

AGENDA
FINANCE AND ADMINISTRATION COMMITTEE MEETING

Monday, March 30, 2026, (April meeting) at 9:00 a.m.
UWCD Headquarters, First Floor, Board Room
1701 N. Lombard Street, Oxnard, CA 93030

OPEN SESSION - ROLL CALL

1. Public Comments
Information Item

The public may comment on any matter not on the agenda within the jurisdiction of the Committee. All comments are subject to a five-minute time limit.

2. Consent Calendar

All matters listed under the Consent Calendar are considered routine by the Committee and will be enacted by one motion. There will be no separate discussion of these items unless a Committee member pulls an item from the Calendar. Pulled items will be discussed and acted on separately by the Committee. Members of the public who want to comment on a Consent Calendar item should do so under Public Comments. (ROLL CALL VOTE REQUIRED)

2.1 Approval of Agenda
Motion

Approve March 30, 2026, Finance and Administration Committee meeting Agenda.

2.2 Approval of Minutes
Motion

Approve Minutes of March 2, 2026, Finance and Audit Committee meeting.

2.3 Check Recap Monthly Reports
Information Item

Review the District's accounts payable recap for February 2026.

2.4 Investment Monthly Report
Information Item

Review the District's investment portfolio and cash position for February 2026.

2.5 Pipeline Delivery Monthly Reports
Information Item

Review the District's pipeline water activities for February 2026.



3. UWCD Board of Directors Meeting Agenda Items

Review, discuss, and make a recommendation on the following agenda items to be considered for approval during April 8, 2026, Board of Directors meeting:

3.1 Adopt Resolution No. 2026-07 Confirming Direct Assessments for Delinquent Groundwater Charges

Motion

Consider recommending to the full Board of Directors adoption of Resolution No. 2026-07 confirming direct assessments for delinquent groundwater charges and authorizing placement of said assessments on the Ventura County secured property tax roll.

3.2 Waiver of Penalty and Interest Request from Fillmore Irrigation Company in the amount of \$9,617.98

Motion

Consider recommending to the full Board of Directors a request from Fillmore Irrigation Company to waive penalty and interest charges of \$9,617.98 incurred from the billing period of July 1, 2025, through December 31, 2025.

4. Monthly Department Updates

Information Items

Review the monthly reports from the Administrative Services, Public Outreach and External Affairs, and Recreation Departments as well as receive a verbal presentation of its highlights.

4.1 Administrative Services Department Update (Chief Financial Officer Brian H. Zahn and Chief Human Resources Officer Josh Perez)

4.2 Public Outreach and External Affairs Department Update (Public Outreach and External Affairs Manager Tara Mullaly)

4.3 Recreation Department Update (Senior Park Ranger Bernard Riedel, Jr.)

5. Future Agenda Items

The Committee will suggest topics or issues for discussion at future meetings.

ADJOURNMENT

The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, the District's services, programs or activities because of any disability. If you need special assistance to participate in this meeting, or if you require agenda material in an alternative format, please contact the District Office at (805) 525-4431. Notification of at least 48 hours prior to the meeting will enable the District to make appropriate arrangements.

Approved: _____

Mauricio Guardado, General Manager



Finance and Administration Committee Meeting AGENDA
March 30, 2026 (April meeting)
Page 3

Approved:

A handwritten signature in blue ink, appearing to read 'Brian H. Zahn', written over a horizontal line.

Brian H. Zahn, Chief Financial Officer

This agenda was posted Thursday, March 26, 2026, at 4:45 p.m. at the United Water Conservation District Headquarters, Oxnard, CA and www.unitedwater.org.

A handwritten signature in blue ink, appearing to read 'Jacquelyn Lozano', written over a horizontal line.

Jacquelyn Lozano, Clerk of the Committee



United Water

CONSERVATION DISTRICT

STAFF REPORT

To: Finance and Administration Committee Members

Through: Mauricio Guardado, General Manager
Anthony A. Emmert, Assistant General Manager

From: Jackie Lozano, Clerk of the Committee

Date: March 16, 2026 (March 30, 2026, April meeting)

Agenda Item: 2.2 Approval of the March 2, 2026, Finance and Audit Committee Meeting Minutes
Motion

Staff Recommendation:
Approve the attached minutes.



Board of Directors
 Lynn Maulhardt, President
 Catherine Keeling, Vice President
 Gordon Kimball, Secretary/Treasurer
 Keith Ford
 Mohammed Hasan
 Steve Huber
 Rachel Jones

General Manager
 Mauricio Guardado

Legal Counsel
 David D. Boyer

**MINUTES
 FINANCE AND AUDIT COMMITTEE MEETING**

**Monday, March 2, 2026, at 9:00 a.m.
 UWCD Headquarters, First Floor, Board Room
 1701 N. Lombard Street, Oxnard, CA 93030**

OPEN SESSION

Director Steve Huber called the meeting to order at 9:01 a.m.

Committee Members Roll Call

Present: Director Rachel Jones, Director Catherine Keeling, and Director Huber.

Absent: None.

1. Public Comments

No public comments were received.

2. Consent Calendar

Action: M/S/C (Keeling, Jones) to approve the Consent Calendar items.

Vote: Ayes: Keeling, Jones, and Huber; Noes: None; Absent: None.

2.1 Approval of Agenda

Motion

Approved March 2, 2026, Finance and Audit Committee meeting Agenda.

2.2 Approval of Minutes

Motion

Approved Minutes of January 8, 2026, Finance and Audit Committee meeting.

2.3 Check Recap Monthly Report

Information Item

Received and filed.

2.4 Investment Monthly Report

Information Item

Received and filed.

2.5 Pipeline Delivery Monthly Report

Information Item

Received and filed.



2.6 District Staff and Board Member Reimbursement for Fiscal Year 2025-26 Second Quarter Report
Information Item

Received and filed.

2.7 Board Requested Cost Tracking Items for Fiscal Year 2025-26 Second Quarter Report
Information Item

Received and filed.

3. UWCD Board of Directors Meeting Agenda Items

3.1 Approve Resolution 2026-04 Adopting the Proposed Financial Policy for the Placement of Direct Assessments on the Ventura County Secured Property Tax Roll

Motion

Chief Financial Officer Brian Zahn summarized this motion for the Committee, presentation attached.

Action: M/S/C (Huber, Jones) recommending the full Board of Directors approve Resolution 2026-04 adopting the proposed financial policy entitled, "Placement of Direct Assessments on the Ventura County Secured Property Tax Roll." This policy formalizes the District's process for placing delinquent direct assessments on the Ventura County secured property tax roll, clarifies Board and management authority, and establishes a consistent governance framework for the placement, billing, collection, and financial reporting of direct assessments.

Vote: Ayes: Jones, Keeling, and Huber; Noes: None; Absent: None.

3.2 Request from Farmers Irrigation Company for a Payment Plan

Motion

Mr. Zahn summarized this motion for the Committee.

Action: M/S/C (Huber, Keeling) recommending the full Board of Directors approve a request from Farmers Irrigation Company to enter a payment plan for groundwater production charges of \$556,416.06 incurred from the billing period of July 1, 2025, through December 31, 2025.

Vote: Ayes: Jones, Keeling, and Huber; Noes: None; Absent: None.

3.3 Ratify Purchase Order Agreement between UWCD and Aquatic Harvesting Inc.
Motion

Senior Park Ranger Bernard Riedel summarized agenda items 3.3 and 3.4 combined for the Committee, presentation attached. With guidance from the General Manager Mauricio Guardado, Director Keeling recommended when presenting to the Board to mention that these are two separate motions.



Action: M/S/C (Keeling, Huber) recommending the full Board of Directors ratify the General Manager entering into a purchase order agreement between UWCD and Aquatic Harvesting to remove floating debris that has been washed into Lake Piru. This work would address the impact of the December 2025 storms to Lake Piru which resulted in the Emergency Proclamation being ratified by the Board on January 5, 2026.

Vote: Ayes: Jones, Keeling, and Huber; Noes: None; Absent: None.

3.4 Ratify Purchase Order Agreement between UWCD and Quality Ag, Inc.
Motion

Action: M/S/C (Keeling, Huber) recommending the full Board of Directors ratify the General Manager entering into a purchase order agreement between UWCD and Quality Ag, Inc. to remove floating debris that has been washed into Lake Piru. This work would address the impact of the December 2025 storms to Lake Piru which resulted in the Emergency Proclamation being ratified by the Board on January 5, 2026.

Vote: Ayes: Jones, Keeling, and Huber; Noes: None; Absent: None.

4. Fiscal Year 2025-2026 Second Quarter Financial Report (October 1 to December 31, 2025)

Information Item

Mr. Zahn summarized the second quarter financial report for the Committee, presentation attached.

5. Monthly Department Updates
Information Items

5.1 Administrative Services Department Update

Finance Department monthly highlights were presented by Mr. Zahn. Chief Human Resources Officer Josh Perez presented monthly highlights from Human Resources, Risk Management, and Information Technology Departments, presentation attached.

Chair Huber revisited his request from last Committee meeting asking for an update of any new 2026 laws which may have an impact on the District. With guidance from the General Manager, Mr. Perez will report back.

5.2 Public Outreach and External Affairs Department Update

Public Outreach and External Affairs Manager Tara Mullaly presented monthly highlights regarding the District's public outreach activities, presentation attached.

With direction from the General Manager, the Directors offered the following:



- Chair Huber requested additional Lake Piru Power Run 5K flyers and kindly offered the Committee's assistance should staff look to the Directors for their support.
- Director Jones mentioned that the Directors would be open to attending additional CSDA training if that provides cost savings to the District. Mr. Perez would review the CSDA list to verify if there are any.

5.3 Recreation Department Update

Mr. Riedel presented monthly highlights regarding activities of the Lake Piru Recreation Area, presentation attached.

6. Future Agenda Items

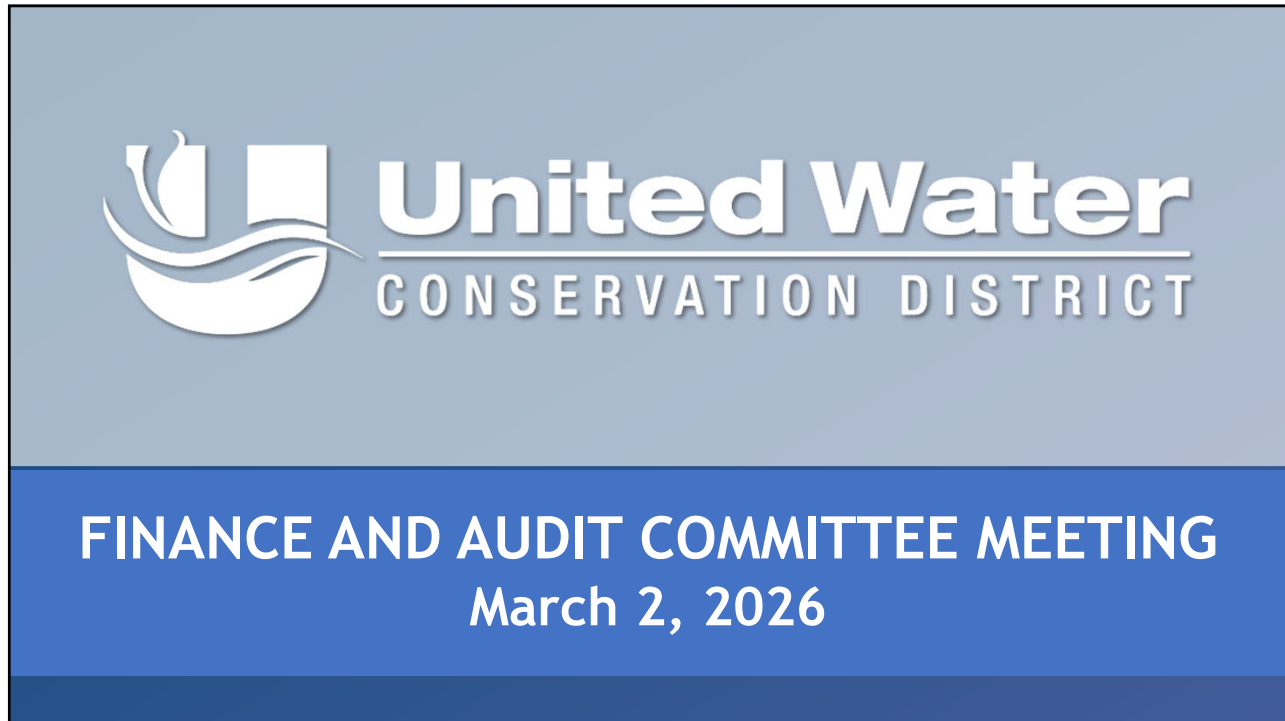
None.

ADJOURNMENT

Chair Huber adjourned the meeting at 10:00 a.m.

I certify that the above is a true and correct copy of the minutes of the UWCD Finance and Audit Committee Meeting of March 2, 2026.

ATTEST: _____
Chair Steve Huber



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Motion Item 3.3: Ratification of General Manager Entering into Purchase Order Agreement between UWCD and Aquatic Harvesting Inc.



- **Purchase Order executed on February 19, 2026**
- **Not to exceed fee of \$475,000**
- **Scope of work to be completed in 20 working days from date outlined in NTP**

MB1

PURCHASE ORDER – CONSTRUCTION WORK
UNITED WATER CONSERVATION DISTRICT
 1701 N. Lombard St., Suite 209
 Oakland, CA 94612
 Telephone (805) 524-4431

Important terms of this Purchase Order – Construction Work ("Agreement") are printed on the following pages. For your protection, make sure that you read and understand all provisions before signing. The terms and conditions are incorporated in this document and will constitute a part of the contract between the parties when signed.

TO: Aquatic Harvesting Inc. DATE: February 19, 2026
 232 Ameg Rd. P.O.#:
 Davisville, CA 94528

United Water Conservation District ("UWCD") retains Contractor, and Contractor agrees to perform the following work per its attached proposal (incorporated herein under Exhibit A) dated February 19, 2026.

2024 Lake Piru Debris Removal Project

Contract price: 5475,000.00 (Time and Materials) (Maximum Not-to-Exceed)
 Completion date: 20 Working Days

Instructions: Please sign and return both originals along with appropriate insurance documentation. Upon acceptance by UWCD a copy will be signed and promptly returned to you. Insert below the names of your authorized on-site representatives.

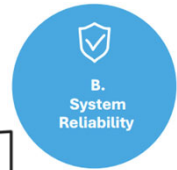
Accepted: United Water Conservation District Contractor: Aquatic Harvesting Inc.
 By: [Signature] By: [Signature]
 Title: General Manager Title: President
 Other authorized representatives: Other authorized representatives:



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Motion Item 3.4: Ratification of General Manager Entering into Purchase Order Agreement between UWCD and Quality Ag, Inc.



MB1

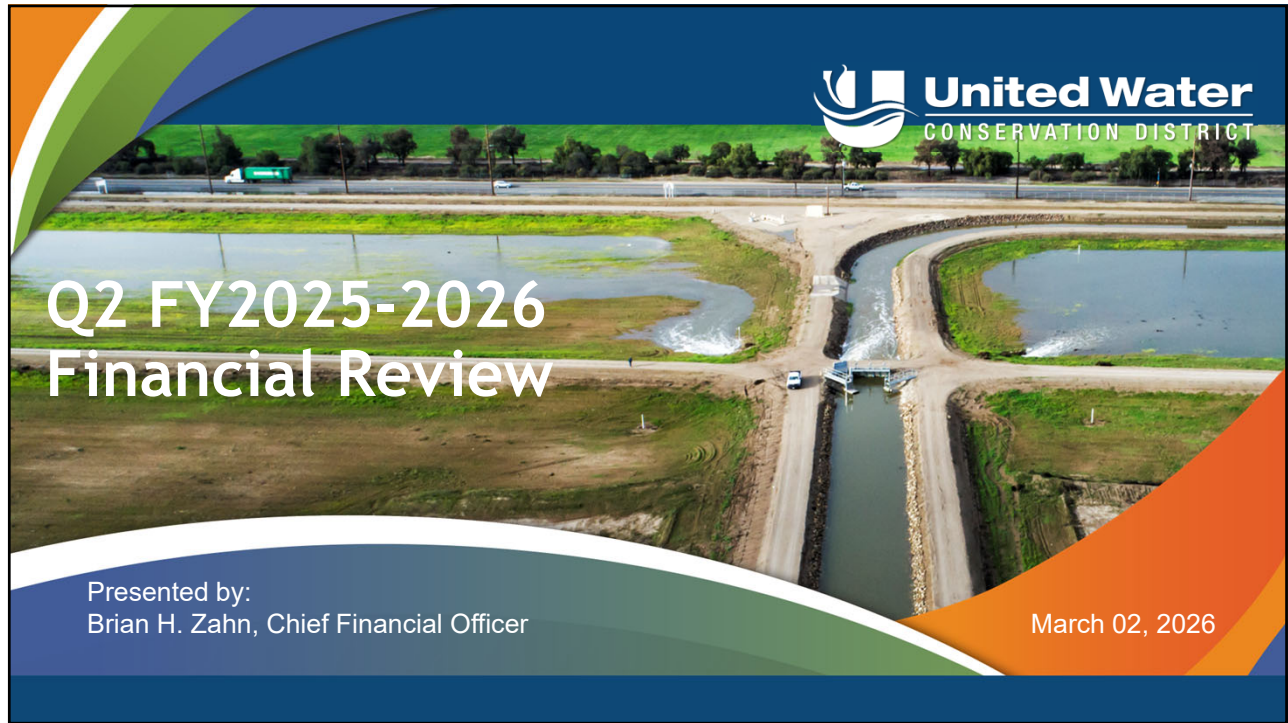
- **Purchase Order executed on February 19, 2026**
- **Not to exceed fee of \$301,424**
- **Scope of work to be completed in 20 working days from date outlined in NTP**

A scanned document titled "PURCHASE ORDER - CONSTRUCTION WORK" from the "UNITED WATER CONSERVATION DISTRICT". The document includes contact information for the district (1701 N. Lombard St., Suite 200, Oakland, CA 94612, Telephone (855) 524-4431) and the contractor (Quality Ag, Inc., PO Box 989, Fillmore, CA 94916). The date is handwritten as "February 19, 2026". The project is identified as "2026 Lake Fire Debris Removal Project". The contract price is "\$301,424.00 (Time and Materials) (Maximum Not-to-Exceed)" and the completion date is "20 Working Days". The document is signed by Mike Richardson, President of Quality Ag, Inc., and an authorized representative of the UWCD. A small "5" is visible in a blue box at the bottom right of the document.

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Highlights – Revenue

GRANTS AND WIFIA LOAN DRIVE UNFAVOURABILITY TO BUDGET

REVENUE

Total Operating Revenue is \$4.8M or 23% unfavorable to budget

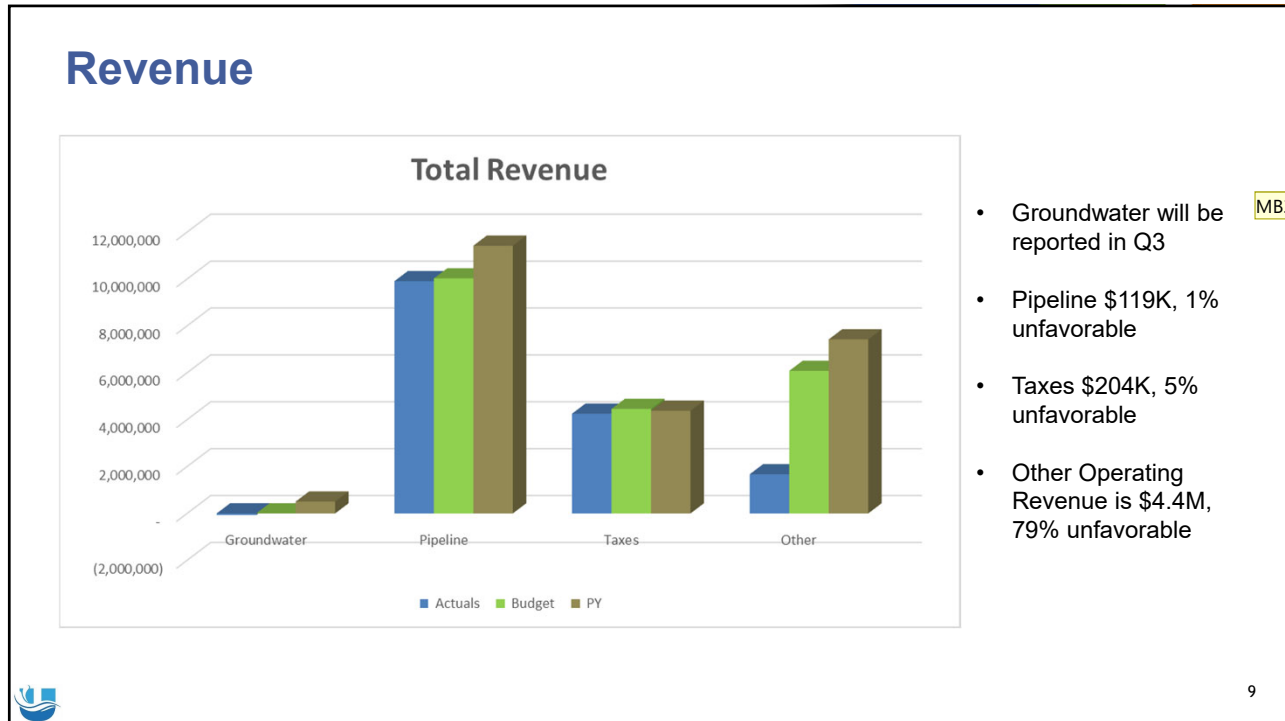
- Pipeline revenue is unfavorable to budget by \$119K or 1%
- Groundwater will be reported in Q3
- Taxes are flat to budget
- Other Operating Revenue is flat to budget
- Non-Operating Revenue is unfavorable to budget by \$4.4M or 79% primarily due \$3.4M in Grants that have not been received yet and WIFIA loan proceeds that have not been withdrawn yet.

in \$000's	Q2 FY25-26 Actual	Q2 FY25-26 Budget	Q2 FY24-25 Actual
Taxes	4,255	4,459	4,383
Water Delivery/Fixed Cost	9,905	10,024	11,420
Groundwater	(68)	-	505
Other Operating Revenue	489	500	499
Non-Operating Revenue	1,183	5,582	6,926
Total Revenue	\$ 15,765	\$ 20,565	\$ 23,732

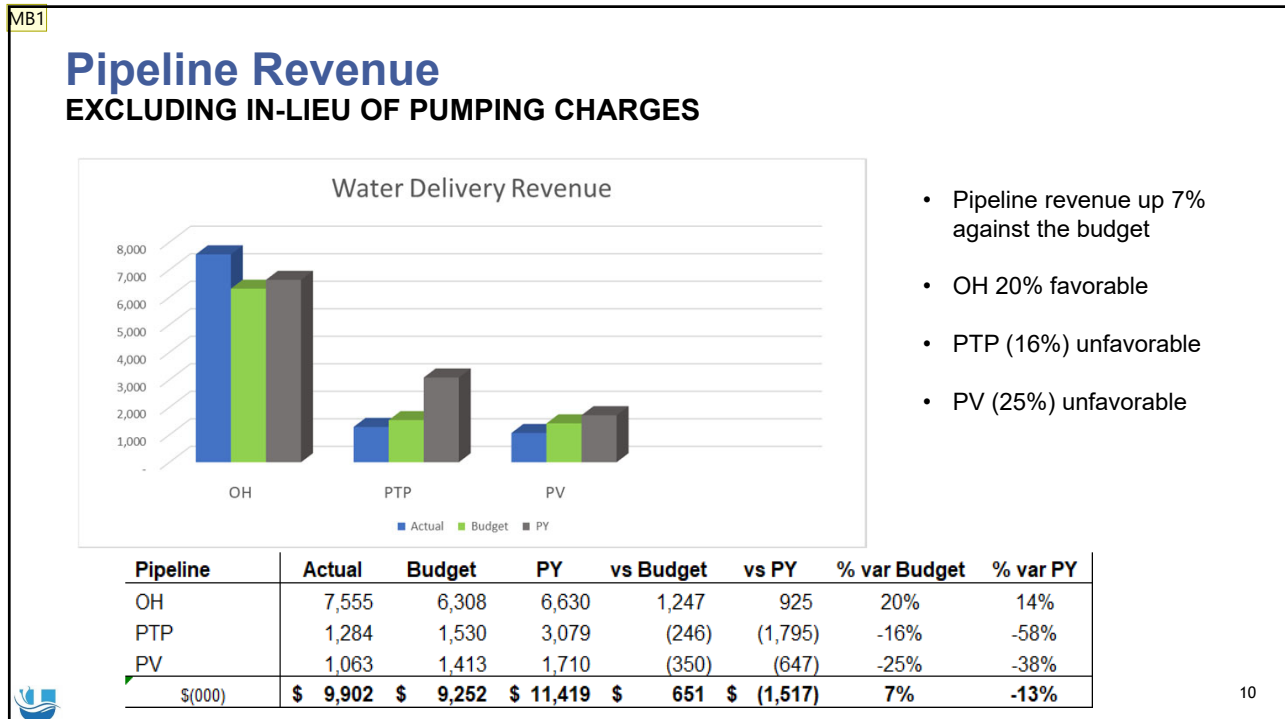


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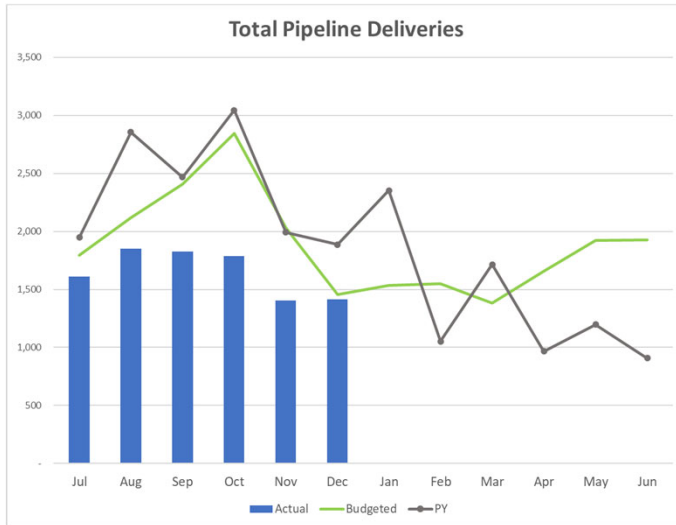


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Pipeline Volume

DELIVERY VOLUME 9,902 AF YTD VS. BUDGET OF 12,651 AF



- Delivery volume 22% below budget (9,902 AF Actual vs. 12,651 AF Budget)
- PTP and PV pipelines driving the negative variance



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Top 10 Q2 FY25-26 AG Pipeline Customers

Top AG	Total Usage	Total Revenue
PVCWD	2,703.50	\$ 1,172,198
OceanView	614.69	\$ 229,488
Laubacher Farms Inc	314.80	\$ 155,752
Sorrento Berry Farms	249.51	\$ 146,021
Reiter Brothers Inc	223.34	\$ 140,802
Catalinos Berry Farms	185.51	\$ 88,892
3H Custom Farming Inc	152.41	\$ 75,225
Oxnard Village Apartments	121.28	\$ 64,410
Tom Vujovich	120.98	\$ 56,325
Oxnard Lemon Mutual Water Co.	96.32	\$ 45,609
Total	4,782.34	\$ 2,174,723



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Top 10 Q2 FY25-26 M&I Pipeline Customers

Top MI	Total Usage	Total Revenue
City of Oxnard	3,780.74	\$ 4,456,632
Port Hueneme Water Agency	1,704.42	\$ 2,223,987
Vineyard Estates	76.47	\$ 107,549
Dempsey Road MWC	59.02	\$ 78,961
Cypress Mutual	24.72	\$ 34,112
Saviers Road MWC	17.90	\$ 23,497
Rio Del Valle	1.92	\$ 24,810
E & H Land Company, LLC	1.20	\$ 2,290
California American Water	0.05	\$ 67
USNCBC	-	\$ -
Total	5,666.44	\$ 6,951,905



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MB1

Highlights – Expenses

CIP, STATE WATER AND MAINTENANCE DRIVE FAVORABILITY TO BUDGET

EXPENDITURE

Total expenditures are \$25.9M or 50% favorable to budget

- Personnel Expense is favorable \$200K or 2%
- Professional and legal fees are favorable to budget \$2.2M or 36% due to underspending across all departments
- Operations expenses are favorable to budget \$20.0M or 73% primarily due to the following under spend: CIP \$17.1M, Debt Servicing \$1.3M, Maintenance \$1.0M and Capital \$0.8M under spent

in \$000's	Q2 FY25-26 Actual	Q2 FY25-26 Budget	Q2 FY24-25 Actual
Personnel Expense	8,238	9,299	7,586
Professional Fees	3,920	6,113	3,345
Operating Expense*	7,524	27,482	10,984
Allocated Overhead	3,505	4,645	2,387
Debt Service	302	1,587	262
Other	2,009	2,242	1,350
Total Expenditure	\$ 25,498	\$ 51,368	\$ 25,914



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Personnel Expenses

\$000's	Q2 2025-26 Actual	Q2 2025-26 Budget	PY Actual	Var to Budget	% Var to Budget	Var to PY	% Var to PY
Regular Salary	4,799	5,037	4,403	238	5%	-397	-9%
Over-time Salary	40	136	80	96	70%	40	50%
Part-time	385	498	324	113	23%	-62	-19%
Salaries	\$ 5,225	\$ 5,671	\$ 4,807	446	8%	\$ (418)	-9%
Retirement- Classic	1,638	1,055	1,463	(583)	-55%	-174	-12%
Retirement - PEPRA	239	261	215	21	8%	-24	-11%
Soc Sec/457b Expense	259	319	249	60	19%	-11	-4%
Medicare Expense	72	83	68	10	12%	-4	-6%
SUI Expense	4	11	2	7	63%	-2	-117%
Medical Ins Exp	542	682	496	140	20%	-46	-9%
LTD	11	18	14	6	36%	3	19%
Life Insurance	11	15	12	4	28%	1	9%
Worker's Comp Expens	122	204	146	83	40%	24	17%
OPEB	21	21	20	(0)	0%	0	-2%
Deferred Comp	35	35	35	(0)	0%	0	0%
Other	58	65	60	7	0%	1	0%
Employee Benefits	\$ 3,013	\$ 2,769	\$ 2,779	-244	-9%	\$ (234)	-8%
Personnel Expenses	\$ 8,238	\$ 8,440	\$ 7,586	202	2%	\$ (652)	-9%

- Salaries are favorable to budget \$0.5M or 8% MB1
- Employee Benefits are unfavorable to budget \$0.3M or 9% primarily due to:
 - Higher Retirement costs



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Operating Expenses

PROFESSIONAL FEES AND CIP DRIVE BUDGET FAVORABILITY

000's	Q2 2025-26 Actual	Q2 2025-26 Budget	PY Actual	Var to Budget	% Var to Budget	Var to PY	% Var to PY
Profess Fees - Engineering	11	238	3	(226)	-	8	280%
Prof. Fees - Environmental	-41	861	135	(902)	-105%	(176)	-130%
Prof. Fees - IT consulting	17	101	17	(84)	-83%	(0)	-1%
Prof. Fees - Grant Consulting	0	50	-	(50)	-100%	-	#DIV/0!
Prof. Fees - Other	415	1,365	417	(950)	-70%	(2)	-1%
Professional Fees	402	\$ 2,614	\$ 572	\$ (2,212)	-85%	\$ (170)	-30%
Legal Fees	3,518	3,499	\$ 2,773	\$ 20	1%	\$ 745	27%
Utilities	912	1,375	563	(462)	-34%	349	62%
Maintenance	353	1,264	519	(911)	-72%	(167)	-32%
Capital / CIP	1,974	19,852	268	(17,878)	-90%	1,706	637%
Insurance	1,093	750	946	343	46%	147	16%
Office Expenses	415	654	76	(238)	-36%	340	449%
Miscellaneous	930	1,355	528	(426)	-31%	402	76%
Travel, Trainings and Meetings	77	228	50	(151)	-66%	27	55%
Gasoline, Diesel, Fuel	121	123	94	(2)	-2%	27	29%
Depreciation	1,234	1,839	(195)	(605)	-33%	1,429	-
Safety, supplies, clothing	97	185	62	(88)	-47%	35	100%
Telephone	52	49	39	3	6%	13	34%
General Operating Expense:	\$ 7,258	\$ 27,673	\$ 2,949	\$ (20,415)	-74%	\$ 4,309	146%
State Water Import Costs	2,275	2,051	\$ 2,176	\$ 224	11%	\$ 99	100%
Total Operating Expenses	\$ 13,453	\$ 35,837	\$ 8,471	\$ (22,384)	-62%	\$ 4,983	59%

- Professional Fees are favorable to budget by \$2.2M
- Legal Fees are unfavorable to budget by \$20K
- Operating Expenses favorable to budget. Key variances include:
 - Utilities \$462K favorable
 - Maintenance \$911K favorable
 - Capital \$0.8M favorable
 - CIP \$17.1M favorable
 - State water Import Costs higher due to state water purchases



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Top 10 Accounts Payable Vendors

Q2 FY 25-26 Top 10 Vendors	
Vendor	Payment Amount
CITY OF VENTURA	\$ 2,000,000.00
ATKINSON, ANDELSON, LOYA, RUUD AND ROMO	\$ 947,570.58
SO. CALIFORNIA EDISON	\$ 592,033.35
FOX CANYON GW MGMNT AGENCY	\$ 576,513.20
CASITAS MUNICIPAL WATER	\$ 254,756.00
GEI CONSULTANTS, INC	\$ 251,264.00
NORTHWEST HYDRAULIC CONSULTANTS	\$ 180,888.75
BLACK & VEATCH CORPORATION	\$ 177,847.00
GIBSON, DUNN & CRUTCHER LLP	\$ 150,000.00
NOVACOAST INC	\$ 101,076.50



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Supplemental Water Purchase Fund STATUS UPDATE

	<u>Revenue (\$000'S)</u>
Beginning Balance - July 1, 2025	\$8,070
Changes in Surcharge	\$372
Other	\$0
Ending Balance - December 31, 2025	\$8,442



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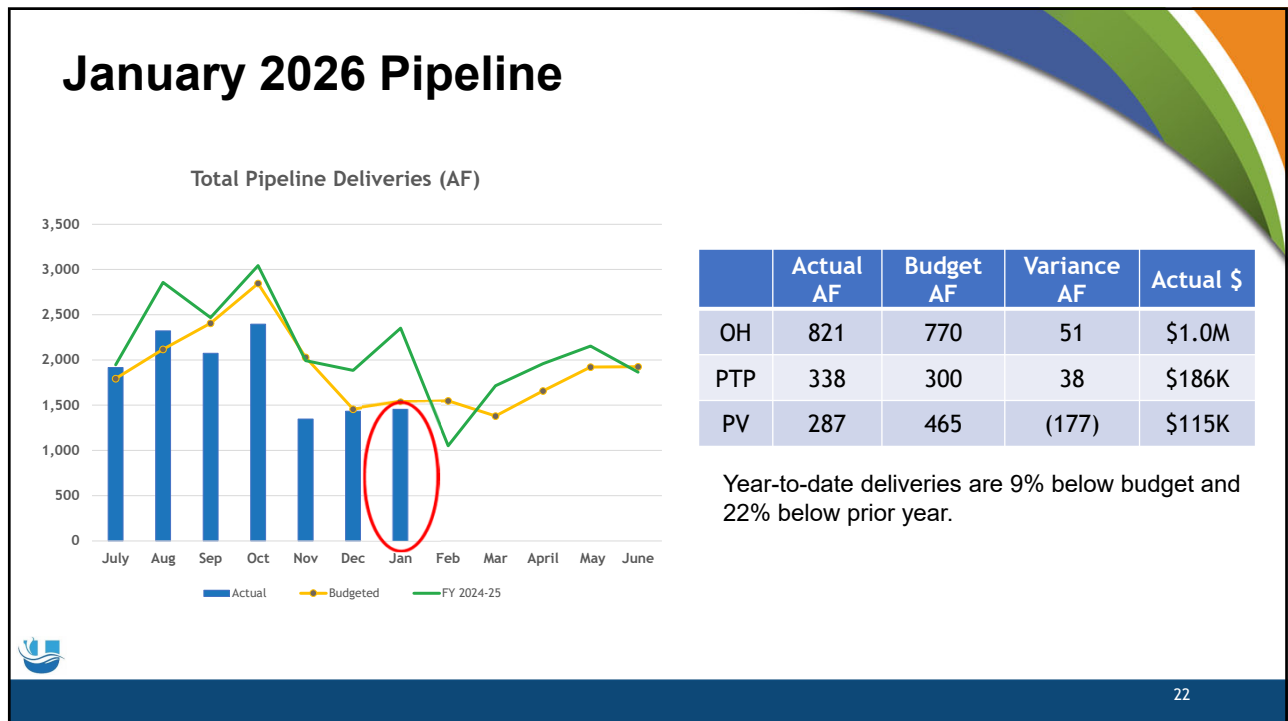
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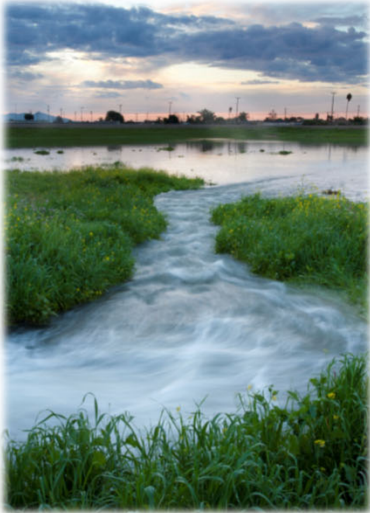


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Finance Department



- Finalized policy and processes for Placement of Direct Assessments on the Ventura County Secured Property Tax Roll
- Compiling FY2026-27 budget information for review with GM and AGM's
- Completed period 25-2 Groundwater billing February 20, 2026



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Administrative Update

Josh Perez
Chief Human Resources Officer

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Human Resources

Working on recruitment for the following positions:

- [Senior Accountant](#): Interviews held February 10th, selection pending GM discussion and approval
- [Public Outreach and External Affairs Intern](#): Initial interviews held February 11 – 24, selection pending GM discussion and approval
- [Seasonal Park Ranger Assistant](#): Initial interviews scheduled for week of February 23rd
- [Senior Hydrogeologist](#): Additional interviews being conducted March 5th with finalists
- [Park Ranger I](#): Application process closed – interviews being scheduled



Human Resources (continued)

- Attended Express Employment’s 2026 Employment Law Update on January 29, 2026
- Hosted special session for District employees entitled “Enhancing Productivity with the Use of AI” presented by Dr. Frank Olmos on February 19, 2026
- Registered to attend Ventura College Career Tech Education Fair on March 10, 2026
- Human Resources and Risk and Safety staff are also scheduled to attend the [SDRMA](#) Spring Education Day on March 18, 2026



Risk Management

- Activated District Emergency Operation Center to coordinate storm preparedness and recovery activities
- Covered Valley Fever at monthly safety meeting as part of annual compliance requirement
- Supported monthly dam siren test on the ground in the City of Piru
- Continued to respond to Requests for Information related to a standard Cal OES Audit on 2023 Winter Storm Disaster Recovery Project
- Supported internal working group on contractor selection efforts and strategy for December 2025 winter storms debris removal
- Received \$120,309 as reimbursement from Cal OES regarding damage sustained in the 2023 winter storms



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Information Technology

- As of the date of this report:
 - **32** tickets have been received in February
 - **51** service tickets have also been closed in the same time frame
- Completed password anniversary audit and coordinated required resets for staff with access to critical systems
- Delivered Operator-specific Cybersecurity Training
- Continued active threat monitoring and filtering of phishing attempts, malicious websites (anti-bot protections), and malware
 - Weekly average: ~6,000 inbound emails; ~1,400 (23%) identified and filtered as spam
- Supported Lake Piru Recreation Area with PCI DSS compliance coordination and validation of security controls
- Provided hybrid and in-person IT coordination for multiple external meetings

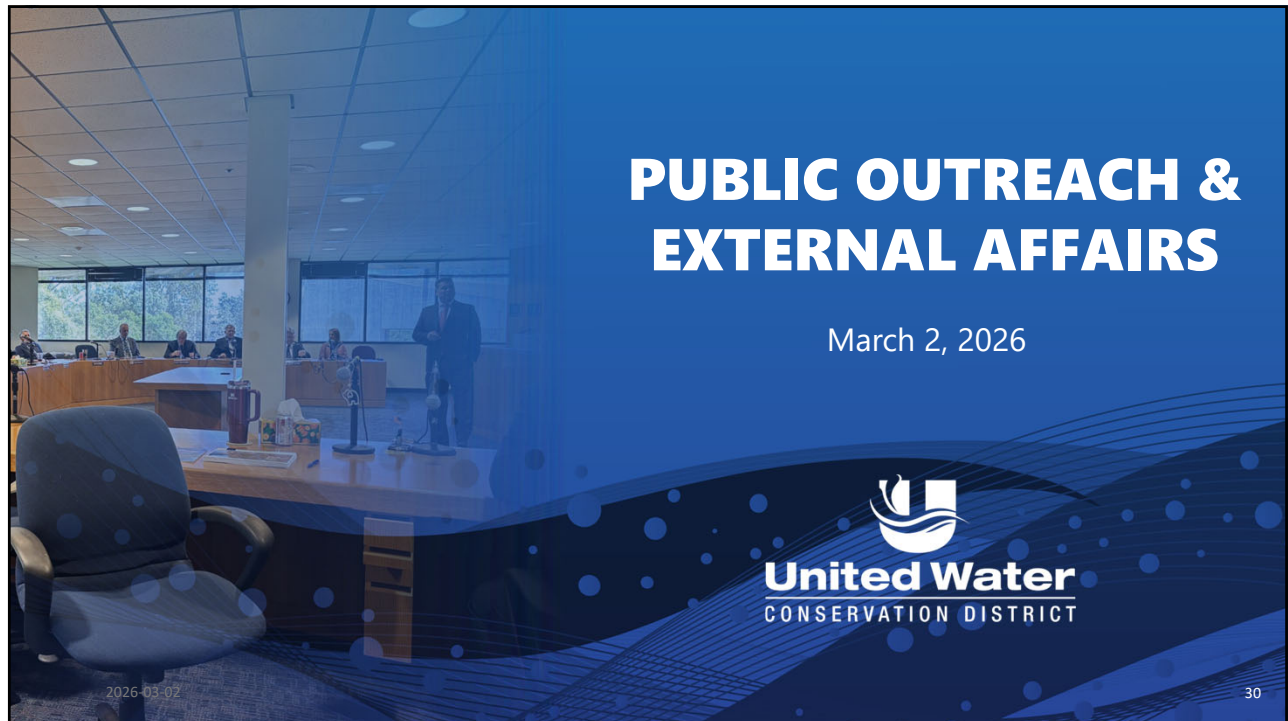


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Outreach Events

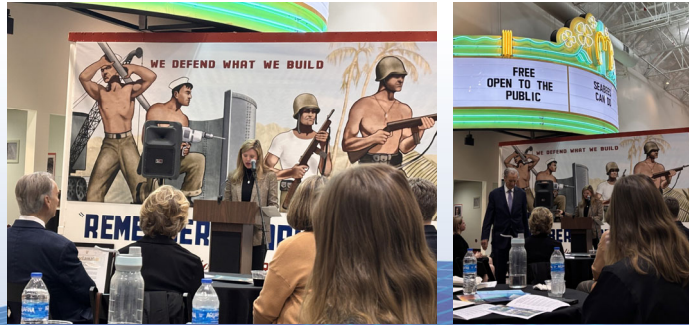
Events Attended

- Grand Jury Presentation – February 18
- CoLAB WHEEL Meeting Update – February 18
- Gene Fisher Retirement Celebration – February 19



Upcoming Tours

- Ventura County Conservation Districts Tour (March 3)
- CSU Channel Islands Tour (March 11)
- Quarterly Tour (April 29)



Upcoming Events

- Piru Power Run 5K (March 28)
- Ventura County Farm Day (April 11)

2026-03-02

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Successes

- Updated Talking Points
- Visibility and Values Campaign Progress
 - District Commercial Completed
 - Eblast launched to VC Star Subscribers
 - Insert in VC Star March 8
- District Presentation Template
- Website Updates in Progress
- Fleet Logos in Progress



2026-03-02

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VIDEO

Draft UWCD Message
to Communities

2026-03-02 33

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Upcoming Initiatives

- Brand Assessment
- Style Guide Development
- Updated Legislative Platform Document
- Legislative Support Form Letters
- Board Media and Outreach Training One-on-Ones (Scheduled)
- Continued Website Refresh Progress



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Recreation Department Monthly Update

Bernard Riedel, Jr.
Senior Park Ranger

March 2, 2026

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Storm Debris



December 28, 2025

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Storm Debris



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Storm Debris



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STAFF REPORT

To: Finance and Administration Committee Members

Through: Mauricio Guardado, General Manager
Anthony A. Emmert, Assistant General Manager

From: Brian H. Zahn, Chief Financial Officer
Sara Guzman, Finance Supervisor

Date: March 18, 2026 (March 30, 2026, April meeting)

Agenda Item: 2.3 Check Recap Monthly Report – February 2026
Information Item

Recommendation:

Review the District's accounts payable recap report for the month of February 2026 that is attached.

No action is required. All expenditures are in accordance with the Board approved budget and approved financial policies of the District.

Attachment:

Check Recap Monthly Report – February 2026

**February 2026
Check Register Recap**

Payments Reflected in System

A/P Payments	\$1,018,518.44
Direct Deposit/Payroll Related	\$1,085,875.27
FSA Payments	\$4,493.96
<i>Total Payments Reflected in System</i>	\$2,108,887.67

Top 5 Itemized by Category

GEI CONSULTANTS, INC	\$165,981.80
SO. CALIFORNIA EDISON	\$143,156.87
VANCE LAWHEAD	\$44,239.73
R & B AUTOMATION, INC	\$41,876.04
MOON VALLEY NURSERY OF CA, INC.	\$41,062.39

Total Disbursements 02/2026	\$2,108,887.67
------------------------------------	-----------------------

TOP FIVE VENDORS FEBRUARY 2026

Vendor	Check/EFT Number	Check Date	Amount
GEI CONSULTANTS, INC	4214	2/4/2026	\$126,285.80
	4300	2/19/2026	\$39,696.00
SO. CALIFORNIA EDISON	ACH4372	2/5/2026	\$5,395.61
	ACH4373	2/13/2026	\$131,418.42
	ACH4374	2/20/2026	\$3,848.85
	ACH4375	2/27/2026	\$2,493.99
VANCE LAWHEAD	304200	2/4/2026	\$44,239.73
R & B AUTOMATION, INC	4313	2/19/2026	\$3,018.00
	4336	2/26/2026	\$38,858.04
MOON VALLEY NURSERY OF CA, INC.	4268	2/12/2026	\$41,062.39



STAFF REPORT

To: Finance and Administration Committee Members

Through: Mauricio Guardado, General Manager
Anthony A. Emmert, Assistant General Manager

From: Brian H. Zahn, Chief Financial Officer
Sara Guzman, Finance Supervisor

Date: March 23, 2026 (March 30, 2026, April meeting)

Agenda Item: 2.4 Investment Monthly Report for February 2026
Information Item

Staff Recommendation:

Review the most current investment report for the month ending February 28, 2026.

Discussion:

None. Informational only.

Fiscal Impact:

As shown.

Attachments:

Combined Investment Monthly Report for February 2026

**United Water Conservation District
Monthly Investment Report
February 28, 2026**

Investment Recap	G/L Balance	Weighted Avg Days to Maturity	Diversification Percentage of Total
Citizens Business Bank	11,355,275	1	16.16%
Petty Cash	5,400	1	0.01%
County Treasury	4,415	1	0.01%
LAIF Investments	58,894,713	1	83.81%
Total Cash, Cash Equivalents and Securities	70,259,803		100.00%
Investment Portfolio w/o Trustee Held Funds	70,259,803		
Trustee Held Funds	-		
Total Funds	70,259,803		

Local Agency Investment Fund (LAIF)	Beginning Balance	Deposits (Disbursements)	Ending Balance
	53,894,713	5,000,000	58,894,713
	Interest Earned YTD	Interest Received YTD	Qtrly Yield
	1,051,701	1,560,465	4.20%

..ll District investments are shown above and conform to the District's Investment Policy. All investment transactions during this period are included in this repor
Based on budgeted cash flows the District appears to have the ability to meet its expenditure requirements for the next six months.

DocuSigned by:
Mauricio Guardado
51950C1168D0C474...

Mauricio Guardado, General Manager

3/23/2026

Date Certified

DocuSigned by:
Anthony Emmert
70D59ECF0D8D48E...

Anthony Emmert, Assistant General Manager

3/22/2026

Date Certified

Signed by:
Brian H Zahn
0063D6302207443...

Brian H. Zahn, Chief Financial Officer

3/18/2026

Date Certified

United Water Conservation District			
Cash Position			
February 28, 2026			
Fund	Total	Composition	Restrictions/Designations
General/Water Conservation Fund:			Revenue collected for district operations
General/Water Conservation	2,739,214	(15,867,615)	Includes General, Rec & Ranger, Water Conservation
		4,962,000	Reserved for legal expenditures
		4,280,257	Designated for replacement, capital improvements, and environmental projects
		9,364,572	Supplemental Water Purchase Fund
General CIP Funds	22,707,717	22,707,717	Appropriated for capital projects
	15,167,274	15,167,274	Reserved for CIP Projects
Special Revenue Funds:			Revenue collected for a special purpose
State Water Project Funds	9,119,111	9,119,111	Procurement of water/rights from state water project
Enterprise Funds:			Restricted to fund usage
Freeman Fund	1,354,493	1,354,493	Operations, Debt Service and Capital Projects
		-	Designated for replacement and capital improvements
		-	Reserved for legal expenditures
Freeman CIP Fund	5,892,597	5,892,597	Appropriated for capital projects
OH Pipeline Fund	3,134,529	3,134,529	Delivery of water to OH customers
OH CIP Fund	3,290,797	3,290,797	Appropriated for capital projects
OH Pipeline Well Replacement Fund	230,030	230,030	Well replacement fund
PV Pipeline Fund	1,117,360	1,117,360	Delivery of water to PV customers
PV CIP Fund	259,892	259,892	Appropriated for capital projects
PT Pipeline Fund	8,291,743	8,291,743	Delivery of water to PTP customers
PT CIP Fund	(3,044,955)	(3,044,955)	Appropriated for capital projects
Total District Cash & Investments	70,259,803	70,259,803	



STAFF REPORT

To: Finance and Administration Committee Members

Through: Mauricio Guardado, General Manager
Anthony A. Emmert, Assistant General Manager

From: Brian H. Zahn, Chief Financial Officer
Sara Guzman, Finance Supervisor

Date: March 18, 2026 (March 30, 2026, April meeting)

Agenda Item: 2.5 Pipeline Delivery Monthly Report for February 2026
Information Item

Staff Recommendation:

Review the current pipeline delivery report for February 2026 that is attached.

Fiscal Impact:

As shown.

Discussion:

Informational only.

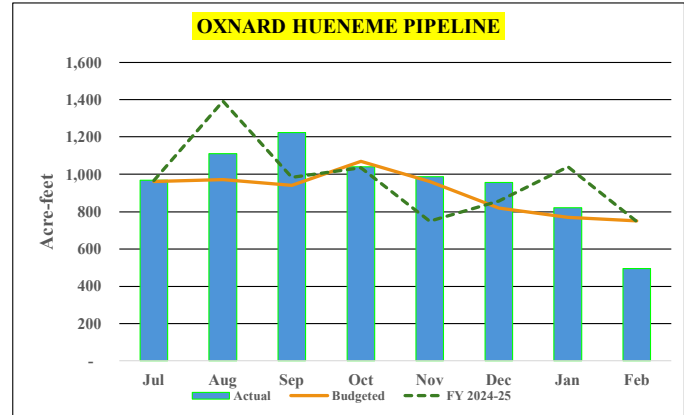
Attachment:

Pipeline Delivery Report for February 2026

United Water Conservation District
 Pipeline Water Deliveries (Acre-feet)
 FY 2025-26 data thru February 28, 2026

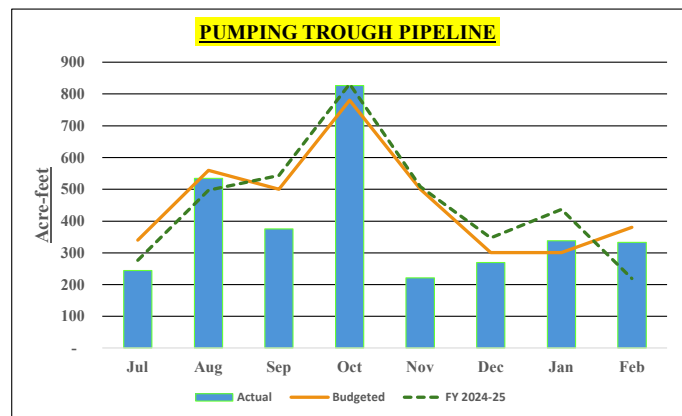
OH Pipeline 2025-26			
	Projection	Actual	Variance
Jul	960	968	8
Aug	970	1,110	140
Sep	940	1,223	283
Oct	1,070	1,039	(31)
Nov	960	986	26
Dec	820	955	135
Jan	770	821	51
Feb	750	495	(255)
Mar	840	-	-
Apr	830	-	-
May	1,080	-	-
Jun	1,030	-	-
Totals	11,020	7,597	357
YTD	7,240	7,597	357

YTD Actual to Budget: 4.9%



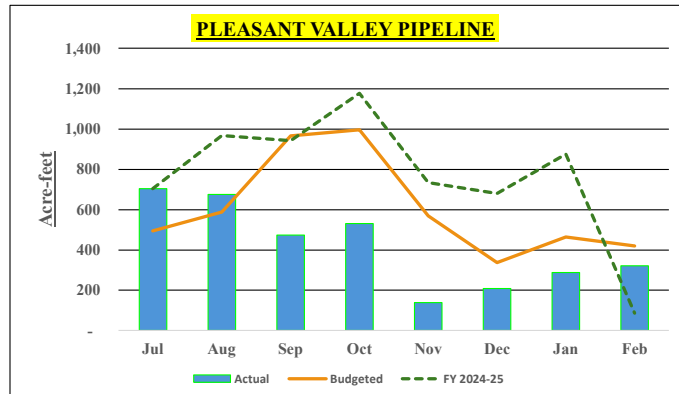
PT Pipeline 2025-26			
	Projection	Actual	Variance
Jul	340	244	(96)
Aug	560	535	(25)
Sep	500	375	(125)
Oct	780	826	46
Nov	500	221	(279)
Dec	300	269	(31)
Jan	300	338	38
Feb	380	333	(47)
Mar	380	-	-
Apr	510	-	-
May	560	-	-
Jun	490	-	-
Totals	5,600	3,142	(518)
YTD	3,660	3,142	(518)

YTD Actual to Budget: -14.1%



PV Pipeline 2025-26			
	Projection	Actual	Variance
Jul	495	704	209
Aug	588	676	88
Sep	966	475	(491)
Oct	996	531	(465)
Nov	569	139	(430)
Dec	337	209	(128)
Jan	465	287	(177)
Feb	419	322	(97)
Mar	161	-	-
Apr	318	-	-
May	281	-	-
Jun	405	-	-
Totals	6,000	3,343	(1,492)
YTD	4,835	3,343	(1,492)

YTD Actual to Budget: -30.9%





United Water

CONSERVATION DISTRICT

STAFF REPORT

To: Finance and Administration Committee Members

Through: Mauricio Guardado, General Manager
Anthony A. Emmert, Assistant General Manager

From: Brian H. Zahn, Chief Financial Officer

Date: March 26, 2026 (March 30, 2026, April meeting)

Agenda Item: 3.1 Adopt Resolution No. 2026-07 Confirming Direct Assessments for Delinquent Groundwater Charges
Motion

Staff Recommendation:

Consider recommending to the full Board of Directors adoption of Resolution No. 2026-07 confirming direct assessments for delinquent groundwater charges and authorizing placement of said assessments on the Ventura County secured property tax roll.

Background:

The United Water Conservation District (District) is authorized under Division 21 of the California Water Code to levy, collect, and enforce groundwater charges and related assessments necessary to support groundwater management and District operations.

From time to time, certain groundwater production accounts become delinquent despite the District's standard billing and collection efforts. To ensure equitable cost recovery and maintain fiscal integrity, the District utilizes direct assessments as an enforcement mechanism to recover unpaid charges.

Consistent with statutory requirements and due process:

- Written notices were mailed to affected property owners on March 12, 2026.
- Public notice of the proposed assessments was provided.
- A public hearing is scheduled to be conducted on April 8, 2026.

The attached resolution reflects the Board's consideration of all testimony and formalizes the confirmation of the delinquent amounts.

Discussion:

The proposed action confirms direct assessments against parcels associated with delinquent groundwater production accounts, as detailed in Exhibit A of the resolution.

Agenda Item: 3.1 Adopt Resolution No. 2026-07 Confirming Direct Assessments for Delinquent Groundwater Charges
Motion

Key elements of the program include:

- **Equitable Cost Recovery:** Ensures that all groundwater users pay their proportional share and that compliant customers are not subsidizing delinquencies.
- **Efficient Collection Mechanism:** Placement on the Ventura County secured property tax roll significantly improves collection rates and reduces administrative burden.
- **Legal Compliance:** The process complies with applicable provisions of the California Water Code and Government Code, including required noticing and hearing procedures.
- **Lien Authority:** Once confirmed, each assessment becomes a lien against the subject property until paid.

The resolution also authorizes administrative actions necessary to implement the program, including preparation and certification of the assessment roll and coordination with the Ventura County Auditor-Controller and Tax Collector.

Importantly, these assessments are **not subject to Proposition 218**, as they represent the recovery of previously incurred charges rather than the imposition of a new special benefit assessment.

Fiscal Impact:

Adoption of the resolution will:

- Improve recovery of delinquent groundwater charges, including penalties, interest, and administrative costs
- Strengthen the District's cash flow and financial position
- Reduce bad debt exposure and the need for write-offs
- Minimize administrative collection costs over time

There is no additional budget appropriation required to implement this action, as administrative activities are included within the District's existing operating budget.

Attachments:

A – Resolution No. 2026-07

B – Exhibit A – Final Direct Assessment Roll (APNs and amounts)

RESOLUTION NO. 2026-07

**UNITED WATER CONSERVATION DISTRICT
CONFIRMING DIRECT ASSESSMENTS FOR DELINQUENT GROUNDWATER
CHARGES AND AUTHORIZING PLACEMENT OF SAID ASSESSMENTS
ON THE VENTURA COUNTY SECURED PROPERTY TAX ROLL**

WHEREAS, the United Water Conservation District (“District”) is a water conservation district organized and existing pursuant to the laws of the State of California, including Division 21 of the California Water Code; and

WHEREAS, the District is authorized to levy, collect, and enforce charges and assessments for groundwater management and other lawful District purposes and to recover delinquent amounts owed to the District; and

WHEREAS, certain groundwater production accounts within the District are delinquent, and the District has determined that the most effective and equitable method of collection is through the levy of a direct assessment against the real property associated with the delinquent accounts; and

WHEREAS, on March 12, 2026, the District caused written notice to be mailed to the record owners of affected parcels and provided public notice of a public hearing regarding the proposed direct assessments; and

WHEREAS, the Board of Directors (“Board”) conducted a duly noticed public hearing on April 8, 2026, at which all interested persons were given the opportunity to appear and be heard and to submit written and oral testimony regarding the proposed assessments; and

WHEREAS, the Board has considered all protests, comments, and evidence presented at the hearing and desires to confirm the assessments and authorize their collection;

NOW, THEREFORE, BE IT RESOLVED by the Board of the District as follows:

Section 1. Findings

The foregoing recitals are true and correct and are hereby adopted as findings of the Board.

Section 2. Confirmation of Assessments

The Board hereby confirms and levies the direct assessments for delinquent groundwater charges against the parcels identified in **Exhibit A** attached hereto and incorporated herein by reference.

Each assessment amount set forth in Exhibit A constitutes the amount owed to the District as of the date of this resolution, including applicable penalties, interest, and administrative costs as authorized by law.

Section 3. Lien

Each confirmed assessment shall constitute a lien against the respective parcel upon recordation and/or enrollment on the tax roll and shall remain a lien until paid in full.

Section 4. Placement on the Secured Property Tax Roll

The Board hereby authorizes and directs that the confirmed assessments be transmitted to the Ventura County Auditor-Controller for placement on the **Ventura County secured property tax roll** and for collection in the same manner as ordinary ad valorem property taxes.

Section 5. County Collection

The Ventura County Tax Collector is authorized to collect the assessments, together with applicable penalties and interest, and to enforce collection in the same manner as property taxes in accordance with California law.

Section 6. Administrative Authorization

The General Manager, Chief Financial Officer, or their designees are authorized and directed to:

1. Prepare and certify the assessment roll
2. Submit the assessment file to Ventura County
3. Execute any required County forms or agreements
4. Make non-substantive corrections to parcel information
5. Take all administrative actions necessary to implement this Resolution

Section 7. Not a Proposition 218 Assessment

The assessments confirmed by this Resolution are imposed to recover delinquent charges owed to the District and are not special benefit assessments subject to Article XIII D of the California Constitution.

Section 8. Effective Date

This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED this 8th day of April 2026.

Ayes:

Noes:

Abstain:

Absent:

ATTEST:

Lynn E. Maulhardt, President

Gordon Kimball, Secretary

Exhibit A

Final Direct Assessment Roll (APN and Amounts)

APN	Situs City, State Zip	Balance	Account Number	Well #
201-0-230-120	Oxnard, CA 93032-1352	\$ 285,589.88	601-00320	01N22W03R01S
055-0-160-450	Piru, CA 93040	\$ 108,416.74	100-00360	04N19W26H01S
046-0-100-170	Fillmore, CA 93015	\$ 85,349.47	200-02760	04N20W36N05S
046-0-100-170	Fillmore, CA 93015	\$ 85,349.47	200-02760	04N20W36N05S
055-0-170-130	Fillmore, CA 93015	\$ 73,555.73	100-00260	04N18W30D01S
046-0-226-050	Fillmore, CA 93015	\$ 24,516.83	200-02255	03N19W06D04S
232-0-051-065	Oxnard, CA 93033	\$ 9,699.67	600-02470	01N21W29K02S
056-0-200-160	Fillmore, CA 93015	\$ 5,926.83	100-00400	04N18W30F03S
		\$ 678,404.62		



STAFF REPORT

To: Finance and Administration Committee Members

Through: Mauricio Guardado, General Manager
Anthony A. Emmert, Assistant General Manager

From: Brian H. Zahn, Chief Financial Officer
Sara Guzman, Finance Supervisor

Date: March 23, 2026 (March 30, 2026, April meeting)

Agenda Item: 3.2 Penalty and Interest Waiver Request from Fillmore Irrigation Company
Motion

Recommendation:

Consider recommending to the full Board of Directors a request from Fillmore Irrigation Company to waive penalty and interest charges of \$9,617.98 incurred from the billing period of July 1, 2025, through December 31, 2025.

Discussion:

On February 26, 2026, Noah Arca, the newly appointed Superintendent of Fillmore Irrigation Company, contacted United Water Conservation District (District) in response to a communication regarding an unsubmitted Groundwater Production Statement. Mr. Arca explained that, as he had only recently assumed his position, he was not yet familiar with the required statements and District procedures. After a discussion clarifying these requirements, Mr. Arca indicated he would make every effort to compile and submit the necessary statements. After calculating the production charges, he respectfully requested consideration for a waiver of the penalty and interest charges.

The District received full payment of the principal balance in the amount of \$87,436.18 on March 6, 2026. Additionally, Fillmore Irrigation Company has not requested a penalty and interest waiver within the past three years. Staff recommend that the Board approve the penalty and interest waiver request.

Fiscal Impact:

Because the District does not budget for interest and penalty revenues, approval of this penalty waiver request will have no fiscal impact on the District's current-year budget.

Attachments:

- A - Request for Waiver of Penalty & Interest Charges
- B - Summary of Penalty and Interest Charges
- C - Request from Noah Arca and Semi-Annual Groundwater Production Statements for July to December 2025



REQUEST FOR WAIVER OF PENALTY & INTEREST CHARGES

Fillmore Irrigation Company requested a waiver of \$9,617.98 in penalty and interest charges incurred from July 1, 2025 through December 31, 2025. On February 26, 2026, Noah Arca, the newly appointed Superintendent, responded to the District's notice of the unsubmitted Groundwater Production Statement. Mr. Arca explained that he was unfamiliar with the requirements due to his recent transition but, after clarification, committed to submitting the necessary statements. After calculating the production charges, he respectfully requested the waiver. The District received full payment of the principal balance, totaling \$87,436.18, on March 6, 2026. Fillmore Irrigation Company has not requested a waiver in the past three years, and staff recommends Board approval of the request.

Waived within the last three years: Yes _____ No X

Waiver request: \$ 9,617.98

Approved X Denied _____

Signature [Signature] Date 3/23/26
Mauricio Guardado, General Manager

Signature [Signature] Date 3/16/26
Brian Zahn, Chief Financial Officer

**Summary of Penalty and Interest Charges
Fillmore Irrigation Company**

Account Number	Well Number	GW 25-2 Penalty	GW 25-2 Interest	Total P&I
200-00835	04N20W24E01S	7,899.71	789.97	8,689.68
200-00840	04N20W25D01S	843.91	84.39	928.30
Totals:		\$ 8,743.62	\$ 874.36	\$ 9,617.98



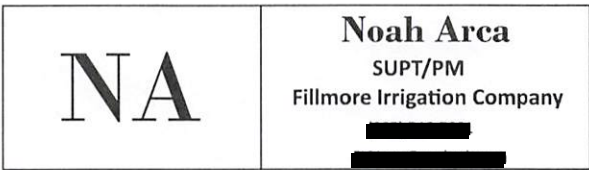
Re: UWCD 25-2 GW Production Statements

From Noah Arca [REDACTED]
Date Mon 3/2/2026 12:21 PM
To Wendy Sandoval <WendyS@unitedwater.org>

Proceed with caution. This email originated from outside the District.

Wendy,
Confirmation received for the email address update in your system.
I've forwarded the total principle charges you sent in your last email to the accountant to cut the check to send to the provided address. She works Tuesdays and Thursdays, so it will be sent out tomorrow!
Yes, please submit a request for a penalty and interest waiver.

Thanks so much for your help!



From: Wendy Sandoval <WendyS@unitedwater.org>
Date: Monday, March 2, 2026 at 8:53 AM
To: Noah Arca [REDACTED]
Subject: Re: UWCD 25-2 GW Production Statements

Good morning Noah,

Thank you for completing the statements and providing the meter photos. Please note that your email on file has been updated; please disregard the email address listed on the statements, as they were generated prior to this update.

I would be pleased to submit a request on your behalf to waive the penalties and interest. As the total amount requires Board approval, the principal charges must be paid in full before the request can be presented. At this time, please submit payment for the principal charges. Additionally, please confirm if you would like to proceed with the request to have the penalty and interest charges waived.

Total Principal Charges for 25-2: \$87,439.18
UWCD Mailing Address:

1701 N Lombard St, Suite 200
Oxnard, CA 93030

Best regards,

Wendy Sandoval | Accountant
Main: (805) 525-4431 DL: (805) 317-8974



<https://www.unitedwater.org>

From: Noah Arca [REDACTED]
Sent: Monday, March 2, 2026 6:50 AM
To: Wendy Sandoval <WendyS@unitedwater.org>
Subject: Re: UWCD 25-2 GW Production Statements

Oops, I forgot to attach these to my last email.

From: Noah Arca <FICArca@outlook.com>
Date: Friday, February 27, 2026 at 5:43 PM
To: Wendy Sandoval <WendyS@unitedwater.org>
Subject: Re: UWCD 25-2 GW Production Statements

Wendy,

I called and spoke with a woman from United Water, she said I would have to calculate the production charges from 7/1/2025 through the day I filled my statement out on (2/26/2026).

I asked her if my late fee penalties would also have to be calculated from the totality of those months vs just the production numbers between the reporting period of 7/1/2025 – 12/31/2025. She claimed I should calculate the fee for the totality of the months including the months in between 12-31-2025 and 2/26/202; so that's what I did.

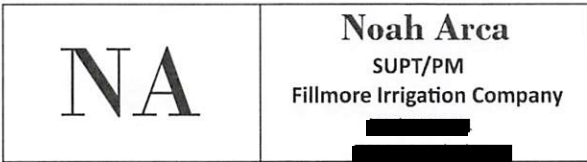
She said I could send you my report electronically- then the payment via check. I won't be able to get the office to cut a check since the 1st of march lands on a Sunday unfortunately, so I also added the 1% fee on top of the total after the 10% fee added. She also said that considering my case, I could apply to have the late fees potentially waived- hopefully that is a real option!

I'll get the checks cut and sent out on Tuesday when my office lady is back in.

May I please have the mailing address where I am to send the check, since this time around we didn't receive the letter that includes the statement paperwork and return envelope?

Also, the email shown in the statements (ficwoodard@att.net) is the old superintendent's email address which is no longer active and not checked. Please delete it and replace it with mine only moving forward if you haven't already done so, to ensure that no correspondence goes to his email regarding any of these matters.

Please see attached and thank you so much!



From: Noah Arca [Redacted]
Date: Thursday, February 26, 2026 at 5:15 PM
To: Wendy Sandoval <WendyS@unitedwater.org>
Subject: Re: UWCD 25-2 GW Production Statements

Hi Wendy,

I called, but it must be passed business hours.

Since now I know the semi-annual water statement for Fillmore Irrigation Co is late (thanks again for calling and sending it over, otherwise I wouldn't have even known about it), and photos of the meters are required, how does this work? I can't go back in time to get photos of the well meters to prove our readings from back in December as much as I wish I could.

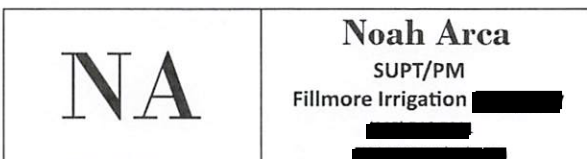
Would I need to take a photo of the meters now, and calculate the charges and late fees up to today? I'm trying to figure this out asap because now that I am aware of this statement and its due date as a newly-appointed superintendent, I see that I only have until tomorrow to get this submitted correctly and a check cut and sent out until and additional 1% fee is applied.

This water company is disadvantaged as is, and the last thing this company needs is to accrue even more fees on top of a \$15,000 + late fee for this small water company, that I wasn't even aware was due.

Now that I'm aware of the quarterly statements, semi-annual statements, and annual (right?) statements, are there any other documents that need to be completed during the upcoming year?

My apologies for the long email, I'm trying to keep it together, and figure this out moving forward- thanks for hearing me out!

Please advise and thanks.



UNITED WATER CONSERVATION DISTRICT
 1701 N. Lombard Street, Suite 200 Oxnard, CA 93030
 Phone: (805) 317-8974 | Email: gwreporting@unitedwater.org
SEMI-ANNUAL GROUND WATER PRODUCTION STATEMENT

200 00835 1002725 FIL0019

Reporting Period: 07/01/2025 through 12/31/2025

State Well Number 04N20W24E01S
 State Recordation Number 561835
 Well Operator (Mailing Address)

FILLMORE IRRIGATION CO
 540 SESPE AVE SUITE # 2
 FILLMORE, CA 93015-1983

SCANNED

MAR 03 2026

United Water

Conservation District

Well Owner: FILLMORE IRRIGATION CO
 Name of Well: GRAND AVE WELL #3
 Well Use: AG&MI
 Acres Irrigated: 212.00
 Crops Grown:
 Telephone: [REDACTED]
 Email: ficwoodard@att.net

Signed statement with payment due on or before 07/31/2026. Late filings and payments subject to delinquent charges. Please make a copy for your records.

WATER METER #1: Meter Type/Serial #: FlowComMcCrometer 20083086-12 Unit of Measure: AF
 Meter Read: Ending: 441285 - Beginning: 400880 = Total Units: 40405 x Multiplier: 0.0100 ÷ Divider: 1 = Production: 404.05 ✓

Date of last flow meter calibration test: 7/1/2024 Meter photo required.

WATER METER #2: Meter Type/Serial #: X Unit of Measure: _____
 Meter Read: Ending: _____ - Beginning: _____ = Total Units: _____ x Multiplier: 01 ÷ Divider: 1 = Production: _____

Date of last flow meter calibration test: _____

ELECTRIC POWER METHOD: Meter Type/Serial #: X Unit of Measure: _____

KWH for six-month period (enclose copy of SCE statement): Total Units: _____ x Multiplier: _____ ÷ Divider: _____ = Production: _____

Date of last Southern California Edison Efficiency Test: _____

*Noah Arca requested P21 Wainer

Total Production (Round to the nearest hundredth AF xxx.xx): 404.05

*For changes to account see back side.

NON-AG/DOMESTIC USE

Number of People: x 0.2 per person or .50 minimum = Total Domestic Usage: 58.60 AF

Livestock(number of head): x 2,760 gallons per head ÷ 325,851(gallons in an AF) = Total Non-AG Usage: 58.60 AF

EXEMPTIONS: *Inactive Well*

TOTAL AGRICULTURAL WATER USAGE: Total Production 345.45 x Rate: \$192.34 = \$ 66,443.85

TOTAL NON-AG/DOMESTIC WATER USAGE: Total Production 58.60 x Rate: \$214.22 = \$ 12,553.29

CURRENT CHARGES: 78,997.14

Previous Balance Due(Add) \$ 0.00

Previous Credit(Subtract) \$ 0.00

DELINQUENT PENALTY CHARGES: *If statement is postmarked after 02/10/2026 add 10% of Current Charges* \$ 7,899.71

DELINQUENT INTEREST CHARGES: *If payment is postmarked after 03/01/2026 add 1% of Total Charges for each month the statement is past due* \$ 868.97 789.97

TOTAL AMOUNT ENCLOSED PAYABLE TO: UNITED WATER CONSERVATION DISTRICT \$ 87,765.82

I DECLARE under the penalties of perjury that this water production statement has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement.

Date: 2/26/2026

Signature: Noah Arca

This Statement is not complete unless signed.

Please Print Signature: Noah Arca

The production charge determined in this statement represents a charge for pumping ground water. United Water uses these funds in its' mission to replenish groundwater throughout the District. Section 74508 of the California Water Code grants a Water Conservation District the right to charge for groundwater production as a means to cover the cost of groundwater replenishment and Section 75611 requires each operator of each water production facility (well) to file with the District a statement providing production in the preceeding six month period. There is no additional filing fee to file this statement with United Water pursuant to California Water Code 5009. Upon good cause shown, an amended statement of water production may be filed or a correction of the records may be made at any time prior to the final date for filing the next semi-annual water production statement pursuant to California Water Code 75618.



FlowCom™

0.00 GPM
125.55

McCROMETER
www.McCrometer.com



OPEN
COLLECTOR
MAX. 50V 50mA
WHITE +
GREEN.

DO NOT
REMOVE
6 SCREWS

McCrometer
SERIAL: 2063086
FULL SCALE (30mA):
3000 GPM

MODEL: FC101-01-R
TOTALIZER:
X0.001 AFT

E20-0594,
#B.LATE: 1/17/2020
PULSE: 0.001 AFT



UNITED WATER CONSERVATION DISTRICT
 1701 N. Lombard Street, Suite 200 Oxnard, CA 93030
 Phone: (805) 317-8974 | Email: gwreporting@unitedwater.org
SEMI-ANNUAL GROUND WATER PRODUCTION STATEMENT

200 00840 1002730 FIL0011

Reporting Period: 07/01/2025 through 12/31/2025

State Well Number 04N20W25D01S Well Owner: FILLMORE IRRIGATION CO
 State Recordation Number 560591 Name of Well: GRAND AVE/OLD TELEGRAPH WELL #2
 Well Operator (Mailing Address): FILLMORE IRRIGATION CO
540 SESPE AVE SUITE # 2 Well Use: AG
FILLMORE, CA 93015-1983 Acres Irrigated: 147.00
 Crops Grown: CITRUS
 Telephone: [REDACTED]
 Email: ficwoodard@att.net

SCANNED
 MAR 03 2026
 United Water
 Conservation District

Signed statement with payment due on or before 01/31/2026. Late filings and payments subject to delinquent charges. Please make a copy for your records.

WATER METER #1: Meter Type/Serial #: FlowComMcCROMETER 10-063550-12 Unit of Measure: AF
 Meter Read: Ending: 45219 - Beginning: 40942 = Total Units: 4277 x Multiplier: 0.0100 ÷ Divider: 1 = Production: 42.77

Date of last flow meter calibration test: 7-1-2024 Meter photo required:

WATER METER #2: Meter Type/Serial #: x Unit of Measure:
 Meter Read: Ending: - Beginning: = Total Units: x Multiplier: .01 ÷ Divider: 1 = Production:

Date of last flow meter calibration test:

ELECTRIC POWER METHOD: Meter Type/Serial #: x Unit of Measure:
 KWH for six-month period (enclose copy of SCE statement): Total Units: x Multiplier: ÷ Divider: = Production:

Date of last Southern California Edison Efficiency Test:
*Noah Arca requested PFI Waiver

Total Production (Round to the nearest hundredth AF xxx.xx): 42.77
 *For changes to account see back side.

NON-AG/DOMESTIC USE
 Number of People: x 0.2 per person or .50 minimum = **Total Domestic Usage:** 9.72 AF
 Livestock(number of head): x 2,760 gallons per head ÷ 325,851(gallons in an AF) = **Total Non-AG Usage:** 9.72 AF

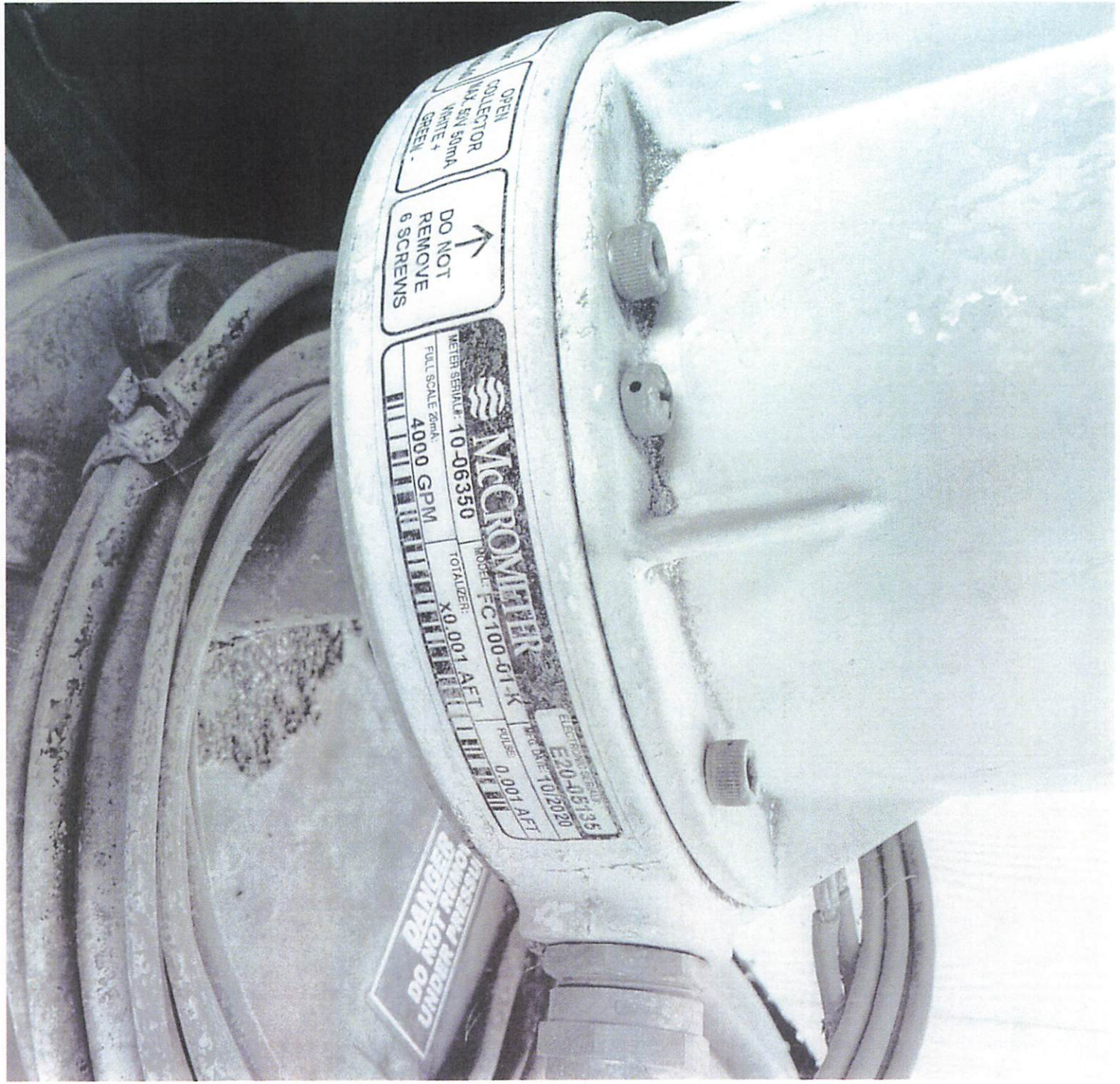
EXEMPTIONS: *Inactive Well*

TOTAL AGRICULTURAL WATER USAGE:	Total Production	<u>33.05</u>	x Rate: \$192.34 =	\$ <u>6,356.83</u>
TOTAL NON-AG/DOMESTIC WATER USAGE:	Total Production	<u>9.72</u>	x Rate: \$214.22 =	\$ <u>2,082.22</u>
CURRENT CHARGES:				<u>8,439.05</u>
			Previous Balance Due(Add)	\$ <u>0.00</u>
			Previous Credit(Subtract)	\$ <u>-0.01</u>
DELINQUENT PENALTY CHARGES:	<i>If statement is postmarked after 02/10/2026 add 10% of Current Charges</i>	\$ <u>843.90</u>		<u>843.91</u>
DELINQUENT INTEREST CHARGES:	<i>If payment is postmarked after 03/01/2026 add 1% of Total Charges for each month the statement is past due</i>	\$ <u>92.82</u>		<u>84.39</u>
TOTAL AMOUNT ENCLOSED PAYABLE TO:	UNITED WATER CONSERVATION DISTRICT			\$ <u>9375.76</u>

I DECLARE under the penalties of perjury that this water production statement has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement.
 Date: 2/26/2026 Signature: Noah Arca
 This Statement is not complete unless signed. Please Print Signature: Noah Arca

The production charge determined in this statement represents a charge for pumping ground water. United Water uses these funds in its' mission to replenish groundwater throughout the District. Section 74508 of the California Water Code grants a Water Conservation District the right to charge for groundwater production as a means to cover the cost of groundwater replenishment and Section 75611 requires each operator of each water production facility (well) to file with the District a statement providing production in the preceeding six month period. There is no additional filing fee to file this statement with United Water pursuant to California Water Code 5009. Upon good cause shown, an amended statement of water production may be filed or a correction of the records may be made at any time prior to the final date for filing the next semi-annual water production statement pursuant to California Water Code 75618.





OPEN COLLECTOR
MAX. 50ml
WHITE +
GREEN -

DO NOT REMOVE 6 SCREWS

MCCROMETER
MODEL FC100-01-K
METER SERIAL: 10-06350
FULL SCALE Zrnh 4000 GPM
TOTALIZER: X0.001 AFT
PULSE: 0.001 AFT
ELECTRICAL SERIAL: E20-03135
MFG DATE: 10/2020

DANGER
DO NOT REMOVE UNDER PRESSURE



STAFF REPORT

To: Finance and Administration Committee Members

Through: Mauricio Guardado, General Manager
Anthony A. Emmert, Assistant General Manager

From: Josh Perez, Chief Human Resources Officer
Brian H. Zahn, Chief Financial Officer
Tony Huynh, Risk and Safety Manager
Zachary Plummer, Technology Systems Manager
Jackie Lozano, Senior Administrative Assistant

Date: March 23, 2026 (March 30, 2026, April meeting)

Agenda Item: 4.1 **Administrative Services Department Monthly Report**
Information Item

Staff Recommendation:

Review this monthly report from the Administrative Services Department for its activities for February 2026, as well as receive a verbal presentation of its highlights.

Discussion:

Finance

- Rate study wrapped up and presentation being prepared
- Finalized Initial FY2026-27 Budget
- Reviewing Ventura Energy Contracts with Districts' legal counsel
- Preparing FY2026-27 Proposed Budget book for release (including rates) in late April

Administrative Services

- Provided administrative assistance for drafting, finalizing, distributing, posting materials, and room set up for the following meetings: Executive Committee (Feb. 9) and Board of Directors (Feb. 11), as well as a Special Fillmore and Piru Basins Groundwater Sustainability Agency meeting held at City Hall in Fillmore (Feb. 26).
- Coordinated logistical support with room and beverage setup for the following outside agency meetings: UCANR (Feb. 10), Farm Bureau (Feb. 12), Water Issues Committee (Feb. 17), CAC (Feb. 18), Farm Bureau (Feb. 25), and Santa Clara River Watershed Committee (Feb. 26).

4.1 Administrative Services Department Monthly Report Information Item

Human Resources

- Working on recruitment for the following positions:
 - Senior Hydrogeologist – trying to finalize agreement with preferred candidate
 - Seasonal Park Ranger Assistant – finalizing selection and background of candidates
 - Finalizing selection of Public Outreach Intern staff
- Attended the Ventura College Career Tech Education fair on March 10, 2026.
- Attended SDRMA Day and received specialized Safety Certification accreditation which also helps reduce insurance costs to the District and its ratepayers.

Risk and Safety Management

- Maintained situational awareness and threat intelligence reporting on geopolitical situation in the Middle East and its potential regional impact along with sharing appropriate intelligence with internal stakeholders.
- Along with O&M and Engineering, successfully conducted a monthly dam siren test in the town of Piru and addressed questions and received feedback from the local community.
- Conducted annual respirator fit testing.
- Initiated CPR/AED/First Aid recertification efforts for staff.
- Attended SDRMA Education Day with HR in Sacramento, including annual Cal/OSHA and Worker's Comp updates.
- Coordinated Annual Fire Sprinkler Inspection as required by Oxnard Fire Department.
- Received \$1,000 from SDRMA Loss Prevention Fund to reimburse official UWCD Hard Hats.

Information Technology

Helpdesk and End-User Support

- A total of 43 new service tickets were opened during March, while 51 tickets were resolved from the overall queue. Most requests continued to reflect routine operational support activities. Of the tickets recorded, 42 were classified as Low priority and one ticket designated as a medium priority
- Service activities primarily involved workstation support, application troubleshooting, account administration, and routine infrastructure configuration tasks.

Cybersecurity and Access Control

- The Technology Systems team continued active monitoring of security alerts through enterprise security monitoring platforms.
- This monitoring included review of endpoint protection alerts and ransomware-related signals to support early identification of potential threats.
- Email security controls detected approximately 20,300 malicious or suspicious messages during the reporting period, including spam, phishing attempts, and graymail messages.

4.1 Administrative Services Department Monthly Report Information Item

- Security filtering systems identified 1,069 phishing attempts and 24 malware-related messages, all of which were successfully remediated through automated filtering and quarantine processes.
- In addition, protection systems executed more than 6,200 automated spam filtering actions and over 500 quarantine events, preventing potentially harmful content from reaching staff inboxes.
- The team also maintained coordination with external cybersecurity partners regarding threat intelligence updates and ongoing evaluation of enterprise security platform capabilities.

Infrastructure and Systems

- Staff participated in ongoing IT–OT coordination meetings focused on improving network architecture resilience. Discussions included wide-area network reliability planning and strategies for operational network traffic segmentation to strengthen system stability and security.
- The team also supported enterprise licensing and platform management initiatives, including continued evaluation of productivity platform licensing alignment and early planning discussions related to AI-assisted productivity tools.
- Additional technical support included troubleshooting ERP and database connectivity issues with external vendors and assisting with credential validation and system access.
- Routine monitoring and maintenance of core network and system infrastructure continued throughout the month to ensure reliable service availability across District facilities.

Operations and Project Support

- The department provided hybrid and in-person technical coordination for multiple district governance and operational meetings, including Board-related sessions, leadership meetings, and partner coordination events.
- Staff coordinated workstation refresh activities and laptop deployment logistics to support device lifecycle management and maintain staff productivity.
- The Technology Systems team also assisted personnel with mobile device management issues, including field tablet support and troubleshooting secure access to enterprise device management systems.
- Additional efforts included vendor coordination related to infrastructure planning, enterprise security platform evaluations, and broader IT modernization initiatives.
- Lastly, the Technology Systems staff also contributed technical input during IT–OT governance discussions, helping leadership evaluate operational trade-offs between system availability, cybersecurity protections, and overall infrastructure resilience.



STAFF REPORT

To: Finance and Administration Committee Members

Through: Mauricio Guardado, General Manager
Anthony A. Emmert, Assistant General Manager

From: Tara Mulally, Public Outreach and External Affairs Manager

Date: March 25, 2026 (March 30, 2026, April meeting)

Agenda Item: 4.2 Public Outreach and External Affairs Department Monthly Report
Information Item

Staff Recommendation:

Review this monthly report from the Public Outreach and External Affairs Department of its activities for March 2026, as well as receive a verbal presentation of its highlights.

Discussion:

Outreach Events and Tours

United Water Conservation District continues to use tours, presentations, and community events as key opportunities to strengthen relationships, increase transparency, and highlight United Water's work throughout the region. March activities focused on community engagement, educational outreach, and legislative advocacy, while upcoming events will expand stakeholder collaboration and agency partnerships.

Recent Events and Presentations

AWA Waterwise Breakfast – March 19 Staff delivered a legislative update titled "Connected at the Source: Water, Policy & Our Community," providing an accessible overview of current legislation, budget priorities, and regulatory challenges and what it all means for water in our community.

Ventura County Science Fair – March 20 A member of our Environmental Services team volunteered as a judge, supporting STEM education in the community.

CSU Channel Islands Tour – March 25 Geomorphology and Hydrology classes visited the Freeman Diversion, offering students a firsthand look at water rights and distribution in the region.

4.2 Public Outreach and External Affairs Department Monthly Report Information Item

Piru Power Run 5K & 1K Fun Run/Walk – March 28 United Water supported this community event at Lake Piru. Additional coverage will be provided by the Lake Piru team.

Upcoming Tours and Events

- **City of Ventura Operators Tour** (April 7)
- **Ventura Missionary School Tour** (April 9)
- **Ventura County Farm Day** (April 11)
- **AWA Ventura County 2026 Annual Symposium** (April 16)
- **CoLab 2026 Annual Spring Fling** (April 25)
- **Quarterly Tour** (April 29)

Annual Communications Plan

Implementation of the Annual Communications Plan continued to advance in March, with significant progress made across branding, legislative communications, and public-facing materials, while supporting United Water's broader Visibility and Value communications initiative.

Completed Items

- **Board Media and Outreach Training One-on-Ones** completed, strengthening board members' capacity for media engagement and public outreach
- **Two Press Releases Distributed:**
 - From Ventura County to Capitol Hill (March 16): Announced that the Association of California Water Agencies (ACWA) named United Water its Most Effective Agency on a Federal Issue, recognizing the district's leadership in national water policy
 - Ventura County Agency Recognized Among California's Top Special Districts (March 23): Announced United Water's designation as a District of Distinction by the Special District Leadership Foundation (SDLF), affirming United Water's commitment to strong governance, fiscal discipline, and public accountability
- **Branded Content** developed to strengthen visual consistency and message alignment
- **Newspaper Insert** completed, expanding United Water's reach to print audiences throughout the service area
- **Fleet Logo Installation** completed, increasing everyday visibility of the District throughout the service area

4.2 Public Outreach and External Affairs Department Monthly Report Information Item

- **E-Blast Distributed** promoting the upcoming Quarterly Tour (April 29), driving awareness and encouraging stakeholder participation

In Progress

- **Brand Assessment** underway to evaluate new opportunities and create a consistent voice
- **Style Guide Development** in progress to ensure consistent use of District branding across all materials
- **Updated Legislative Platform Document** in development to reflect current priorities and advocacy positions
- **Website Refresh** continuing, with progress on the Interactive Project Map, and updated content throughout

Upcoming March Initiatives

- Shift Visibility and Value Campaign focus toward groundwater management effectiveness and environmental stewardship
- Continue Brand Assessment and Style Guide Development
- Complete Legislative Support Form Letters
- Continue Website Refresh progress

Social Media Analytics Brief, Findings and Considerations

United Water Conservation District's social media platforms continue to serve as an important tool for increasing public awareness, sharing timely updates, and reinforcing United Water's role in regional water management. During March, content remained focused on supporting the Visibility and Value initiative while highlighting district activities, press recognition, and community engagement.

The District's two press releases generated notable visibility opportunities, reinforcing United Water's reputation for leadership in governance and federal advocacy. Lake Piru platforms saw significant follower growth, reflecting strong community interest surrounding the Piru Power Run event.

United Water Conservation District Social Media Platforms

Facebook Likes: 869 (Net Increase of 3)

LinkedIn Followers: 592 (Net Increase of 25)

Instagram Followers: 22 (No Change)

Nextdoor Interactions: 5,130 Impressions (Net Increase of 44)

4.2 Public Outreach and External Affairs Department Monthly Report Information Item

Lake Piru Social Media Platforms

Facebook Followers: 4,301 (Net Increase of 1,044)

Instagram Followers: 2,639 (Net Increase of 945)

4.2 Public Outreach and External Affairs Department Monthly Report Information Item

April Posting Plans and Tactics

United Water Conservation District

- Advance updated Visibility and Value Campaign messaging focused on groundwater management effectiveness and environmental stewardship
- Amplify press recognition and awards coverage to reinforce District credibility and public trust
- Promote upcoming tours and stakeholder engagement opportunities
- Feature staff expertise, operations, and facilities to reinforce transparency and public understanding
- Use selective post boosting to expand visibility of high-value content within United Water's service area
- Maintain consistent posting cadence to strengthen recognition of United Water's work and impact

Lake Piru

- Highlight post-event momentum from the Piru Power Run with community photos and recaps
- Continue promoting Lake Piru as an active outdoor recreation destination through seasonal content
- Showcase scenic visuals, visitor experiences, and recreational opportunities
- Support event and recreation messaging with targeted boosted posts where appropriate
- Maintain regular posting to encourage visitation and community engagement



STAFF REPORT

To: Finance and Administration Committee Members

Through: Mauricio Guardado, General Manager
Anthony A. Emmert, Assistant General Manager

From: Bernard Riedel Jr., Senior Park Ranger

Date: March 25, 2026 (March 30, 2026, April meeting)

Agenda Item: 4.3 **Recreation Department Monthly Report**
Information Item

Staff Recommendation:

Review this monthly report from the Recreation Department of its activities for February 2026, as well as receive a verbal presentation of its highlights.

Discussion:

February was likely the final shoulder month as visitation continues to gradually increase each week. The Piru area received 3.81 inches of rainfall.

Staff have been preparing for the upcoming 5K/1K race at Lake Piru on March 28 and additionally preparing the recreation area for the upcoming busy season. Staff from all UWCD departments have been coordinating with each other and the contractors on the storm debris removal project. Cleanup operations began on March 10, 2026.

Staff Tasks and Activity Highlights

- **February 13:** A four-hour scheduled power outage for system maintenance caused an extended network connectivity disruption between the Oxnard office and Lake Piru. Backup systems were successfully activated and used while Control Systems and Information Technology Department personnel investigated and resolved the issues.

Staff Training/Meetings/Events

- **February 10-12:** Ranger Groeneveld attended virtual training on the invasive quagga mussels and how to prevent the spread to other water bodies.
- **February 15,18:** Ranger Groeneveld attended an EMT skills refresher training and testing to reinforce critical skills necessary for operational readiness.
- **February 16:** Ranger Groeneveld attended CPR training.
- **February 19:** Rangers Riedel, Reynoso, and Groeneveld attended JRIC training titles Targeting, Sabotage, and Disruption of Critical Infrastructure. The course focused on helping first responders recognize indicators of sabotage or intentional disruption that might otherwise be mistaken for routine vandalism. With Santa

4.3 Recreation Department Monthly Report Information Item

Felicia Dam located within the Rangers' area of responsibility, this training is critical to maintaining public safety in the region.

- **February 25:** Rangers Riedel, Spencer, and Groenveld attended DART training provided through JRIC. This course is to help frontline first responders and emergency management personnel to recognize and assess potential threats by drones.

2026 Day Use/Other Revenue Recap and Comparison	
2026 Day Use/Other Revenue (Jan 1 – Feb 28)	\$45,418
2026 Boat Rental Revenue (Jan 1 – Feb 28)	\$5,542
2025 Day Use/Other Revenue (Jan 1 – Feb 28)	\$31,227
Total Revenue Increase/Decrease from Prior Year	\$14,191
Annual Increase/Decrease %	45.5%
2026 Camping Revenue (Jan 1 – Feb 28)	
2026 Camping Revenue (Jan 1 – Feb 28)	\$48,612
2025 Camping Revenue (Jan 1 – Feb 28)	\$38,338
Total Revenue Increase/Decrease from Prior Year	\$10,274
Annual Increase/Decrease in %	26.8%
2026 All Revenue (Jan 1 – Feb 28)	
2026 All Revenue (Jan 1 – Feb 28)	\$94,030
2025 All Revenue (Jan 1 – Feb 28)	\$69,565
Total Revenue Increase from Prior Year	\$24,465
Annual Increase/Decrease in %	35.2%

* It should be noted that the above figures have not been verified by the District's Finance Department.

2026 Total Visitation Figures				
Month	# People	# Vehicles	# Vessels	Pets
January	2,208	1,063	151	8
February	2,733	1,188	167	3
Total	4,941	2,251	318	11

Incidents

- No incidents to report.

Citations/Enforcement Summary

- Throughout February, no citations were issued for violations of District Ordinance 15 or for violations of the California Penal Code of the California Harbors and Navigation Code. It should be noted that Ranger staff issued verbal warnings for violations of District ordinances and state laws.

Grants

- No grants to report.