

**MINUTES
ENGINEERING AND OPERATIONS COMMITTEE MEETING**

**Thursday, January 8, 2026, at 9:30 a.m.
UWCD Headquarters, First Floor, Board Room
1701 N. Lombard Street, Oxnard, CA 93030**

OPEN SESSION

Director Gordon Kimball called the meeting to order at 9:30 a.m.

Committee Members Roll Call

Present: Directors Ford and Kimball

Absent: Director Keeling

1. Public Comments:

**2. Approval of Minutes
Motion**

Action: M/S/C (Ford, Kimball) to approve November 6, 2025, minutes.

Voice vote: Ayes: Ford and Kimball; Noes: None; Absent: Keeling

3. January 8, 2026, UWCD Board of Directors Meeting Agenda Items

**3.1 Indemnification Agreement by and between United Water Conservation
District and Costco Wholesale Corporation
Motion**

Engineering Manager Robert Richardson summarized and presented this motion to the Committee for their consideration to the full Board of Directors for approval, presentation attached.

Director Kimball expressed his appreciation to staff for the good work put forth on this project.

Action: M/S/C (Ford, Kimball) to authorize the General Manager to execute the Indemnification Agreement by and between United Water Conservation District and Costco Wholesale Corporation related to the Pleasant Valley Pipeline facility near Springville Drive in the City of Camarillo.

Voice vote: Ayes: Ford and Kimball; Noes: None; Absent: Keeling



3.2 Permanent Access Easement from Costco Wholesale Corporation

Motion

Engineering Manager Robert Richardson summarized and presented this motion to the Committee for their consideration to the full Board of Directors for approval, presentation attached.

Director Kimball reiterated how pleased and thankful he was to all for the time and dedication put forth by District staff and representatives of Costco Whole Corporation (Costco) towards these projects. Mr. Richardson highlighted Senior Engineer Nathan Summerville's role in the process. Director Kimball also asked to please pass along appreciation from the Directors to Costco staff with them being so considerate. A representative from Costco voiced his thanks to District staff, mentioning they are great team to work with and went above and beyond expectations during this process.

Action: M/S/C (Ford, Kimball) to authorize the General Manager to sign and record the Permanent Access Easement granted by Costco Wholesale Corporation related to the Pleasant Valley Pipeline facility near Springville Drive in the City of Camarillo.

Voice Vote: Ayes: Ford, Kimball; Noes: None; Absent: Keeling

4. Monthly Department Updates

Information Items

4.1 Engineering Department

Engineering Manager Robert Richardson presented department highlights to the Committee, presentation attached.

Director Kimball provided, considering the tremendous amount of work it takes to complete dam reports and all the necessary paperwork, those things matter and aren't going unrecognized, and added he hopes staff makes the time for creative thinking and planning ahead.

4.2 Environmental Services Department

Environmental Services Manager Marissa Caringella presented department highlights to the Committee, presentation attached.

4.3 Operations and Maintenance Department

Chief Operations Officer Craig Morgan presented department highlights to the Committee, presentation attached.

5. Future Agenda Items

No future agenda items were offered by the Committee.

ADJOURNMENT

Director Kimball adjourned the meeting at 10:19 a.m.



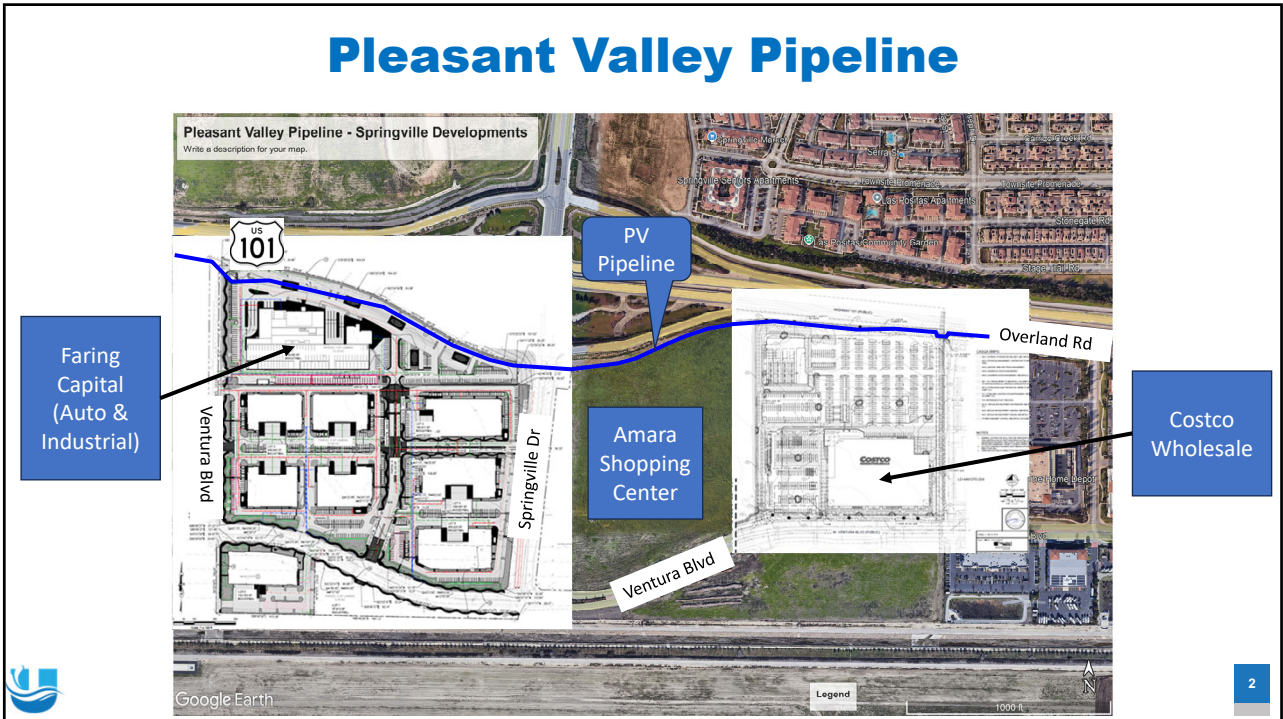
I certify that the above is a true and correct copy of the minutes of the UWCD Engineering and Operations Committee Meeting of January 8, 2026.

ATTEST: 
Catherine P. Keeling, Chair



Motion Item 3.1 and 3.2 Related to Costco Development
January 8, 2026

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Costco Development - Background

- 
Limit impact to existing pipeline
- 
Pre/Post Inspection funded by Costco
- 
Indemnification and hold harmless to protect District
- 
Additional easement for O&M access







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Motion Item 3.1: Authorize the Indemnification Agreement by and between United Water Conservation District and Costco Wholesale Corporation

- Mitigates liability from development adjacent to PV Pipeline
- Protects from impact by Costco to District's O&M of PV Pipeline
- District legal counsel assisted with development and review





INDEMNIFICATION AGREEMENT BY AND BETWEEN UNITED WATER CONSERVATION DISTRICT AND COSTCO WHOLESALE CORPORATION

THIS INDEMNIFICATION AGREEMENT ("Agreement") is made and entered into by and between the United Water Conservation District ("District") and Costco Wholesale Corporation, a Washington corporation, ("Costco") as of the date upon which it is fully executed by the duly authorized representatives of the parties (the "Effective Date"). The District and Costco are collectively referred to as "the Parties."

RECITALS

WHEREAS, the District constructed the Pleasant Valley Pipeline ("PV Pipeline") in 1996 and continues to deliver non-potable surface water to the Pleasant Valley County Water District for the purposes of agricultural irrigation; and

WHEREAS, portions of the PV Pipeline were re-aligned in 2011 to accommodate for the construction of the Springville Drive Interchange by the City of Camas ("City"); and

WHEREAS, the District holds a Waterline & Access Road Easement - 2012032100032570 (hereinafter the "Easement"), granted by the City in 2012, a copy of which is attached hereto as Exhibit "A" and incorporated herein; and

WHEREAS, pursuant to the Easement, the District is permitted access to, and operates, maintains, repairs the underground PV Pipeline within the Easement area; and

WHEREAS, pursuant to the terms and conditions of the Easement, shared express written consent from the District, construction of any facilities within the Easement area is not permitted; and

WHEREAS, Costco is the owner of certain real property within the City as described in Exhibit "B" (the "Costco Property"); and

WHEREAS, Costco seeks to develop the Costco Property, which includes, but is not limited to, the construction of a retail establishment, a possible gas station, parking lot, access road, and associated improvements on the Costco Property, together with access, parking, landscaping and related improvements on City property adjacent to the Costco Property; and

WHEREAS, Costco's proposed development activities and future ongoing operations and use of the Costco Property, are adjacent to and/or abut the District's Easement; and

WHEREAS, in light of the foregoing, the Parties wish to clarify responsibility related to any impact the proposed development activities and ongoing operations and use of the Costco Property may have on the District's Easement.

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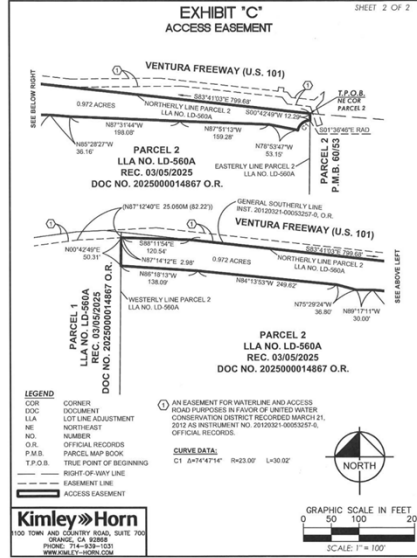
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Motion Item 3.2: Accept Permanent Access Easement from Costco Wholesale Corporation for the Pleasant Valley Pipeline



- Provides sufficient access for operation and maintenance purposes
- Prohibits future obstructions adjacent to the pipeline
- District legal counsel assisted with development and review



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ENGINEERING DEPARTMENT
Monthly Update
January 8, 2026

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Santa Felicia Dam Regulatory Compliance



End-of-Year FERC SFD Reporting Schedule

Report	Filing Date
Dam Safety Surveillance and Monitoring (DSSMR)	By December 31, 2025
Emergency Action Plan (EAP) Status Report	
Annual Security Compliance Certification (ASCC)	
Owners Dam Safety Program (ODSP) and Annual Comprehensive Dam Safety Evaluation (CDSE)	



Annual SFD EAP Binder Update



December 11, 2025 – SFD/Saticoy Duty Operator Dam Safety Cross-Training



2

Collaboration with U.S Navy Seabees



- **Site Tour with LCDR Rossman** to review prospective projects at LPRA, SFD and Saticoy Basins
- **FIRST Naval Construction Regiment (1 NCR)** is stationed at NBVC Port Hueneme
- **Innovative Readiness Training Program** provides military training opportunities that provide services to the community



December 22, 2025

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RR1

EBB WTP – Site Approval Requests



	30% Design Plans	Phase 1 SAR	Phase 1A SAR
Description:	Includes construction of seven (7) extraction wells at five (5) well sites, manifold pipelines, and discharge facility.		Includes remaining field activities (power monitoring study, potholing, temporary piezometer well installation, soil resistivity testing).
UWCD submitted to NBVC:	Apr 22, 2025	Jun 27, 2025	Jul 22, 2025
NBVC submitted RFI to UWCD:	May 21, 2025	Dec 5, 2025 (requested relocation of extraction well sites)	Nov 3, 2025
UWCD responded to RFI from NBVC:	Jun 19, 2025	Dec 19, 2025	Dec 2, 2025
Approval from NBVC:	<input type="checkbox"/> Pending	<input type="checkbox"/> Pending	<input checked="" type="checkbox"/> Nov 21, 2025

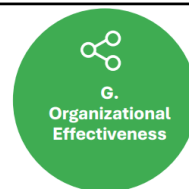


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Asset Management



Digitization Project

- Over 40 boxes and 43,000 individual items
- Historical physical media stored in old Farmer's Insurance office
- Files, drawings, photo binders, and other miscellaneous items
- Contract executed with ARC Document Solutions, Inc.

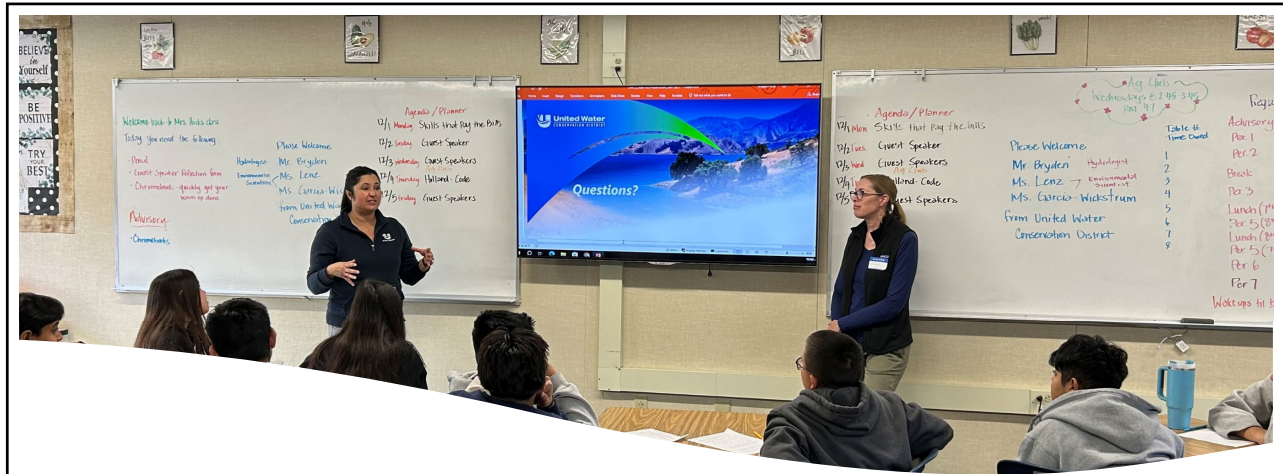


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ENVIRONMENTAL SERVICES DEPARTMENT UPDATE

January 8, 2026



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Environmental Compliance



2025 Annual Reporting



Jan 8, 2026
Freeman permit
applications submitted



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Increased State Water Imports

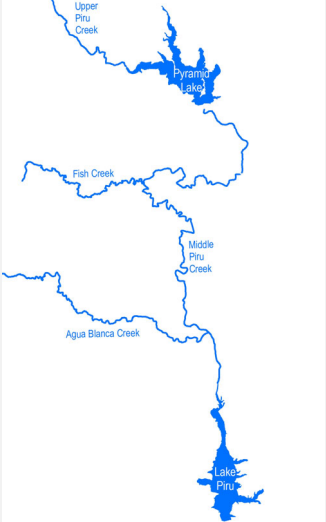
Variance and amendment requests
submitted to FERC and Water Board

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Public comment periods, agency
consultations, and NEPA EA issued

↓

Approval for two-year variance expected
January 2026



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Thank You!





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**OPERATIONS AND
MAINTENANCE
DEPARTMENT
UPDATE**



January 8, 2026

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**Santa Felicia Dam
and
Lake Piru**

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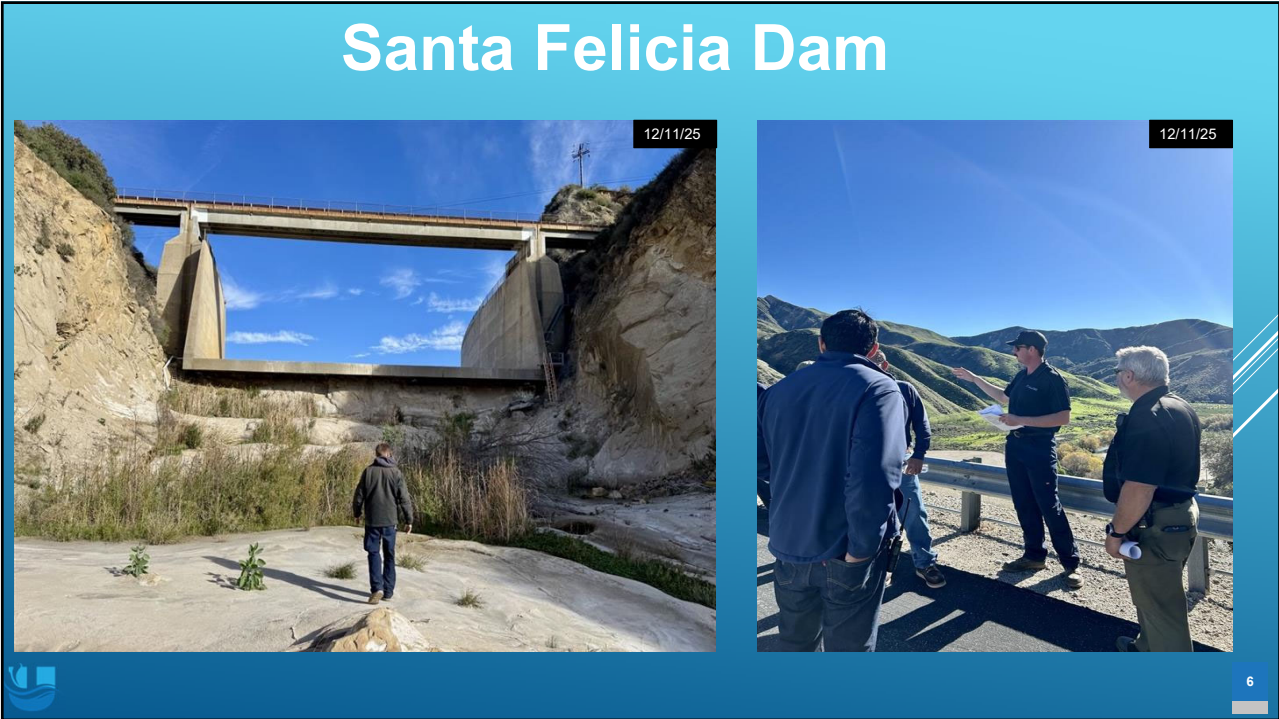
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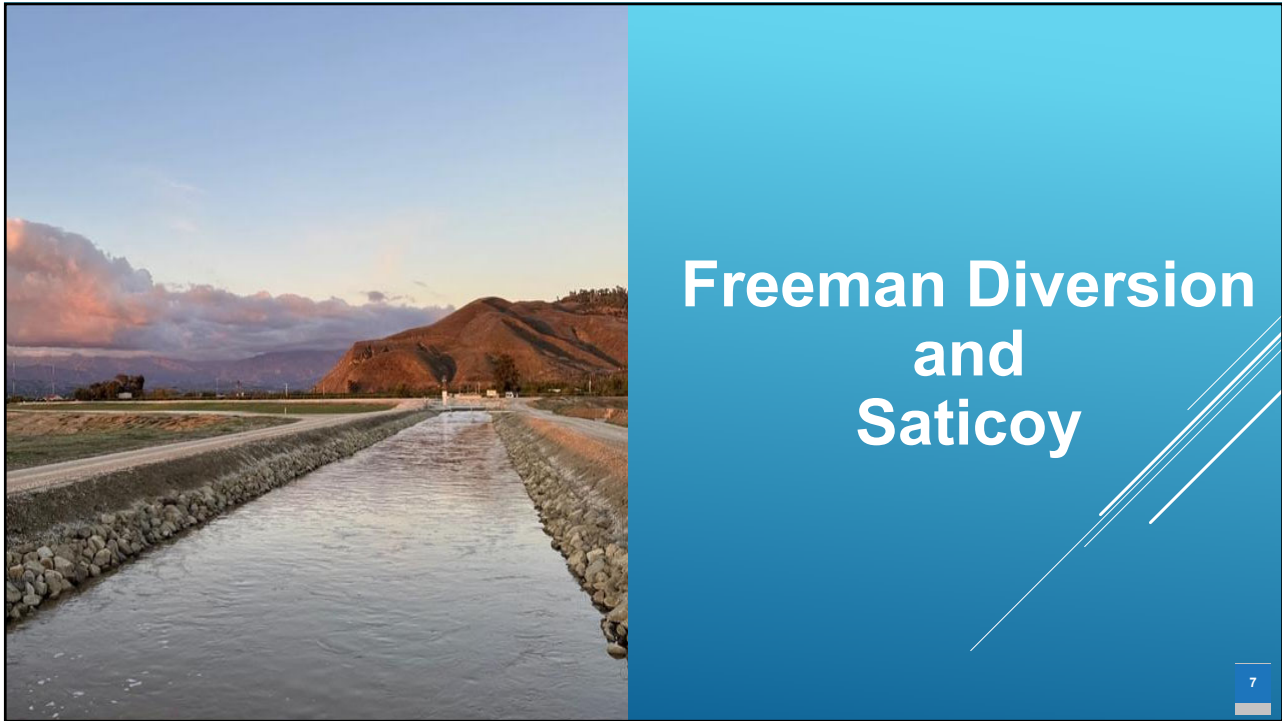
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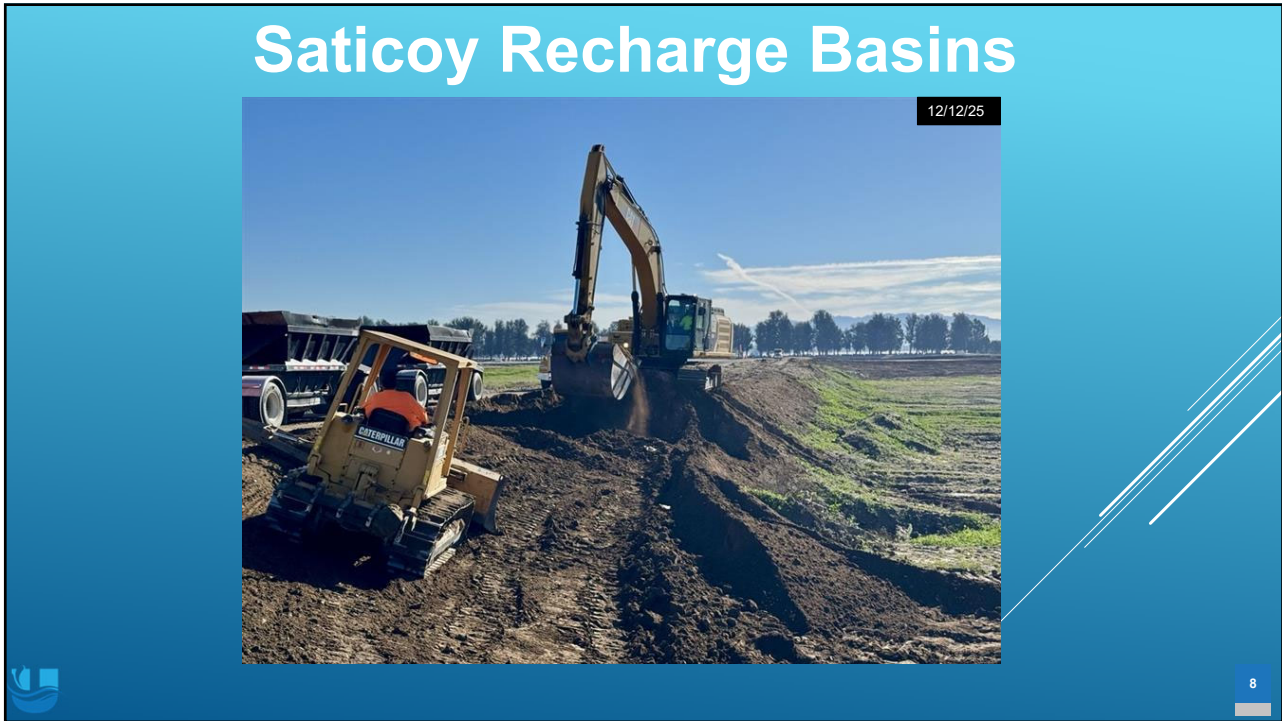
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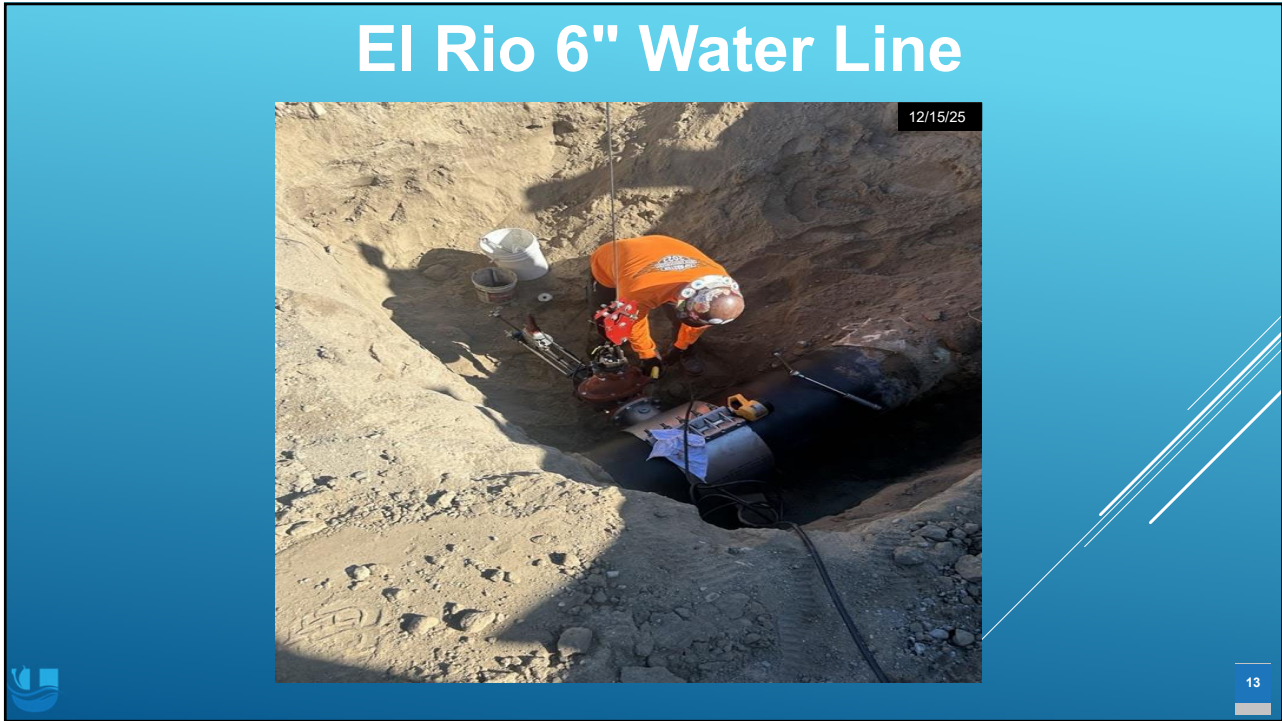
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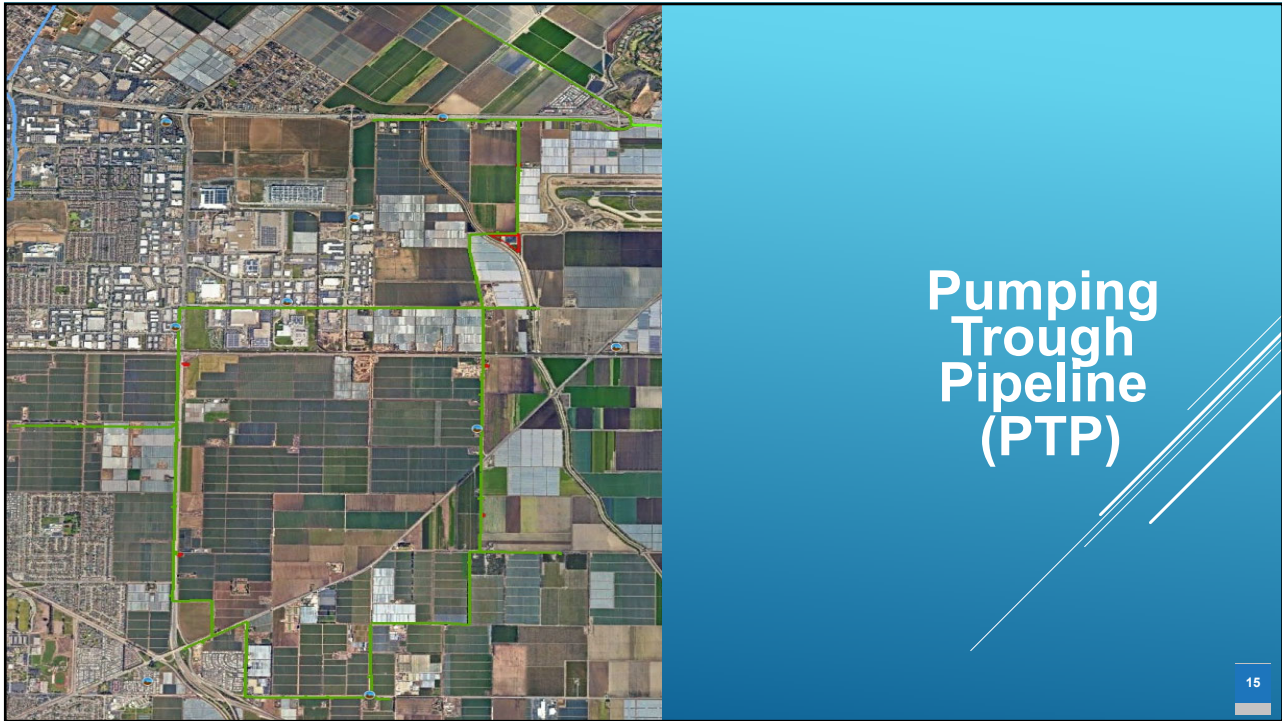
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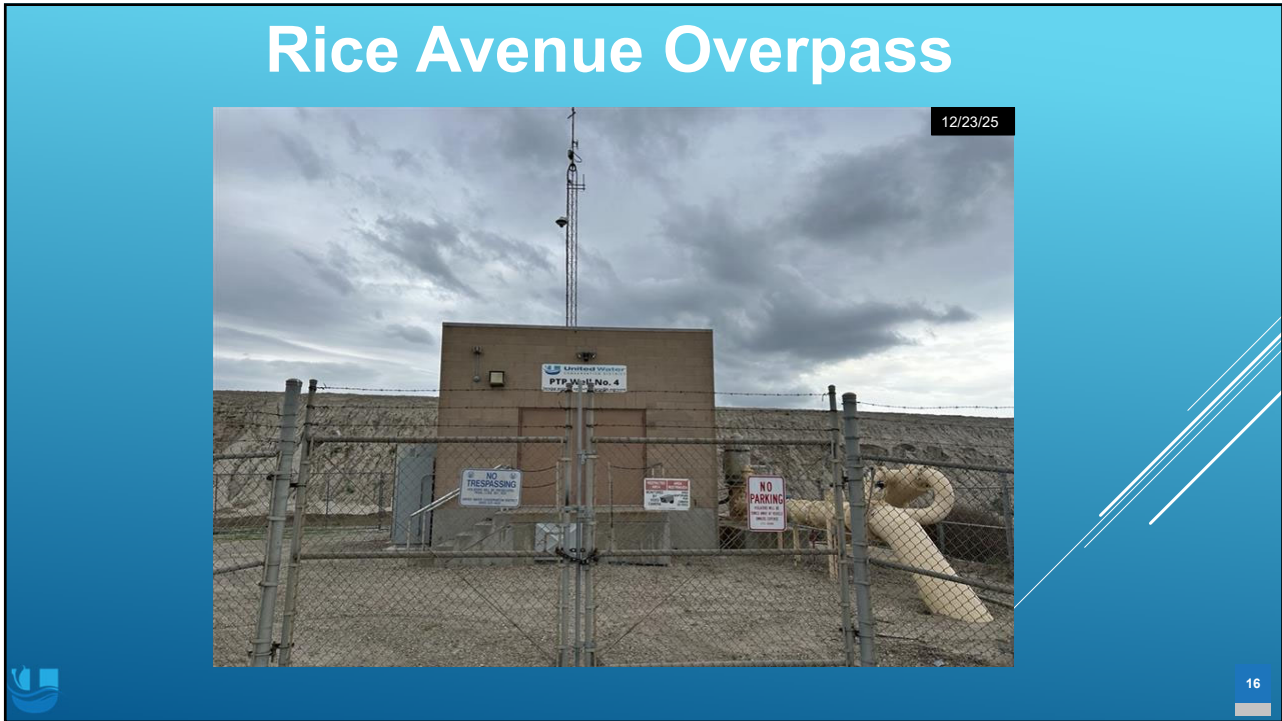
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