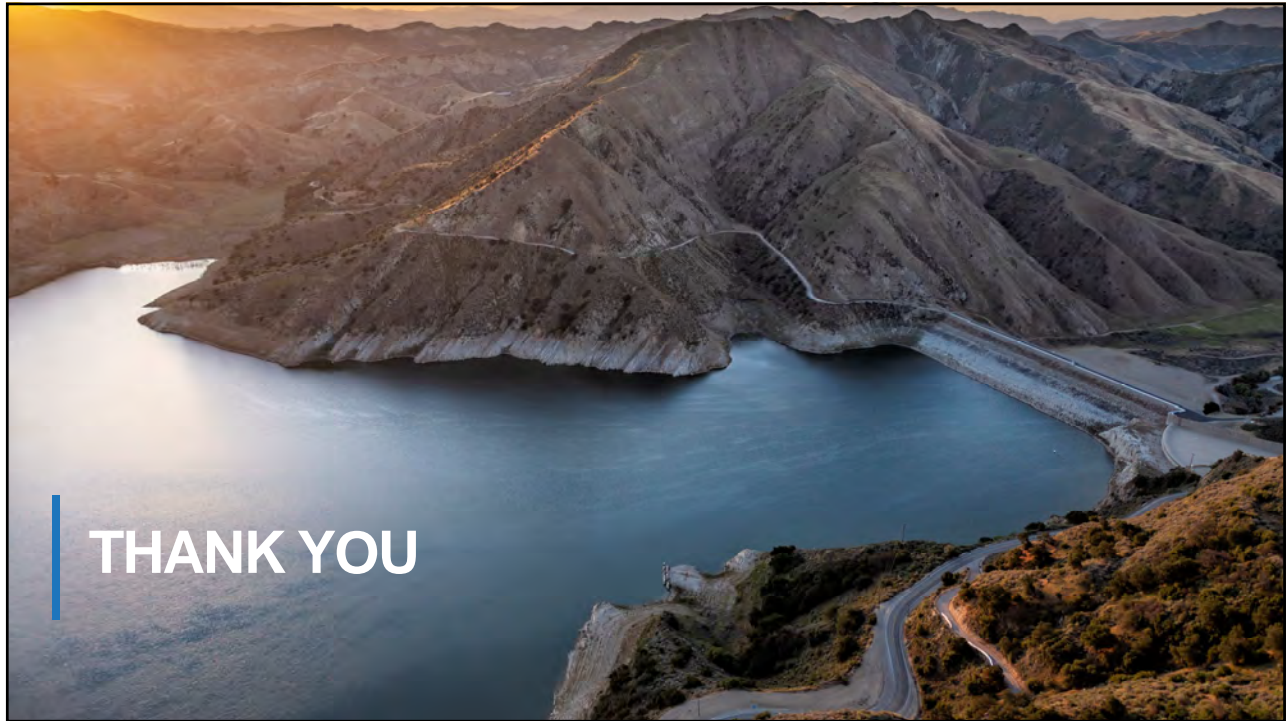
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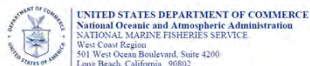


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A banner image for a department update. The top half shows a stream flowing through a natural, vegetated area. In the background, there is a concrete dam or embankment. The sky is overcast. The United Water Conservation District logo is in the top right corner. The text "ENVIRONMENTAL SERVICES DEPARTMENT UPDATE" is in large, bold, black letters, with the date "September 10, 2025" below it. A small blue logo is in the bottom left corner.

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# Santa Felicia Dam



July 15, 2025 Refer to NMFS No: WCRO-2025-00736

Debbie-Anne A. Reese, Secretary  
Federal Energy Regulatory Commission  
888 First Street, NE  
Washington, D.C. 20426

Re: Endangered Species Act Section 7(a)(2) Biological Opinion for the Santa Felicia Dam Safety Improvement Project

Dear Secretary Reese:

On March 7, 2025, NOAA's National Marine Fisheries Service (NMFS) received the Federal Energy Regulatory Commission's (Commission) request for formal consultation under Section 7 of the U.S. Endangered Species Act (ESA) of 1973 (16 U.S.C. 1531 et seq.). This request concerns the United Water Conservations District's (licensee) application to amend its Santa Felicia Hydroelectric Project No. 2153 license to implement the Santa Felicia Dam Safety Improvement Project (proposed action). The proposed action is within range of the endangered Southern California (SC) Distinct Population Segment of steelhead (*Oncorhynchus mykiss*) and designated critical habitat for the species.

The biological opinion concludes the proposed action is not likely to jeopardize the continued existence of the endangered SC steelhead or destroy or adversely modify designated critical habitat for this species.

National Oceanic and Atmospheric Administration

50 CFR Part 226

[Docket No. 250707-0119; RTID 0648-XE896]

**Endangered and Threatened Wildlife; 90-Day Finding on a Petition To Revise the Critical Habitat Designation for Southern California Steelhead**

**AGENCY:** National Marine Fisheries Service (NMFS), National Oceanic and Atmospheric Administration (NOAA), Department of Commerce.

**ACTION:** 90-Day petition finding; request for information.

Received NMFS Biological Opinion for the SFDSIP July 15

Received NMFS 90-day finding on Critical Habitat Petition July 10



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# Santa Clara River Resource Management Activities

Submitted CalFire grant application for Arundo removal project Aug 6

Santa Clara River watershed *O. mykiss* population survey data collected through the summer



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**STAFF REPORT**

**To:** UWCD Board of Directors

**Through:** Mauricio Guardado, General Manager  
 Dr. Maryam Bral, Assistant General Manager  
 Dr. Bram Sercu, Water Resources Supervisor

**From:** Kathleen Kuepper, Hydrogeologist  
 Luke Bryden, Associate Hydrologist

**Date:** September 25, 2025 (October 8, 2025, meeting)

**Agenda Item:** 3.2 Groundwater Basin Status Report  
Informational Item

**Staff Recommendation:**

Receive and file the Monthly Hydrologic Conditions Report for the District for the month of August 2025.

**Summary:**

Diversions, Recharge and Ag Pipeline Deliveries for Month of August 2025\*

Activity	Amount (acre-feet)
Total Diversions at Freeman Diversion	745
Lloyd-Butler Mutual Water Company surface water use	NA
Recharge to Saticoy basins (metered + unmetered)	347
Recharge to Noble and Rose basins	0
Recharge to El Rio basins	30
Total Ag Pipeline Deliveries of water diverted at Freeman	383
Total Ag Pipeline Deliveries of water pumped from Saticoy Well Field	468
Recharge to Piru spreading grounds	0

\*Provisional data. Final data are made available in the September Hydrologic Conditions Report of each water year.

Groundwater Basin Available Storage at End of Month of August 2025

Basin	Available Storage (acre-feet)
Oxnard Forebay	34,300

Precipitation for Month of August 2025

Location	Precipitation (inches)
Lake Piru	0.00
Santa Paula	0.00
El Rio	0.00

**Attachment:**

August 2025 Hydrologic Conditions Report

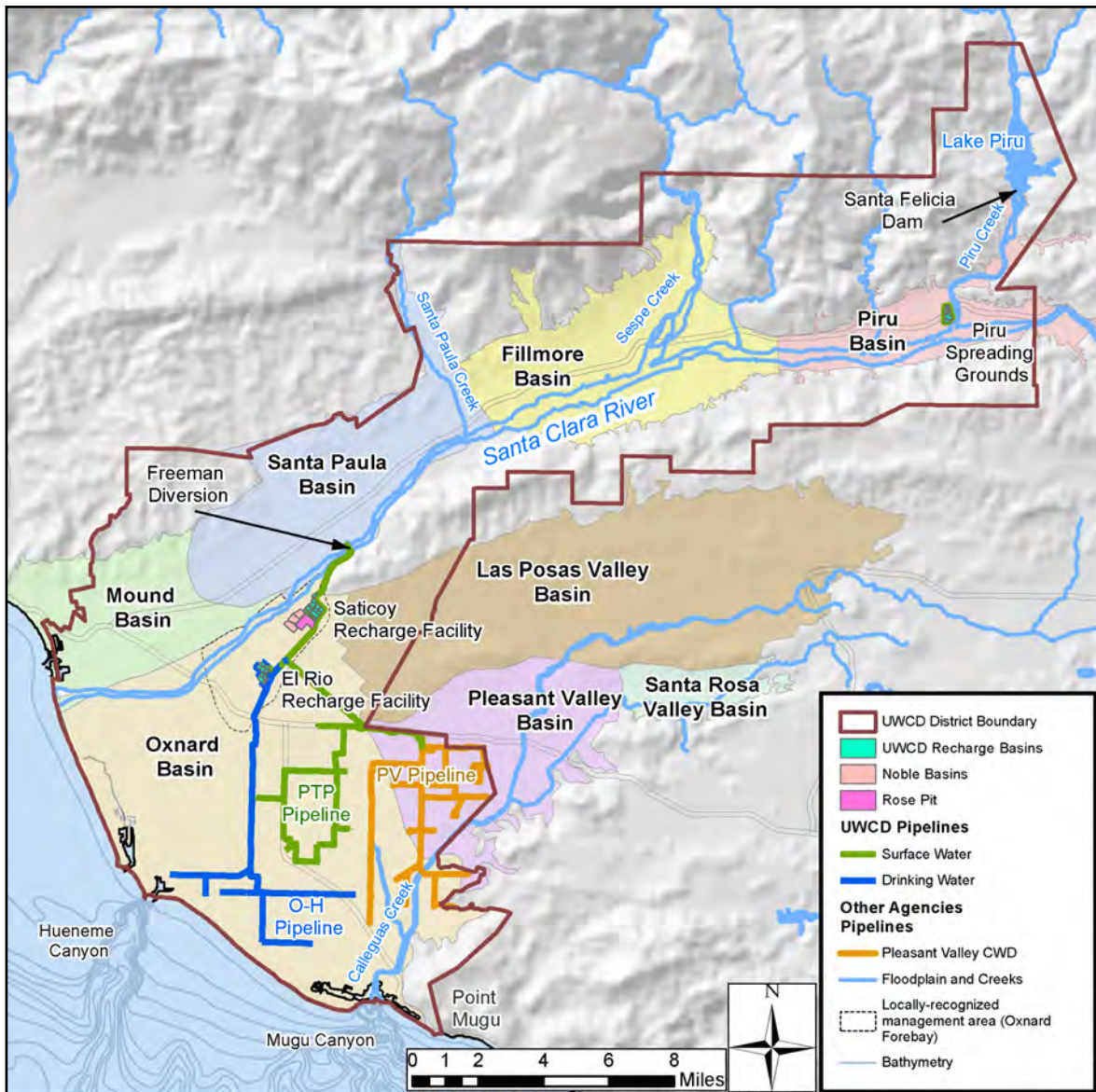


# United Water

## CONSERVATION DISTRICT

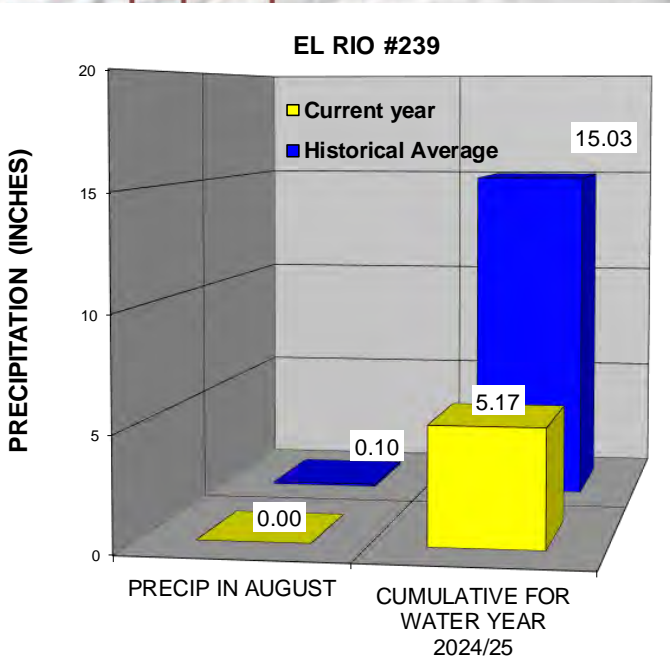
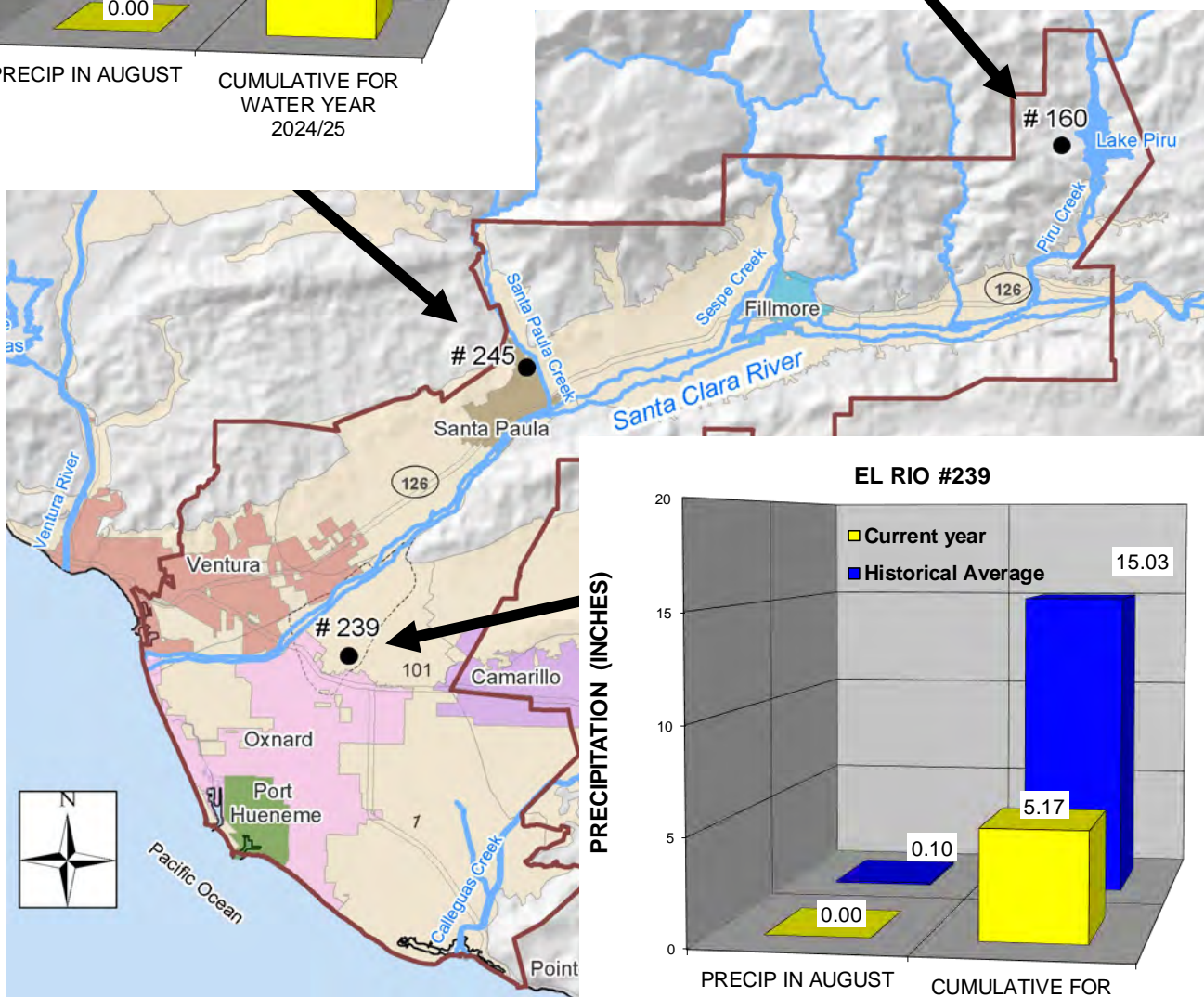
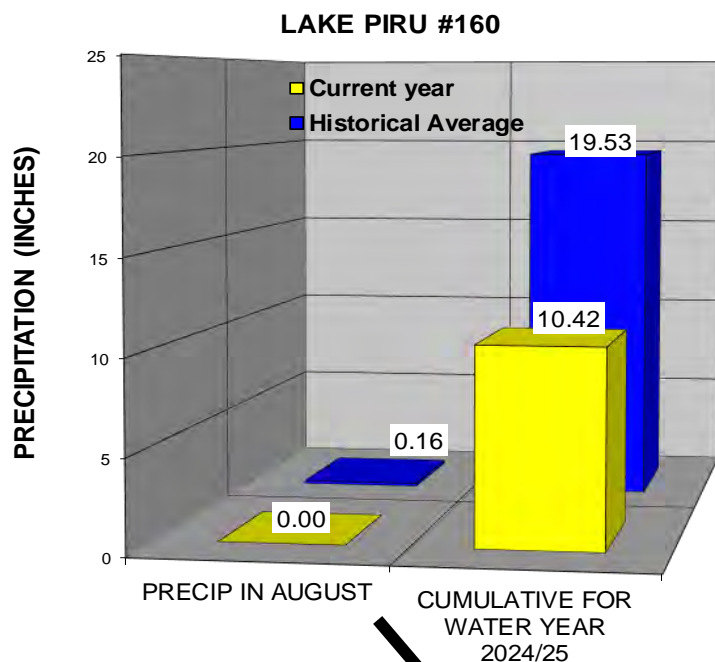
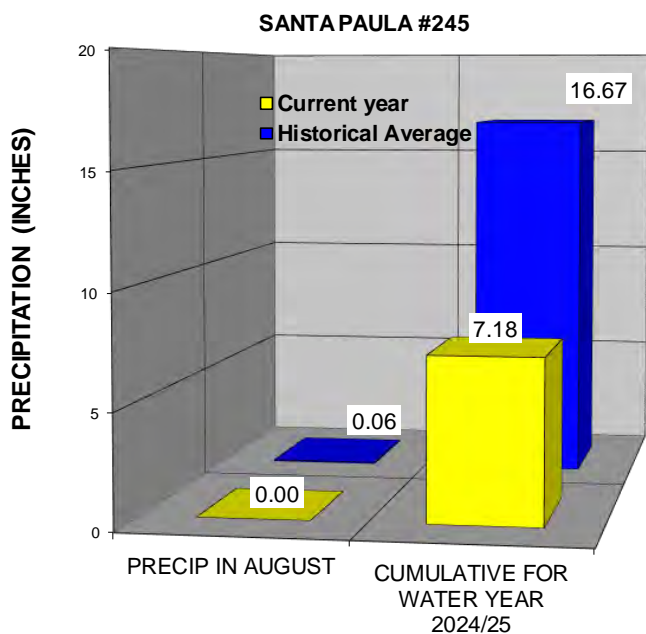
### August 2025 Hydrologic Conditions Report 2024/25 Water Year

September 25, 2025



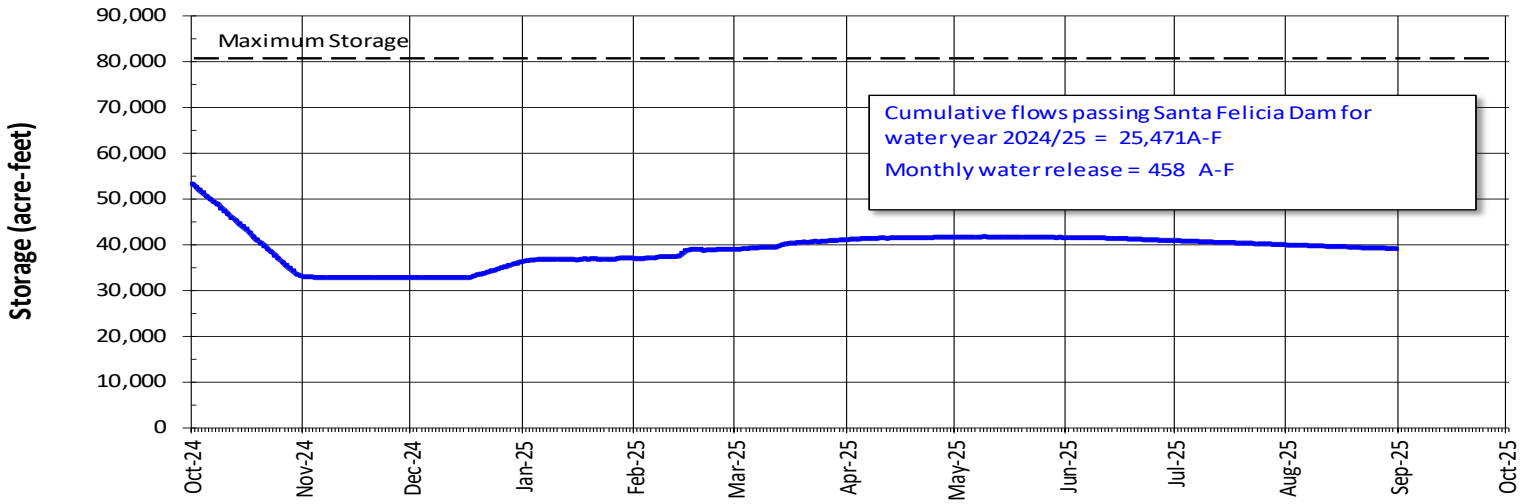
*Note: This report may contain provisional data until final review at the end of the water year.*

# Precipitation



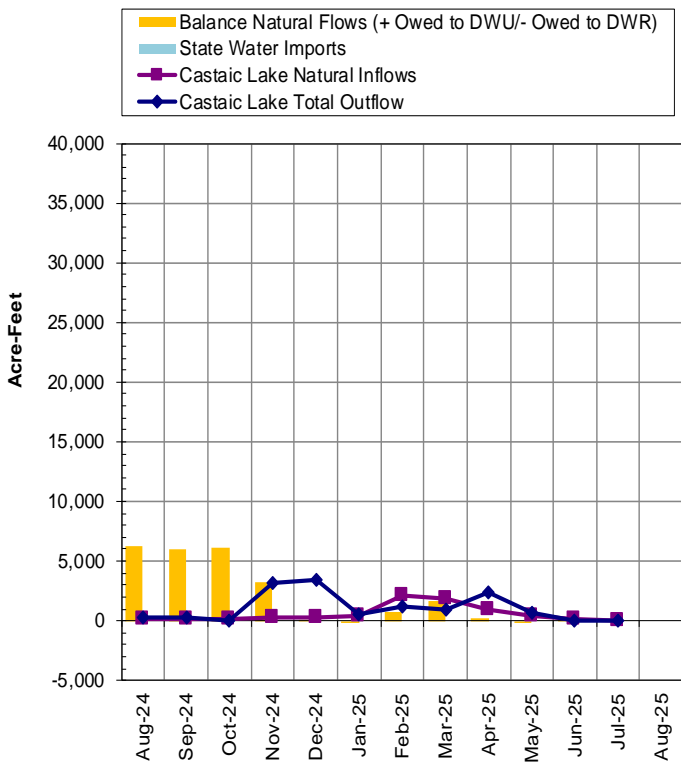
District-wide percent of normal precipitation = 45%

## Lake Piru Storage and Outflow

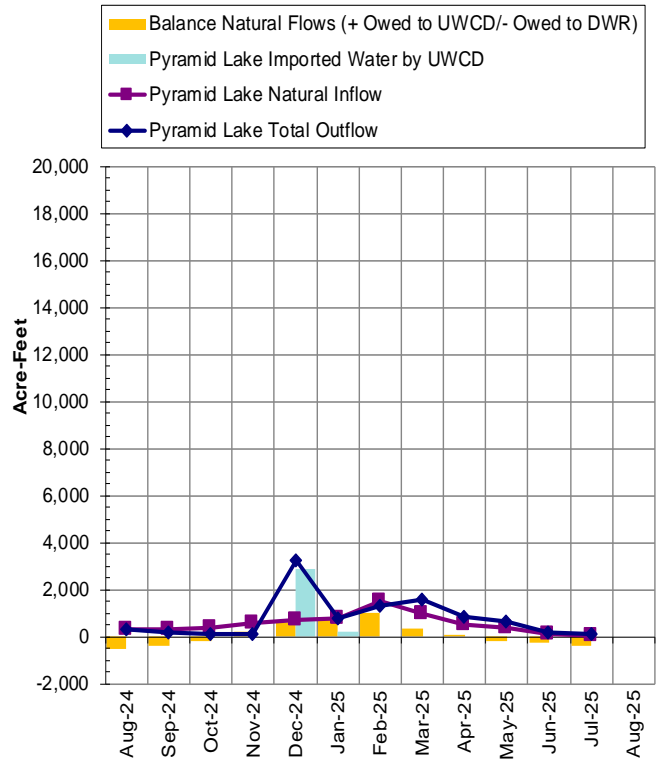


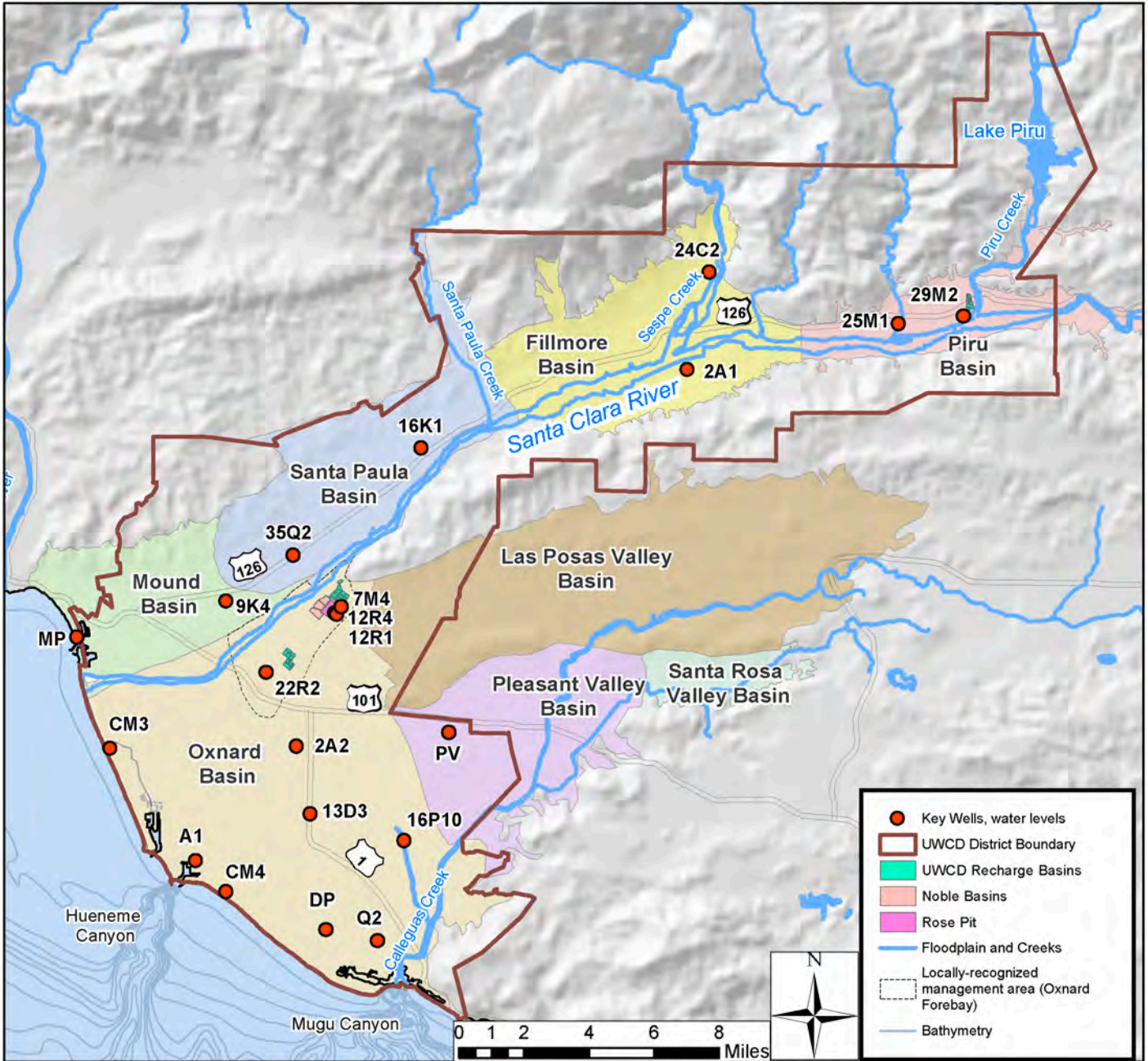
	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Hydro Plant Outflow (Acre-Feet)	0	0	0	0	0	0	0	0	0	0	0	0
Cumulative Hydro Plant Outflow (A-F)	0	0	0	0	0	0	0	0	0	0	0	0

### Castaic Lake releases to downstream water users (DWU)



### Pyramid Lake releases to UWCD

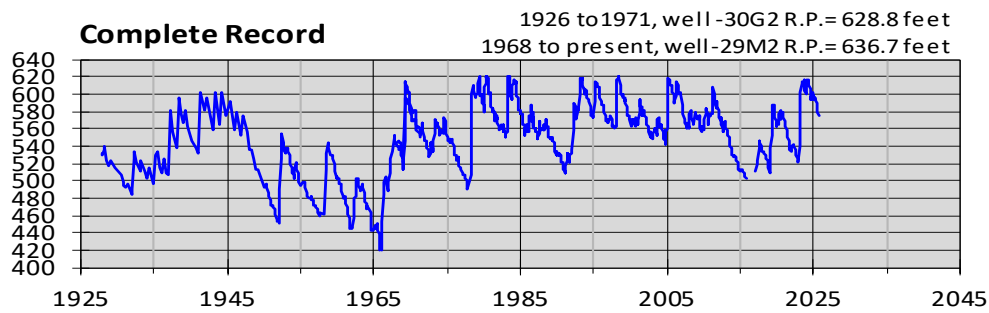
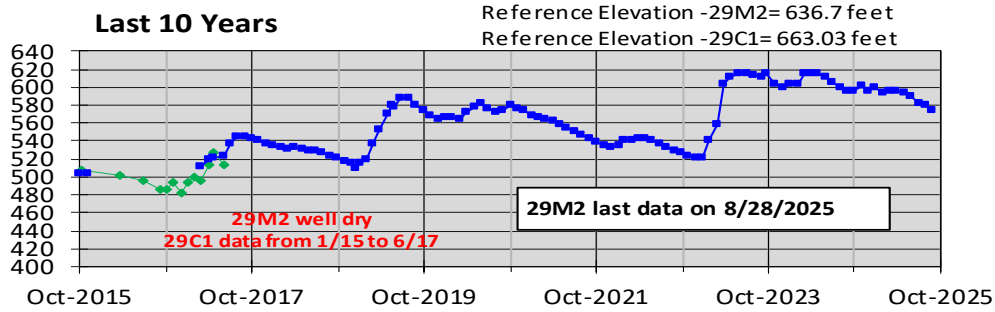




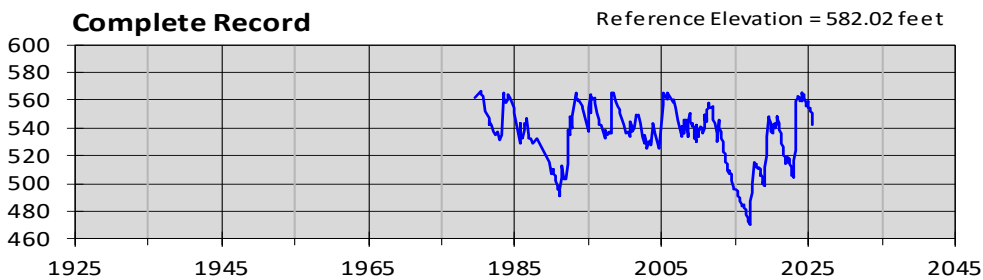
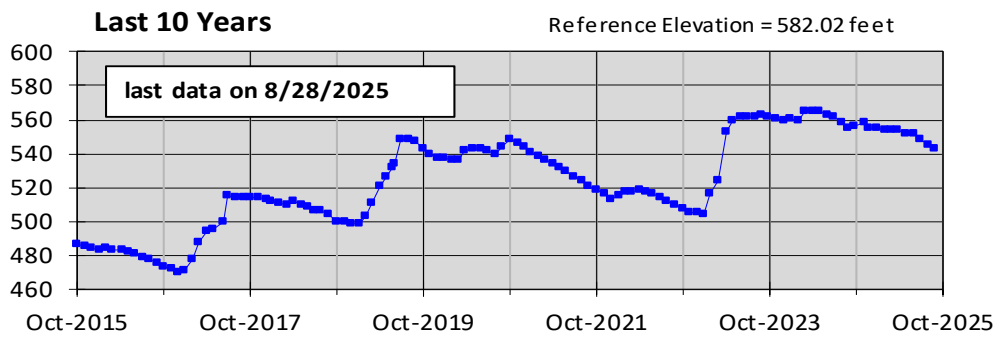
# Locations of Key Wells, Monthly Groundwater Elevation Monitoring

# Groundwater Elevation Records – Piru Basin

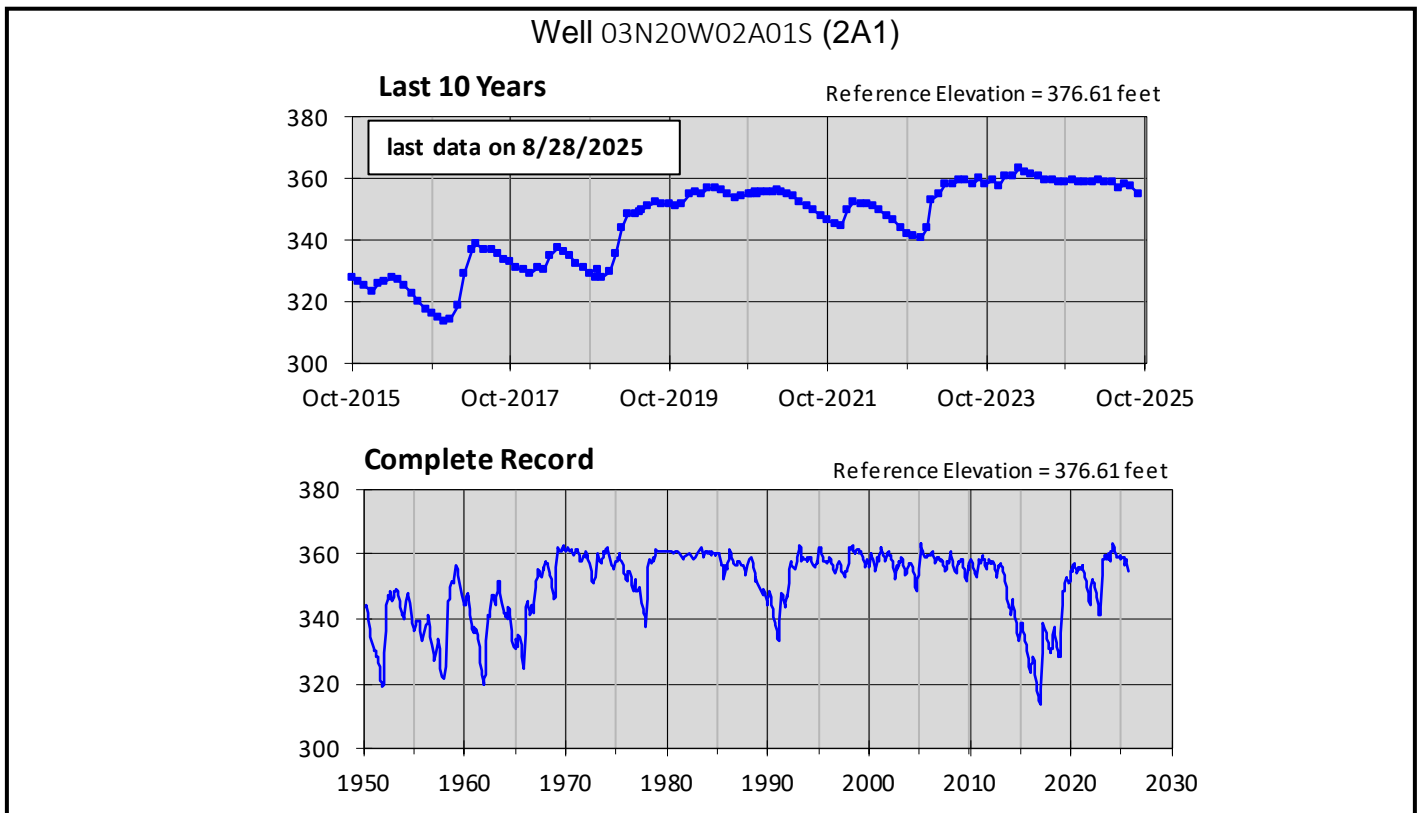
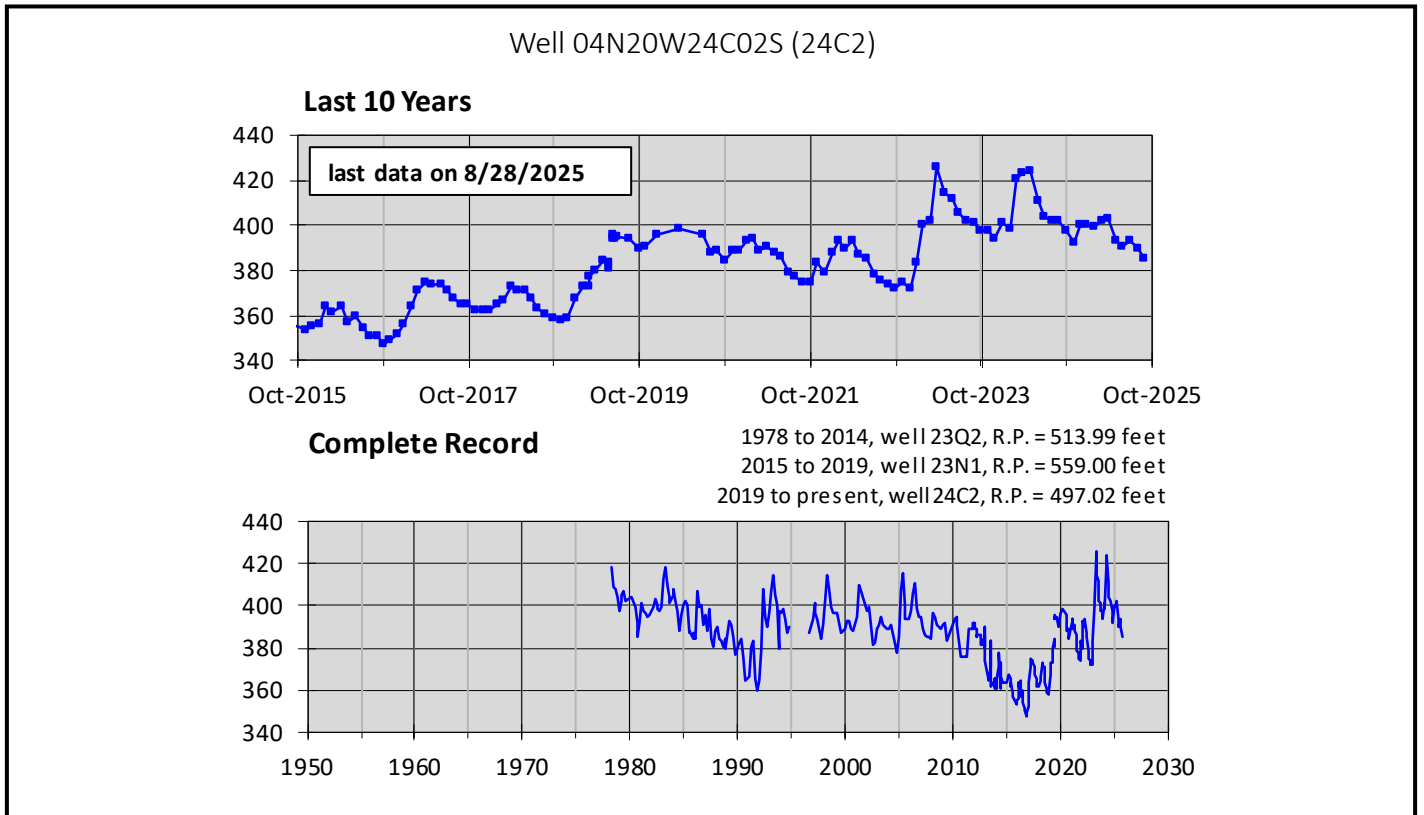
Well 04N18W29M02S (29M2)



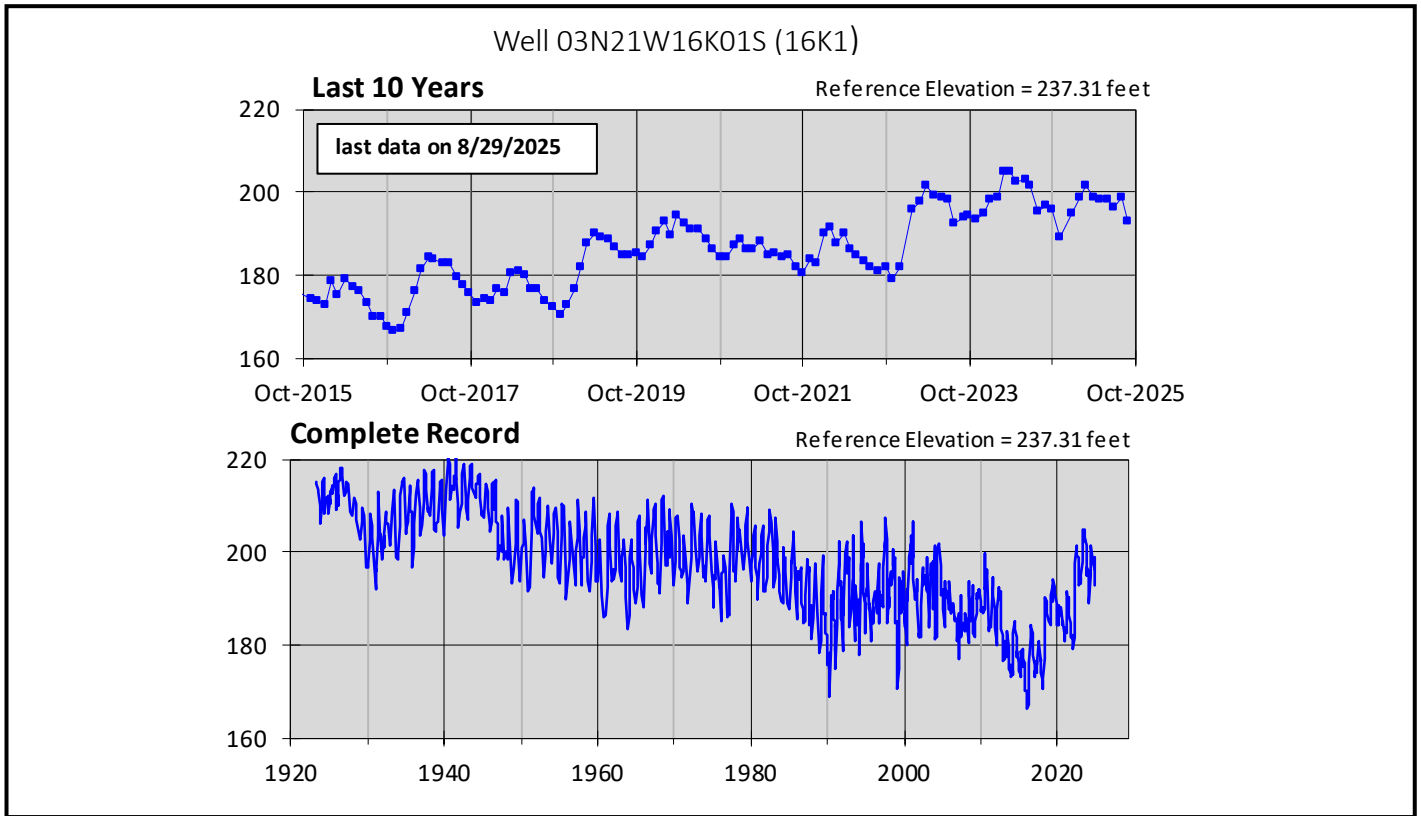
Well 04N19W25M01S (25M1)



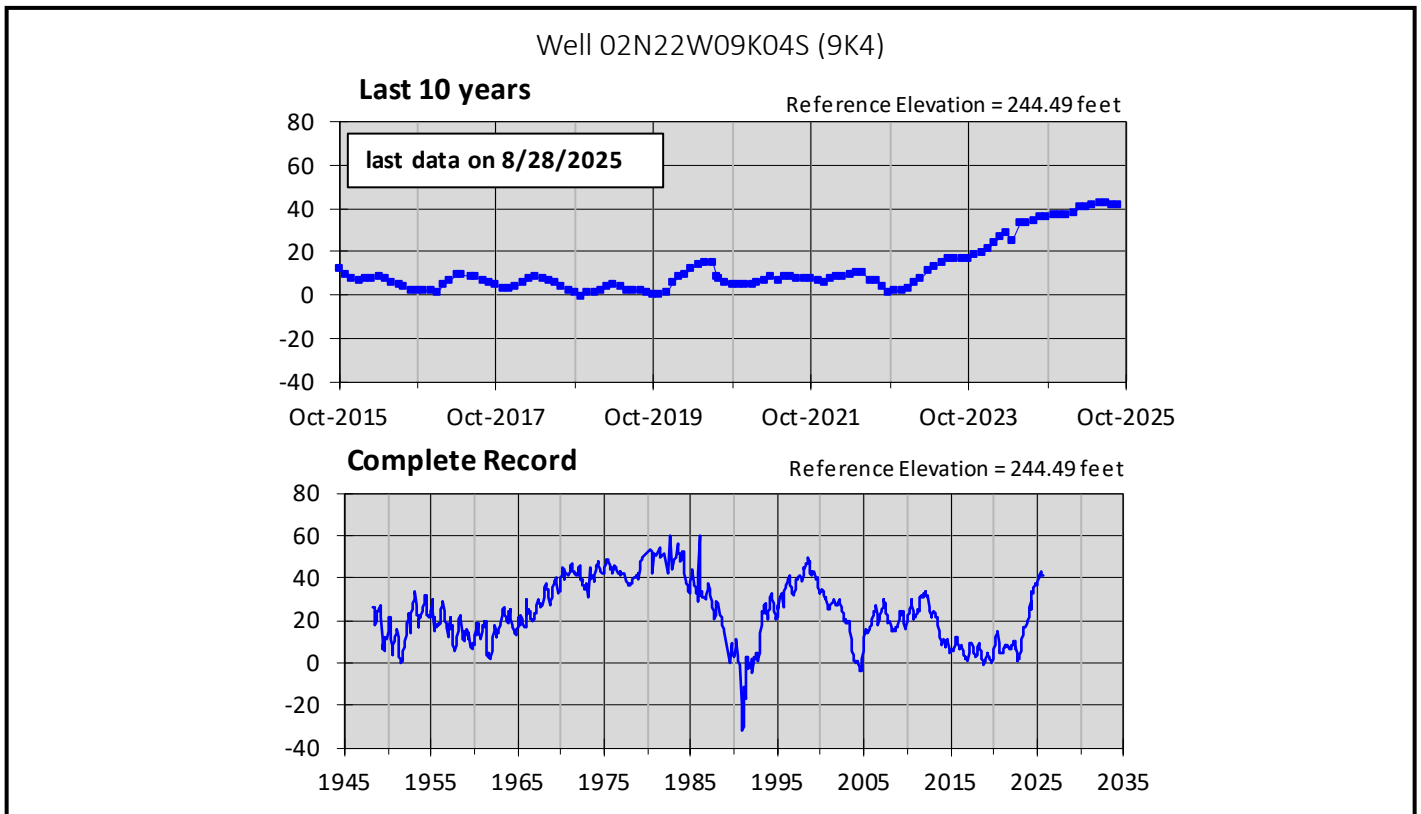
# Groundwater Elevation Records – Fillmore Basin



# Groundwater Elevation Records – Santa Paula Basin



# Groundwater Elevation Records – Mound Basin

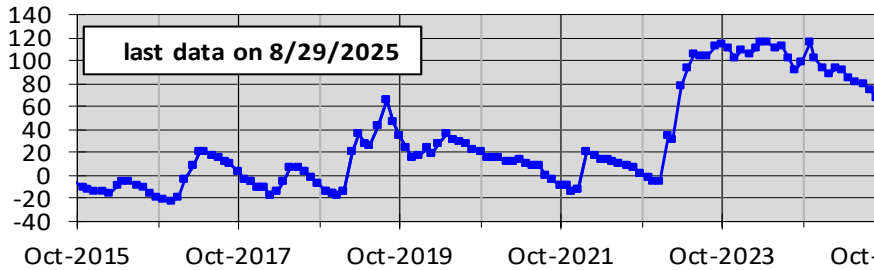


# Groundwater Elevation Records – Oxnard Basin, Forebay

Wells 02N22W12R01S (12R1), 02N22W12R04S (12R4), and 02N21W07M04S (7M4)

## Last 10 Years

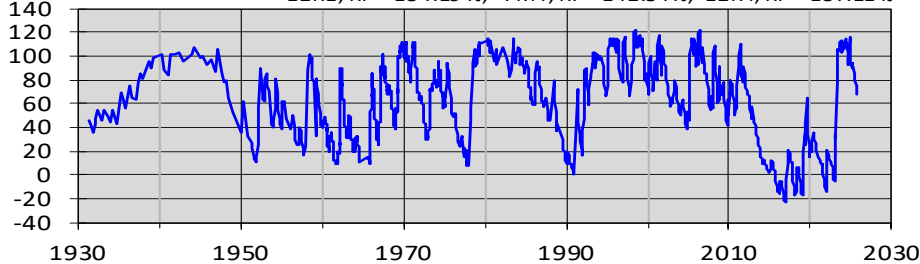
-12R1; RP = 134.19 ft; -7M4; RP = 142.84 ft; -12R4; RP = 137.11 ft



Note: Well 12R1 was destroyed in 2014 and replaced with well 12R4. When well 12R4 goes dry at approximately 9 ft msl, well 7M4 is used to measure groundwater level.

## Complete Record

-12R1; RP = 134.19 ft; -7M4; RP = 142.84 ft; -12R4; RP = 137.11 ft

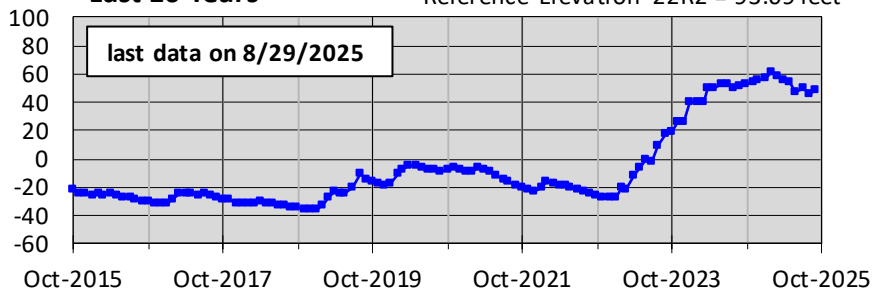


Note: Well 12R1 was destroyed in 2014 and replaced with well 12R4. When well 12R4 goes dry at approximately 9 ft msl, well 7M4 is used to measure groundwater level.

Well 02N22W22R02S (22R2)

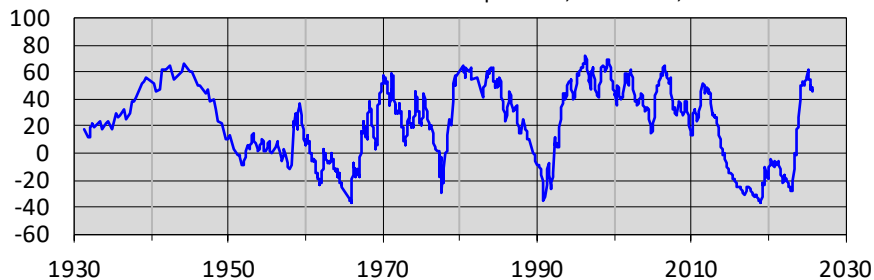
## Last 10 Years

Reference Elevation -22R2 = 93.09 feet

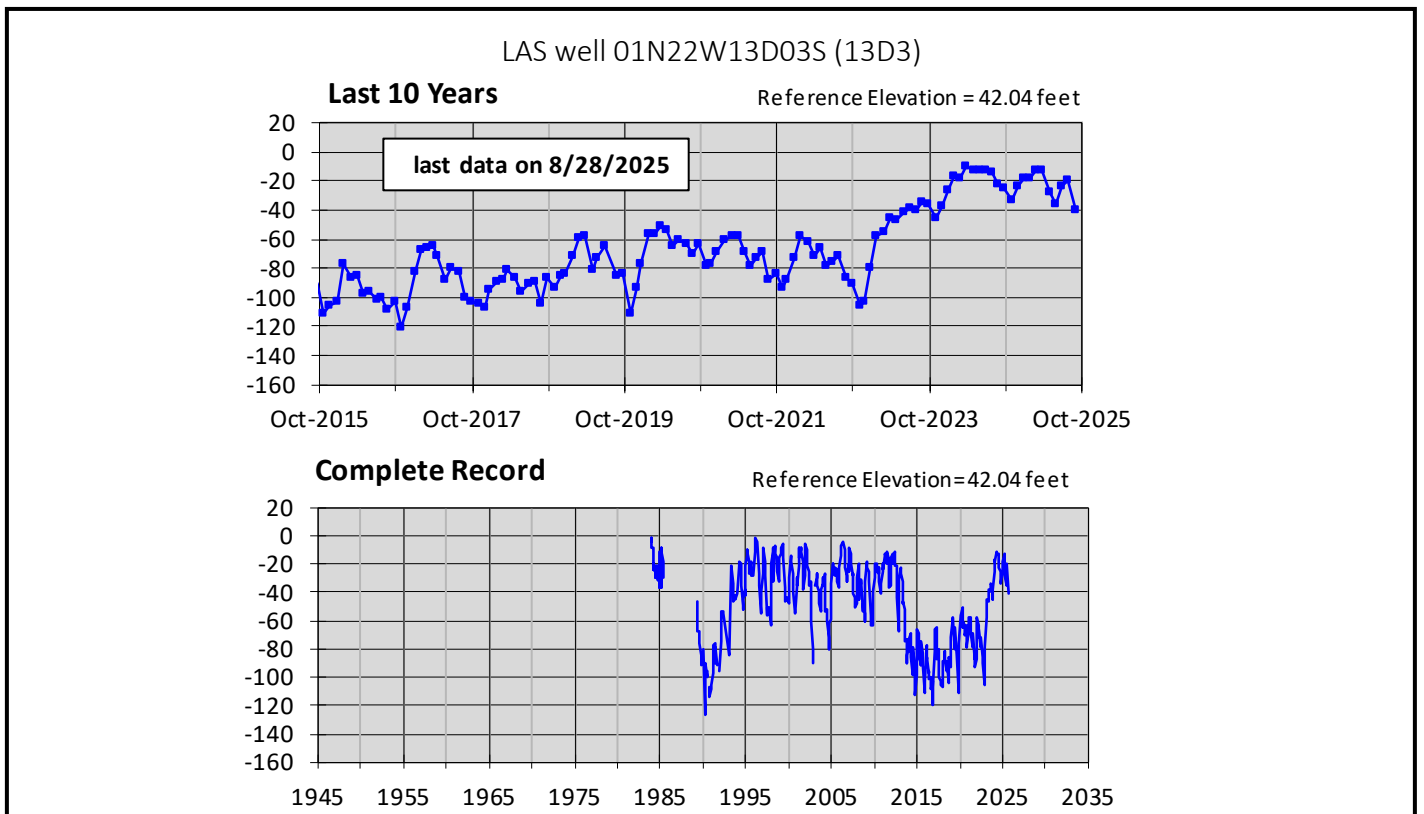
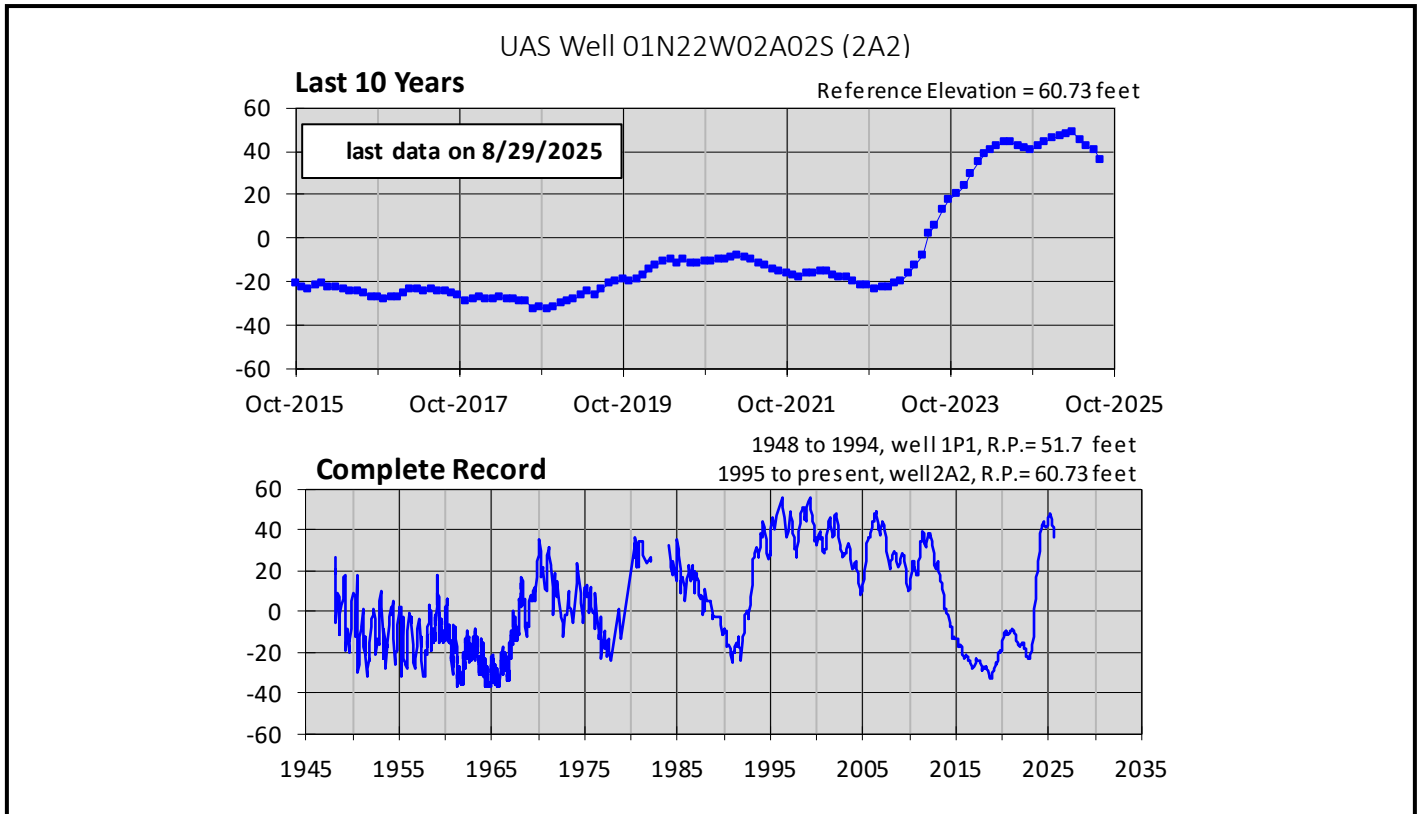


## Complete Record

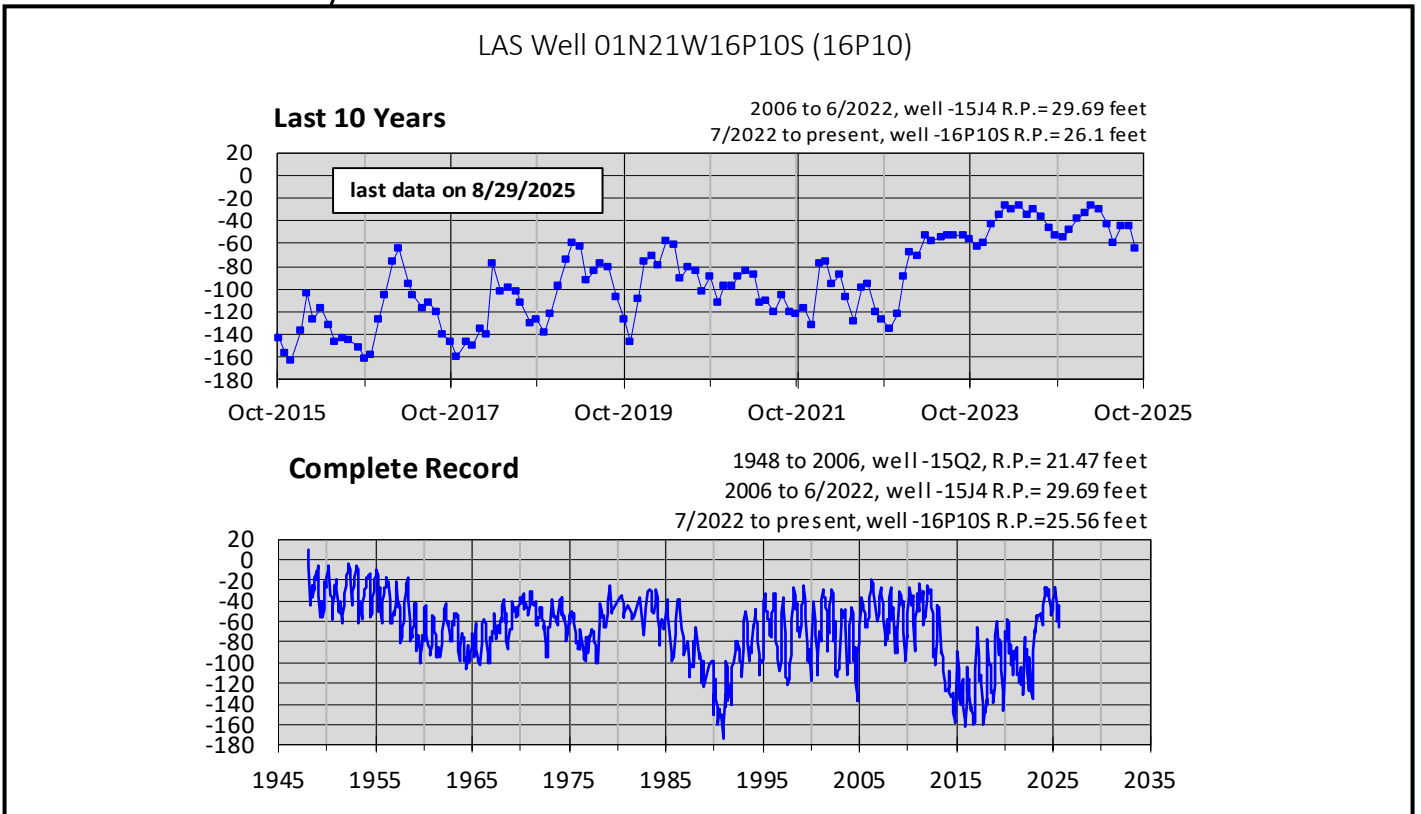
1931 to 2004, well -22R1, RP = 93.6 feet  
2004 to present, well -22R2, RP = 93.09 feet



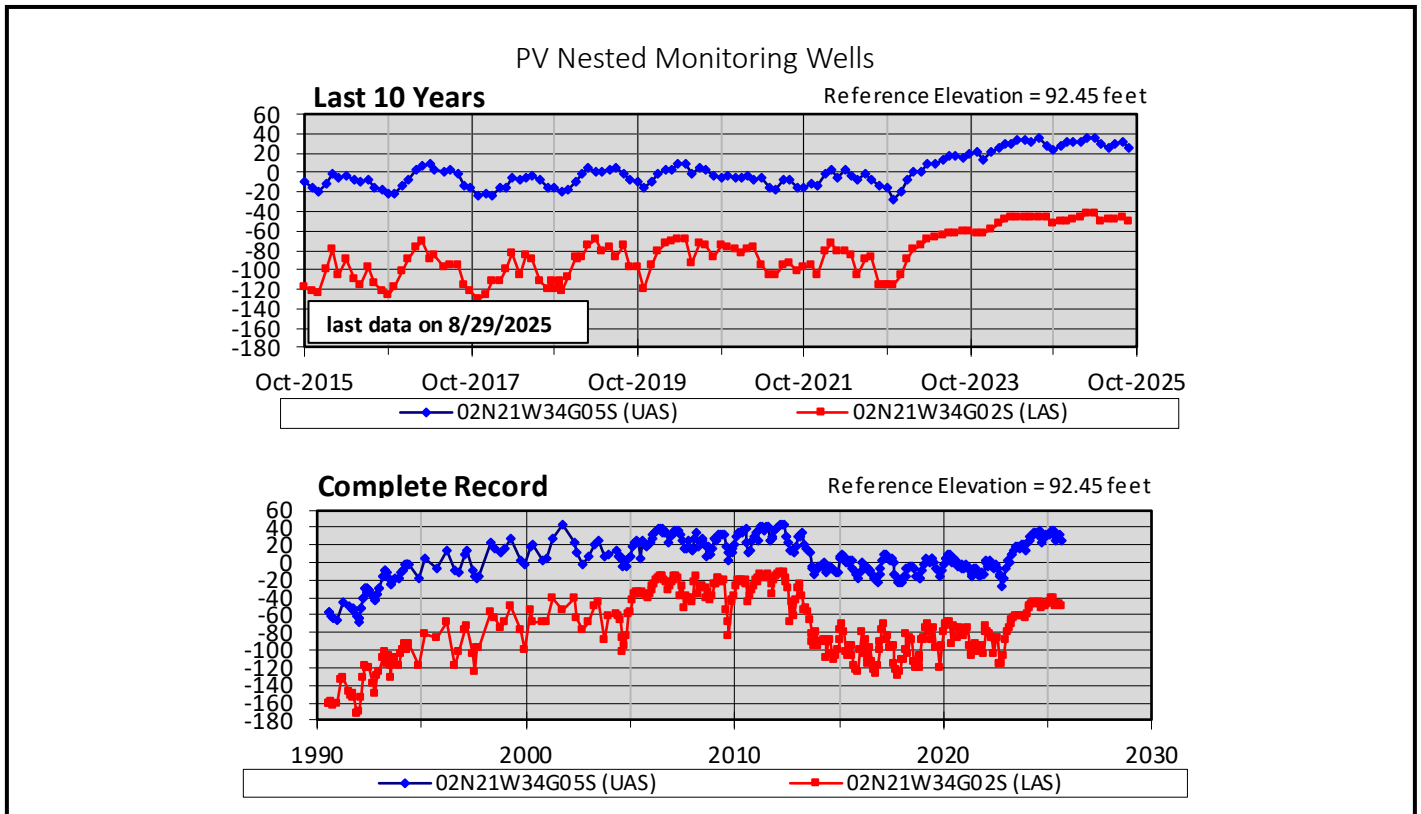
# Groundwater Elevation Records – Oxnard Basin



# Groundwater Elevation Records – eastern Oxnard/Pleasant Valley Basin Boundary Area

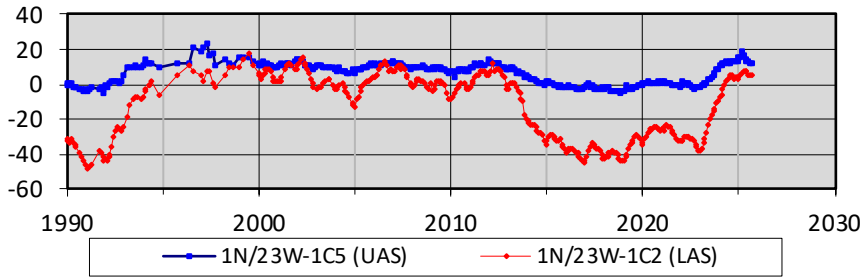


# Groundwater Elevation Records – Pleasant Valley Basin

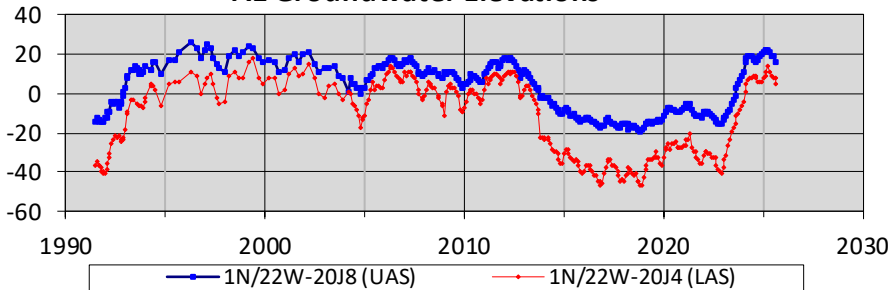


# Groundwater Elevation Records – Coastal Nested Monitoring Wells

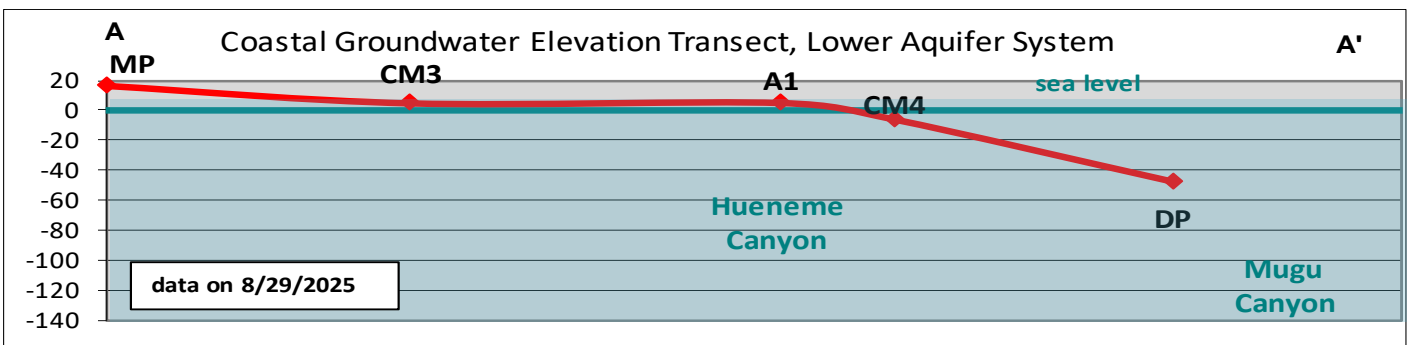
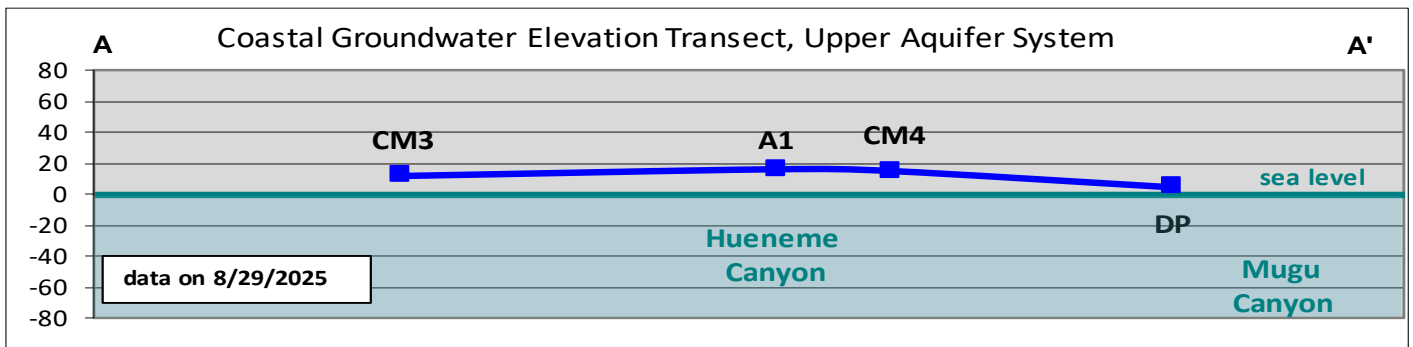
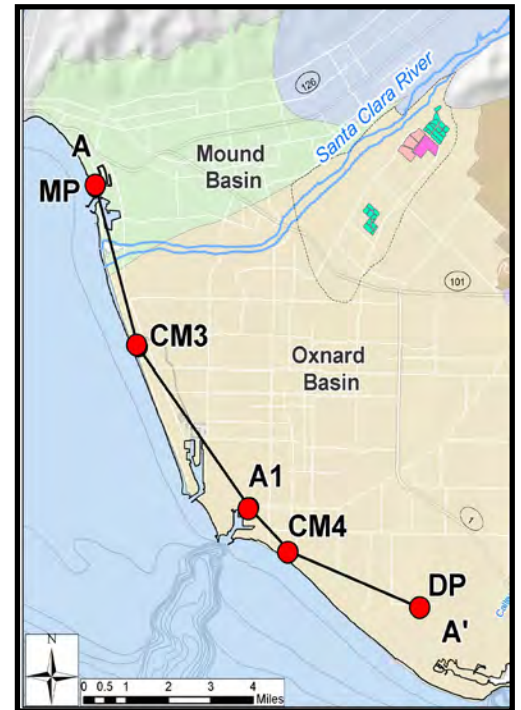
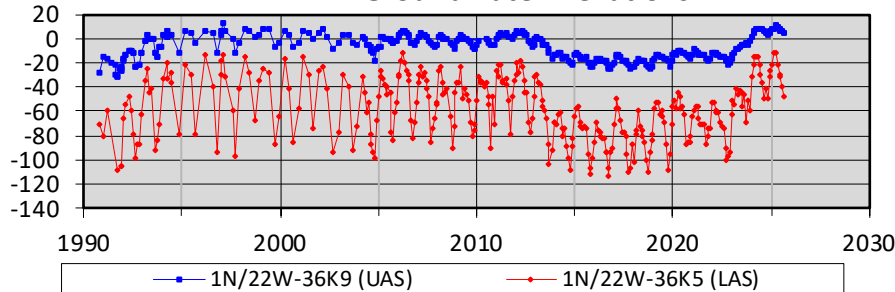
**CM3 Groundwater Elevations**



**A1 Groundwater Elevations**



**DP Groundwater Elevations**



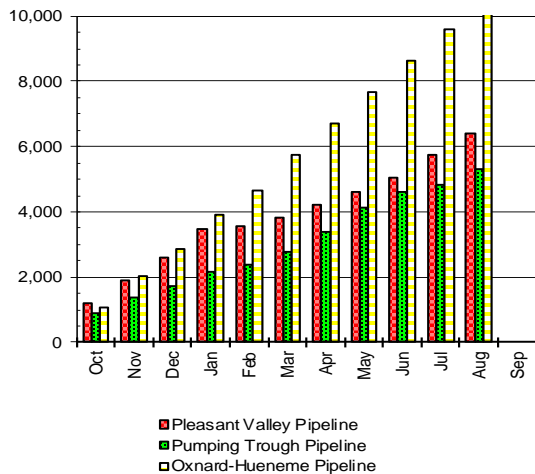
## Monthly Water Deliveries, acre-feet (Water Year 2024/25)

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
PV Pipeline (surface water)	1,177.5	734.3	679.6	876.1	85.9	134.1	0.0	106.5	381.6	498.8	368.8	
PV Pipeline (Saticoy well field)	0.0	0.0	0.0	0.0	0.0	134.4	376.7	307.6	51.3	189.3	293.5	
<b>Total to Pleasant Valley Pipeline</b>	<b>1,177.5</b>	<b>734.3</b>	<b>679.6</b>	<b>876.1</b>	<b>85.9</b>	<b>268.5</b>	<b>376.7</b>	<b>414.1</b>	<b>432.9</b>	<b>688.1</b>	<b>662.3</b>	
PTP (surface water)	772.4	414.7	335.7	404.6	198.1	165.9	48.3	73.4	378.7	78.1	0.0	
PTP (PTP 1-5)	115.2	65.2	12.7	19.8	30.6	93.7	422.5	453.3	63.3	110.1	303.4	
PTP (OH-12/13)	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	
PTP (Saticoy well field)	0.0	0.0	0.0	0.0	0.0	134.1	162.6	212.0	14.4	55.3	174.0	
<b>Total PTP</b>	<b>887.6</b>	<b>479.9</b>	<b>348.4</b>	<b>424.4</b>	<b>228.7</b>	<b>393.7</b>	<b>633.4</b>	<b>738.8</b>	<b>456.5</b>	<b>243.5</b>	<b>477.4</b>	
C-customers (surface water)	0.0	0.0	0.0	0.0	0.0	0.0	0.0	9.7	25.1	15.6	14.0	
Saticoy Well Field (groundwater)	0.0	0.0	0.0	0.0	0.0	268.5	539.3	519.6	65.7	244.6	467.5	
O-H Pipeline (groundwater)	1,051.5	976.6	853.0	1,033.7	748.2	1,072.4	975.9	958.5	965.3	973.5	1,113.1	
<b>Total Surface Water Delivery (PTP, PV, c-cust)</b>	<b>1,949.9</b>	<b>1,149.0</b>	<b>1,015.3</b>	<b>1,280.7</b>	<b>284.0</b>	<b>300.0</b>	<b>48.3</b>	<b>189.6</b>	<b>785.4</b>	<b>592.5</b>	<b>382.8</b>	
<b>Total Groundwater Delivery (PTP, OH, Sat)</b>	<b>1,166.7</b>	<b>1,041.8</b>	<b>865.7</b>	<b>1,053.5</b>	<b>778.8</b>	<b>1,434.6</b>	<b>1,937.7</b>	<b>1,931.4</b>	<b>1,094.3</b>	<b>1,328.2</b>	<b>1,884.0</b>	
<b>Total Delivery (surface water, groundwater)</b>	<b>3,116.6</b>	<b>2,190.8</b>	<b>1,881.0</b>	<b>2,334.2</b>	<b>1,062.8</b>	<b>1,734.6</b>	<b>1,986.0</b>	<b>2,121.1</b>	<b>1,879.7</b>	<b>1,920.7</b>	<b>2,266.8</b>	

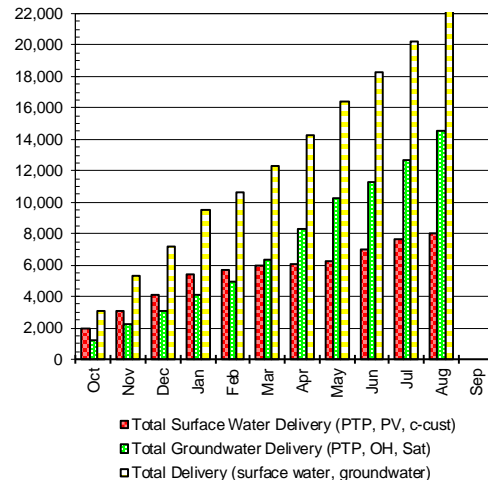
## Cumulative Water Deliveries, acre-feet (Water Year 2024/25)

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
PV Pipeline (surface water)	1,177.5	1,911.8	2,591.4	3,467.5	3,553.4	3,687.5	3,687.5	3,794.0	4,175.6	4,674.4	5,043.2	
PV Pipeline (saticoy well field)	0.0	0.0	0.0	0.0	0.0	134.4	511.1	818.7	870.0	1,059.3	1,352.8	
<b>Total to Pleasant Valley Pipeline</b>	<b>1,177.5</b>	<b>1,911.8</b>	<b>2,591.4</b>	<b>3,467.5</b>	<b>3,553.4</b>	<b>3,821.9</b>	<b>4,198.6</b>	<b>4,612.7</b>	<b>5,045.6</b>	<b>5,733.7</b>	<b>6,396.0</b>	
PTP (surface water)	772.4	1,187.1	1,522.8	1,927.4	2,125.5	2,291.4	2,339.7	2,413.2	2,791.9	2,870.0	2,870.0	
PTP (PTP 1-5)	115.2	180.4	193.1	212.9	243.5	337.2	759.7	1,213.0	1,276.3	1,386.4	1,689.8	
PTP (OH-12/13)	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	
PTP (Saticoy well field)	0.0	0.0	0.0	0.0	0.0	134.1	296.7	508.7	523.1	578.4	752.4	
<b>Total PTP</b>	<b>887.6</b>	<b>1,367.5</b>	<b>1,715.9</b>	<b>2,140.3</b>	<b>2,369.0</b>	<b>2,762.7</b>	<b>3,396.1</b>	<b>4,134.9</b>	<b>4,591.3</b>	<b>4,834.8</b>	<b>5,312.2</b>	
C-customers (surface water)	0.0	0.0	0.0	0.0	0.0	0.0	0.0	9.7	34.8	50.4	64.4	
Saticoy Well Field (groundwater)	0.0	0.0	0.0	0.0	0.0	268.5	807.8	1,327.4				
O-H Pipeline (groundwater)	1,051.5	2,028.1	2,881.1	3,914.8	4,663.0	5,735.4	6,711.3	7,669.8	8,635.1	9,608.6	10,721.7	
<b>Total Surface Water Delivery (PTP, PV, c-cust)</b>	<b>1,949.9</b>	<b>3,098.9</b>	<b>4,114.2</b>	<b>5,394.9</b>	<b>5,678.9</b>	<b>5,978.9</b>	<b>6,027.2</b>	<b>6,216.9</b>	<b>7,002.3</b>	<b>7,594.8</b>	<b>7,977.6</b>	
<b>Total Groundwater Delivery (PTP, OH, Sat)</b>	<b>1,166.7</b>	<b>2,208.5</b>	<b>3,074.2</b>	<b>4,127.7</b>	<b>4,906.5</b>	<b>6,341.1</b>	<b>8,278.8</b>	<b>10,210.2</b>	<b>11,304.5</b>	<b>12,632.6</b>	<b>14,516.6</b>	
<b>Total Delivery (surface water, groundwater)</b>	<b>3,116.6</b>	<b>5,307.4</b>	<b>7,188.4</b>	<b>9,522.6</b>	<b>10,585.4</b>	<b>12,320.0</b>	<b>14,306.0</b>	<b>16,427.1</b>	<b>18,306.8</b>	<b>20,227.4</b>	<b>22,494.2</b>	

### Cumulative deliveries by system



### Cumulative deliveries by source/type



### Monthly diversion and recharge totals by facility, 2024/25, in acre-feet

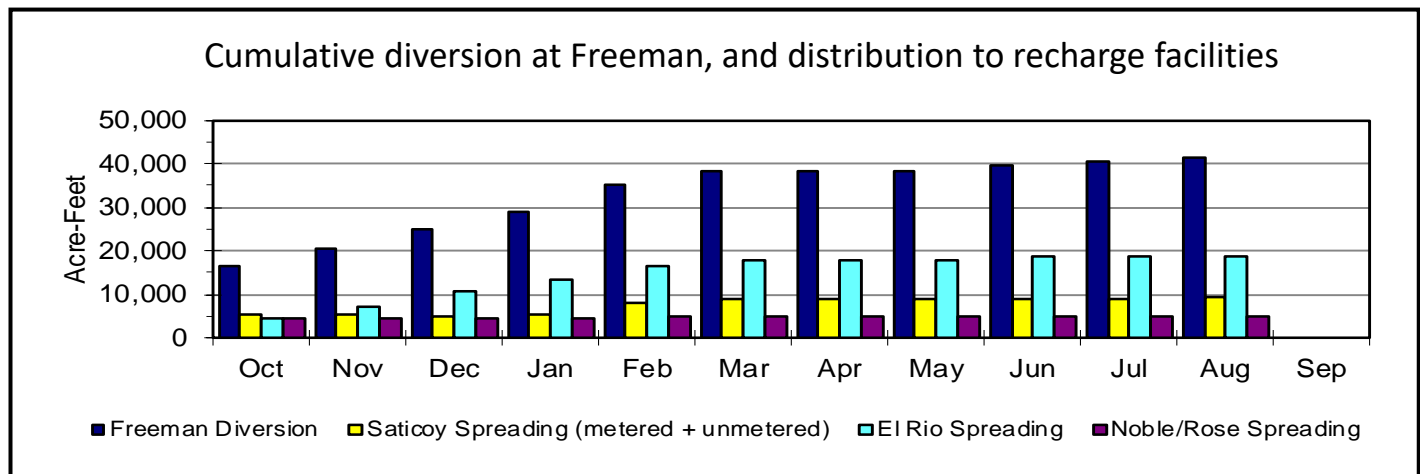
Month	Piru Spreading	Freeman Diversion	Saticoy Spreading (metered + unmetered)	El Rio Spreading	Noble/Rose Spreading	LBMWC Water Use
Oct	0	16,587	5,368	4,700	4,545	25
Nov	0	3,774	-111 *	2,636	70	31
Dec	0	4,438	-139 *	3,534	0	27
Jan	0	4,272	314	2,566	71	41
Feb	0	5,905	2,542	2,923	148	8
Mar	0	3,301	1,152	1,651	201	11
Apr	0	0	-48 **	0	0	1
May	0	27	-200 **	37	0	0
Jun	0	1,352	15	553	0	21
Jul	0	958	207	132	0	27
Aug	0	745	347	30	0	NA
Sep						

\*Metered recharge at Saticoy is zero. Negative values are due to minor measurement inconsistencies where the sum of metered deliveries (surface water and recharge to El Rio) exceed metered diversions.

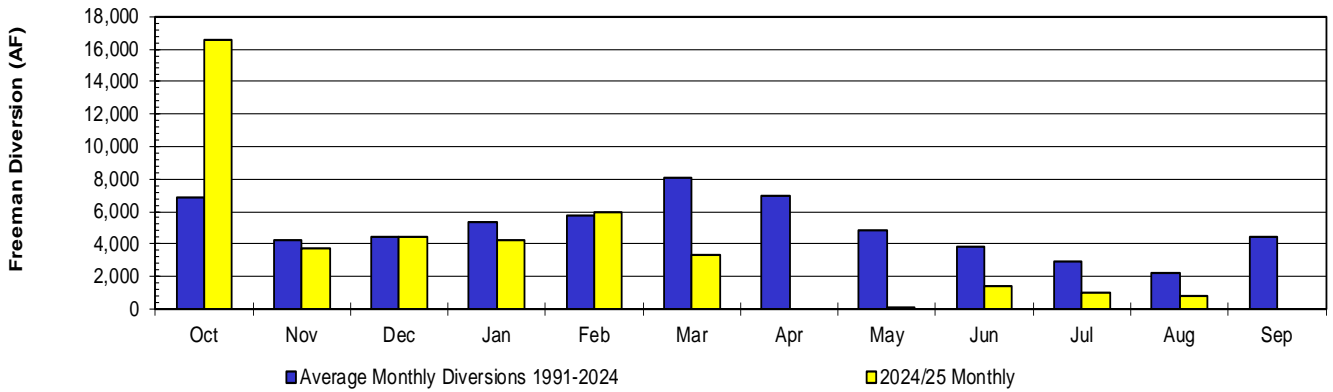
\*\*Water delivered from desilting basin.

### Cumulative diversion and recharge totals by facility, 2024/25, in acre-feet

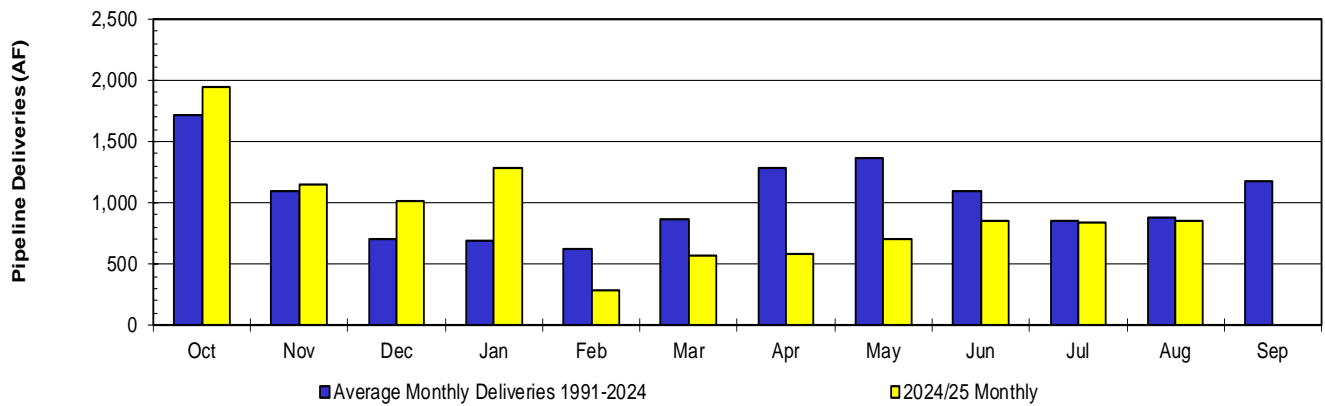
Month	Piru Spreading	Freeman Diversion	Saticoy Spreading (metered + unmetered)	El Rio Spreading	Noble/Rose Spreading	LBMWC Water Use
Oct	0	16,587	5,368	4,700	4,545	25
Nov	0	20,361	5,256	7,335	4,615	56
Dec	0	24,799	5,118	10,869	4,615	84
Jan	0	29,071	5,431	13,436	4,685	125
Feb	0	34,976	7,973	16,358	4,833	133
Mar	0	38,276	9,126	18,009	5,034	143
Apr	0	38,276	9,077	18,009	5,034	145
May	0	38,303	8,878	18,046	5,034	145
Jun	0	39,655	8,893	18,599	5,034	166
Jul	0	40,613	9,100	18,731	5,034	193
Aug	0	41,358	9,446	18,761	5,034	NA
Sep						



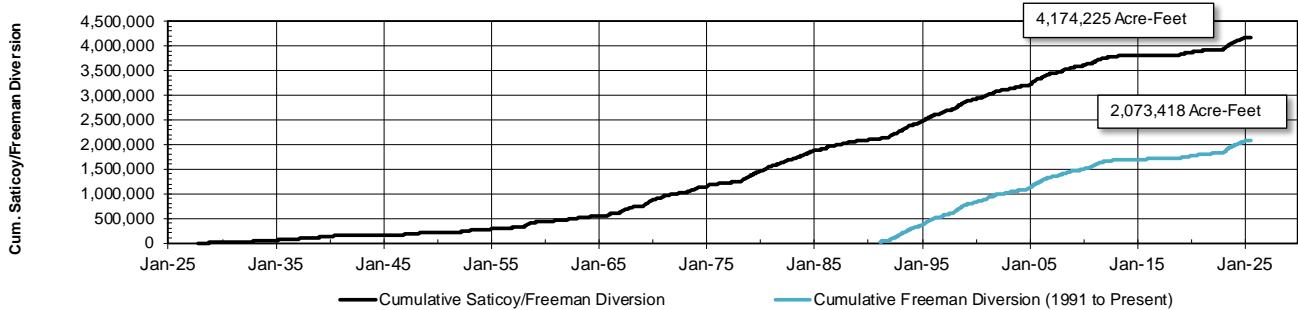
### Monthly 2024/25 diversion at Freeman, compared to average monthly diversions (1991-2024)



### Monthly 2024/25 pipeline deliveries (surface water deliveries), compared to average monthly pipeline deliveries (1991-2024)

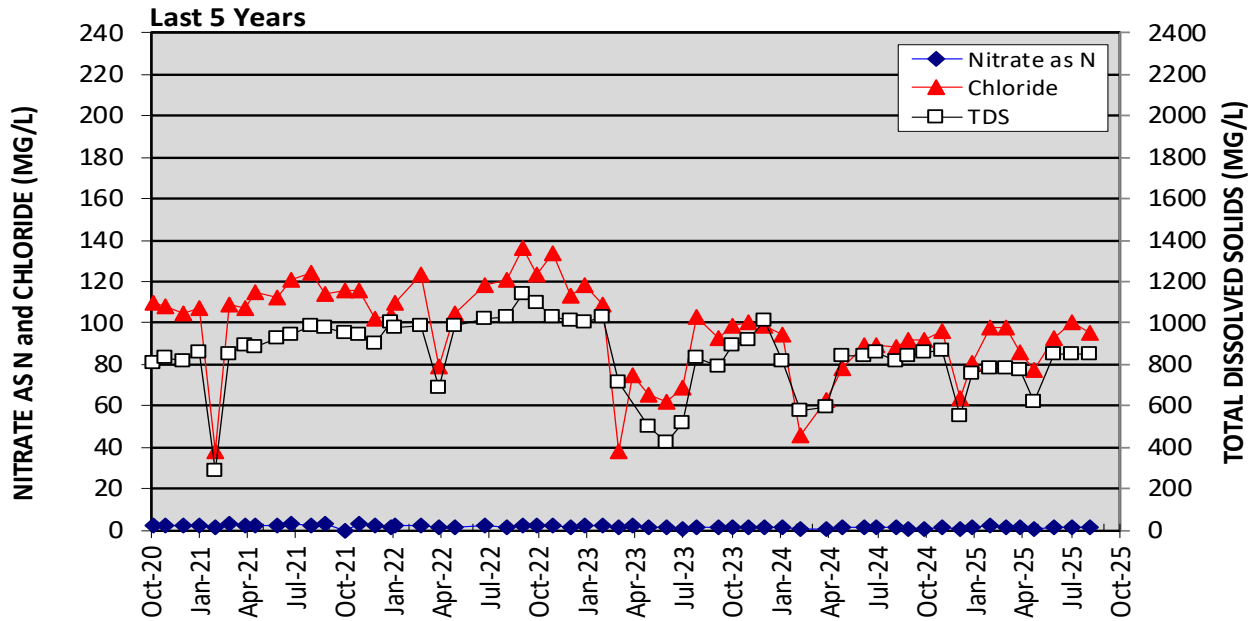


### Cumulative diversion at Saticoy and Freeman Diversion, in acre-feet

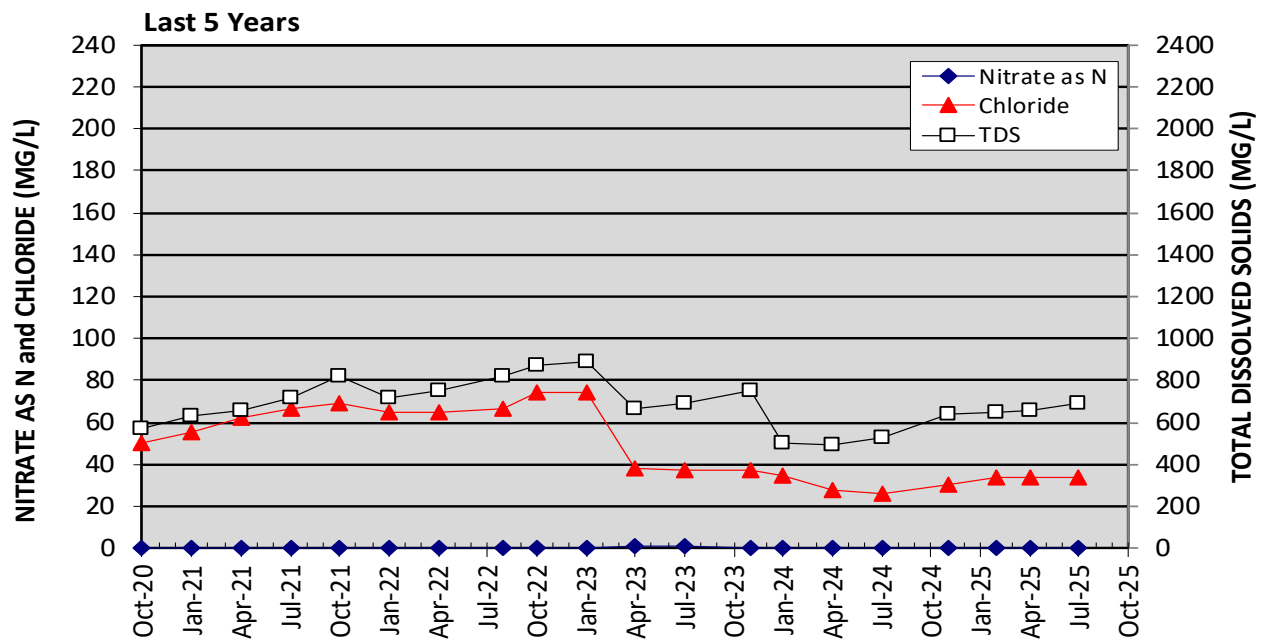


# Water Quality

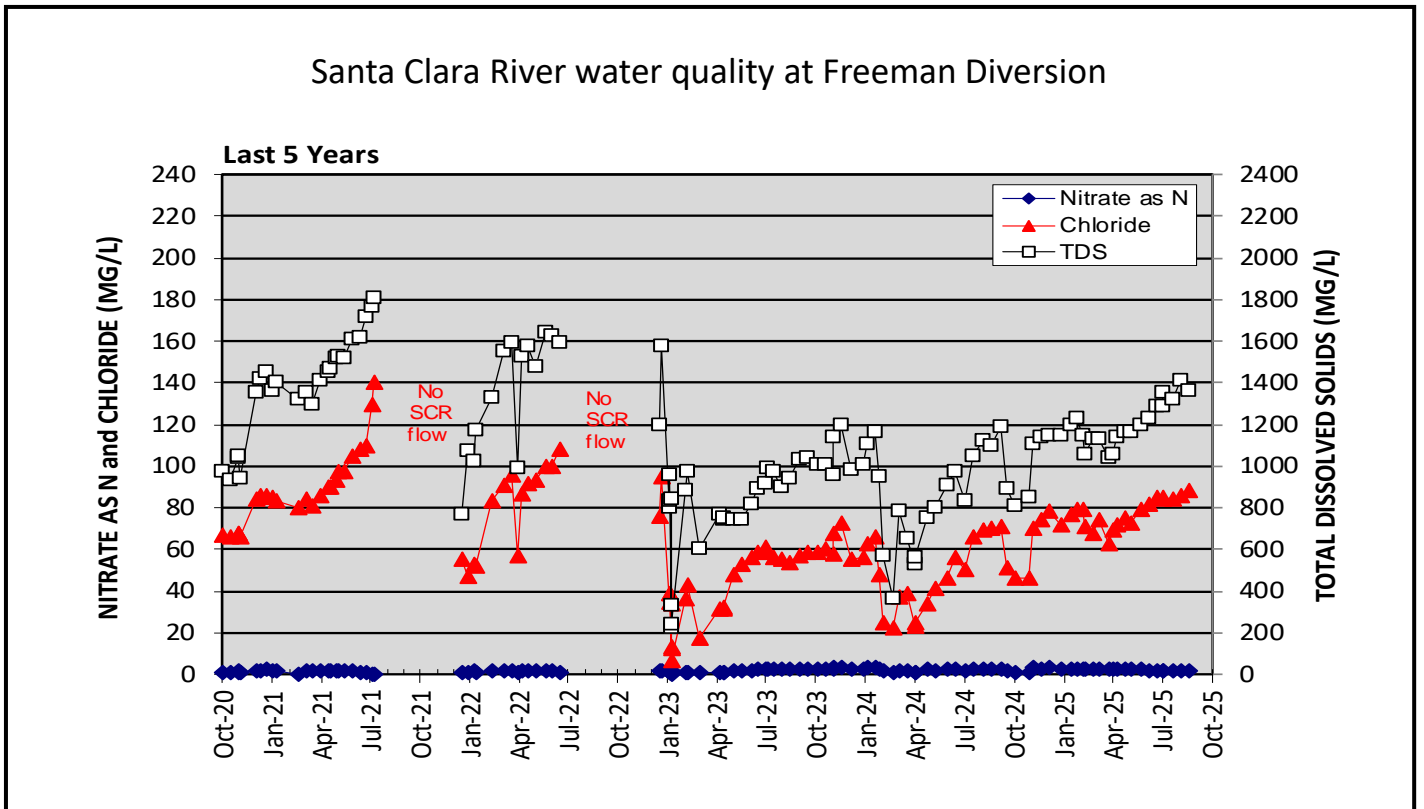
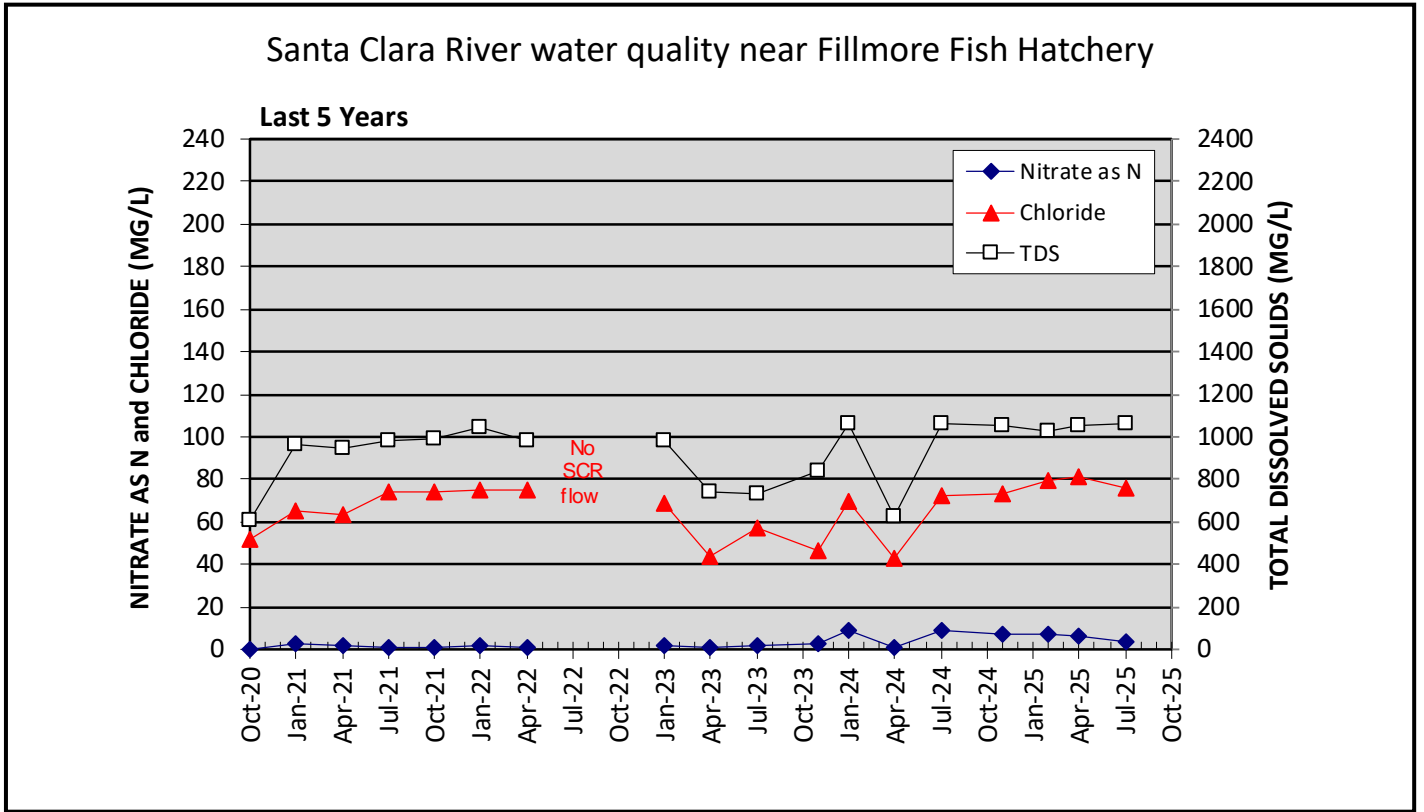
Santa Clara River water quality near Los Angeles/Ventura County line



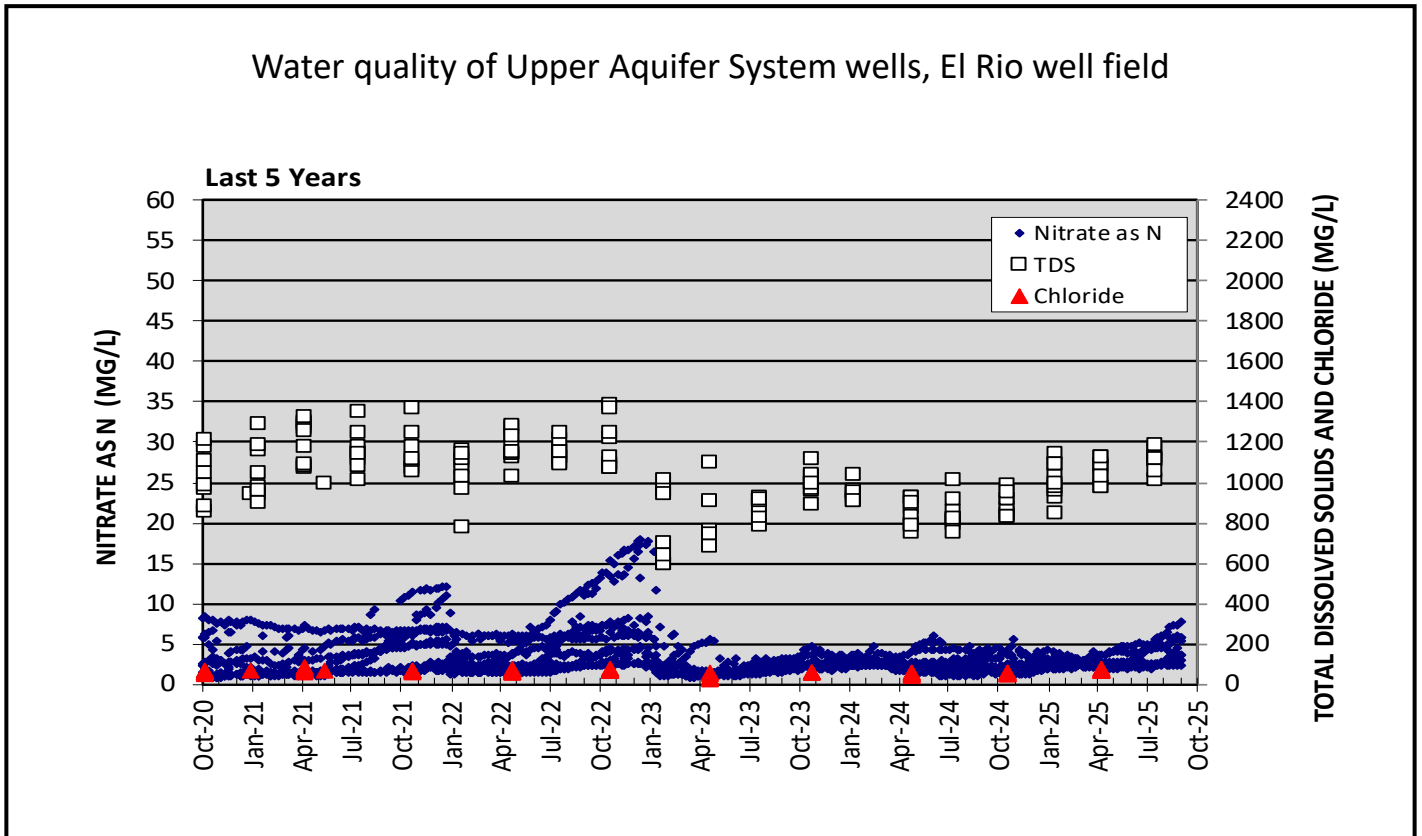
Piru Creek water quality below Santa Felicia Dam

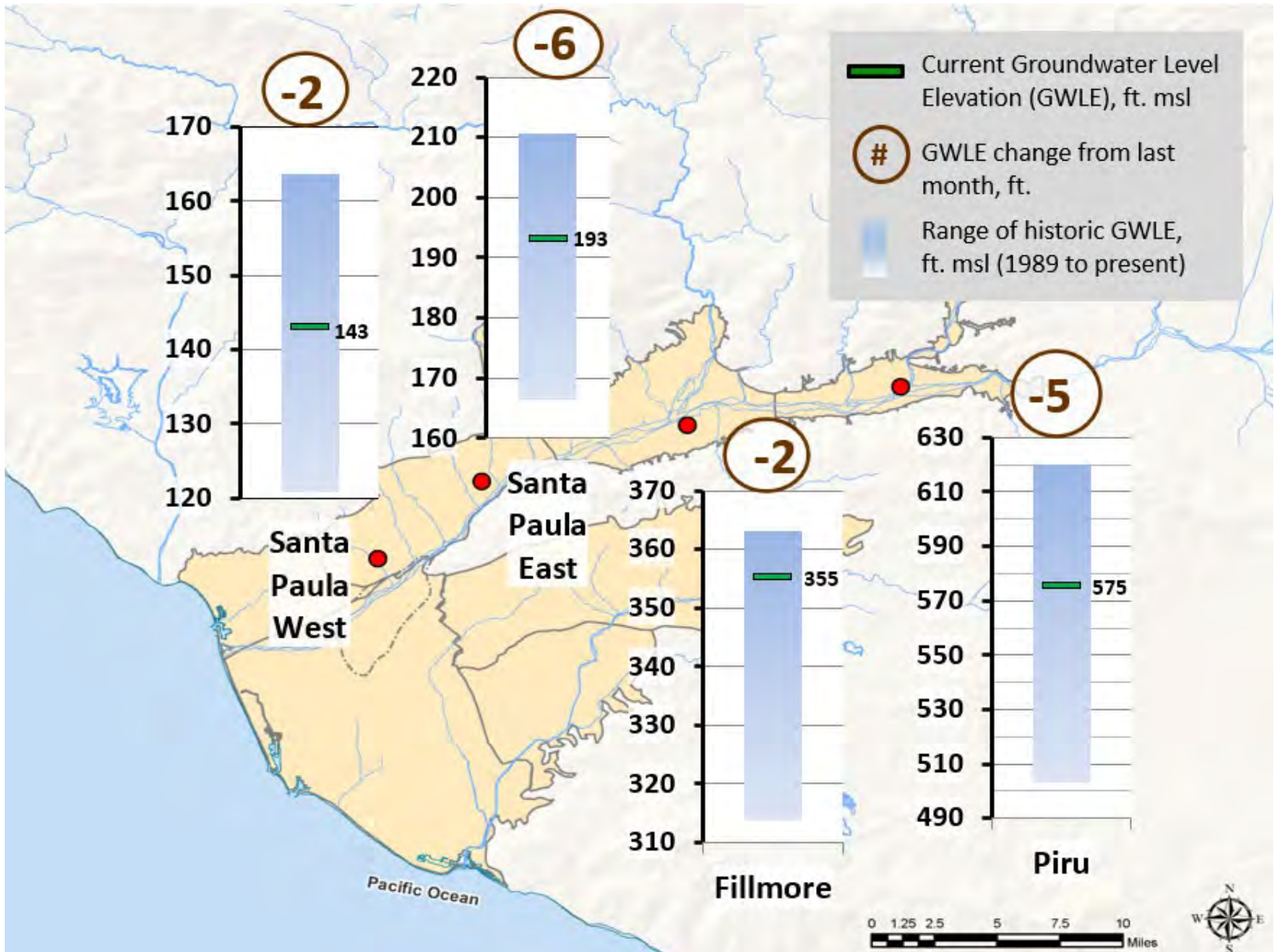


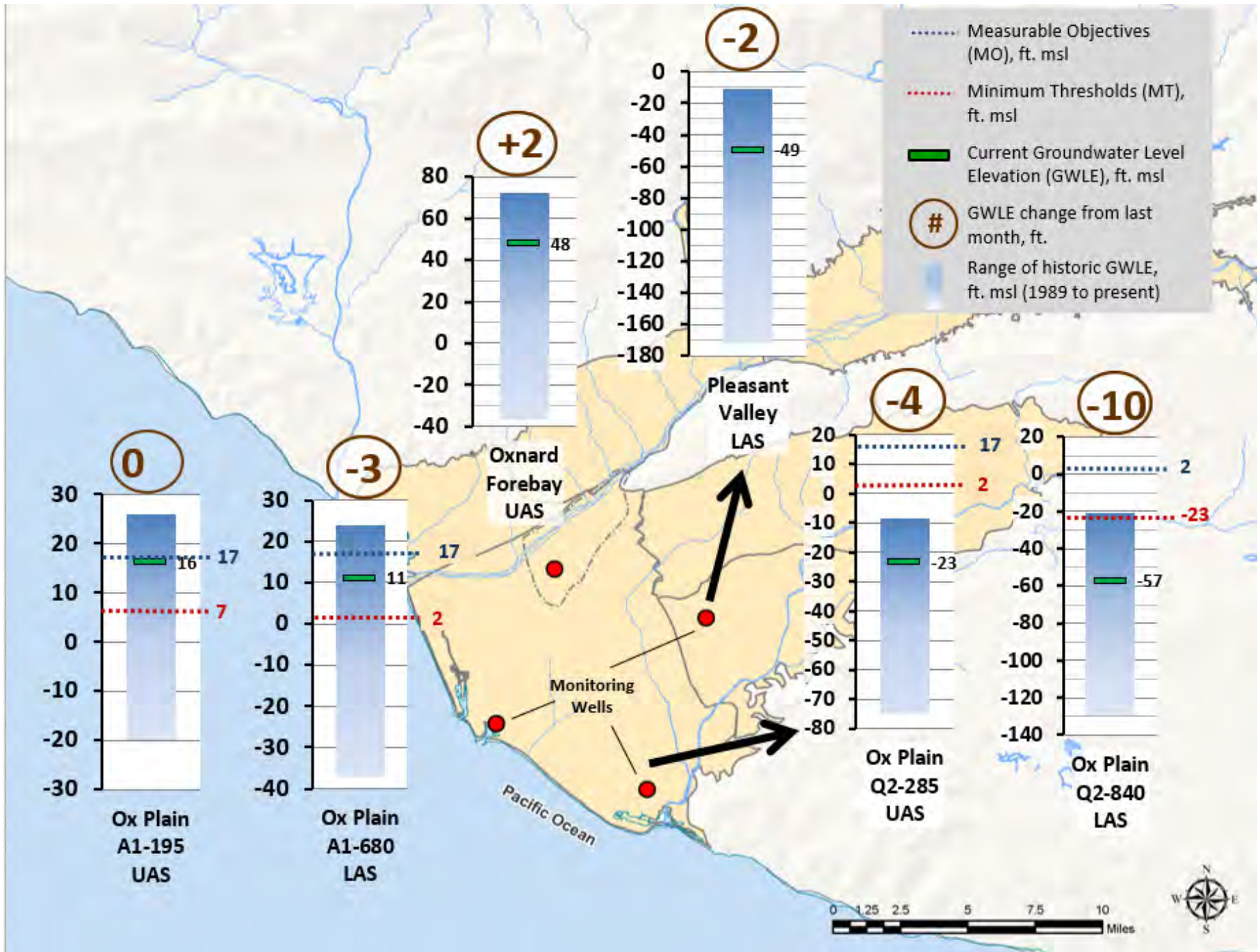
# Water Quality



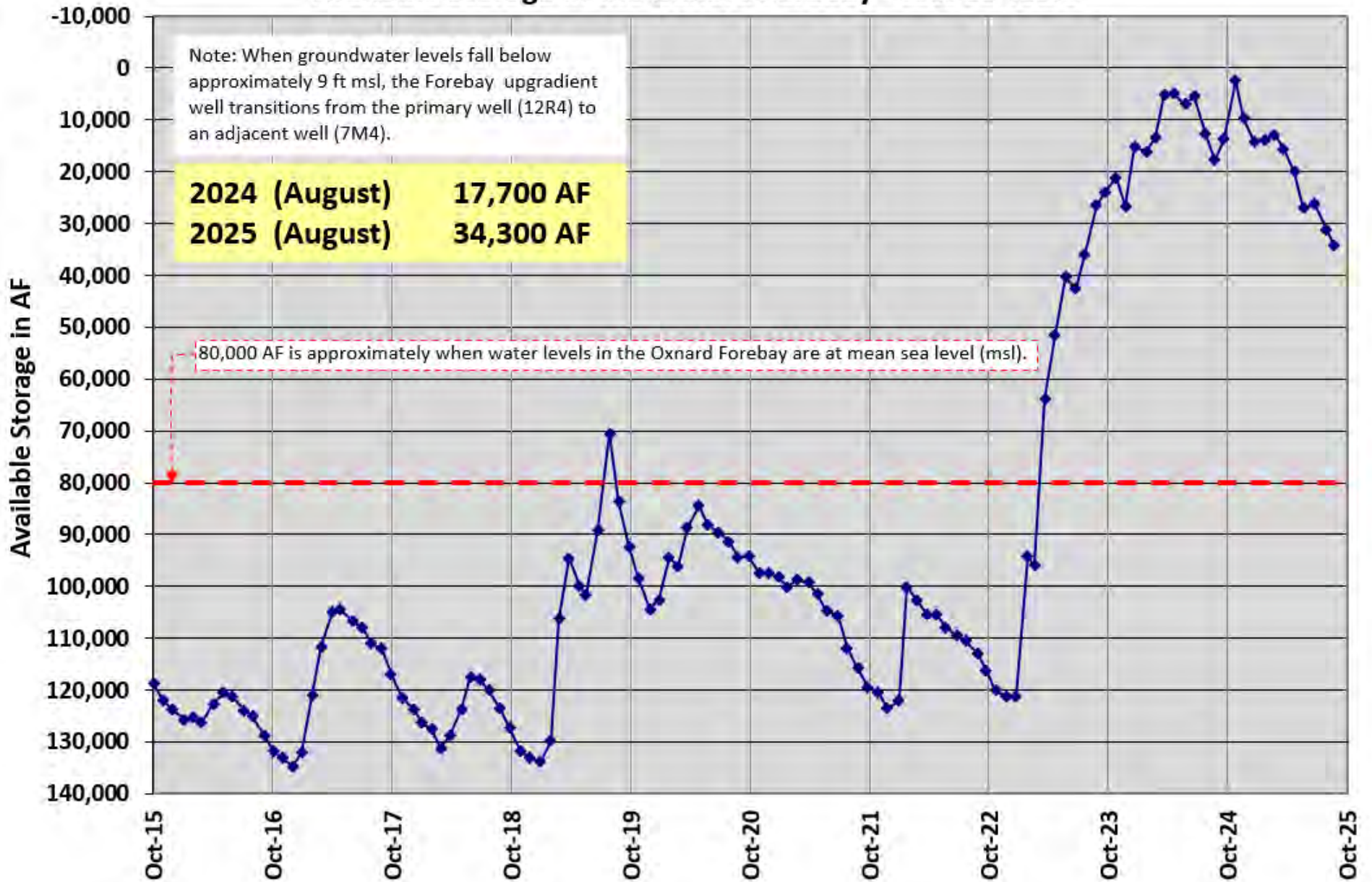
# Water Quality

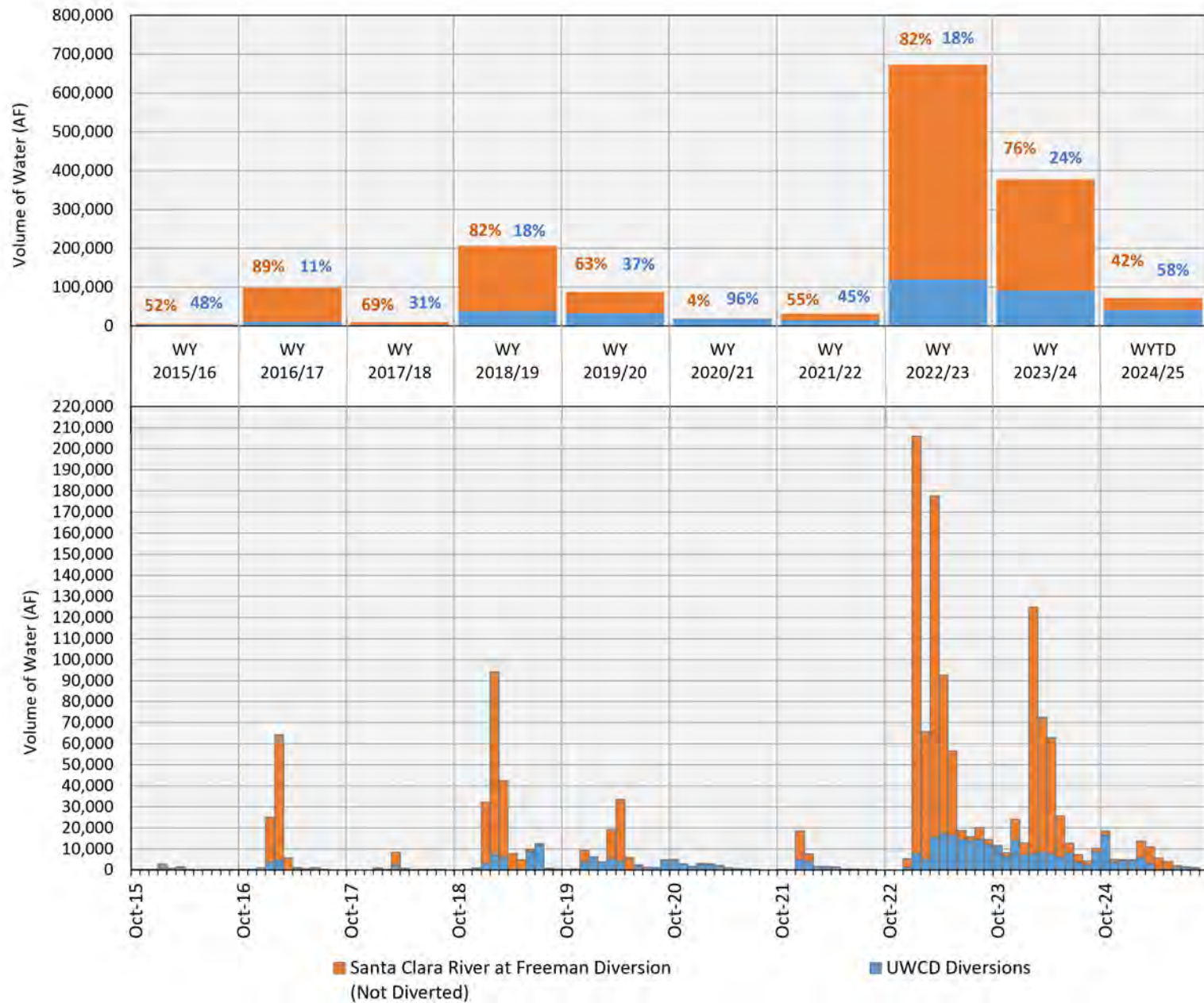






## Available Storage in the Oxnard Forebay - Last 10 Years





Water Year (WY) = October 1 to September 30; WYTD = Water Year To Date



## STAFF REPORT

**To:** UWCD Board of Directors

**Through:** Mauricio Guardado, General Manager  
Anthony A. Emmert, Assistant General Manager

**From:** Brian H. Zahn, Chief Financial Officer  
Sara Guzman, Finance Supervisor

**Date:** September 23, 2025 (October 8, 2025, meeting)

**Agenda Item:** 3.3 **Investment Monthly Report for August 2025**  
**Information Item**

---

**Staff Recommendation:**

Review the most current investment report for the month ending August 31, 2025.

**Discussion:**

None. Informational only.

**Fiscal Impact:**

As shown.

**Attachments:**

Combined Investment Monthly Report for August 2025

**ATTACHMENT**

**United Water Conservation District  
Monthly Investment Report  
August 31, 2025**

<b>Investment Recap</b>	<b>G/L Balance</b>	<b>Weighted Avg Days to Maturity</b>	<b>Diversification Percentage of Total</b>
Citizens Business Bank	6,185,374	1	10.84%
Petty Cash	5,400	1	0.01%
County Treasury	3,217	1	0.01%
LAIF Investments	50,843,011	1	89.13%
<b>Total Cash, Cash Equivalents and Securities</b>	<b>57,037,003</b>		<b>100.00%</b>
<b>Investment Portfolio w/o Trustee Held Funds</b>	<b>57,037,003</b>		
<b>Trustee Held Funds</b>	<b>-</b>		
<b>Total Funds</b>	<b>57,037,003</b>		

<b>Local Agency Investment Fund (LAIF)</b>	<b>Beginning Balance</b>	<b>Deposits (Disbursements)</b>	<b>Ending Balance</b>
	42,843,012	8,000,000	50,843,012
	<b>Interest Earned YTD</b>	<b>Interest Received YTD</b>	<b>Qtrly Yield</b>
	-	508,763	4.40%

|| District investments are shown above and conform to the District's Investment Policy. All investment transactions during this period are included in this report. Based on budgeted cash flows the District appears to have the ability to meet its expenditure requirements for the next six months.

DocuSigned by:  On behalf of Mauricio Guardado  
 70059E6CF008046E  
**Mauricio Guardado, General Manager**

9/24/2025  
**Date Certified**

DocuSigned by:    
 70059E6CF008046E  
**Anthony Emmert, Assistant General Manager**

9/24/2025  
**Date Certified**

Signed by:    
 0685D9382A674A3  
**Brian H. Zahn, Chief Financial Officer**

9/23/2025  
**Date Certified**

<b>United Water Conservation District</b>			
<b>Cash Position</b>			
<b>August 31, 2025</b>			
Fund	Total	Composition	Restrictions/Designations
<b>General/Water Conservation Fund:</b>		<b>Revenue collected for district operations</b>	
General/Water Conservation	8,448,353	(8,422,852)	Includes General, Rec & Ranger, Water Conservation
		4,962,000	Reserved for legal expenditures
		3,704,964	Designated for replacement, capital improvements, and environmental projects
		8,204,240	Supplemental Water Purchase Fund
General CIP Funds	24,401,078	24,401,078	Appropriated for capital projects
	4,816,854	4,816,854	Reserved for CIP Projects
<b>Special Revenue Funds:</b>		<b>Revenue collected for a special purpose</b>	
State Water Project Funds	6,818,107	6,818,107	Procurement of water/rights from state water project
<b>Enterprise Funds:</b>		<b>Restricted to fund usage</b>	
Freeman Fund	(1,661,689)	(1,661,689)	Operations, Debt Service and Capital Projects
		-	Designated for replacement and capital improvements
		-	Reserved for legal expenditures
Freeman CIP Fund	6,629,996	6,629,996	Appropriated for capital projects
OH Pipeline Fund	(11,874)	(11,874)	Delivery of water to OH customers
OH CIP Fund	3,499,449	3,499,449	Appropriated for capital projects
OH Pipeline Well Replacement Fund	106,269	106,269	Well replacement fund
PV Pipeline Fund	1,144,648	1,144,648	Delivery of water to PV customers
PV CIP Fund	260,960	260,960	Appropriated for capital projects
PT Pipeline Fund	5,266,129	5,266,129	Delivery of water to PTP customers
PT CIP Fund	(2,681,278)	(2,681,278)	Appropriated for capital projects
<b>Total District Cash &amp; Investments</b>	<b>57,037,003</b>	<b>57,037,003</b>	



## STAFF REPORT

**To:** UWCD Board of Directors

**Through:** Mauricio Guardado, General Manager  
Anthony A. Emmert, Assistant General Manager  
Dr. Maryam Bral, Assistant General Manager

**From:** Marissa Caringella, Environmental Services Manager  
Haven Whipple, Environmental Scientist  
Adrian Quiroz, Senior Engineer  
Tony Huynh, Risk and Safety Manager

**Date:** September 15, 2025 (October 8, 2025, meeting)

**Agenda Item:** **3.4 Adopt Resolution No. 2025-18 Determining that the Lake Piru Early Warning System Installation Project is Exempt from the Provisions of the California Environmental Quality Act and Approving the Project Motion**

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### **Staff Recommendation:**

Adopt Resolution No. 2025-18 (Attachment A) determining that the Lake Piru Early Warning System Installation Project (Project) is exempt from the provisions of the California Environmental Quality Act (CEQA) and directing staff to file the Notice of Exemption in accordance with CEQA and approving the Project.

### **Discussion:**

The District is the lead agency for the proposed Project under CEQA. The proposed Project will be located on the western shore of Lake Piru near United's existing Water Treatment Facility. It consists of digging an 8-foot-deep hole and installing a 60-foot pole to serve as housing for a new siren to improve coverage of the existing emergency alarm system. The proposed Project involves negligible or no expansion of existing or former use and negligible or no expansion of capacity.

The Project is categorically exempt from review under CEQA pursuant to State CEQA Guidelines (Cal. Code Regs., tit. 14, § 15000 et seq.) Section 15301 "Existing Facilities" (Class 1). Section 15301 (f) pertains to safety features, citing the "addition of safety or health protection devices for use during construction of or in conjunction with existing structures, facilities, or mechanical equipment, or topographical features including navigational devices." The District has reviewed the proposed Project and has determined that none of the exceptions to categorical exemption set forth in CEQA Guidelines Section 15300.2 apply.

**3.4 Adopt Resolution No. 2025-18 Determining that the Lake Piru Early Warning System Installation Project is Exempt from the Provisions of the California Environmental Quality Act and Approving the Project Motion**

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**Mission Goal:**

Meets mission-related Goal B (System Reliability) and Goal F (Communications and Community Outreach).

**Fiscal Impact:**

The County Clerk and Recorder's Office filing fee for the CEQA NOE is \$50.00 which is included in the Adopted Fiscal Year 2025-26 Budget under project account 051-400-81060; 8058-835.

**Attachments:**

Attachment A – Resolution

Attachment B – Notice of Exemption

## ATTACHMENT A

### RESOLUTION NO. 2025-18

#### **A RESOLUTION OF THE BOARD OF DIRECTORS OF THE UNITED WATER CONSERVATION DISTRICT DETERMINING THAT THE LAKE PIRU EARLY WARNING SYSTEM INSTALLATION PROJECT (“PROJECT”) IS EXEMPT FROM THE PROVISIONS OF THE CALIFORNIA ENVIRONMENTAL QUALITY ACT AND APPROVING THE PROJECT**

**WHEREAS**, pursuant to the proposed Project the United Water Conservation District (“District”) intends to construct and install a 60-foot pole and warning siren on the western shore of Lake Piru; and

**WHEREAS**, the proposed Project will address a coverage gap in the existing early warning systems at Lake Piru; and

**WHEREAS**, the proposed Project will be located near the District’s existing Water Treatment Facility and will alert boaters on the lake and campers and visitors at the Lake Piru Recreation Area of an imminent emergency; and

**WHEREAS**, the proposed Project’s device would be equipped with a rotating speaker with four active speaker cells, capable of reproducing six standard warning tones and an audible range of 6,100 feet (1.2 miles) at 70 decibels (dB) and 12,200 feet (2.3 miles) at 60 dB; and

**WHEREAS**, for the proposed Project, an excavator would be used to dig an 8-foot-deep hole to install a 60-foot pole, and the hole would be backfilled with the native excavated soil; and

**WHEREAS**, the proposed Project would be completed in one day; and

**WHEREAS**, the proposed Project involves negligible or no expansion of existing or former use; and

**WHEREAS**, the District has reviewed the provisions of the California Environmental Quality Act (“CEQA”) (Pub. Resources Code, § 21000 et seq.) and the State CEQA Guidelines (Cal. Code Regs., tit. 14, § 15000 et seq.); and

**WHEREAS**, the CEQA Guidelines Section 15301 (Class 1 Existing Facilities) categorical exemption applies to the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of existing or former use; and

**WHEREAS**, the key consideration under a CEQA Guidelines Section 15301 exemption is whether a project involves negligible or no expansion of use; and

**WHEREAS**, examples of projects that are exempt under CEQA Guidelines Section 15301 include the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing facilities of both investor and publicly owned utilities used to provide electric power, natural gas, sewerage, or other public utility services and also the addition of safety or health protection devices for use in conjunction with existing facilities; and

**WHEREAS**, the District has reviewed the proposed Project and has determined that it is categorically exempt from the provisions of CEQA pursuant to CEQA Guidelines Section 15301 (Class 1 Existing Facilities) because the proposed Project involves the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of District facilities, involving negligible or no expansion of existing or former use, and also the addition of safety or health protection devices for use in conjunction with existing District facilities, again, involving negligible or no expansion of existing or former use; and

**WHEREAS**, the CEQA Guidelines Section 15303 (Class 3 New Construction or Conversion of Small Structures) categorical exemption consists, in part, of the construction and location of limited numbers of new, small facilities or structures; and

**WHEREAS**, the District has reviewed the proposed Project and has determined that it is categorically exempt from the provisions of CEQA pursuant to CEQA Guidelines Section 15303 (Class 3 New Construction or Conversion of Small Structures) because the proposed Project involves the construction and location of limited numbers of new, small facilities or structures; and

**WHEREAS**, CEQA Guidelines Section 15300.2 sets forth the following exceptions to categorical exemptions:

“(a) Location. Classes 3, 4, 5, 6, and 11 are qualified by consideration of where the project is to be located--a project that is ordinarily insignificant in its impact on the environment may in a particularly sensitive environment be significant. Therefore, these classes are considered to apply in all instances, except where the project may impact on an environmental resource of hazardous or critical concern where designated, precisely mapped, and officially adopted pursuant to law by federal, state, or local agencies.

(b) Cumulative Impact. All exemptions for these classes are inapplicable when the cumulative impact of successive projects of the same type in the same place, over time is significant.

(c) Significant Effect. A categorical exemption shall not be used for an activity where there is a reasonable possibility that the activity will have a significant effect on the environment due to unusual circumstances.

(d) Scenic Highways. A categorical exemption shall not be used for a project which may result in damage to scenic resources, including but not limited to, trees, historic buildings, rock outcroppings, or similar resources, within a highway officially designated as a state scenic highway. This does not apply to improvements which are required as mitigation by an adopted negative declaration or certified EIR.

(e) Hazardous Waste Sites. A categorical exemption shall not be used for a project located on a site which is included on any list compiled pursuant to Section 65962.5 of the Government Code.

(f) Historical Resources. A categorical exemption shall not be used for a project which may cause a substantial adverse change in the significance of a historical resource"; and

**WHEREAS**, the District has reviewed the proposed Project and has determined that none of the exceptions to categorical exemption set forth in CEQA Guidelines Section 15300.2 apply.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE UNITED WATER CONSERVATION DISTRICT AS FOLLOWS:**

1. The District's Board of Directors hereby finds and determines that the proposed Project is exempt from the provisions of CEQA. Specifically, the Board of Directors finds and determines that the proposed Project is categorically exempt pursuant to the Class 1 Existing Facilities exemption (CEQA Guidelines § 15301) because the proposed Project involves the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of District facilities, involving negligible or no expansion of existing or former use, and also the addition of safety or health protection devices for use in conjunction with existing District facilities, again, involving negligible or no expansion of existing or former use, and is also categorically exempt pursuant to the Class 3 New Construction or Conversion of Small Structures exemption because the proposed Project involves the construction and location of limited numbers of new, small facilities or structures.

2. The District's Board of Directors hereby finds and determines that none of the exceptions to categorical exemption set forth in CEQA Guidelines Section 15300.2 apply.

3. The District's Board of Directors hereby approves the proposed Project and authorizes its implementation when deemed appropriate by the General Manager.

4. The Board hereby authorizes and directs the District's Environmental Services Manager to file a Notice of Exemption for the Project in accordance with CEQA.

**Resolution No. 2025-18**

Page 4

5. The foregoing recitals are true and correct and incorporated herein as if fully set forth.

**PASSED, APPROVED AND ADOPTED** this 8th day of October 2025.

Ayes:

Noes:

Absent:

ATTEST:\_\_\_\_\_

Lynn E. Maulhardt, Board President

ATTEST:\_\_\_\_\_

Gordon Kimball, Board Secretary/Treasurer

**NOTICE OF EXEMPTION**

**To:**  
Office of Planning and Research  
P.O. Box 3044, Room 113  
Sacramento, CA 95812-3044  
Governor’s Office of Land Use and  
Climate Innovation  
Online Submittal via CEQA Submit

**From:**  
United Water Conservation District  
1701 North Lombard Street, Suite 200  
Oxnard, CA 93030

Ventura County Clerk  
800 South Victoria Ave.  
Ventura, CA 93009

**Project Title:** Lake Piru Early Warning System Installation

**Project Location:** The address for site entry is 4780 Piru Canyon Road, Piru, California 93040 (nearest cross street is Dominguez Canyon Road). The Project will be completed near United Water Conservation District’s Lake Piru Recreation Area (34.473026, - 118.757202).

**Name of Public Agency Approving Project (Lead Agency):** United Water Conservation District

**Name of Person or Agency Carrying Out Project:** United Water Conservation District

**Project Description:** United Water Conservation District (United) will construct and install a 60-foot pole and warning siren on the western shore of Lake Piru to address a coverage gap in the existing early warning systems at Lake Piru (Project). The Project will be located near United’s existing Water Treatment Facility (34.473026, -118.757202), and will alert boaters on the lake and campers and visitors at the Lake Piru Recreation Area of an imminent emergency (Figure 1). The device will be equipped with a rotating speaker with four active speaker cells, capable of reproducing six standard warning tones and an audible range of 6,100 feet (1.2 miles) at 70 decibels (dB) and 12,200 feet (2.3 miles) at 60 dB. An excavator will be used to dig an 8-foot-deep hole to install a 60-foot pole. The hole will be backfilled with the native excavated soil, and the Project will be completed in one day.



Figure 1. Lake Piru Early Warning System Installation Project location.

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**Exempt Status:**

- Ministerial (Sec. 21080(b)(1); 15268)
- Declared Emergency (Sec. 21080(b)(3); 15269(a))
- Emergency Project (Sec. 21080(b)(4); 15269(b)(c))
- Categorical Exemptions: Class 1, Guidelines § 15301 – Existing Facilities, Class 3, Guidelines § 15303 – New Construction or Conversion of Small Structures
- Statutory Exemption

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**Reasons Why Project is Exempt:**

The Project is categorically exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines (Cal. Code Regs., tit. 14, § 15000 et seq.) Section 15301 Existing Facilities (Class 1) and Section 15303 New Construction or Conversion of Small Structures (Class 3)

CEQA Guidelines Section 15301 (Class 1 Existing Facilities) categorical exemption applies to the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of existing or former use. The key consideration under a CEQA Guidelines Section 15301 exemption is whether a project involves negligible or no expansion of use. Examples of projects that are exempt under CEQA Guidelines Section 15301 include the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing facilities of both investor and publicly owned utilities used to provide electric power, natural gas, sewerage, or other public utility services and also the addition of safety or health protection devices for use in conjunction with existing facilities.

The District reviewed the Project and determined that it is categorically exempt from the provisions of CEQA pursuant to CEQA Guidelines Section 15301 (Class 1 Existing Facilities) because the Project involves the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of District facilities, involving negligible or no expansion of existing or former use, and also the addition of safety or health protection devices for use in conjunction with existing District facilities, again, involving negligible or no expansion of existing or former use.

CEQA Guidelines Section 15303 (Class 3 New Construction or Conversion of Small Structures) categorical exemption consists, in part, of the construction and location of limited numbers of new, small facilities or structures. The District reviewed the Project and determined that it is categorically exempt from the provisions of CEQA pursuant to CEQA Guidelines Section 15303 (Class 3 New Construction or Conversion of Small Structures)

because the Project involves the construction and location of limited numbers of new, small facilities or structures.

CEQA Guidelines Section 15300.2 sets forth the following exceptions to categorical exemptions:

“(a) Location. Classes 3, 4, 5, 6, and 11 are qualified by consideration of where the project is to be located--a project that is ordinarily insignificant in its impact on the environment may in a particularly sensitive environment be significant. Therefore, these classes are considered to apply in all instances, except where the project may impact on an environmental resource of hazardous or critical concern where designated, precisely mapped, and officially adopted pursuant to law by federal, state, or local agencies.

(b) Cumulative Impact. All exemptions for these classes are inapplicable when the cumulative impact of successive projects of the same type in the same place, over time is significant.

(c) Significant Effect. A categorical exemption shall not be used for an activity where there is a reasonable possibility that the activity will have a significant effect on the environment due to unusual circumstances.

(d) Scenic Highways. A categorical exemption shall not be used for a project which may result in damage to scenic resources, including but not limited to, trees, historic buildings, rock outcroppings, or similar resources, within a highway officially designated as a state scenic highway. This does not apply to improvements which are required as mitigation by an adopted negative declaration or certified EIR.

(e) Hazardous Waste Sites. A categorical exemption shall not be used for a project located on a site which is included on any list compiled pursuant to Section 65962.5 of the Government Code.

(f) Historical Resources. A categorical exemption shall not be used for a project which may cause a substantial adverse change in the significance of a historical resource.”

The District determined that none of the exceptions to categorical exemption set forth in CEQA Guidelines Section 15300.2 apply.

**Lead Agency Contact Person:** Adrian Quiroz, Senior Engineer  
Telephone: 805-525-4431  
Email: AdrianQ@unitedwater.org

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Marissa Caringella  
Environmental Services Manager  
United Water Conservation District

Date \_\_\_\_\_

Date OPR received for filing: \_\_\_\_\_



## STAFF REPORT

**To:** UWCD Board of Directors

**Through:** Mauricio Guardado, General Manager  
Dr. Maryam Bral, Assistant General Manager

**From:** Craig Morgan, Chief Operations Officer  
Randy Castañeda, Operations Supervisor - Water Treatment  
J.D. Smallwood, Operations Supervisor - Water Distribution

**Date:** September 16, 2025 (October 8, 2025, meeting)

**Agenda Item:** 4.1 Operations and Maintenance Department Monthly Report  
Information item

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### Staff Recommendation:

Receive this summary report from the Operations and Maintenance Department regarding its activities for August 2025, as well as a presentation of its highlights.

### 1. Major Facilities Update

- **Santa Felicia Dam**

- On August 1, 2025, the lake level was 1015.8' and on August 31, 2025, the lake level decreased to 1014.95' due to Habitat Flows, reduced inflows, and evaporation caused by warmer weather.
- Santa Felicia Dam (SFD) release flows consistently remained at 7+ cubic feet per second throughout August due to Habitat Flow requirements.
- SFD's monthly inspection for August was completed and submitted on August 25, 2025.
- SFD staff is continuing to assist with the installation and upgrade of a new siren system at the North Piru Spreading Grounds, supporting ongoing improvements to site safety and emergency communication infrastructure.
- On August 6, 2025, SFD staff hosted FERC for the annual dam inspection. The visit included a comprehensive review of dam structures, operations, and maintenance practices.
- The Canyon Fire began on August 7, 2025, at 1:25 p.m. and remained active for seven days, reaching 100% containment on August 14, 2025, at 5:52 a.m. SFD staff played a critical role in supporting response efforts by providing site access, staging areas, and operational guidance to fire crews throughout the incident.
- SFD staff have been collaborating with various departments in preparation for the annual Conservation Release scheduled for September 15, 2025. These efforts ensure coordinated operations and readiness for the release.

#### 4.1 Operations and Maintenance Department Monthly Report Information Item

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- **Freeman Diversion, Saticoy, and El Rio Recharge Facilities**

- Various clean-up activities such as access road maintenance, pond discing, the painting of various equipment at the Freeman Diversion, and trash collection in and around the Saticoy facility and the Freeman Diversion.
- Tours continue at the Freeman Diversion.
- Saticoy staff completed discing of the Noble Basins and the Rose Basin in preparation for the upcoming Conservation Release and the 2025–2026 winter storm season. This work supports both weed abatement and improved groundwater recharge.
- Saticoy staff are preparing for the annual Desilting Basin project scheduled for November. Preparatory efforts include procuring heavy equipment rentals, conducting job site walks, performing potholing within the basin, and coordinating operational plans for this year's work.
- On August 11, 2025, Saticoy staff performed annual Headbay maintenance at the Freeman Diversion. Work included inspection and repairs of the fish screens and associated components. This maintenance was completed in preparation for the 2025 Conservation Release and the 2025–2026 storm season.
- Static water levels (distance to water - from the well pad to the water table):

Facility	2025*	2024	2023
Saticoy	79'	47'	16'
El Rio	82'	67'	79'
PTP	82'-143'	65'-107'	76'-105'

*\* Static groundwater levels are typically recorded in the last week of the month. This table represents data in the months of June and July.*

- **Oxnard Hueneme (OH) Delivery System**

- Located and marked out utility lines around El Rio 5500 Room for drain line replacement project.
- Began remodeling work for El Rio Booster Plant office areas.
- Monitored drain line replacement work by Gallegos Plumbing and demolition/concrete slab work by A&A Concrete for new El Rio storage building.
- Obtained annual VOC, SOC water quality samples from various OH wells.
- Reviewed the annual Ventura County Environmental Health inspection report of El Rio facility.
- Assisted Control Systems reset multiple alarm conditions at El Rio wells 12 and 13 sites.
- Assisted Saticoy personnel with grading and earthwork around El Rio Ponds 8 and 9.
- Participated in job interview panel for Water Treatment Operator III positions.
- Performed El Rio well field energy curtailment per Voltus Demand Response Auction Mechanism event.
- Changed out oil and oil filters for El Rio Gas Engine 3.

#### **4.1 Operations and Maintenance Department Monthly Report Information Item**

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- Assisted Quinn Co. make repairs to El Rio chlorine building emergency electrical generator.
- **Pleasant Valley County Water District (PVCWD)**
  - Demand was met with UWCD surface water and Saticoy well supply.
  - Monitored rehab work by General Pump at Saticoy well 1 and then test ran it for operational functionality.
  - Excavated abandoned 8" turnout on PV pipeline as part of new Costco store construction.
- **Pumping Trough Pipeline (PTP)**
  - Worked with contractor to relocate fence on front side of PTP well 2 location.
  - Made repairs and adjustments to various PTP turnout flow meters.
- **Control Systems**
  - Completed Phase 1 of El Rio Network Upgrade.
  - Deployment of Win-911 host on a separate physical backup system.
  - Met with the California Energy Commission to discuss opportunities to reduce the District's energy consumption and carbon footprint.
  - Attended EPA's Cybersecurity 102 course.
  - Supported Cybersecurity Grant Funding and Cybersecurity best practices.
  - Introduction to Control Systems Cross-training with IT intern staff.
  - Troubleshooting of OH VFD due to PLC fault.
  - Participated in Dam Siren Upgrade installation.
  - Added Freeman Smolt Bypass Gate operation to SCADA.
  - Fiber optic cable upgrade between VFD and CL2 to allow 10Gbps traffic flow.
  - Deployed the first OPTO22 controller at Freeman for Smolt Bypass Control.
- **Lake Piru Water Treatment Plant**
  - All the chlorine residuals and turbidity readings for the Lake Piru Water Treatment Plant (LPWTP) were within proper ranges in the month of July.
  - Monthly pH, turbidity, and coliform samples were obtained from the treatment plant as part of the Long-Term 2 Enhanced Surface Water Treatment Rule compliance monitoring. The results were favorable, with another passing grade.
  - Basic maintenance and inspections are ongoing and continuing.

#### **2. Operations and Maintenance Treatment Compliance Projects Update**

- Completed and emailed monthly El Rio Surface Water Treatment Rule Report to DDW.
- Completed monthly inspection of OH Clear Wells.
- Completed and emailed monthly DDW Safer Clearinghouse - drought resilience report to SWRCB.
- Obtained miscellaneous water quality samples from OH and PTP water systems.

#### **4.1 Operations and Maintenance Department Monthly Report Information Item**

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- Logged CL2 residuals from grab samples taken at miscellaneous surface water delivery locations.
- Calibrated El Rio CL2, NH3 leak detectors and Gas Engine natural gas sensors.

#### **3. Safety and Training**

Tailgate safety meetings were conducted at all individual O&M field locations and the topics included refresher training on equipment used at the various O&M locations; specifically, tailgate safety meetings were conducted prior to every commencement of maintenance activities at the Freeman Diversion.

#### **Attachment:**

Operation Log for August 2025





## STAFF REPORT

**To:** UWCD Board of Directors

**Through:** Mauricio Guardado, General Manager  
Anthony A. Emmert, Assistant General Manager

**From:** Bernard Riedel, Jr., Senior Park Ranger

**Date:** September 25, 2025 (October 8, 2025, meeting)

**Agenda Item:** 4.2 Recreation Department Monthly Report  
Information Item

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### **Staff Recommendation:**

Review this monthly report from the Recreation Department as well as receive a verbal presentation of its highlights for August 2025.

### **Discussion:**

August is the end of the busy season at Lake Piru Recreation Area (LPRA) and the staff were busy ensuring guests had a safe and enjoyable time. LPRA hosted fishing tournaments, night fishing events, and various community gatherings. Rangers assisted boaters experiencing mechanical issues, addressed minor disturbances in the campgrounds, and responded to medical incidents. The rental business for the three pontoon boats purchased at the end of June was very successful. Unfortunately, due to manufacturing delays, the four fishing boats purchased for the rental business have not been received. Staff is confident the fishermen who frequent Lake Piru year-round will enjoy having these boats available.

### **Staff Tasks and Activity Highlights**

- **July 28-August 9:** Park Ranger Staff set up and staffed a booth at the Ventura County Fair. Information was provided highlighting the recreational opportunities available at Lake Piru as well as the lake's role in the watershed.

### **Staff Training/Meetings/Events**

- **August 2:** Rangers hosted family fishing clinics in collaboration with Reel Guppy outdoors, a nonprofit organization based in Port Hueneme that provides fishing supplies and teaches families how to fish and shows them the importance of protecting our environment.
- **August 9:** LPRA hosted Howl at the moon nighttime fishing event.
- **August 30:** Ranger Staff hosted a Ranger Talk featuring a local bird watcher who has enjoyed coming up to the lake for the past several years. The speaker shared her love for local wildlife with the audience of campers staying at Lake Piru.
- **Various dates:** LPRA hosted fishing tournaments hosted by National Bass West.

**4.2 Recreation Department Monthly Report  
Information Item**

<b>2025 Day Use/Other Revenue Recap and Comparison</b>	
2025 Day Use/Other Revenue (Jan 1 – August 31)	\$445,116
2025 Boat Rental Revenue (Jan 1 – August 31)	\$28,392
2024 Day Use/Other Revenue (Jan 1 – August 31)	\$438,273
Total Revenue Increase/Decrease from Prior Year	<b>\$6,843</b>
Annual Increase/Decrease %	<b>1.6%</b>
<b>2025 Camping Revenue Recap and Comparison</b>	
2025 Camping Revenue (Jan 1 – August 31)	\$473,762
2024 Camping Revenue (Jan 1 – August 31)	\$479,821
Total Revenue Increase/Decrease from Prior Year	<b>\$6,059</b>
Annual Increase/Decrease in %	<b>1.3%</b>
<b>Total Combined Revenue Current and Previous Year Comparison (2025 vs. 2024)</b>	
2025 All Revenue (Jan 1 – August 31)	\$918,787
2024 All Revenue (Jan 1 – August 31)	\$918,094
Total Revenue Increase from Prior Year	<b>\$693</b>
Annual Increase/Decrease in %	<b>0.1%</b>

\* It should be noted that the above figures have not been verified by the District's Finance Department.

<b>2025 Total Visitation Figures</b>				
<b>Month</b>	<b># People</b>	<b># Vehicles</b>	<b># Vessels</b>	<b>Pets</b>
January	1,952	649	76	3
February	3,203	1,141	189	12
March	5,958	3,526	763	22
April	8,906	2,823	618	22
May	12,266	3,563	651	8
June	14,366	4,083	916	12
July	19,565	4,873	930	11
August	13,732	3,765	699	20
<b>Total</b>	<b>79,948</b>	<b>24,423</b>	<b>4,842</b>	<b>110</b>

**Incidents**

- **August 2:** A three-year-old male injured his ankle when he fell off a bicycle in the Olive Grove campground. Ranger staff contacted EMS and the patient was transported to Henry Mayo Hospital.
- **August 16:** Rangers responded to an unwitnessed fall in Olive Grove campground. The patient was an elderly female with an open wound on the back of her head. EMS was contacted and the patient was transported to Santa Paula Hospital. No further incident.

## 4.2 Recreation Department Monthly Report Information Item

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### Citations/Enforcement Summary

- No citations were issued. It should be noted that Ranger staff issued verbal warnings for violations of District ordinances and state laws.

### Grants

- Nothing to report.



## STAFF REPORT

**To:** UWCD Board of Directors

**Through:** Mauricio Guardado, General Manager  
Anthony A. Emmert, Assistant General Manager

**From:** Dr. Bram Sercu, Water Resources Supervisor  
Dr. Jason Sun, Supervisory Water Resources Engineer

**Date:** September 25, 2025 (October 8, 2025, meeting)

**Agenda Item: 4.3 Water Resources Department Monthly Report and Update on Activities of Local Groundwater Sustainability Agencies Information Item**

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### **Staff Recommendation:**

Receive a report on Water Resources Department activities for the month of September 2025, including a summary of the activities of the Santa Paula Basin Technical Advisory Committee and three local Groundwater Sustainability Agencies (GSA): Fox Canyon Groundwater Management Agency (FCGMA), Fillmore and Piru Basins GSA (FPBGSA), and Mound Basin GSA (MBGSA).

### **Discussion:**

#### **Staff Activities**

Notable activities conducted by staff during the month included the following:

- Groundwater Modeling:
  - Staff updated and re-calibrated the groundwater model for the FPGSA and are evaluating the calibration of surface flows.
  - Staff ran model scenarios to evaluate the benefits of the District's conjunctive use programs and summarized the findings in graphs and tables.
  - Staff ran model scenarios to evaluate the benefits of the District's projects to achieve sustainability and summarized the findings in graphs and tables.
  - Staff are working on historical flow budgets for MBGSA. Staff delivered hydrographs to MBGSA.
  - Staff re-calibrated the PV basin within the Coastal Plain Model.

### 4.3 Water Resources Department Monthly Report and Update on Activities of Local Groundwater Sustainability Agencies Information Item

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- Water Resources:
  - Staff provided technical support related to the OPV adjudication and provided witness testimony in court for the Phase 1 trial.
  - Staff finalized a technical memo on the infiltration of nuisance water during the construction of the new outlet works at SFD.
  - Staff organized and participated in meetings with consultants and department representatives to develop plans to update United's Database Management System across departments and prepared the meeting summaries.
  - Staff evaluated data for and participated in the rate study work group.
  - Staff continued organizing data for and preparing the 5-year update to United's Santa Clara River Watershed Sanitary Survey, as required by the State Division of Drinking Water (DDW).
  - Staff began preparing the Santa Paula Basin (adjudicated) annual report for CY and WY 2024.
  - Staff prepared presentations for the Water Sustainability Summit and the GRA Western Groundwater Congress.
- Hydrology:
  - Staff coordinated the conservation release and performed field measurements to monitor hydrological conditions in the watershed.
  - Staff assisted with evaluating the design of the modified fish passage and Freeman Diversion system.
  - Staff assisted with evaluating operations modeling for the HCP.
  - Staff evaluated and coordinated supplemental SWP purchases.
  - Staff interviewed candidates for the Hydrologist or Sr. Hydrologist positions.
- Hydrogeology:
  - Staff received a proposal for hydrogeology support for design and implementation of redevelopment of OH wells 17, 13, and 14.
  - Staff participated in the planning and execution of Phase 1 of the EBB Water Project at Navy Base Ventura County (NBVC) Point Mugu, including the following activities:
    - Quarterly sampling of EBB monitoring wells with assistance from ESD.
    - Meeting with NBVC personnel.
    - Received transducers from vendor. Installation is pending Navy approval.

#### **4.3 Water Resources Department Monthly Report and Update on Activities of Local Groundwater Sustainability Agencies Information Item**

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- Staff continued soliciting comments on United's proposed revisions to the FCGMA's OPV Allocation Plan.
- Staff conducted routine collection of groundwater elevation and quality data throughout the District's service area, following up with quality control, analysis, and reporting activities required to support water resources management by United and other entities within our service area.
- Outreach and Education:
  - Staff participated in the Agri-Tech Fair in Oxnard on September 23.

#### **Fox Canyon Groundwater Management Agency**

Staff participate in the FCGMA's groundwater sustainability planning and implementation efforts in the Oxnard and Pleasant Valley Basins and meet periodically with FCGMA staff and other stakeholders to evaluate groundwater conditions and discuss water-supply projects that support a sustainable, resilient water-supply portfolio for the region. Staff also attended and, where appropriate, contributed to FCGMA Board and Committee meetings, as follows:

The FCGMA held a regular Board meeting on September 24, which included the following notable agenda topics:

- The Board approved continuation of the Reserve Legal Fee at \$20.00 per AF.
- LPV issues:
  - Board approved WY 2025 water rights allocations (Note that LPV watermaster designates water rights by the calendar year in which the water year begins, as opposed to the customary year in which the water right ends. LPV Watermaster WY 2025 is FCGMA WY 2026).
  - Board approved a \$7.25 basin assessment.
  - Board requested staff to return with a plan to initiate enforcement action within 45 days of non-reporting.

*Committee meetings* – The FCGMA held a Variance Ad Hoc Subcommittee meeting on September 12, which included the following notable agenda topics:

- Presentation on the status of Agency review and processing of variance applications.
- Discussion of variance application policies and requirements and applying existing Ordinance standards to variance applications.

#### **Fillmore and Piru Basins Groundwater Sustainability Agency**

Staff participate in FPBGSA activities supporting SGMA compliance and GSP implementation for the Fillmore and Piru basins. Staff also attended and, where appropriate, contributed to FPBGSA Board and Committee meetings, as follows:

*Board of Directors meetings* – The FPBGSA regular Board meeting on September 18 was cancelled.

### **4.3 Water Resources Department Monthly Report and Update on Activities of Local Groundwater Sustainability Agencies Information Item**

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#### **Mound Basin Groundwater Sustainability Agency**

Staff participate in MBGSA activities supporting SGMA compliance and GSP implementation for the Mound basin. Staff also attended and, where appropriate, contributed to MBGSA Board and Committee meetings, as follows:

*Board of Directors meetings* – The MBGSA held a regular Board meeting on September 22, which included the following notable agenda topics:

- The Board accepted County of Ventura’s appointment of Dr. Earthea Nance as the county’s member Director to the MBGSA’s Board of Directors.

#### **Santa Paula Basin Technical Advisory Committee (TAC)**

Staff participated in the Santa Paula Basin TAC in support of the Santa Paula Basin Judgment and in conformance with SGMA reporting requirements for adjudicated basins, as follows:

- Staff continued preparation of the WY and CY 2024 Santa Paula Basin annual report.
- Staff met with DWR to review the basin reporting requirements.



## STAFF REPORT

**To:** UWCD Board of Directors

**Through:** Mauricio Guardado, General Manager  
Anthony A. Emmert, Assistant General Manager

**From:** Josh Perez, Chief Human Resources Officer  
Brian H. Zahn, Chief Financial Officer  
Tony Huynh, Risk and Safety Manager  
Zachary Plummer, Technology Systems Manager

**Date:** September 25, 2025 (October 8, 2025, meeting)

**Agenda Item:** 4.4 Administrative Services Department Monthly Report  
Information Item

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### **Staff Recommendation:**

Review this monthly report from the Administrative Services Department as well as receive a verbal presentation of its highlights for August 2025.

### **Discussion:**

#### **Finance**

- Finalizing FY2024-25 Financials
- Analyzing YE budget to actual variances
- Building Financial Analysis for Water Sustainability Summit
- Finalizing Policy Updates from board meeting
- Meeting with Rates Consultants
- Reviewing/Providing data for Rate Consultants
- Processing GSA groundwater billing

#### **Administrative Services**

Provided administrative assistance for drafting, finalizing, distributing/posting materials, and room set up for the following meetings: Executive Committee (Aug. 13), as well as the Fillmore and Piru Basins Groundwater Sustainability Agency (Aug. 21) held at the City of Fillmore's office.

Continue to coordinate with staff and assist with preparations for the upcoming Water Sustainability Summit. Coordinated logistical support with room and beverage set up for the following outside agency meetings: CA Avocado Commission (Aug. 14) and UCANR (Aug. 20).

#### **4.4 Administrative Services Department Monthly Report Information Item**

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##### **Human Resources**

- Working on recruitment for the following positions:
  - Associate Engineer, initial interviews conducted, final interview scheduled
  - Hydrologist, second interview scheduled
  - Public Outreach and External Affairs Manager, position to close 09/24/2025
- Promoted Adrian Quiroz to Senior Engineer (announced at last board meeting)
- Promoted Jackie Lozano to Senior Administrative Assistant (announced at last board meeting)
- Promoted Eva Ibarra to Senior Administrative Assistant (announced at last board meeting)
- Promoted Anthony Robles to Technology Systems Associate (announced at last board meeting)
- Promoted Chloe Keggen to Technology Systems Associate (announced at last board meeting)
  - Hired Garrett Torres as a new Water Treatment Operator II, started 09/15/2025
  - Hired Matthew Wills as a new Water Treatment Operator II, started 09/16/2025
  - Hired Tara Acosta as the new Executive Assistant, started 09/22/2025
  - Hired a new Part-Time Seasonal Park Ranger Assistant, Anselm Knecht
- Held Annual Benefits presentation on 09/11/2025
- Led session for staff entitled “The Art of Public Speaking” by guest speaker Professor Ken Steele on 09/15/2025
- Began initial coordination effort on open enrollment season for District Health Care, Flexible Spending Account, and AFLAC insurance to be effective January 1, 2026. Sent e-mail to staff with all accompanying documentation with open season slated to close on 10/6/2025.
- Sent out open enrollment emails to all staff members and calculated all new rates for staff to consider when selecting plans that best fit their individual needs.

##### **Risk and Safety Management**

- Conducted Annual Fire Extinguisher training for staff across the District and coordinated annual fire extinguisher servicing.
- Coordinated confined space and HAZWOPER trainings for new water treatment operators; also conducted their baseline hearing tests.
- Supported HR with evaluation of Public Outreach and External Affairs application evaluations.
- FEMA 2023 Winter Storms Disaster Recovery Update:
  - Lake Piru Marina Replacement Project Officially Obligated in mid-September
    - Total amount: \$375,000 (federal cost-share) and \$90,000 (state portion) to be received by the District.
- In coordination with Engineering and O&M, we oversaw the final programming fine tuning of the new Piru Spreading Ground dam siren and initiated the procurement of the second dam siren replacement above Fire Station 28 in Piru.

#### **4.4 Administrative Services Department Monthly Report Information Item**

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- Secured WaterISAC free trial membership for evaluation by core internal stakeholders.

#### **Technology Systems Support Activity and Helpdesk Summary**

##### **Helpdesk and Technical Support Activity**

- The technology services team managed 102 support tickets in September, reflecting steady engagement across all departments. Seventy-six of those have been closed while twenty-six remain in progress of completion.

##### **System Maintenance and Cybersecurity**

- The Information Technology Department (IT) staff coordinated with the Cybersecurity and Infrastructure Security Agency (CISA) to perform internal and external vulnerability assessments.
- Findings from the testing informed staff of current system strengths and highlighted areas for improved risk mitigation.
- Configured Lansweeper Helpdesk for automatic AD sign-in via GPO.
  - Enables specialized login features to make administrative efforts more efficient while also enhancing security to prevent exposure to potential keystroke loggers or prompt-based attacks.
- Interviewed multiple SMEs across several departments to develop Data Flow Diagrams (DFDs) to provide visual documentation of the district's current workflows cross functionally to help identify some inefficiencies.
  - Within these interviews, also gathered a "wish-list" or desired outcome list that end users would like so implementation can potentially deliver value to staff from the data management system.
- Security practices continued to focus on include:
  - Remote access configuration with MFA
  - A quicker response to account lockouts and permission requests.
  - Tickets were effectively monitored for recurring access anomalies or potential phishing behavior. Monitoring suspicious activity and access anomalies were detected during the campaign, but refinement areas were identified and will be remediated to ensure the highest cybersecurity posture possible.

##### **Infrastructure and System Optimization Initiatives**

- Secure Group Policy updates were implemented to improve access management and streamline IT operations.
- Support was provided for remote configuration of internal systems, including legacy application compatibility planning.
- Continued monitoring and refinement of shared network storage to eliminate redundancy and improve space efficiency.
- Onboarding processes were executed for incoming staff, including device setup, software deployment, and system access.
- Department-specific IT support included specialized application installations and layout configurations.

#### 4.4 Administrative Services Department Monthly Report Information Item

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- IT facilitated multiple hybrid meetings per week, ensuring stable AV and remote participation tools.

#### **Field Support, Automation, and Workflow Improvements**

- Field Deployment and Training: Staff performed on-site configuration and training at the Saticoy facility to deploy a new secure access solution. This upgrade enabled operators to safely connect to operational systems from the field, significantly improving secure access to SCADA resources.
- Remote Software Management Enhancements: The department implemented a new patching and software lifecycle management system, improving coverage for critical applications across district devices. Efforts included product evaluations, licensing negotiations, and integration with UWCD's remote management framework. This transition is expected to save hundreds of labor hours annually and greatly enhances the ability to support field-based devices.
- Business Process Mapping and Scripting: In collaboration with other departments, IT conducted interviews with staff across Water Resources, Finance, Environmental Services, and Operations to document interdepartmental workflows. The team produced initial data flow diagrams and began identifying areas where automation could reduce manual workload through scripting and task optimization.

#### **Meeting and Event Support**

- Continued supporting significant District meetings and those of our external partners

#### **Staff Development**

- Two interns were promoted into full-time roles as Technology Systems Associates.
- One intern concluded their assignment in August to pursue an external opportunity in the public sector.
- Intern-led efforts included improvements to imaging workflows, document process automation, and staff engagement planning.



## STAFF REPORT

**To:** UWCD Board of Directors

**Through:** Mauricio Guardado, General Manager  
Anthony A. Emmert, Assistant General Manager

**From:** Tara Mulally, Interim Public Outreach and External Affairs Manager

**Date:** September 25, 2025 (October 8, 2025, meeting)

**Agenda Item:** 4.5 Public Outreach and External Affairs Department Monthly Report  
Information Item

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### **Staff Recommendation:**

Review this monthly report from the Public Outreach and External Affairs Department as well as receive a verbal presentation of its highlights for September 2025.

### **Discussion:**

#### **Outreach Events and Tours**

United Water Conservation District (UWCD) will take a more intentional and engaged approach to events and tours moving forward, ensuring participation is strategic and aligned with organizational priorities. Beginning in January, quarterly tours will be offered to provide stakeholders with direct opportunities to learn about District operations, initiatives, and accomplishments. This consistent schedule will strengthen relationships, showcase transparency, and highlight the value of the UWCD's work in the community.

#### **Completed Events**

- AWA 31st Annual Member & Policymaker's Reception
- Ventura County Farm Bureau Agri-Tech Fair

#### **Upcoming Tours**

- John Demers (FCGMA)
- Ventura County Public Works Agency
- Sam Barcastle (FFA)
- Casitas Water District

## **4.5 Public Outreach and External Affairs Department Monthly Report Information Item**

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### Upcoming Events

- GRAC Conference (Oct 6-8)
- Water Sustainability Summit (Oct 16)
- Advocacy in Action – CoLAB (Moorpark, Oct 22)
- Installation Innovation Forum (Monterey, Oct 27-29)

### **Annual Communications Plan**

An Annual Communications Plan has been developed that carries direct alignment with the Strategic Plan and builds from the foundation of the Strategic Communications Plan. The plan identifies what can and should be accomplished in the current year, ensuring priorities are both actionable and measurable. It was further refined through staff discussions and input, resulting in a comprehensive framework that reflects organizational needs and opportunities.

The plan has been translated into a detailed timeline with milestones and next steps, which will be presented to the Board on a monthly basis. This structure is designed to keep communications efforts aligned with strategic objectives while providing the Board with ongoing visibility into progress and outcomes.

### Completed September Initiatives include:

- Legal Support
- Board Resources
  - Topic Specific Handouts & Talking Points
  - October/November Monthly Speaking Opportunities by Division
- Promotional Items Plan
- Teams Virtual Backgrounds
- Advance Social Media Posting
- Support Letters
- Water Sustainability Summit Agenda and Takeaway

### Upcoming October Initiatives include:

- Additional Legal Support
- Editorial Calendar
- Brand Assessment
- Style Guide
- PowerPoint Template Update
- Updated Legislative Platform Document
- Legislative Support Form Letters
- Social Media Expansion Plan

## 4.5 Public Outreach and External Affairs Department Monthly Report Information Item

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- Website Refresh including:
  - Legislative Website Page
  - FAQs
  - Interactive Project Map
  - Updated Content Throughout
  - Post-Summit Page
- Water Sustainability Summit Presentation Materials and Program

### **Social Media Analytics Brief, Findings and Considerations**

Moving forward, social media efforts will adopt a more aggressive, innovative, and targeted approach designed to strengthen engagement and broaden reach. This strategy emphasizes leveraging the unique strengths of each platform, tailoring content to audience interests, and applying data-driven insights to guide messaging. It will include more direct engagement, interaction and drive support for UWCD programs, projects and initiatives. The focus is on building stronger connections with stakeholders, enhancing transparency, and positioning UWCD as a trusted, responsive voice in the community.

Future reports will include the percentage of change from month to month and specific tactics to capitalize on or course correct our social media efforts based on the data.

#### United Water Conservation District Social Media Platforms

Facebook Likes: 578

LinkedIn Followers: 390

#### Lake Piru Social Media Platforms

Facebook Likes: 2,376

Instagram Followers: 1,225

#### October Posting Plans and Tactics

For United Water Conservation District's platforms, the focus will be on amplifying key campaigns and initiatives. This includes participating in CISA's National Cybersecurity Awareness Month by spotlighting the District's Cybersecurity Team, supporting ACWA's Water Professionals Appreciation Week through features on individual water professionals, and emphasizing the importance and success of the Water Sustainability Summit.

For Lake Piru's platforms, the emphasis will be on timely and immediate content—highlighting boat sales, providing lake level updates, and promoting upcoming events to drive community engagement and participation.



## STAFF REPORT

**To:** UWCD Board of Directors

**Through:** Mauricio Guardado, General Manager  
Dr. Maryam Bral, Assistant General Manager

**From:** Robert J. Richardson, Engineering Manager  
Nathan Summerville, Senior Engineer

**Date:** September 25, 2025 (October 8, 2025, meeting)

**Agenda Item:** 4.6 Engineering Department Monthly Report  
Information item

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### **Staff Recommendation:**

Receive this summary report from the Engineering Department regarding its activities for August 2025, as well as receive a presentation of its highlights. Please refer to the end of the report for a list of acronyms.

### **Discussion:**

#### Santa Felicia Dam Safety Improvement Project

- FERC General Compliance
  - FERC conducted its annual inspection on August 6 (see **Figure 1**) and provided a copy of its final 2024 inspection report on August 1. A follow-up letter was received from FERC on August 26 requesting a plan and schedule to address their comments within 30 days.
- FERC EAP
  - On August 28, Staff met with Fillmore Unified School District and the Ventura County Sheriff's Office of Emergency Services to discuss the EAP related to Santa Felicia Dam.
- Outlet Works Improvement Project
  - Efforts to advance the SFD Outlet Works Improvement Project included a meeting with Ventura County's CEO, Sevet Johnson, to advocate for the SFD SIP, and an outreach meeting with Rancho Temescal to discuss project updates and construction logistics. An initiative to pre-qualify contractors in preparation for solicitation for construction bids has been postponed to focus efforts on securing construction funding.
- *Grants: See the Grants section as part of this report.*
- *Please see the Monthly Environmental Services Department Report for updates on the Project's environmental compliance and permitting process.*

#### Lake Piru Recreation Area FIP

- Lake Piru Campground and Recreation Area Renovations

#### 4.6 **Engineering Department Monthly Report** **Information Item**

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- Staff, along with the consultant, Stantec, reviewed options and costs for the LOG bathroom replacement and rehabilitation due to a history of significant maintenance.
- Staff continued to work on concepts for the rehabilitation of the Lake Piru WTP.

##### Freeman Diversion Expansion

- Staff coordinated with the Design team and Technical Advisors regarding the conceptual design and estimated costs.
- *Please see the Monthly Environmental Services Department Report for updates on the Project's environmental compliance and permitting process.*

##### Freeman Conveyance System Upgrade – Freeman to Ferro

- Staff are working with their Design team for an updated assessment of the conveyance capacity of the Freeman Conveyance System. The last major assessment of the system was in 2020, and significant changes have occurred in the last 5 years.
- Vineyard Avenue Crossing:
  - Staff received the final geotechnical report.
- *Grants: See the Grants section as part of this report.*
- *Please see the Monthly Environmental Services Department Report for updates on the Project's environmental compliance and permitting process.*

##### OH Well Replacement

- Staff is working with prospective contractors on rehabilitation options for Well No. 17.

##### OH Well 14 Energy Efficiency Upgrade

- Staff continued to work on planning efforts and logistics for the replacement of the variable frequency drive.

##### Iron and Manganese Treatment Facility

- Staff met to discuss programming improvements for the Fe/Mn Treatment Plant.
- *Grants: See the Grants section as part of this report.*

##### OH Pipeline

- On August 31, Staff provided stakeholders with the Annual Supply and Demand Assessment.

##### Pleasant Valley Pipeline

- Staff began planning and coordinating for a Pre-Project Condition Assessment of the PV Pipeline impacted by an upcoming development near Springville Drive in Camarillo. The developer, Costco, has agreed to reimburse the District for the effort.

## 4.6 Engineering Department Monthly Report Information Item

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### Utility Requests

- Throughout August, Staff responded to three utility requests.

### Recycled Water Planning

- Staff continued planning efforts with the City of Oxnard and PVCWD for short-term operational testing for recycled water deliveries through the new Laguna Road Recycled Water Pipeline.

### Extraction Barrier and Brackish Water Treatment Project

- Staff continued to coordinate with NBVC Staff on Site Approval Requests for the Phase 1 project and environmental document review.
- *CEQA/NEPA/Permits: Please see the Monthly Environmental Services Department Report for updates on the Project's environmental compliance and permitting process.*
- *Grants: See the Grants section as part of this report.*

### Asset Management/CMMS System

- Staff continued planning efforts for additional condition assessment work related to the OH Pipeline. The scope of work is related to recommendations derived from the Asset Management Pilot Project.
- Staff supported a District-wide effort to develop a Data Management System.

### Grants:

- DWR:
  - IRWM Prop 1 – Iron and Manganese Treatment Project:
    - Staff worked on preparing the 1-year post-construction performance report.
- FEMA:
  - HMGP – SFD SIP Projects (Outlet Works Improvement Project):
    - The grant application, due September 15, has received 13 letters of support from the following agencies: Assembly Member Steve Bennett's office, Central Coast Labor Council, City of Fillmore, City of Oxnard, City of Santa Paula, Piru Neighborhood Council, Pleasant Valley County Water District, RDP, Ventura County Board of Supervisors, CoLAB, Ventura County Public Works Agency, Ventura County Taxpayers Association, and Ventura Local Agency Formation Commission.
  - SLCGP - Operational Technology Modernization Project
    - Staff updated the SLCGP FMFW and sent it to Cal OES. Pending their review, reimbursements for project expenses can begin.

#### 4.6 Engineering Department Monthly Report Information Item

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- OLDCC:
  - DCIP – EBB WTP
    - On August 18, staff received news that the Phase 1 EBB WTP was not selected for FY25 DCIP grant funding. An out-briefing has been scheduled for October 14 with OLDCC to review United's submission.
- SWRCB:
  - GWGP – EBB WTP
    - Staff completed the fourth progress report and invoice.

#### Professional Development (Conferences, Trainings, Webinars)

- On August 5, staff participated in APWA's "Pipeline Condition Assessment 101 Training.
- On August 19, Engineering and O&M Staff presented a Lunch and Learn event open to all United employees to share knowledge of successes and key lessons from two past projects: first, the Iron and Manganese Treatment Plant planning, design, and construction, and second, the OH Pipeline Shutdown covering new connections for Cal Am, O&M Projects, and Asset Management Condition Assessment (see **Figure 2**).
- On August 29, staff attended a Utility Collaboration Committee call sponsored by AWWA and attended by utility managers across the United States. A presentation from Helix Water District in East County, San Diego, was provided regarding the condition assessment of mortar-lined steel pipe using Remote Field Technology

#### Current and Upcoming Public Outreach Activities

- On August 7, Staff attended a VC Cal OES Piru Community Outreach Effort at Santa Felicia Dam.
- On August 20, Staff held a meeting with NAVFAC EXWC and received a tour of their Seawater Desal Test Facility.
- On August 20, Maryam Bral and Robert Richardson attended the Military Appreciation Mixer hosted by the West Ventura County Business Alliance at the Channel Islands Maritime Museum (see **Figure 3**).

## 4.6 Engineering Department Monthly Report Information Item

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**Figure 1** - O&M and Engineering staff during the SFD FERC Inspection on August 6.



**Figure 2** - Senior Engineer Nathan Summerville presenting on the Asset Management Condition Assessment during the "Lessons Learned" presentation on August 19.

## 4.6 Engineering Department Monthly Report Information Item



Figure 3 - Meeting with NAVFAC EXWC and tour of SDTF on August 20.

### Acronym Index

Acronym	Definition
APWA	American Public Works Association
AWWA	American Water Works Association
Cal OES	California Governor's Office of Emergency Services
CEQA	California Environmental Quality Act
CMMS	Computerized Maintenance Management System
CoLAB	Ventura County Coalition of Labor, Agriculture, and Business
DCIP	Defense Community Infrastructure Program
DWR	California Department of Water Resources
EAP	Emergency Action Plan
EBB	Extraction Barrier and Brackish
FEMA	Federal Emergency Management Agency
FERC	Federal Regulatory Commission
FIP	Facility Improvement Project
FMFW	Financial Management Forms Workbook
GWGP	Groundwater Grant Program
HMGP	Hazard Mitigation Grant Program
IRWM	Integrated Water Management Plan
LOG	Lower Olive Grove
LPRA	Lake Piru Recreation Area
NBVC	Naval Base Ventura County

#### 4.6 Engineering Department Monthly Report Information Item

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<b>Acronym</b>	<b>Definition</b>
NAVFAC EXWC	Naval Facilities Engineering and Expeditionary Warfare Center
NEPA	National Environmental Policy Act
OH	Oxnard Hueneme
OLDCC	Office of Local Defense and Community Cooperation
PTP	Pumping Trough Pipeline
PT	Pumping Trough
PV	Pleasant Valley
PVCWD	Pleasant Valley County Water District
RDP	Regional Defense Partnership
RO	Reverse Osmosis
SDTF	Seawater Desalination Test Facility
SFD	Santa Felicia Dam
SIP	Safety Improvement Plan
SLCGP	State and Local Cybersecurity Grant Program
SWRCB	State Water Resources Control Board
VC	Ventura County
WTP	Water Treatment Plant/Project
WUE	Water Use Efficiency



## STAFF REPORT

**To:** UWCD Board of Directors

**Through:** Mauricio Guardado, General Manager  
Anthony A. Emmert, Assistant General Manager  
Dr. Maryam Bral, Assistant General Manager

**From:** Marissa Caringella, Environmental Services Manager

**Date:** September 15, 2025 (October 8, 2025, meeting)

**Agenda Item:** 4.7 Environmental Services Department Monthly Report  
Information Item

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### Staff Recommendation:

Review this staff report from the Environmental Services Department (ES) staff regarding its activities for the month of August 2025.

### Discussion:

1. Santa Felicia Project Operations and Federal Energy Regulatory Commission License Support

#### *Water Release Plan and Water Release and Ramping Rate Implementation Plan*

Under the Water Release Plan and the Federal Energy Regulatory Commission's (FERC) license for the Santa Felicia Project, United Water Conservation District (United) is required to make certain water releases from the Santa Felicia Dam for steelhead habitat and migration when specific triggers are met. Triggers for habitat water releases are based on cumulative rainfall within the water year. The measured cumulative rainfall for the current water year has not exceeded the triggers for enhanced water releases; therefore, the minimum required habitat water release between June 1 through October 1, 2025, is seven cubic feet per second.

#### *Lower Piru Creek Herpetological Monitoring Plan and Arroyo Toad Protection Plan*

On August 25 and 26, 2025, ES staff conducted exotic species eradication efforts in the spillway ponds as part of FERC compliance in accordance with the Revised Lower Piru Creek Herpetological Monitoring Plan and Arroyo Toad Protection Plan. A total of eight bullfrogs were removed from the spillway ponds.

## 4.7 Environmental Services Department Monthly Report Information Item

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### *Santa Felicia Whitewater Boating Access Plan*

On August 19, 2025, ES staff supported the Recreation Department in submitting a fall conservation release notification to whitewater boating stakeholders in compliance with Article 408 of United's FERC license. Stakeholders were notified that United anticipates releasing 400 cubic feet per second from the Santa Felicia Dam beginning on September 15, 2025.

### 2. Petition to Revise the Critical Habitat Designation for Southern California Steelhead

On March 20, 2025, United submitted a petition to the Department of Commerce to revise designated critical habitat for southern California steelhead (*Oncorhynchus mykiss*; *O. mykiss*) below Santa Felicia Dam. On July 11, 2025, the National Marine Fisheries Service (NMFS) posted a 90-day finding that United's petition presents substantial scientific information that the petitioned action may be warranted. This finding initiates a one-year formal review period and NMFS opened a public comment period to solicit new scientific or commercial data related to the petition. The public comment period closed on September 9, 2025.

### 3. Increased State Water Project Imports from Pyramid Lake to Lake Piru

In June 2025, ES staff collaborated with the Department of Water Resources (DWR) to finalize and submit United's request for a variance to DWR and Los Angeles Department of Water and Power's FERC license for Pyramid Lake to allow increased State Water Project (SWP) imports from Pyramid Dam to Lake Piru. ES staff and DWR also prepared a request for a temporary amendment to the Clean Water Act (CWA) 401 Water Quality Certification (WQC) from the State Water Resources Control Board (SWRCB). Both the FERC temporary variance request and the SWRCB temporary amendment to the 401 WQC were submitted to the respective agencies by DWR on June 30, 2025.

In July 2025, DWR filed a California Environmental Quality Act Notice of Exemption for the temporary amendment to the 401 WQC. On August 21, 2025, the SWRCB filed a public notice of the request for a temporary amendment, beginning a 21-day public review period, which ended on September 11, 2025. On August 25, 2025, FERC issued notification of the application for a variance, beginning a 30-day public review period which will end on September 24, 2025. Throughout the month of August, ES staff coordinated with DWR and FERC on the status of the variance request and to provide information in response to questions received from agency stakeholders.

### 4. Freeman Diversion Operations

During the month of August 2025, ES staff supported Freeman Diversion operations and maintenance activities by coordinating with resource agencies as needed, conducting pre-construction surveys, and providing on-site biological monitoring. Specifically, during the week of August 11, 2025, ES staff supported Operations and Maintenance staff with fish screen and head bay maintenance activities.

#### 4.7 **Environmental Services Department Monthly Report** **Information Item**

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On August 28, 2025, ES staff accompanied California Department of Fish and Wildlife staff while they conducted monthly surveys upstream and downstream of the Freeman Diversion. No *O. mykiss* were observed.

In August 2025, ES staff received and reviewed a sediment deposition scoping analysis for Freeman Diversion operations. The analysis is part of a cost-benefit analysis to inform future sediment disposal decisions.

#### 5. **Multiple Species Habitat Conservation Plan**

On August 8, 2025, the General Manager and United staff met with NMFS Washington D.C. leadership to discuss the Freeman Diversion and the proposed Improved Denil Fish Passage Project. On August 15, 2025, a follow up meeting was held with NMFS West Coast Region leadership to discuss the path forward for the Freeman Diversion Multiple Species Habitat Conservation Plan (MSHCP). United has scheduled a meeting with NMFS technical staff for October 15, 2025, to present the Improved Denil Fish Passage Project, the MSHCP, and discuss issuance of an incidental take permit for the Freeman Diversion.

Between August 19 and 22, 2025, Dr. Stewart Reid (Western Fishes) conducted Pacific lamprey (*Entosphenus tridentatus*) surveys in the Santa Clara River (SCR) mainstem and lower reaches of major tributaries in support of United's MSHCP. Dr. Reid found juvenile lamprey throughout the watershed. Additional surveys in the upper Sespe Creek watershed are planned for late September 2025.

#### 6. **Extraction Barrier and Brackish (EBB) Water Treatment Project**

In August 2025, United staff reviewed and addressed comments from the Navy on the draft National Environmental Policy Act (NEPA) Environmental Assessment for the EBB Water Treatment Project. The document will undergo further review by the Navy in preparation for future public distribution and review per NEPA requirements.

#### 7. **Quagga Mussel Management**

Throughout the month of August 2025, ES staff continued conducting quagga mussel monitoring activities on Lake Piru, lower Piru Creek, and the spillway pool in accordance with the Quagga Mussel Monitoring and Control Plan. ES staff also continued quagga mussel veliger (larva) sampling in the United's lower system. United continues to meet and coordinate regularly with Pleasant Valley County Water District.

In August 2025, suspected golden mussels were detected on settlement plates in Pyramid Lake, immediately downstream of Warne Powerplant. Specimens were sent to the lab for DNA confirmation testing.

#### 8. **California Environmental Quality Act (CEQA) Support**

In August 2025, ES staff reviewed potential project impacts and drafted Notice of Exemption (NOE) CEQA documents to support the Lake Piru Early Warning System Installation Project

#### 4.7 Environmental Services Department Monthly Report Information Item

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at Santa Felicia Dam and Lake Piru Recreation area. The NOE will go to the Board for consideration in October 2025.

#### 9. Grant Efforts

On August 6, 2025, United submitted a grant application for the Cal Fire Wildfire Prevention 2025-2026 grant opportunity. United requested \$429,580 to remove *Arundo donax* from 110 acres on United property along the Santa Clara riverbed. United received five letters of support for the multi-benefit project from the City of Oxnard, City of Ventura, County of Ventura, Ventura County Fire Department, and Ventura County Sheriff's Office.

In August 2025, United continued to coordinate with the United States Bureau of Reclamation (USBR) on the WaterSMART Environmental Water Resources Project program grant (\$3 million). Staff met with the grant office technical representative to discuss the environmental checklist and grant agreement status. United is currently awaiting final grant agreements from USBR for the WaterSMART grants.

Also in August 2025, ES staff supported Engineering staff and the Grant Task Force by updating environmental materials for the FEMA Hazard Mitigation Grant Program. The grant application is due September 15, 2025.

During the month of August 2025, ES staff met with the Catalina Island Conservancy to discuss the Innovative Readiness Training (IRT) Program. The IRT program provides training opportunities for military units that benefit American communities. United is interested in applying to program for improvements to the Lake Piru Recreation Area.

#### 10. Miscellaneous

On August 5, 2025, ES staff attended a webinar hosted by Nossaman LLP on federal updates on energy, transportation, and water.

On August 5, 2025, ES staff provided support to the Santa Clarita Valley Water Agency by participating in an interview panel for their water resources planner position.

On August 12, 2025, ES staff attended a webinar hosted by Environmental Science Associates on federal environmental policy updates.

On August 13, 2025, ES staff conducted snorkel surveys for resident *O. mykiss* in Santa Paula Creek; numerous *O. mykiss* were observed.

On August 18, 2025, ES staff attended the ACWA Permit Reform Working Group meeting.

On August 18, 2025, ES staff attended the first Santa Clara *Arundo* Management Coordinating Workgroup meeting. The group is funded through a grant managed by SCV Water.

#### **4.7 Environmental Services Department Monthly Report Information Item**

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On August 20, 2025, ES staff attended a meet and greet with the Naval Facilities Engineering and Expeditionary Warfare Center at Point Mugu Naval Base.

On August 25, 2025, ES staff Evan Lashly renewed his Certified Arborist status with the International Society of Arboriculture to continue providing arborist services to the District.

On August 28, 2025, ES staff attended the Santa Clara River Watershed Committee Meeting.

During the week of August 25, 2025, ES staff participated in kick-off meetings for United's Data Management System Road Mapping project.

During the month of August 2025, ES staff continued fieldwork to support the Fillmore Piru Basin GSA in filling hydrologic data gaps.

In August 2025, Tessa Lenz returned from maternity leave.



## STAFF REPORT

**To:** UWCD Board of Directors

**Through:** Mauricio Guardado, General Manager

**From:** Maryam Bral, Ph.D., P.E., Assistant General Manager  
Adrian Quiroz, Senior Engineer

**Date:** September 16, 2025 (October 8, 2025, meeting)

**Agenda Item:** 5.1 Adopt Resolution No. 2025-17 Approving Revision of the Owners Dam Safety Program and Overarching Dam Safety Program Policy  
Motion

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### Staff Recommendation:

Adopt Resolution No. 2025-17 (Attachment A) approving the revised Santa Felicia Dam Owners Dam Safety Program, revision 11.0 dated October 2025, and the Overarching Dam Safety Program Policy. Also, the Chief Dam Safety Engineer will deliver the Annual Comprehensive Dam Safety Program Report to the UWCD Board of Directors. *Per Government Code Title 18 § 388.113 Critical Energy/Electric Infrastructure Information, the Annual Report is a critical confidential document. Board members will only be provided with hard copies.*

### Discussion:

The Board of Directors first adopted Resolution 2012-15 on October 10, 2012, adopting the Santa Felicia Dam (SFD) Owners Dam Safety Program (ODSP) as a policy of the District to demonstrate its continued commitment to dam safety. The ODSP was prepared in accordance with the Federal Energy Regulatory Commission (FERC) Engineering Guidelines and formalized existing practices into a District policy. The FERC considers the ODSP a “living document” that must be continuously updated.

Per FERC guidelines, ODSPs must undergo an independent external audit every five (5) years. In 2022, the District retained Gannett Fleming, Inc. (GF), to conduct an external audit of the ODSP for the SFD. As a result of the audit, GF prepared a report that included sixteen (16) recommendations for improving the SFD ODSP.

External ODSP Audit Recommendation No. 3 included expanding the ODSP to indicate that the document serves as the District’s Overarching Dam Safety Program Policy. As part of addressing this recommendation, a Policy Synopsis Document dated October 2024 was developed to synopsize the principles and policies presented in the ODSP document. Subsequently, on October 9, 2024, the Board adopted Resolution 2024-16, adopting the Santa Felicia Dam Owner Dam Safety Program and the overarching Dam Safety Program Policy, dated October 2024, as a policy of the District. The adoption of Resolution 2024-16 addressed Recommendation No. 3.

## 5.1 **Adopt Resolution No. 2025-17 Approving Revision of the Owners Dam Safety Program and Overarching Dam Safety Program Policy** **Motion**

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The ODSP and associated Policy Synopsis Document have been updated to reflect recent organizational changes as well as other improvements to the dam safety program such as the updated SFD monthly visual inspection checklist. Provided as Attachment A is a Resolution adopting the revised ODSP and Overarching Dam Safety Program Policy. A strikeout draft of the revised ODSP and Policy Synopsis Document, dated October 2025, are provided as Attachments B and C, respectively.

Additionally, External ODSP Audit Recommendation No. 2 included the recommendation of adopting the practice of adopting an annual resolution affirming the UWCD Board of Directors' commitment to dam safety in October of every year. The Resolution also serves as a formal declaration reaffirming the District's commitment to Dam Safety as policy, addressing the recommendation of adopting this annual resolution.

### **Fiscal Impact:**

No additional fiscal impact at this time. Staff will allocate the necessary budget on a fiscal year basis to ensure compliance with the ODSP and Overarching Dam Safety Policy.

### **Attachments:**

Attachment A – Resolution No. 2025-17

Attachment B – Santa Felicia Dam, Owners Dam Safety Program (October 2025) Rev. 11.0 ***(Per Government Code Title 18 § 388.113 Critical Energy/Electric Infrastructure Information (CEII) this is a critical/confidential document. Board members only will be provided hard copies.)***

Attachment C – Santa Felicia Dam, Owners Dam Safety Program, Policy Synopsis Document (October 2025) Rev 1.0 ***(Per Government Code Title 18 § 388.113 Critical Energy/Electric Infrastructure Information (CEII) this is a critical/confidential document. Board members only will be provided hard copies.)***

Attachment D – Annual Dam Safety Program Report ***(Per Government Code Title 18 § 388.113 Critical Energy/Electric Infrastructure Information (CEII) this is a critical/confidential document. Board members only will be provided hard copies.)***

## ATTACHMENT A

### RESOLUTION NO. 2025-17

**A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE UNITED WATER CONSERVATION DISTRICT  
ADOPTING THE REVISED OWNER'S DAM SAFETY PROGRAM AND  
REAFFIRMING THE DISTRICT'S COMMITMENT TO DAM SAFETY  
AS POLICY**

**WHEREAS**, the United Water Conservation District ("District") owns and operates Santa Felicia Dam; and

**WHEREAS**, on October 10, 2012, the Board of Directors of United Water Conservation District adopted Resolution 2012-15, a formal declaration of the District's commitment to Dam Safety as policy; and

**WHEREAS**, on October 9, 2024, the Board of Directors of United Water Conservation District adopted Resolution 2024-16, a formal declaration of the District's commitment to Dam Safety as policy; and superseding Resolution 2012-15

**WHEREAS**, the above-mentioned Resolution 2024-16 included the adoption of the Santa Felicia Dam Owner Dam Safety Program and the overarching Dam Safety Program Policy, dated October 2024, as a policy of the District, living documents that must be continuously updated; and

**WHEREAS**, training, succession planning, program assessments, corporate accountability, and staff are some of the key elements of the Santa Felicia Owner Dam Safety Program; and

**WHEREAS**, recent organizational changes in District personnel warrant modification to the Santa Felicia Owner Dam Safety Program.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE UNITED WATER CONSERVATION DISTRICT AS FOLLOWS:**

1. The District Board of Directors hereby adopts the revised Santa Felicia Dam Owner Dam Safety Program and the overarching Dam Safety Program Policy, within, dated October 2025, as a policy of the District, a formal declaration reaffirming the District's commitment to Dam Safety as policy.
2. The foregoing recitals are true and correct and incorporated herein as if fully set forth.

**RESOLUTION NO. 2025-17**  
(continued)

**PASSED, APPROVED AND ADOPTED** this 8th day of October 2025.

Ayes:

Noes:

Absent:

ATTEST: \_\_\_\_\_

Lynn E. Maulhardt, Board President

ATTEST: \_\_\_\_\_

Gordon Kimball, Board Secretary/Treasurer